ORDINARY COUNCIL

MINUTES

(Open to the public)

Monday 26 November 2018

Council Chamber, 8 Inglesby Road, Camberwell.

Commencement 6.39pm

Attendance

Councillor Jane Addis (Mayor)
Councillor Jim Parke
Councillor Phillip Healey
Councillor Lisa Hollingsworth
Councillor Steve Hurd
Councillor Coral Ross
Councillor Felicity Sinfield
Councillor Garry Thompson
Councillor Cynthia Watson
Councillor Jack Wegman

Apologies Nil

Officers

Phillip Storer	Chief Executive Officer
Shiran Wickramasinghe	Director City Planning
Carolyn McClean	Director Community Development
Bruce Dobson	Director Environment and Infrastructure
Carolyn Terry	Executive Manager People Culture and Development
Katherine Stakula	Strategic Communications Lead
David Thompson	Manager Governance
Andrew McHugh	Manager Family Youth and Recreation
Nicole White	Acting Manager Community Development
Greg Hall	Chief Financial Officer
Michael Somerville	Manager Local Laws
Chris Hurley	Manager Commercial and Property Services
Jim Hondrakis	Manager Traffic and Transport
Charles Turner	Manager Projects and Strategy
Zoran Jovanovski	Manager Strategic Planning
Shiranthi Widan	Team Leader, Strategic Planning
Sam Taylor	Senior Coordinator Recreation and Wellbeing
Katherine Wright	Coordinator Social Planning and Research
Clare Davey	Coordinator Transport Management

Heath Crawford	Coordinator Turf & Sports Services
Belinda Crockett	Coordinator Local Laws Projects and Strategy
John Lorkin	Coordinator Revenue and Property Services
Emma Wilkinson	Social Inclusion and Policy Officer
Krysten Forte	Coordinator Governance
Elizabeth Manou	Governance Projects Officer
Helen Pavlidis	Governance Projects Officer

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1. Adoption and confirmation of the minutes

Motion

Moved Councillor Ross

Seconded Councillor Thompson

That the minutes of the Ordinary Council meeting held on 22 October 2018 be adopted and confirmed.

CARRIED

2. Declaration of conflict of interest of any councillor or council officer

Refer to Item 7.5 - Amendment C266 - Canterbury Heritage Gap Study - Decision to Adopt Amendment - Councillor Hollingsworth

3. Deputations, presentations, petitions and public submissions

Council has received two (2) petitions. Details of the petitions are set out below**.**

No.	Ref. no.	Title / Description	No. of signatures	Referred to
1	CAS-404273	Requesting Council to: 1. Retain sauna in Kew YMCA Redevelopment. 2. Provide another sauna/spa within Boroondara Sports Centre - Balwyn or Hawthorn Aquatic Centre	372	DCD
2	CAS-402887	Requesting Council to reject a heritage precinct being created for the Boulevard Estate and Environs Precinct for inclusion in the Heritage Overlay under the Boroondara Planning Scheme.	56	DCP

Legend:

DCD	Director Community Development	DCP	Director City Planning
DCXBT	Director Customer Experience and Business Transformation	DEI	Director Environment and Infrastructure
		GOV	Governance

MOTION

Moved Councillor Healey

Seconded Councillor Sinfield

That Council resolve:

1. **To receive and note the petitions.**

2. **To note that petition number one has been referred to the Director Community Development and petition number two has been referred to the Director City Planning for consideration.**

3. **That the first named signatories to the petitions will receive a written response in due course advising of Council's action in response to the request.**

CARRIED

4. Assemblies of councillors

Section 80A of the Local Government Act 1989 requires that a written record of all Assemblies of Councillors be kept and reported to an ordinary Council meeting as soon as practicable.

The attached record of Assemblies of Councillors (Attachment 1) is reported to Council in accordance with this requirement.

MOTION

Moved Councillor Hollingsworth

Seconded Councillor Hurd

That Council resolve to receive and note the record of Assemblies of Councillors, as annexed to the minutes.

CARRIED

5. Public question time

Councillor Thompson left the Chamber at 6.45pm.

PQT1 Judith Voce of Kew - North East Link - Bulleen Park

The **Mayor, Councillor Addis** read the following question submitted with notice. The question related to Item 7.8 on the Agenda - North East Link - Bulleen Park and therefore was allowed in accordance with Clause 60.2.1 of the Meeting Procedure Local Law 2017.

"Have the Council prepared a public consultation and engagement process to advise the general community of the concept plans in the North East Link - Bulleen Park report which will also provide for public written and verbal submissions to a future Council meeting"?

The **Director Environment and Infrastructure** responded as follows:

- At the meeting on 26 November 2018 Council considered concept plans for the purpose of these being provided to NELA for its consideration in the Bulleen Park land use plan project.

- The concepts referred to in the North East Link - Bulleen Park report were prepared within a limited time period by Council officers with the benefit of discussions with key stakeholders impacted directly by the proposed North East Link interchange at Bulleen Road and the Eastern Freeway. These include the Camberwell Golf Club, Harp Golf Club, the BTC contractor and the FGC pro-shop contractor.

- At this point in time, Council does not intend to host a separate public consultation and engagement process regarding the Bulleen Park land use plan project. However, Council intends to continue to engage with Boroondara based stakeholders impacted by the project, including those mentioned earlier, along with RUANELA, the community group that has opposed North East Link route option A.

- Council will be making the concept plans available to the community, including on the Council website and notifying those on Council's 'keep informed' list about the NEL project.

- Council will encourage community members to contact NELA directly to express their comments on the concept plan. Council will also encourage NELA to engage with the broader community to ensure all users of all facilities impacted by the project have an opportunity to have their say on any proposed changes.

The **Mayor, Councillor Addis** advised that a written response would be provided in due course.

PQT2 Katherina M - Dorothy Laver Reserve West - Proposed Synthetic Surface

The **Mayor, Councillor Addis** read the following question submitted with notice. The question was allowed in accordance with Clause 60.2.2 of the Meeting Procedure Local Law because prior to the submission of the question the person asking the question had previously put the question in writing to a councillor or member of Council staff and had received a written response to the question from a councillor or member of Council staff.

"What was the central point from which this radius as measured"?

The **Director Environment and Infrastructure** responded as follows:

- 500m was measured from the edge of the playing field. A 500m buffer was applied to the field perimeter in Council GIS.

The **Mayor, Councillor Addis** advised that a written response would be provided in due course.

PQT3 Katherina M - Dorothy Laver Reserve West - Proposed Synthetic Surface

The **Mayor, Councillor Addis** read the following question submitted with notice. The question was allowed in accordance with Clause 60.2.2 of the Meeting Procedure Local Law because prior to the submission of the question the person asking the question had previously put the question in writing to a councillor or member of Council staff and had received a written response to the question from a councillor or member of Council staff.

"Who undertook this, where is the report, how can it be located under FOI"?

The **Director Environment and Infrastructure** responded as follows:

- We understand the later document referred to in the question to be the Services Special Committee meeting report from the 12 November 2018 meeting.

- Officers drew upon advice provided by a consultant to inform the content of the report tabled at the Services Special Committee regarding environmental considerations and impacts.

- This report may be requested via FOI by referencing the consultant's report used to inform the Environment and Health section of the "Dorothy Laver Reserve West - Consultation Feedback" report tabled at the Services Special Committee meeting on 12 November 2018.

The **Mayor, Councillor Addis** advised that a written response would be provided in due course.

PQT4 Catherine D - Dorothy Laver Reserve West - Proposed Synthetic Surface

The **Mayor, Councillor Addis** read the following question submitted with notice. The question was allowed in accordance with Clause 60.2.2 of the Meeting Procedure Local Law because prior to the submission of the question the person asking the question had previously put the question in writing to a councillor or member of Council staff and had received a written response to the question from a councillor or member of Council staff.

"Why has Boroondara Officer Andrew Mackinnon not sought independent statistics and based his soccer proposal on information provided to him by the key recipient and stakeholder themselves, Football Federation Victoria and Soccer Alamein/Ashburton"?

The **Director Environment and Infrastructure** responded as follows:

- Council is aware there is often a bias in figures provided by clubs and associations. Council has not accepted any club membership numbers or growth projections on face value. Officers have looked critically at all information by clubs or associations in forming a view as to its reliability.

- Officers have also drawn on information on participation and growth obtained through previous research including Council's Sport and Recreation Strategy.

The **Mayor, Councillor Addis** advised that a written response would be provided in due course.

PQT5 Catherine D - Dorothy Laver Reserve West - Proposed Synthetic Surface

The **Mayor, Councillor Addis** read the following question submitted with notice. The question was allowed in accordance with Clause 60.2.2 of the Meeting Procedure Local Law because prior to the submission of the question the person asking the question had previously put the question in writing to a councillor or member of Council staff and had received a written response to the question from a councillor or member of Council staff.

"*What caused this proposal to change from a $2m facility development at Warner Reserve to a $4.5m facility proposal at Dorothy Laver Reserve West"?*

The **Director Environment and Infrastructure** responded as follows:

- The project initially reflected in Council's long term financial strategy contemplated a single field, located within the municipality. An early iteration of this identified Warner Reserve as a possible location.

- Following a broad review of potential sites, Dorothy Laver Reserve West was identified as a preferred site.

- The advertised proposal which involves two fields was more than double the size of the earlier budget item with additional ancillary works, and therefore attracted a larger budget.

The **Mayor, Councillor Addis** advised that a written response would be provided in due course.

PQT6 Ian Hundley of Balwyn North - Police Support with Local Laws Enforcement

The **Mayor, Councillor Addis** read the following question submitted with notice. The question related to Item 7.6 on the Agenda - Police Support with Local Laws Enforcement and therefore was allowed in accordance with section 60.2.1 of the Meeting Procedure Local Law 2017.

"*Will the Council adjourn the proposals under Agenda Item 7.6 of tonight's Council meeting to seek police support in enforcing the Amenity Local Law 2009 with a view to consulting with members of the public on the scope for police to assist in the enforcement of local laws, including in relation to the dumping of rubbish on private land and public land and the protection of canopy trees under the Tree Protection Local Law 2016"?*

The **Director City Planning** responded as follows:

- There is no need to adjourn Agenda Item 7.6.
- Council staff currently enforce local laws relating to dumped rubbish and enforcement of the Tree Protection Local Law requires specialist knowledge and access to Council records.
- It is important to note that Victoria Police currently support Council in enforcement matters when requested and they have operational capacity.

The **Mayor, Councillor Addis** advised that a written response would be provided in due course.

PQT6 Ian Hundley of Balwyn North - Disallowed Question

The **Mayor, Councillor Addis** informed Council that a further question from Ian Hundley of Balwyn North had been submitted with notice.

