

Application for an Excess Animal Permit



Applicants please note:

For your application to be considered it must be accompanied by the following documents:

- Written details of sanitary facilities and upkeep, shelter and food storage in connection with all the animals it is proposed to keep on the property.
- Written details of the type and size of any structure(s) it is proposed to erect in connection with keeping animals on the land. Such structures must conform with the Building Regulations.
- Photo of each animal along with micro-chipping and de-sexing certificates.
- A diagram showing:
 - that the proposed site is large enough to keep the proposed number and type of animals and leaves adequate open space for the residential occupants of the land; and
 - the distance of the site from neighbouring dwellings and properties and provide details of the likely impacts on any dwellings and their occupants, such as noise or other nuisance.
- An application fee of \$120.00 (non-refundable if permit is denied).

Prior to you obtaining a permit to keep more than the prescribed number of animals, Council will give residents in your immediate area the opportunity to make submissions in relation to your application.

Application Fee:

An application fee of \$120.00 is charged upon receipt of the application (non-refundable if permit is denied).

Application Fee: \$120.00 GST is not applicable **Office Use** RC Code: 475

Please note that payments to Council made by credit card and debit card may incur a payment surcharge that reflects the cost charged to Council per transaction for the relevant payment method. Payment surcharge amounts may change from time to time to reflect a change in the cost charged to Council per transaction for a payment method. Current payment surcharge amounts can be found at <https://www.boroondara.vic.gov.au/about-council/payments> and at Council's Customer Service centres.

Applicant's name: _____

Applicant's address: _____

Contact details:

Phone: _____ Mobile: _____

Email: _____

Animals to be kept at address

I hereby apply for a permit to keep the following animals at my address:

	Type of Animal	Name	Animal Registration Number	Microchip Number	Gender	Age
1.						
2.						
3.						
4.						
5.						
6.						

If you have any further animals, please provide their details on a separate page.



STATEMENT
THIS SECTION MUST BE COMPLETED

I _____
of _____

Make application to apply for an Excess Animal Permit for the above animals as described on this application form and declare that **I am or I am not** (please cross through that which is not applicable) the owner of a dog that is a Restricted Breed Dog, Declared dangerous or a menacing dog.

A "RESTRICTED BREED DOG" means a dog of a breed whose importation into Australia is prohibited under the *Customs (Prohibited Imports) Regulations 1956* of the Commonwealth. The breeds currently are:

- Pitbull Terrier
- American Pitbull Terrier
- Dogo Argentino
- Japanese Tosa
- Fila Brasileiro
- Perro De Presa Canario

And I make this statement conscientiously believing the same to be true and by virtue of the provisions of Section 10 (3) of the *Domestic Animals Act 1994 (Vic)*, understand that a person who in any application for a restricted breed dog makes a false statement shall be guilty of an offence, penalties apply (10 penalty units).

Applicant's signature: _____ Date: _____

PRIVACY STATEMENT
The personal information requested on this form is being collected by Council for the purpose of considering an application for a permit to keep more than the prescribed number of animals, in accordance with clause 49 of the Amenity Local Law. The personal information will be used solely by Council for that primary purpose or directly related purposes. Council may need to disclose this information to other residents in the course of gathering information necessary to assess the application. Council will not otherwise disclose the information, unless required by law. If this information is not collected and used for the stated purposes, Council may not be able to issue the requested permit. Requests for access and/or amendment of the information should be made to Council's Privacy Officer.

I have read all the information on all pages of this application including the Privacy Statement

I can confirm that all information on this form is true and correct at the time of submitting

I agree to abide by all guidelines and conditions listed on this form AND I agree to abide by any special conditions listed on the permit should my application be approved

I hereby acknowledge that I have read and understood the conditions and the requirements of the permit I am applying for and have supplied true and correct information.

Applicant's signature: _____ Date: _____



Excess Animal Permit

Return document to:

Mail - City of Boroondara, Private bag 1, Camberwell VIC 3124
Fax - 03 9278 4946

Department: **Local Laws**
Payment for: **Excess Animal Permit**
Reference: **RC475**

OFFICE USE ONLY	
MIT:	_____
REC:	___Infring or GL
RECEIPT:	_____
AMT PAID \$	_____
PAYER:	_____

Applicant Name: _____

Payment type:	<input type="checkbox"/> Credit Card* <input type="checkbox"/> Cheque
Cardholder name:	_____
Mailing address:	_____ _____
Telephone number:	_____

Credit Card details*

Card type: Visa Mastercard Amex

Credit card number: _____

Expiry date: _____

I, _____ (provide Cardholder's full name. **PLEASE PRINT CLEARLY**), hereby authorise the City of Boroondara to charge the Amount of **\$120.00** (plus credit card surcharge) to my credit card for the purposes stated above.

Signature: _____ Date: ____ / ____ / ____

***CREDIT CARD SURCHARGE:** Please note that payments to Council made by credit card and debit card may incur a payment surcharge that reflects the cost charged to Council per transaction for the relevant payment method. Payment surcharge amounts may change from time to time to reflect a change in the cost charged to Council per transaction for a payment method. Current payment surcharge amounts can be found at <https://www.boroondara.vic.gov.au/about-council/payments> and at Council's Customer Service centres.

HOW TO MAKE PAYMENT

MAIL

By Cheque or Money Order:
Made payable to City of Boroondara
(Ensure cheque is crossed not negotiable)

By Credit Card*:
Fill in the payment authorisation above
(*A Credit Card surcharge will apply)

Send your payment with this detached portion to:
City of Boroondara
Private Bag 1
CAMBERWELL VIC 3124

IN PERSON

Payment can be made by EFTPOS, credit card*, cash (except Hawthorn Library), cheque or money order
(*A Credit Card surcharge will apply)

Camberwell Municipal Offices
8.30am to 5pm Mon-Fri

Hawthorn Arts Centre
8.30am to 5pm Mon-Fri

Kew Library
10am to 3.30pm Mon-Fri
10am to 5pm Sat & 2pm to 5pm Sun
Cash payments not accepted

PRIVACY STATEMENT

The personal information requested on this form is being collected by Council for the purpose of charging fees in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purpose. The personal information collected will be disclosed to Council's bank or other financial institution for the purpose of processing payments and will not otherwise be disclosed unless required by law. If the information is not collected an alternative payment method will be required before your service request can be processed. The applicant understands that the personal information provided is for the purpose of charging fees and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and /or correction should be made to Council's Privacy Officer.