The Mayor, Councillor Addis, advised that the question had been disallowed in accordance with the Meeting Procedure Local Law 2017 because:

- The question did not relate to an agenda item, contrary to Clause 60.2.1.
- The question had not been previously subject of a prior written enquiry to a councillor or a member of Council staff, which had received a written response from a Councillor of a member of Council staff contrary to Clause 60.2.2.
- The question was more than 75 words contrary to Clause 59.3.2.

The **Mayor**, **Councillor Addis** noted the question had been circulated to councillors and Mr Hundley would receive a written response in due course.

Councillor Thompson returned to the Chamber at 6.55pm.

6. Notices of motion

Nil

7. Presentation of officer reports

Procedural motion

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That the following items:

7.1. Instruments of Appointment and Authorisation
7.2. Adjoining 316 to 324A Union Road and 21 to 31 Fitzgerald Street, Balwyn - Proposed discontinuance and sale of drainage reserve
7.3. Adjoining 4 to 10 Ruyton Street, 4 and 6 Oberwyl Road, 5 to 17 Tyne Street and 220 Highfield Road, Camberwell - Proposed discontinuance and sale of drainage reserve
7.4. Rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury - Proposed discontinuance and sale of right of way (road), revenge strip (reserve) and hiatus land

7.7. Contract No. 2018/177, Kew Recreation Centre Redevelopment - Architectural and Consultancy Services
7.9. Determination - Proposal to Name Civic Space at 350-352 Burwood Road, Hawthorn 'Beswicke Square'
7.10. September 2018 Quarterly Performance Report

be moved en bloc as per the officers' recommendations outlined in the agenda.

CARRIED

7.1 Instruments of Appointment and Authorisation

The appointment of authorised officers enables appropriate staff within the organisation to administer and enforce various Acts, regulations or local laws in accordance with the powers granted to them under legislation or a local law.

Instruments of Appointment and Authorisation are prepared based on advice from the Maddocks Authorisations and Delegations Service.

Whilst the appointment and authorisation of authorised officers under other relevant legislation is done by the Chief Executive Officer under delegation, Maddocks recommend that officers enforcing the *Planning and Environment Act 1987* be authorised by Council resolution.

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That Council resolve, in the exercise of the powers conferred by section 224 of the *Local Government Act 1989* and section 147(4) of the *Planning and Environment Act 1987*, that:

1. **The members of Council staff referred to in the Instrument of Appointment and Authorisation (Attachment 1 as annexed to the minutes) be appointed and authorised as set out in the Instrument.**

2. **The Instrument comes into force immediately once the common seal of Council is affixed to the Instrument, and remains in force until Council determines to vary or revoke it.**

3. **The Instrument of Appointment and Authorisation be sealed.**

CARRIED

7.2 Adjoining 316 to 324A Union Road and 21 to 31 Fitzgerald Street, Balwyn - Proposed discontinuance and sale of drainage reserve

This report is to consider commencement of the statutory procedures to discontinue and sell the 1.52m wide drainage reserve adjoining 316 to 324A Union Road and 21 to 31 Fitzgerald Street, Balwyn. The section of reserve is considered by officers to be no longer required for the purpose which it was reserved and has been enclosed with the adjoining properties in excess of 15 years.

Consultation has been undertaken with relevant Council departments and external service authorities as detailed in section 5 of the report. No objections have been received. Adjoining owners have also been notified of the proposal.

It will be necessary for Council to undertake the following:

- Procedures under part 4 of the *Planning & Environment Act* 1987 and sections 24A and 35(8) of the *Subdivision Act* 1988 to vest the reserve in Council, remove (discontinue) reserve status from the land and subdivide it. These procedures will require Council to prepare a plan of subdivision. Once the plan of subdivision has been certified by Council and registered at Land Use Victoria, separate titles will be issued for the various lots.

- Procedures under section 189 of the *Local Government Act* 1989 ("the Act") for the sale of the land from the reserve.

The proposed commencement of the statutory procedures under section 189 of the Act requires Council to give public notice of its intention to sell the land from the reserve and invite submissions from affected parties.

The report also proposes consideration be given to applying relevant policy statements from Council's Discontinuance of Roads and Reserves Policy 2015. Confidential information is contained in **Attachment 5,** as circulated in the confidential section of the agenda attachments, in accordance with Section 89(2) of the *Local Government Act 1989*, as the information relates to contractual matters, and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making.

If discussion of the confidential information in the attachments to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Healey

Seconded Councillor Wegman
That Council, acting under section 189 of the *Local Government Act* 1989 ("the Act"), resolve to:

1. **Commence the statutory procedures to sell the land from the 1.52m wide drainage reserve adjoining 316 to 324A Union Road and 21 to 31 Fitzgerald Street, Balwyn, shown hatched in Attachment 2 and as annexed to the minutes, to the adjoining property owners by private treaty in accordance with Council policy.**

2. **Give public notice of the proposed sale of the land from the reserve in the appropriate newspaper and on Council's website, under sections 82A, 189 and 223 of the Act.**

3. **If no submissions are received following the publication of the public notice, authorise the Chief Executive Officer, or such other person as the Chief Executive Officer approves, to undertake the necessary procedural steps to complete the formal procedures for the sale of the land, including the execution of all relevant documentation, in accordance with the purchase prices detailed in Attachment 5 and annexed to the confidential minutes.**

4. **Note procedures will be undertaken pursuant to part 4 of the *Planning and Environment Act* 1987 and sections 24A and 35(8) of the *Subdivision Act* 1988 to vest the reserve in Council, remove (discontinue) reserve status and subdivide the land from the reserve.**

5. **In the event submissions are received, note a further report will be presented to Council to enable consideration of the submissions.**

CARRIED

7.3 Adjoining 4 to 10 Ruyton Street, 4 and 6 Oberwyl Road, 5 to 17 Tyne Street and 220 Highfield Road, Camberwell - Proposed discontinuance and sale of drainage reserve

This report is to consider commencement of the statutory procedures to discontinue and sell the 1.83m wide drainage reserve adjoining 4 to 10 Ruyton Street, 4 and 6 Oberwyl Road, 5 to 17 Tyne Street and 220 Highfield Road, Camberwell. The section of reserve is considered by officers to be no longer required for the purpose which it was reserved and has been enclosed with the adjoining properties for in excess of 15 years.

Consultation has been undertaken with relevant Council departments and external service authorities as detailed in section 5 of the report. No objections have been received. Adjoining owners have also been notified of the proposal.

It will be necessary for Council to undertake the following:

- Procedures under part 4 of the *Planning & Environment Act* 1987 and section 24A of the *Subdivision Act 1*988 to vest the reserve in Council, remove (discontinue) reserve status from the land and subdivide it. These procedures will require Council to prepare a plan of subdivision. Once the plan of subdivision has been certified by Council and registered at Land Victoria, separate titles will be issued for the various lots.

- Procedures under section 189 of the *Local Government Act* 1989 ("the Act") for the sale of the land from the discontinued reserve.

The proposed commencement of the statutory procedures under section 189 of the Act requires Council to give public notice of its intention to sell the land from the reserve and invite submissions from affected parties.

The report also proposes consideration be given to applying relevant policy statements from Council's Discontinuance of Roads and Reserves Policy 2015. Confidential information is contained in **Attachment 4**, as circulated in the confidential section of the agenda attachments, in accordance with section 89(2) of the *Local Government Act* 1989, as the information relates to contractual matters and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making.

If discussion of the confidential information in the attachment to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That Council, acting under section 189 of the *Local Government Act* 1989 ("the Act"), resolve to:

1. **Commence the statutory procedures to sell the land from the 1.83m wide drainage reserve adjoining 4 to 10 Ruyton Street, 4 & 6 Oberwyl Road, 5 to 17 Tyne Street and 220 Highfield Road, Camberwell, shown hatched in Attachment 1 and as annexed to the minutes, to the adjoining property owners by private treaty in accordance with Council policy.**

2. **Give public notice of the proposed sale of the land from the reserve in the appropriate newspaper and on Council's website, under sections 82A, 189 and 223 of the Act.**

3. **If no submissions are received following the publication of the public notice, authorise the Chief Executive Officer, or such other person as the Chief Executive Officer approves, to undertake the necessary procedural steps to complete the formal procedures for the sale of the land to the adjoining property owners, including the execution of all relevant documentation, in accordance with the purchase prices detailed in Attachment 4 of this report and annexed to the confidential minutes.**

4. Note procedures will be undertaken pursuant to part 4 of the *Planning and Environment Act* 1987 and section 24A of the Subdivision Act 1988 to vest the reserve in Council, remove (discontinue) reserve status and subdivide the land from the reserve.

5. In the event submissions are received, note a further report will be presented to Council to enable consideration of the submissions.

CARRIED

7.4 Rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury - Proposed discontinuance and sale of right of way (road), revenge strip (reserve) and hiatus land

This report is to consider commencement of the statutory procedures to discontinue and sell the road, reserve and hiatus at the rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury. The section of road is considered by officers to be no longer required for public access and the section of reserve is considered by officers to be no longer required for the purpose which it was reserved. The section of road, reserve and hiatus land has been enclosed with the adjoining properties in excess of 15 years.

Consultation has been undertaken with relevant Council departments and external service authorities as detailed in section 5 of the report. No objections have been received. Adjoining owners have also been notified of the proposal.

Given the land comprises a road, reserve and hiatus land, it will be necessary for Council to undertake the following:

- Procedures under section 206 and clause 3 of schedule 10 of the *Local Government Act* 1989 (“the Act”) to discontinue the road.

- Procedures under part 4 of the *Planning & Environment Act* 1987 and sections 24A and 35(8) of the *Subdivision Act* 1988 to vest the reserve in Council, remove (discontinue) reserve status from the reserve, merge the road, reserve and hiatus land as one and then subdivide the land into various lots.

- Procedures under section 189 of the Act for the sale of the land from the discontinued road, reserve and hiatus.

The proposed commencement of the statutory procedures requires Council to give public notice of its intention to discontinue and sell the road, reserve and hiatus land and invite submissions from affected parties.

The report also proposes consideration be given to applying relevant policy statements from Council’s Discontinuance of Roads and Reserves Policy 2015. Confidential information is contained in **Attachment 4**, as circulated in the confidential section of the agenda attachments, in accordance with section 89(2) of the Act, as the information relates to contractual matters and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council’s decision making.

If discussion of the confidential information in the attachment to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That Council resolve to:

1. **Commence the statutory procedures, pursuant to section 206 and clause 3 of schedule 10 of the *Local Government Act* 1989, to discontinue the road at the rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury, shown hatched in Attachment 1 and as annexed to the minutes.**

2. **Commence the statutory procedures, pursuant to section 189 of the *Local Government Act* 1989, to sell the land from the discontinued road, reserve and hiatus at the rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury. The reserve and the hiatus land are shown cross-hatched and stippled respectively in Attachment 1 and as annexed to the minutes.**

3. **Give public notice of the proposed discontinuance of the road in the appropriate newspaper and on Council's website, under sections 82A, 189, 207A and 223 of the *Local Government Act* 1989, and for such notice to state if discontinued, Council proposes to sell the land from the road, reserve and hiatus to the owners of the adjoining properties by private treaty.**

4. **Note procedures will be undertaken pursuant to part 4 of the *Planning and Environment Act* 1987 and sections 24A and 35(8) of the *Subdivision Act* 1988 to vest the reserve in Council, remove (discontinue) reserve status from the reserve, merge the road, reserve and hiatus land as one and then subdivide the land into various lots.**

5. **If no submissions are received following the publication of the public notice, authorise the Chief Executive Officer, or such other person as the Chief Executive Officer approves, to undertake the necessary procedural steps to complete the formal procedures for the discontinuance of the road and sale of the land from the road, reserve and hiatus to the adjoining owners, including the execution of all relevant documentation, in accordance with the purchase price detailed in this report.**

6. **In the event submissions are received, note a further report will be presented to Council to enable consideration of the submissions.**

CARRIED

7.7 Contract No. 2018/177, Kew Recreation Centre Redevelopment - Architectural and Consultancy Services

This report seeks Council endorsement for the award of Contract No. 2018/177, Kew Recreation Centre Redevelopment - Architectural and Consultancy Services. This contract involves the provision of Architectural and Consultancy Services for the Kew Recreation Centre Redevelopment. The estimated cost of this Contract is $2,671,750 (excluding GST), which is in accordance with Council's current adopted budget and future foreshadowed budgets across the term of the Contract.

A selective tendering process was conducted from contractors on the State Government Supplier Register, which is in accordance with the requirements of section 186 of the *Local Government Act 1989.*
Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments, in accordance with Section 89(2) of the *Local Government Act 1989*, as the information relates to contractual matters and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making.

If discussion of the confidential information in the attachments to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That Council resolve:

1. **To award Contract No. 2018/177, Kew Recreation Centre Redevelopment - Architectural and Consultancy Services, to Williams Ross Architects Pty Ltd (ACN 005 624 868) at a lump sum cost of $2,938,925 (including GST). The cost to Council after the return of the GST Tax Input Credits is $2,671,750.**

2. **To authorise the Director, Environment and Infrastructure to execute the contract agreement with the above contractor.**

3. **To note that expenditure under this Contract is in accordance with Council's adopted 2018-19 budget.**

CARRIED

7.9 Determination - Proposal to Name Civic Space at 350-352 Burwood Road, Hawthorn 'Beswicke Square'

In accordance with Council's Naming of Council Properties Policy *and 'The Naming rules for places in Victoria, Statutory requirements for naming roads, features and localities – 2016'*, Council resolved to commence the process on the proposal to name the site at 350-352 Burwood Road, Hawthorn, "Beswicke Square".

The public consultation period to name the site "Beswicke Square" concluded on 7 September 2018. Officers received 47 written responses in support of the naming proposal and 16 written responses objecting to the naming proposal.

A report was then presented to the Services Special Committee Meerting on 8 October 2018. The Committee resolved to receive and note the verbal and written submissions received and to refer the naming proposal to Council for determination at the Council meeting on 26 November 2018.

This report recommends the Council owned land at 350-352 Burwood Road, Hawthorn be named "Beswicke Sqaure".

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That Council resolve to recommend to the Registrar of Geographic Names that the Council owned land located at 350-352 Burwood Road, Hawthorn, as showing on Attachment 1, as annexed to the minutes, be named "Beswicke Square".

CARRIED

7.10 September 2018 Quarterly Performance Report

The Quarterly Performance Report for September 2018 provides detailed reporting on financial and non-financial performance against both the Budget and Council Plan for the year.

Council's year to date net operating surplus of $146.71 million is $4.15 million above the September Amended Budget surplus of $142.56 million. The favourable year to date variance is attributable to a number of factors which are outlined in **Section 3** of **Attachment 1.**

The overall financial position at 30 September 2018 is satisfactory with a working capital ratio of 7.93 to 1 (includes reserve funds of $16.90 million and 0.5% cash contingency for emergency response works).

For the September quarter, the 2018-19 Annual Plan commitments indicate 4% of commitments have been completed and further 86% have commenced.

Achievements of the Strategic Indicators have been assessed at 89%.

MOTION

Moved Councillor Healey

Seconded Councillor Wegman

That Council resolves to:

1. **Receive and note the Quarterly Performance Report for September 2018 (Attachment 1).**

2. **Adopt the amendments to the 2018-19 Fees and Charges Schedule - Attachment 2 as attached to the minutes.**

3. **Receive and note the results of the Local Government Performance Reporting Framework (LGPRF) indicators and measures (Attachment 3).**

CARRIED

7.5 Amendment C266 - Canterbury Heritage Gap Study - Decision to Adopt Amendment

The purpose of the officers' report is to inform Council of the outcomes of the Panel hearing to Amendment C266 to the Boroondara Planning Scheme and to seek a decision of Council to adopt the amendment.

Amendment C266 sought to apply the Heritage Overlay (HO) to 22 individual heritage places, 6 heritage precincts and 1 precinct extension.

Exhibition of Amendment C266 commenced on 31 August 2017 and concluded on 13 October 2017. Council received seventy (70) submissions including twenty-seven

(27) supporting submissions, thirty-five (35) opposing submissions and eight (8) partially supporting submissions.

A Panel hearing to consider the submissions received to Amendment C266 was held on 18, 19, 23, 24, 26, 27 April and 1 and 8 May 2018. Sixteen of the submitters presented at the Panel hearing and an additional two submitters who initially made requests to be heard, withdrew from the hearing process.

On 5 July 2018, officers received the Panel's report for Amendment C266 which is contained in Attachment 1. A copy of the Panel report was made available on Council's website in accordance with the requirements of the Planning and Environment Act 1987. Submitters to the Panel Hearing as well as property owners and occupiers affected by Amendment C266 were also notified in writing of the release of the Panel report.

The Panel considered all submissions made in relation to Amendment C266, irrespective of whether submitters were party to the hearing process, considered all material provided to it by Council e.g. Council reports and made observations during site visits. The Panel has recommended that of the 484 properties originally recommended to be included in the Heritage Overlay as part of the study, 31 properties (or 6.4%) should not be included in the Heritage Overlay.

Consequently, the Panel has recommended that the amendment be adopted subject to the following changes:

- Do not proceed with the introduction of the Heritage Overlay to 2 Boronia Street, Canterbury.
- Do not proceed with the introduction of the Heritage Overlay to 49 Mangarra Road, Canterbury.
- Remove the tree and outbuildings control activated in the Schedule to the Heritage Overlay for 2 Snowden Place, Canterbury.
- Remove 10-20 Rochester Road, Canterbury from the Rochester Road heritage precinct.
- Do not proceed with the Heritage Overlay to the proposed Victoria Avenue heritage precinct.
- Reduce the curtilage which applies to the East Camberwell Substation.
- Make changes to various heritage citations to improve the accuracy of their content.

Officers, together with the heritage consultant who prepared the Canterbury Heritage Gap Assessment, have reviewed the Panel's recommendations. A summary of the Panel's findings, officers' responses and officer recommended changes were presented to the Urban Planning Special Committee on 29 October 2018. Officers recommended the UPSC endorse the changes recommended by the Panel, with the exception of Recommendation 2.c), as it relates to the Rochester Road precinct, and Recommendation 4.f), as it relates to 101 Prospect Hill Road, in the Matlock Street precinct.

It should also be noted following the conclusion of the Panel hearing process, late correspondence was received from the property owners of 17 Rochester Road, Canterbury, 1 Warburton Road, Camberwell. Both property owners did not lodge submissions during the formal exhibition of Amendment C266 and consequently were not party to the Panel hearing process. Officers have reviewed these submissions with the heritage consultant and provided a response for the UPSC's consideration as part of the officers' report.

A further late submission was received prior to the UPSC meeting of 29 October 2018 by the property owners of 106 Mont Albert Road, Canterbury, objecting to the inclusion of the property in the Heritage Overlay as an individually significant place **(Attachment 6)**. A detailed response to the submission is provided at **Attachment 7**. Additional information was also provided at the UPSC meeting by the property owners for Council's consideration. At the time of writing this report, officers were still investigating the impact of the alterations indicated in the plans submitted at the UPSC meeting. Officers intend to verbally address, at the Ordinary Meeting of Council, the impact of any additional alterations not considered in the response at **Attachment 7**, on the overall significance of the property.

The UPSC resolved to endorse the officers' response to the Panel recommendations and refer the amendment to an Ordinary meeting of Council for adoption at its meeting on 29 October 2018.

Officers are recommending the interim Heritage Overlays which currently apply to properties identified in Amendment C266 be replaced with the permanent Heritage Overlay, with the exception of the following properties, which are recommended to be deleted from the amendment:

- HO687 - 49 Mangarra Road, Canterbury
- HO704 - Victoria Avenue Precinct, Canterbury
- HO703 - Rochester Road Precinct, Canterbury (10-20 Rochester Road only); and
- HO747 - 2 Boronia Street, Canterbury.

Councillor Hollingsworth *declared an indirect conflict of interest in accordance with Section 78 of the Local Government Act 1989. Councillor Hollingsworth advised that nature of the interest was "prior association with resident group (CCAG) who provided historical information on Canterbury known site(s)".*

Councillor Hollingsworth left the left the Chamber at 7.04pm prior to consideration and vote on this item.

MOTION

Moved Councillor Wegman

Seconded Councillor Healey

That Council resolve to:

1. **Adopt Amendment C266 to the Boroondara Planning Scheme, as shown in Attachments 1 to 5, in accordance with Section 29(1) of the *Planning and Environment Act 1987*.**

2. **Request that the Minister for Planning remove the interim Heritage Overlays which apply to 49 Mangarra Road (HO687), the Victoria Avenue Precinct (HO704), 10-20 Rochester Road (HO703) and 2 Boronia Street (HO747) as part of Amendment C266.**

3. **Submit Amendment C266 to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987.***

4. **Following the Minister's approval of Amendment C266, update two (2) reference documents to the Boroondara Planning Scheme (the Boroondara *Schedule of Gradings Map* and *Boroondara Heritage Property Database)* to include heritage gradings and relevant heritage citations for properties affected by Amendment C266.**

5. **Authorise the Director City Planning to undertake minor administrative changes to the amendment and associated planning controls that do not change the intent of the controls.**

CARRIED

Councillor Hollingsworth *returned to the Chamber and resumed her seat at 7.08pm.*

7.6 Police support with local laws enforcement

The maintenance of public areas, safety and amenity remains a key priority for Council as demonstrated through the Boroondara Community Plan and Council's *Amenity Local Law* 2009 ('the Local Law'). Broad in scope, the Local Law regulates a range of amenity issues which may at times intersect with the functions of local Police. This report explores the viability of authorising local police to enforce the provisions of Council's Local Law.

Council has a long history of working with local police in both informal and more formal capacities. Generally, Council's informal approach to working with local police for local laws enforcement has worked successfully. Recent instances of non-compliance with the Local Law in the afterhours have generated renewed interest to explore the scope for Council to work more closely with police for local laws enforcement. While police are not currently authorised under Council's Local Law, it is open to Council to authorise local police to enforce the Local Law to support continuity of enforcement.

Consultation with other councils would suggest it is not common practice amongst councils to authorise local police to enforce the Local Law beyond those provisions which deal with alcohol. In those cases where a council may have authorised local police to enforce all sections of the Local Law, the extent to which it is acted upon by police is understood to be limited. This has typically been due to changes to staffing and the impact of other policing priorities resulting in police not having the capacity to respond to local law related matters, particularly during peak response times (Friday and Saturday evenings).

While recognising the limitations that may result from competing policing priorities it is considered appropriate to write to the Boroondara Police to seek their willingness and capacity for local police officers to be authorised to enforce Council's Amenity Local Law.

MOTION

Moved Councillor Ross

Seconded Councillor Sinfield

That Council resolve:

1. **To write a letter to the Boroondara Police Inspector to ascertain his or her support to authorise each local police officer to enforce the Amenity Local Law and officers to report back to Council on the operation of the agreement and its progress**

2. **In the event that Police agree to have local police members authorised under the Amenity Local Law, officers will prepare the appropriate instruments of authorisation for relevant police members and carry out the necessary statutory steps.**

CARRIED

7.8 North East Link - Bulleen Park

This report provides an update on the North East Link Authority (NELA) Bulleen Park land use planning project. It seeks Council support for an initial concept design for the Bulleen Park land use plan which incorporates the Boroondara Tennis Centre (BTC) and the 18-hole Freeway Golf Course (FGC). See **Attachment 1** for an aerial image showing the project study area.

NELA has initiated the study for the Bulleen Park area and has included the BTC and FGC in the project scope. Officers understand the aim of the project is to ensure no sporting club or facility is worse off as a result of the construction and operation of the North East Link (NEL). NELA has advised it intends to finalise the project by early 2019 for inclusion as an appendix in the NEL Environment Effects Statement (EES).

NELA has conducted initial consultation about the project, with a workshop held at the Veneto Club on 8 August 2018. The workshop was attended by sporting clubs impacted by the NEL and Council representatives from Boroondara and Manningham. Officers understand NELA staff have also been meeting with sporting clubs and facility operators on an individual basis to discuss the project.

Within a limited timeframe, Boroondara officers have prepared high-level concept plans for the FGC and BTC to be considered in the Bulleen Park land use planning study (**Attachments 2 and 3**). The plans respond to the impact of the NEL on several holes of the FGC by relocating the BTC to the same location and extending the FGC to land north of the current course edge located in Manningham. It is relevant to note seven FGC holes are already located on land within the City of Manningham. The concept plans retain both facilities and at least the level of service currently offered by the BTC and FGC.

There is a key difference between the two concept plans. The plan at **Attachment 2** includes a sporting oval to the north of the BTC site. This has been included in recognition of the loss of Bulleen Oval 1, currently located within the City of Manningham, which will be displaced by the NEL works. The plan at **Attachment 3** incorporates an urban forest in place of the sporting oval to protect and improve the biodiversity values in the area and along the important Koonung Creek and Yarra River corridors.

Officers consider the concept plans provide a good outcome for the Boroondara and broader community. Both the BTC and FGC are very well used by residents of Boroondara, Manningham, Banyule and beyond. Both are quality public facilities and provide important community focussed services for the region, particularly those Councils and residents impacted by the NEL. Officers recommend both concepts be formally put forward to NELA for its consideration in developing a land use plan for Bulleen Park. Further information is included in Confidential **Attachment 4**. Given their high-level nature, the plans will need further investigation and refinement as part of the planning process NELA is undertaking.

It is recognised the land within which the FGC would expand in both concept plans is currently open space within Manningham and is used by the Yarra Bowmen archery club and Doncaster Aeromodellers club. Officers are conscious of the very significant negative impacts of the NEL and have been seeking to work with Manningham and NELA to explore new opportunities for open space within the City of Manningham should the FGC extend into existing Manningham land.

In this way, Manningham could potentially deliver more open space than is currently available to its community for sport and recreation, resulting in a mutually beneficial outcome for the Boroondara and Manningham communities.

Council officers have met with NELA and Manningham officers, both together and separately, on several occasions to discuss the project. NELA has written to Council requesting a formal Council position about Council facilities that need to be included in the land use planning project.

The City of Manningham has publically indicated it does not support extension of the FGC north of its current site, as indicated on the Boroondara-prepared concept plans.

Confidential information is contained in **Attachments 4 and 5**, as circulated in the confidential section of the agenda attachments, in accordance with Section 89(2) of the Local Government Act 1989, as the information relates to proposed developments and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making. If discussion of the confidential information in the attachments to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Parke

Seconded Councillor Healey

That Council resolve to:

1. **Support the concept design options for the Bulleen Park land use plan as shown in Attachment 2 and Attachment 3 as Council's preferred options for the Bulleen Park land use planning study incorporating the 23-court Boroondara Tennis Centre and the 18 hole, par 68, Freeway Golf Course.**

2. **Provide the concept design options to the North East Link Authority for its consideration as part of the Bulleen Park land use project, noting further investigation and refinement will be required to confirm detailed elements of the plans.**

3. **Notify the following stakeholders in writing of the Council resolution:**
    i. **Premier of Victoria;**
    ii. **Minister for Roads and Road Safety and the North East Link Project Minister (or equivalent);**
    iii. **Minister for Sport (or equivalent);**
    iv. **Leader of the Opposition;**
    v. **Shadow Minister for Roads and Infrastructure (or equivalent);**
    vi. **Shadow Minister for Sport (or equivalent);**
    vii. **Manningham City Council Mayor and CEO;**
    viii. **Mr. Craig Tiley, CEO Tennis Australia;**
    ix. **Mr. Matthew Kennedy, CEO Tennis Victoria;**

x. **Mr. Stephen Pitt, CEO Golf Australia;**
xi. **Mr. Simon Brookhouse, CEO Golf Victoria;**
xii. **Mr. Warren Maher, Director Maher's Tennis Management Services;**
xiii. **Mr. Sean Gammon, Director Freeway Golf Pro Shop;**
xiv. **Mr. Bruce Bourke and Ms. Barbara Morrison, Presidents Camberwell Golf Club;**
xv. **Ms. Judith Voce, President Harp Golf Club;**
xvi. **All local members of State and Federal Parliament whose electorates cover Boroondara; and**
xvii. **The RUANELA Community Group.**

4. **Express its continued opposition to the North East Link route Option A and its support for the route Option C.**

5. **Seek a meeting prior to Christmas with members of State Parliament whose electorates cover Boroondara to discuss the Council position on the North East Link.**

CARRIED

7.11 Adoption of the City of Boroondara Draft Disability Action Plan 2018-22

Under the *Victorian Disability Act 2006*, councils are required to develop a disability action plan that meets specified requirements aimed at improving and increasing the access and inclusion of people with disabilities in the life of the community. Council has had disability plans and policies in place since 1998.

This report presents the submissions received during the second phase of the community consultation for the draft Boroondara Disability Action Plan 2018-22 (DAP) and seeks Council's adoption of the Plan (**Attachment 1**).

The draft DAP supports the vision of the Boroondara Community Plan 2017-27 (BCP) and is structured around the six relevant priority themes and strategic objectives of the BCP.

The draft DAP recognises that the factors contributing to a person having a disability are wide and varied, and adopts a social rather than medical model of disability. This approach recognises that people with a disability are often disadvantaged by barriers to services and experiences and opportunities other members of the community take for granted. As a society, we are therefore able to increase the 'ability' of all people to participate in the life of the community by removing barriers to participation in our physical and social environment. This is the intent of the draft DAP, which includes 44 actions that will be implemented over the life of the Plan by departments across Council.

Council approved the draft DAP to go out for public exhibition at the Services Special Committee meeting on 13 August 2018. The draft Plan was on public exhibition between 15 August and 9 September 2018. Opportunities to comment on the draft Plan were promoted through Council's social media, the Boroondara Bulletin, and via email to Council's advisory committees, disability organisations and networks. Community members could comment on the draft Plan by completing a short survey or by submitting a written response, and could request alternative formats of the Plan if required.

Council received seven submissions to the survey, three written responses and one response via a face-to-face meeting. Members of the Community Disability Advisory Committee and the Boroondara Mental Health Alliance also provided feedback on the draft Plan at their meetings in September. The feedback from the community consultation included support for the Plan, as well as contructive suggestions for improvements. The feedback and responses from the community have been noted and suggested changes have been incorporated into the draft Plan at **Attachment 1**.

This report includes the amended draft DAP, the details of the submissions received and the responses to those submissions.

MOTION

Moved Councillor Hurd

Seconded Councillor Healey

That Council resolve to adopt the Boroondara Disability Action Plan 2018-22 as annexed to the report (Attachment 1) noting that action 45 reads as follows:

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
45.	**Keep an active watching brief and advocate to the State and Federal Government on developments in emerging digital technology, including connected and automated vehicle technologies (CAV) to optimize the participation of people with a disability in all facets of life. This will include seeking partnerships to participate in any potential trials of CAV technologies**	**2018 - 22**	**Improved ability of people with a disability and low mobility to move around the City.**	**Updates provided to the Boroondara Community Disability Advisory Committee.** **Number of advocacy opportunities undertaken.**	**Lead: Community Planning and Development and Traffic and Transport**	**Within existing resources**

CARRIED

8. General business

8.1 2018 LGPRO Corporate & Community Planning Award- Formal Presentation of Award to Council

The **Mayor**, **Councillor Addis** advised that on Friday 26 October 2018, the City of Boroondara was awarded the annual LGPro Corporate and Community Planning Award that focuses on initiatives that demonstrate excellence in local government planning.

Boroondara City Council won the award for the new Integrated Planning Framework and the application outlined the work that Council undertook to develop the Boroondara Community Plan 2017-2027, our key strategic document that directly informs the Council Plan and Strategic Resource plan.

The Mayor, Councillor Addis advised her colleagues that the award is a fantastic recognition for Council, particularly with respect to the extensive community consultation undertaken to develop the Plan, and the way we have used the community feedback to influence our budget.

The Mayor, Councillor Addis advised her colleagues the new Integrated Planning Framework represents an exciting change for Boroondara.

Councillor Addis informed the gallery that Council now has a long-term budget that outlines the resident's priorities, and a roadmap to work alongside the community and partners to achieve the community's vision together.

The Mayor, Councillor Addis congratulated the Finance and Corporate Planning Team, the Community Planning and Development Team and the Communications and Engagement Team for their valuable work on this Project.

8.2 Tennis Victoria's Supporting Tennis - Local Government Award - Formal Presentation of Award to Council

The **Mayor, Councillor Addis** informed her colleagues that Council was recently announced as the winner of Tennis Victoria's 'Supporting Tennis- Local Government' award.

The award recognises Council for a high level of engagement with, and support of tennis clubs in the Boroondara Community.

The Mayor, Councillor Addis advised her colleagues that the award was received through Council's demonstrated investment in tennis, approach to tennis facility planning, engagement with Tennis Victoria and support for clubs to be sustainable, accessible, accountable and deliver community benefit.

The Mayor, Councillor Addis thanked the Family, Youth and Recreation Team and Parks and Infrastructure Team for their valuable work.

8.3 Yarra Boulevard Action Group

Councillor Healey advised his colleagues about an update he had received from the Yarra Boulevard Action Group on recent speed checks undertaken by the Victoria Police along the Yarra Boulevard. This recent Police activity included one hoon driver being caught and their vehicle impounded.

9. Urgent business

Nil

10. Confidential business

Nil

The meeting concluded at 7.55pm.

Confirmed

Chairperson _____

Date _____

MINUTES ATTACHMENTS

Ordinary Council

Monday 26 November 2018

Attachments annexed to the minutes for the following items:

4. Assemblies of councillors

7.1 Instruments of Appointment and Authorisation

7.2 Adjoining 316 to 324A Union Road and 21 to 31 Fitzgerald Street, Balwyn - Proposed discontinuance and sale of drainage reserve.

7.3. Adjoining 4 to 10 Ruyton Street, 4 and 6 Oberwyl Road, 5 to 17 Tyne Street and 220 Highfield Road, Camberwell - Proposed discontinuance and sale of drainage reserve

7.4 Rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury - Proposed discontinuance and sale of right of way (road), revenge strip (reserve) and hiatus land

7.9 Determination - Proposal to Name Civic Space at 350-352 Burwood Road, Hawthorn 'Beswicke Square'

7.11 Adoption of the City of Boroondara Draft Disability Action Plan 2018-22

Record of Assemblies of Councillors

Assembly details	Councillor attendees	Officer attendees	Matters discussed	Conflict of Interest disclosures
Councillor Briefing & Discussion **8 October 2018**	Cr Jane Addis Cr Phillip Healey Cr Lisa Hollingsworth Cr Steve Hurd Cr Jim Parke Cr Coral Ross Cr Felicity Sinfield Cr Cynthia Watson Cr Garry Thompson Cr Jack Wegman	Phillip Storer (CEO) Bruce Dobson (DEI) Shiran Wickramasinghe (DCP) Marilyn Kearney (DCXBT) Carolyn McClean (DCD) Carolyn Terry (EMPCD) Jacinta Barnes (PCM) Jim Hondrakis (MTT) David Thompson (MG) Krysten Forte (COG) Neva Law (MA)	• Media Policy and Social Media Policy • Yarra Boulevard Lighting and CCTV Grant • North East Link - Bulleen Park Master Plan • Manningham City Council • Public Meeting	Nil
Councillor Briefing & Discussion **15 October 2018**	Cr Jane Addis Cr Phillip Healey Cr Lisa Hollingsworth Cr Steve Hurd Cr Jim Parke Cr Coral Ross Cr Felicity Sinfield Cr Cynthia Watson Cr Garry Thompson Cr Jack Wegman	Phillip Storer (CEO) Shiran Wickramasinghe (DCP) David Thompson (MG) Elizabeth Manou (GPO)	• MAV State Council - 19 October 2018	Nil
Statutory Planning Advisory Committee **22 October 2018**	Cr Jane Addis Cr Steve Hurd Cr Garry Thompson	Marjorie Kennedy (PP) Simon Mitchell (MSP)	• 573 – 577 Burwood Road Hawthorn	Nil
Councillor Briefing & Discussion **22 October 2018**	Cr Jane Addis Cr Phillip Healey Cr Steve Hurd Cr Jim Parke Cr Coral Ross Cr Felicity Sinfield Cr Cynthia Watson Cr Garry Thompson Cr Jack Wegman	Marilyn Kearney (DCS) Carolyn McClean (DCXBT) Shiranthi Widan (aMCPD) Kate Brewster (MCIL) Katherine Stakula (SCL) David Thompson (MG) Krysten Forte (COG) Traci Alchin (CPDSO) Elizabeth Manou (GPO)	• 2018-19 Innovation Grants	Cr Healey

Record of Assemblies of Councillors

Assembly details	Councillor attendees	Officer attendees	Matters discussed	Conflict of Interest disclosures
Councillor Briefing & Discussion **29 October 2018**	Cr Phillip Healey Cr Jane Addis Cr Lisa Hollingsworth Cr Jim Parke Cr Coral Ross Cr Felicity Sinfield Cr Garry Thompson Cr Cynthia Watson Cr Jack Wegman	Phillip Storer (CEO) Bruce Dobson (DEI) Shiran Wickramasinghe (DCP) Marilyn Kearney (DCXBT) Carolyn McClean (DCD) David Thompson (MG) Andrew Mackinnon (GMPI) Rebecca Carland (SCOS) Krysten Forte (COG) Helen Pavlidis (GPO)	• Civic Reception – Wednesday 7 November 2018 • Community Engagement	Cr Thompson

Record of Assemblies of Councillors

Index of officer titles

AC	Assistant Curator
ACPO	Arts and Culture Project Officer
ADO	Access & Diversity Officer
AO	Administration Officer
BPO	Boroondara Volunteer Resource Centre Program Officer
BAG	Business Analyst Grants
BPOL	Business Process Optimisation Lead
CA	Coordinator Arboriculture
CBA	Coordinator Building Assets
CBOS	Coordinator Business Operations and Systems
CBP	Communications Business Partner
CBS	Coordinator Business Systems
CC	Coordinator Communications
CCF	Coordinator Cultural Facilities
CCI	Coordinator Corporate Information
Cco	Coordinator Communications
CCP	Coordinator Civil Projects
CCPI	Coordinator Corporate Planning
CCS	Coordinator Children's Services
CCSP	Coordinator Community Support
CcuS	Coordinator Customer Service
CDM	Coordinator Drainage Maintenance
CDEO	Cultural Development and Events Officer
CDO	Community Development Officer
CE	Coordinator Engagement
CEDL	Customer Experience Digital Lead
CESDL	Customer Experience Service Design Lead
CEO	Chief Executive Officer
CEP	Coordinator Engineering Projects
CES	Coordinator Environmental Sustainability
CEY	Coordinator Early Years
CFA	Coordinator Financial Accounting
CFC	Cultural Facilities Coordinator
CFM	Coordinator Facilities Maintenance
CFO	Chief Financial Officer
CFS	Coordinator Family Services
CIA	Continuous Improvement Advisor
CIAS	Coordinator Integrated Asset Systems
CIO	Chief Information Officer
CLD	Coordinator Landscape & Design
CLF	Coordinator Leisure Facilities

CLL	Coordinator Local Laws
CLLPS	Coordinator Local Laws Projects and Strategy
CLS	Coordinator Leisure Services
CMASL	Collection Maintenance and Adult Services Librarian
CSHL	Collection Services and Hawthorn Librarian
CMCH	Cluster Coordinator Maternal & Child Health Services
COG	Coordinator Governance
CoLD	Coordinator Landscape and Design
CoSP	Community Strengthening Planner
CoT	Coordinator Trees
CPD	Coordinator Programming & Development
CPE	Civil Projects Engineer
CPH	Coordinator Public Health
CPP	Coordinator Purchasing and Procurement
CPSO	Community Planning Support Officer
CRFM	Coordinator Road & Footpath Maintenance
CRPS	Coordinator Revenue & Property Services
CRRAM	Coordinator Road Related Asset Maintenance
CRTL	Corporate Reporting Team Leader
CSA	Communications Senior Advisor
CSAO	Customer Service Administration Officer
CSD	Coordinator Strategy and Development
CSDAADS	Coordinator Service Delivery Active Ageing and Disability Services
CSDAO	Community Safety Drug and Alcohol Officer
CSL	Collection Services & Librarian
CsoP	Coordinator Social Planning
CSP	Coordinator Statutory Planning
CSPO	Children's Services Project Officer
CSS	Coordinator Sport Services
CT	Coordinator Traffic
CTM	Coordinator Transport Management
CVS	Coordinator Volunteer Support & Development
CWM	Coordinator Waste Management
CWO	Coordinator Waste Operations
CYS	Coordinator Youth Services
DCD	Director Community Development
DCP	Director City Planning
DCS	Director Corporate Services
DEI	Director Environment and Infrastructure
DMC	Digital Media Creator

DSA	Digital Senior Adviser
EC	Environment Coordinator
EDO	Economic Development Officer
EFBA	Engagement & Facilitation Business Analyst
EHO	Environment Health Officer
EMCCE	Executive Manager Communications & Customer Experience
EMPCD	Executive Manager People Culture and Development
EMPO	Emergency Management Project Officer
ERPO	Engagement and Research Project Officer
ESMA	Essential Safety Measures Administrator
EYAO	Early Years Administration Officer
FAC	Financial Accounting Coordinator
FC	Flight Controller
FGDC	Formal Gardens and Design Coordinator
FSDO	Family Services Development Officer
FSP	Family Services Planner
FTP	Fast Track Planner
FYAO	Family Youth Administration Officer
FYSRO	Family and Youth Support and Resource Officer
GMPI	Group Manager Parks and Infrastructure
GO	Governance Officer
GPO	Governance Projects Officer
HPPO	Health Planning and Policy Officer
HSWL	Health Safety Wellbeing Lead
HRA	Human Resources Advisor
HWPO	Health WellPlan and Policy Officer
IA	Internal Auditor
ITPM	Information Technology Program Manager
LA	Landscape Architect
LBPT	Lead - Business Partnering Team
LCSP	Leader Communications Strategy and Performance
LFDO	Leisure Facilities Development Officer
LLO	Local Laws Officer
LSO	Leisure Services Officer
MAC	Manager Arts & Culture
MAFB	Manager Arts Facilities Business
MAM	Manager Asset Management
MAO	Metro Access Officer
MBD	Manager Business Development

Record of Assemblies of Councillors

MBS	Manager Building Services (& Municipal Building Surveyor)
MCHC	Maternal Child Health Coordinator
MCHN	Maternal Child Health Nurse
MCIL	Manager Community Information and Libraries
MCPD	Manager Community Planning & Development
MCPS	Manager Commercial & Property Services
MED	Manager Economic Development
MEO	Member Engagement Officer
MESL	Manager Environment & Sustainable Living
MFYR	Manager Family Youth & Recreation
MG	Manager Governance
MHS	Manager Health, Active Ageing & Disability Services
MHR	Manager Human Resources
MIBT	Manager Innovation and Business Transformation
MIS	Manager Infrastructure Services
MIT	Manager Information Technology
MLL	Manager Local Laws
MLS	Manager Library Arts and Cultural Services
MPCD	Manager People Culture and Development
MPG	Manager Parks & Gardens
MPS	Manager Projects & Strategy
MPPM	Major Projects Project Manager
MPR	Manager Public Relations
MSP	Manager Statutory Planning
MSSO	Maintenance Systems and Support Officer
MSTP	Manager Strategic Planning
MTT	Manager Traffic and Transport
OBA	Online Business Analyst
OCRO	Online Community Relations Officer
ODC	Organisation Development Coordinator
OP	Online Publisher
PALO	Paralegal Officer
PAC	Planning Appeals Coordinator
PCCS	Program Change Communications Specialist
PSD	Principal Digital Strategist
PJA	Project Administrator
PJM	Project Manager
PJO	Project Officer
PLO	Planning Liaison Officer
PMO	Property Management Officer
PO	Payroll Officer
PP	Principal Planner
PPO	Para Planning Officer
PRA	Project Architect

PRO	Programs Officer
PSO	Planning Support Officer
PSuO	Principal Sustainability Officer
ROAS	Recreation Officer and Administration Support
RP	Recreation Planner
RPO	Recreation Project Officer
SA	Senior Arborist
SACS	Senior Advisor Corporate Support
SAD	Service Administrator
SAE	Senior Asset Engineer
SAO	Senior Administration Officer
SAPO	Senior Asset Protection Officer
SAWP	Senior Asset Works Planner
SBA	Senior Business Analyst
SCA	Senior Communications Adviser
SCAC	Senior Curator, Arts & Culture
SCADS	Senior Coordinator Ageing and Disability Services
SCBP	Senior Communications Business Partner
SCI	Senior Coordinator Infrastructure
SCCS	Senior Coordinator Community Strengthening
SCFCS	Senior Coordinator Family and Children's Services
SCOS	Senior Coordinator Open Space
SCRW	Senior Coordinator Recreation and Wellbeing
SEP	Senior Environmental Planner
SESO	Senior Environmental Sustainability Officer
SHRA	Social and Health Research Analyst
SL	Systems Librarian
SLA	Senior Landscape Architect
SLLO	Senior Local Laws Officer
SMA	Senior Media Adviser
SMAC	Senior Management Accountant
SO	Subdivision Officer
SoPO	Social Planning Officer
SP	Statutory Planner
SPA	Senior Project Architect
SPJO	Senior Project Officer
SPM	Senior Project Manager
SPO	Senior Planning Officer
SPP	Senior Project Planner
SPPO	Senior Policy and Project Officer
SRCM	Senior Recreation Contracts Manager
SSCA	Senior Strategic Communications Adviser
SSO	Senior Sustainability Officer
SSOLL	Support Services Officer Local Laws
SSOPI	Support Services Officer Parks &

	Infrastructure
SSP	Senior Statutory/Strategic Planner
STE	Strategic Transport Engineer
STO	Sustainable Transport Officer
SCL	Strategic Communications Lead
STP	Strategic Transport Planner
STPO	Statutory Planning Officer
STRP	Strategic Planner
SWC	Senior Works Controller
SWE	Senior Writer and Editor
TE	Transport Engineer
TLBVRC	Team Leader Boroondara Volunteer Resource Centre
TLC	Team Leader Compliance
TLCS	Team Leader Customer Service
TLCSA	Team Leader Customer Service Administration
TLD	Team Leader Disabilities
TLDR	Team Leader Drainage
TLDS	Team Leader Drainage Strategy
TLED	Team Leader Economic Development
TLEP	Team Leader Environmental Planning
TLHP	Team Leader Health Protection
TLHS	Team Leader Health Services
TLID	Team Leader Infectious Diseases
TLL	Team Leader Local Laws
TLRM	Team Leader Risk Management
TLSP	Team Leader Strategic Planning
TLTM	Team Leader Transport Management
TLWP	Team Leader Works Permits
TOC	Turf Operations Coordinator
TSP	Technical Support Planner
TSTL	Technical Support Team Leader
UD	Urban Designer
VSS	Venue Services Supervisor
VEO	Volunteer Engagement Officer
VSDO	Volunteer Sector Development Officer
WPC	Web and Print Coordinator
YCLO	Youth Community Liaison Officer
YDW	Youth Development Worker
YOW	Youth Outreach Worker
YPDO	Youth Planning and Development Officer
YSL	Youth Services & Librarian
aXXX	'a' designates acting

Ordinary Council

Monday 26 November 2018

Attachments as annexed to the resolution:

7.1 Instruments of Appointment and Authorisation

Boroondara City Council

Instrument of Appointment and Authorisation

(*Planning and Environment Act* 1987)

Chethanika (Chethi) Abeysinghe	Administrative Assistant
Andrew Kerr	Planning Appeals Coordinator
Andrew Gilbert	Public Signs Officer
Andrew McIllveen	Planning Investigations Officer
Brendan Rea	Planning Investigations Officer
Cassandra Rea	Coordinator Statutory Planning
Chiara Lorini	Statutory Planning Officer
Christopher Marulli	Student Statutory Planner
Christopher Robert Mullan	Senior Statutory Planner
Damian Bu	Statutory Planning Officer
Damian Laird	Para Planning Officer
Daniela Splitgerber	Statutory Planning Officer
Erin McCarthy	Coordinator Statutory Planning
Gregory (Greg) Pocock	Para Planning Officer
Gregory (Greg) Stewart	Counter Planner
Hanna-Rose Worthington-Currie	Para Planning Officer
Ida LaRocca	Para Planning Officer
Jessica Nedelkos	Para Planning Officer
Jennifer Estrada	Para Planning Officer
Jennifer Vincent	Para Planning Officer
Joseph (Joe) Sevillano	Senior Statutory Planner
Jon Harper	Coordinator Statutory Planning

Joanne Amanda (Mandy) Hollywood	Team Leader Para Planning
Julia Bennett-Mitrovski	Senior Statutory Planner
Julia Mary Baird Smith	Statutory Planning Officer
Julie Pham	Statutory Planning Officer
Kathy Fletcher	Statutory Planning Officer
Katie Johnstone	Statutory Planning Officer
Kelly Caporaso	Statutory Planning Officer
Leo Bosley	Statutory Planning Officer
Lucy Johnson	Statutory Planning Officer
Marjorie Kennedy	Coordinator Statutory Planning
Roberts Birze	Technical Support Officer
Roxanne Kavanagh	Subdivisions Officer
Seuna Byrne	Principal Planner
Shiran Wickramasinghe	Director City Planning
Simon Mitchell	Manager Statutory Planning
Simon Quinn	Para Planning Officer
Sofia Skliris	Para Planning Officer
Stephanie Ng	Statutory Planning Officer
Sylvia Georges	Urban Designer
Thomas (Tom) Albert	Statutory Planning Officer
Timothy Luckin	Statutory Planning Officer
Toni Johnson	Para Planning Officer
Trevor Saunders	Planning Investigations Officer
Yim Yuen	Statutory Planning Officer

Instrument of Appointment and Authorisation (*Planning and Environment Act* 1987)

In this instrument "**officer**" means -

Chethanika (Chethi) Abeysinghe
Andrew Kerr
Andrew Gilbert
Andrew McIllveen
Brendan Rea
Cassandra Rea
Chiara Lorini
Christopher Marulli
Christopher Robert Mullan
Damian Bu
Damian Laird
Daniela Splitgerber

Erin McCarthy
Gregory (Greg) Pocock
Gregory (Greg) Stewart
Hanna-Rose Worthington-Currie
Ida LaRocca
Jessica Nedelkos
Jennifer Estrada
Jennifer Vincent
Joseph (Joe) Sevillano
Jon Harper
Joanne Amanda (Mandy) Hollywood

Julia Bennett-Mitrovski
Julia Mary Baird Smith
Julie Pham
Kathy Fletcher
Katie Johnstone
Kelly Caporaso
Leo Bosley
Lucy Johnson
Marjorie Kennedy
Roberts Birze
Roxanne Kavanagh
Seuna Byrne

Shiran Wickramasinghe
Simon Mitchell
Simon Quinn
Sofia Skliris
Stephanie Ng
Sylvia Georges
Thomas (Tom) Albert
Timothy Luckin
Toni Johnson
Trevor Saunders
Yim Yuen

By this instrument of appointment and authorisation Boroondara City Council -

1. under section 147(4) of the *Planning and Environment Act* 1987 - appoints the officers to be authorised officers for the purposes of the *Planning and Environment Act* 1987 and the regulations made under that Act; and

2. under section 232 of the *Local Government Act* 1989 authorises the officers generally to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that -

(a) this instrument comes into force immediately upon its execution and remains in force until varied or revoked;
(b) this instrument must not be exercised in a manner which is inconsistent with Council's corporate position.
(c) on the coming into force of this instrument, any previous Instruments of Appointment and Authorisation to the members of Council staff named above are revoked.

This instrument is authorised by a resolution of the **Boroondara City Council** on 26 November 2018.

The Common Seal of the Boroondara City Council was hereunto affixed in the presence of:

..... Chief Executive Officer

..... Councillor

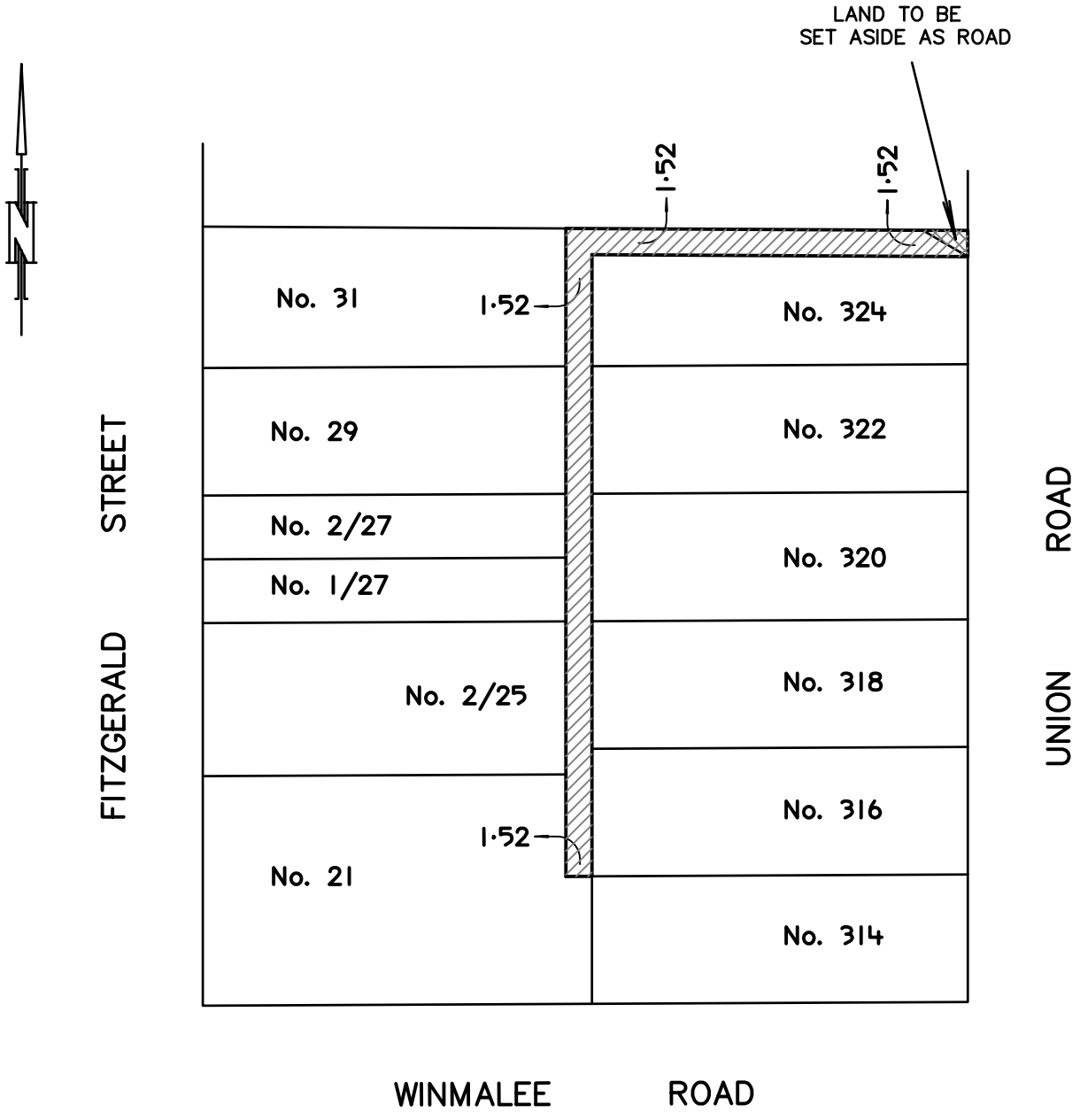
..... Date

Ordinary Council

Monday 26 November 2018

Attachments as annexed to the resolution:

7.2 Adjoining 316 to 324A Union Road and 21 to 31 Fitzgerald Street, Balwyn - Proposed discontinuance and sale of drainage reserve


LAND TO BE
SET ASIDE AS ROAD
1·52
1·52
No. 31
1·52
No. 324
No. 29
No. 322
No. 2/27
No. 320
No. 1/27
No. 2/25
No. 318
No. 316
1·52
No. 21
No. 314
FITZGERALD STREET
UNION ROAD
WINMALEE ROAD

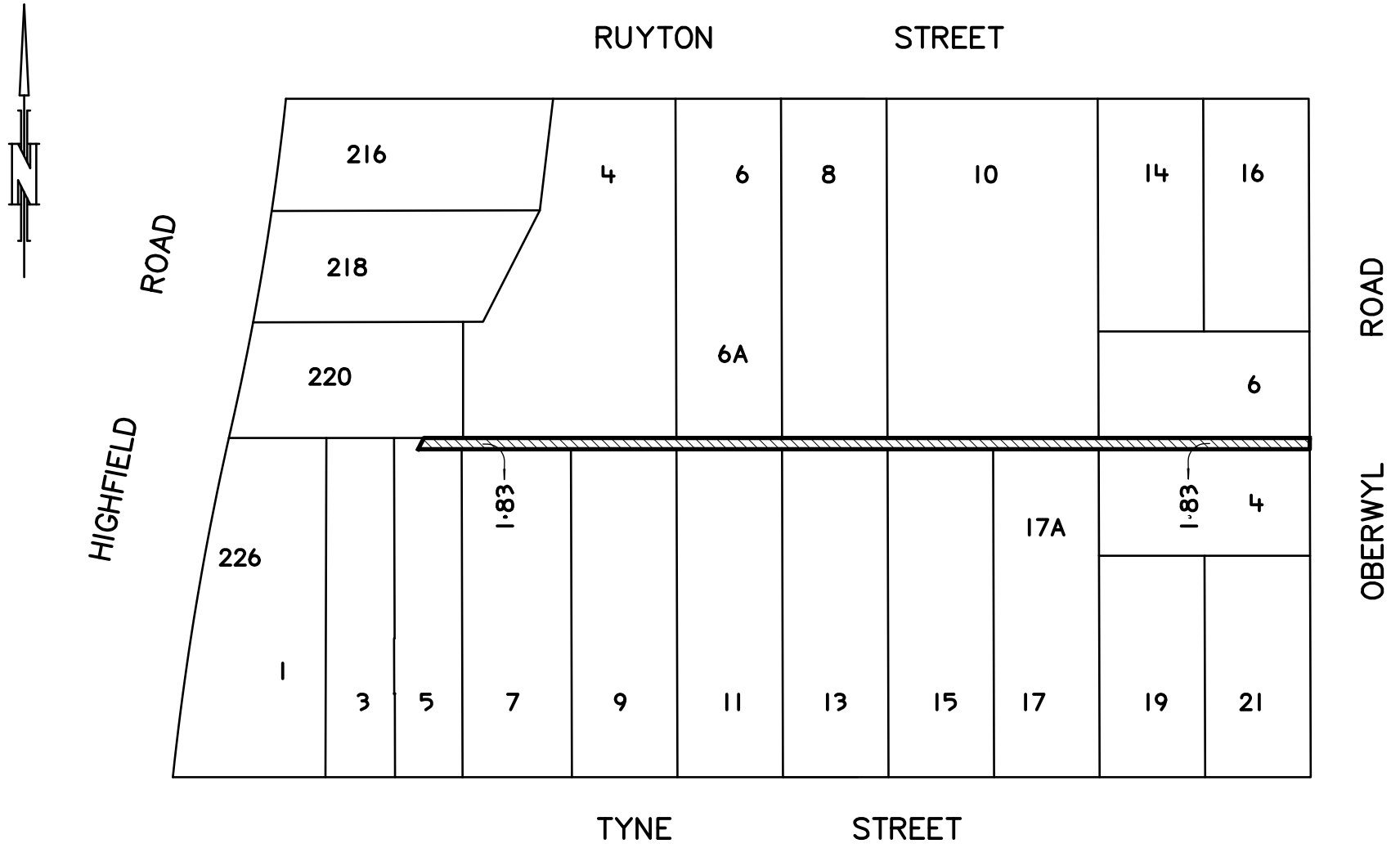
MINUTES ATTACHMENTS

Ordinary Council

Monday 26 November 2018

Attachments as annexed to the resolution:

7.3. Adjoining 4 to 10 Ruyton Street, 4 and 6 Oberwyl Road, 5 to 17 Tyne Street and 220 Highfield Road, Camberwell - Proposed discontinuance and sale of drainage reserve

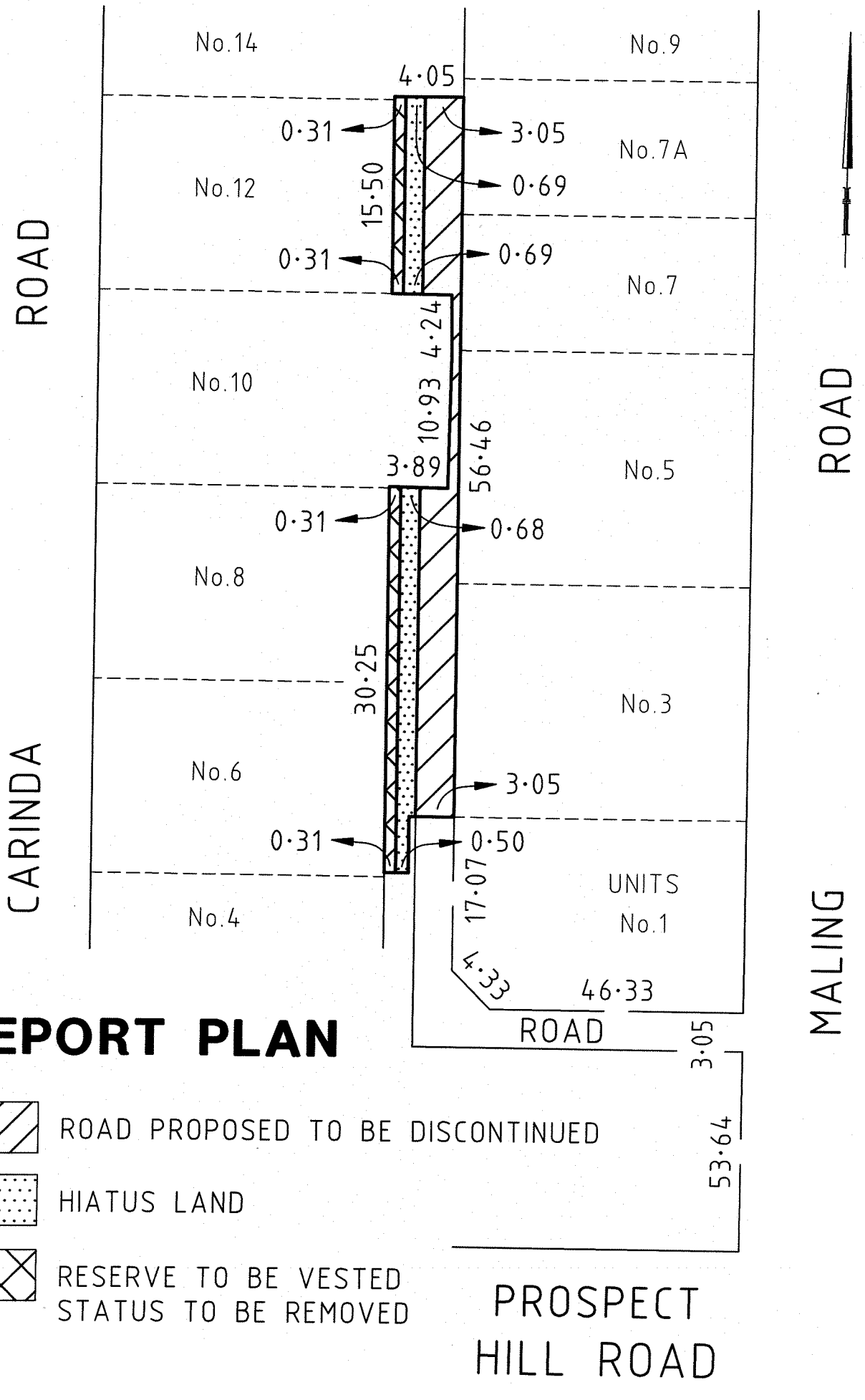

RUYTON STREET
HIGHFIELD ROAD
OBERWYL ROAD
TYNE STREET
216
218
220
226
1
3
5
7
9
11
13
15
17
17A
19
21
4
6
6A
8
10
14
16
6
4
1·83
1·83

Ordinary Council

Monday 26 November 2018

Attachments as annexed to the resolution:

7.4 Rear of 3, 5, 7 and 7A Maling Road and 6, 8 and 12 Carinda Road, Canterbury - Proposed discontinuance and sale of right of way (road), revenge strip (reserve) and hiatus land



REPORT PLAN

ROAD PROPOSED TO BE DISCONTINUED

HIATUS LAND

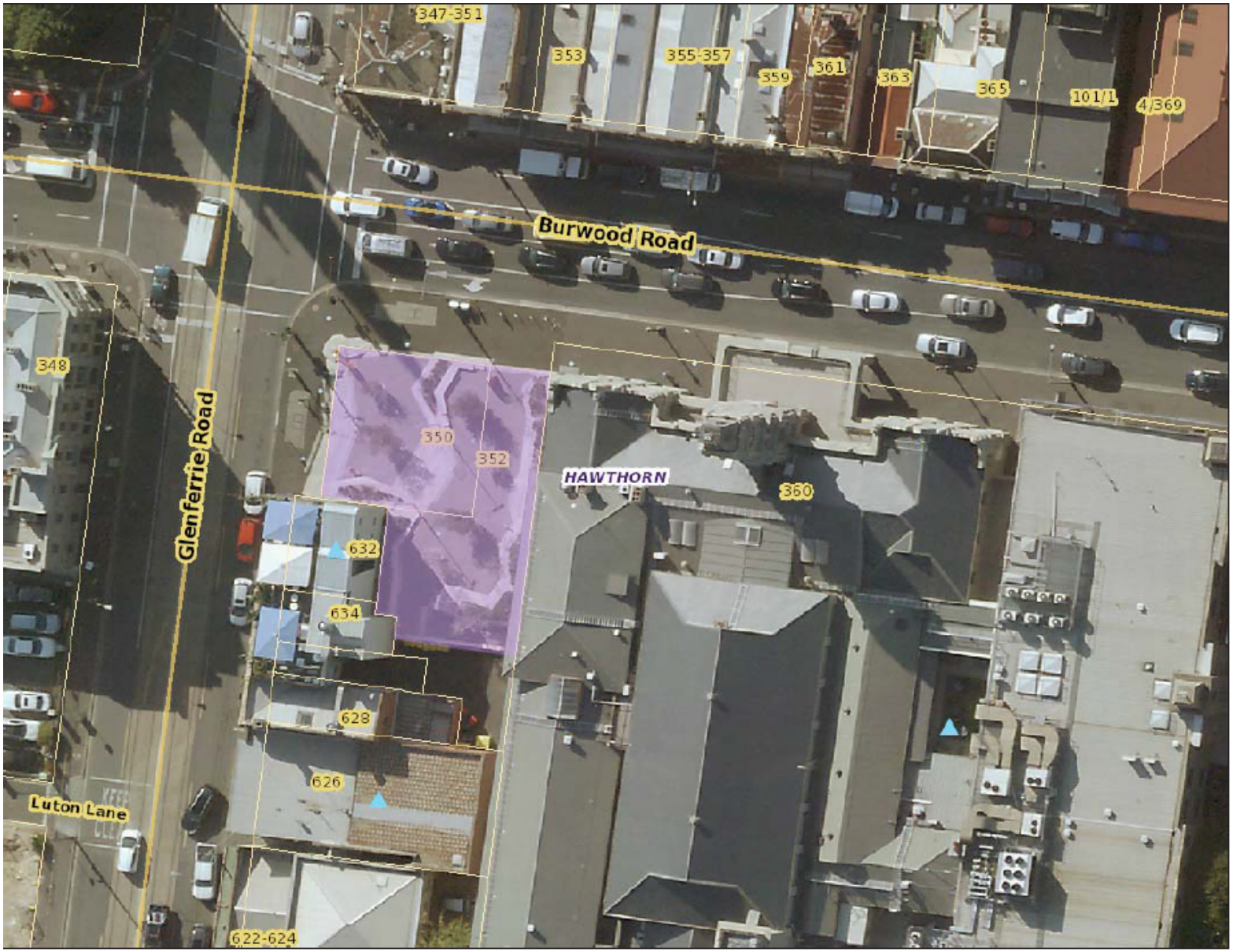
RESERVE TO BE VESTED
STATUS TO BE REMOVED

Ordinary Council

Monday 26 November 2018

Attachments as annexed to the resolution:

7.9 Determination - Proposal to Name Civic Space at 350-352 Burwood Road, Hawthorn 'Beswicke Square'


347-351
353
355-357
359
361
363
365
101/1
4/369
Burwood Road
348
Glenferrie Road
350
352
HAWTHORN
360
632
634
628
626
Luton Lane
622-624

Ordinary Council

Monday 26 November 2018

Attachments as annexed to the resolution:

7.11 Adoption of the City of Boroondara Draft Disability Action Plan 2018-22

Attachment 1

Draft Boroondara Disability Action Plan 2018-22

Responsible Directorate: Community Development
Authorised by: <Council or ELT>
Date of adoption: <Date>
Review date: 2022

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1. Introduction

The draft City of Boroondara Disability Action Plan 2018-22 (DAP) will guide Council's actions over the next four years to ensure people with a disability are able to participate in all aspects of community life.

The Plan is Council's fifth disability action plan. It builds on the achievements of previous plans and takes into account the priority areas for action identified through the consultation and research that informed the development of the Boroondara Community Plan and this Plan.

The Plan also meets Council's obligations under the *Victorian Disability Act 2006* to develop a disability action plan.

1.1. Vision and purpose

The draft DAP supports the vision of Council's key strategic document, the Boroondara Community Plan (BCP), for '*A vibrant and inclusive city, meeting the needs and aspirations of its community*'.

The goal of the DAP is to create an inclusive society in the City of Boroondara that enables people with a disability to fulfil their potential as equal citizens by improving access and reducing barriers to participation in social, built, economic and natural places, services and activities.

The Plan builds on the whole-of-Council approach adopted under the previous plans to creating a community that is accessible and inclusive for people of all abilities.

1.2. Definition

The draft DAP recognises that the factors contributing to a person having a disability are wide and varied. People with a disability have a range of conditions and impairments including cognitive, physical, sensory and psycho-social, which have been acquired from birth or through illness, accident or the ageing process. It also acknowledges the impact of intersectionality where the barriers and inequity that people experience can be exacerbated by multiple factors or identity attributes such as age, gender, income, having a culturally and linguistically diverse background or being an Aboriginal person.

1.3. A social model of disability

As with Council's previous Boroondara Access and Inclusion Plan 2013-17, a social model of disability has been used to inform the development of this Plan.

The social model of disability recognises that people with a disability are often disadvantaged by barriers to services, and experiences and opportunities other members of the community take for granted. The model sees these barriers as part of the society, not a part of the person. As a society, we are therefore able to increase the 'ability' of all people to participate in the life of the community by removing barriers to participation in our physical and social environment.

The World Health Organization uses the social model when it defines disability as a 'complex phenomenon, reflecting an interaction between features of a person's body and features of the society in which he or she lives.' This model looks beyond a person's impairment to consider all relevant factors that affect their ability to be a full and equal participant in society.

1.4. Our community

According to 2016 Census, 6,403 residents of Boroondara, or four per cent of the population, reported needing help in their day-to-day lives due to a severe or profound disability (referred to here as disability). This has increased from 5,838 residents in 2011. It is important to note that while the Census data is a measure of people needing carer assistance in our community, we know that there are many more residents who identify as a person with a disability who do not require carer assistance. This may include community members who use a wheelchair or scooter and live independently, or who have a vision or hearing impairment. We also know that many people with a disability work, study or recreate in Boroondara. Council wants to create an inclusive and accessible City for everyone in Boroondara. Outlined below is a snapshot of what we know about people with a disability in Boroondara based on the 2016 Census.

61%
of people with a disability are females.

9%
of people with a disability are aged under 20 years.

65%
of people with a disability are aged over 70 years.

16.7%
of people with a disability live alone.

26.3%
of people with a disability are living on a household income less than $650 per week compared to 10.3% of people without a disability.

10.9%
of people with a disability volunteer compared to 28.0% of people without a disability.

12.0%
of people with a disability are unemployed compared to 5.5% of people without a disability.

9.4%
of Boroondara residents aged 15 to 64 with a disability were employed in full-time work and another 13% were employed part-time, compared to 45.4% and 24.7% respectively, for Boroondara residents aged 15 to 64 who did not report having a disability.

16,803 (12.1%)
of Boroondara residents reported providing unpaid assistance to a person with a disability, a long-term illness or problems related to old age.

29.1%
of Boroondara residents with a disability were born in a country where English is not a main language, compared to 24.9% of residents who reported not having a disability.

1,240
more people are projected to have a disability between 2018 and 2028. Ninety percent of this increase will be people aged 70 years and over who have a disability.

1.5. Corporate framework

As shown in Figure 1, the Boroondara Community Plan 2017-27 (BCP), which incorporates the Municipal Public Health and Wellbeing Plan, sets the long-term strategic direction for Council and directly informs the Council Plan including the Strategic Resource Plan, annual commitments and strategic indicators, the Municipal Strategic Statement and Council strategies, plans, policies and actions.

Figure 1: City of Boroondara Corporate Framework

The vision, wellbeing commitment and priority themes of the BCP provide the foundation for the draft DAP. The priority themes are:

- Your Community, Services and Facilities
- Your Parks and Green Spaces
- The Environment
- Neighbourhood Character and Heritage
- Getting Around Boroondara
- Your Local Shops and Businesses
- Civic Leadership and Governance.

The BCP also identified the health issues relevant to the Boroondara community to be focused on over the first four years of the plan. These are:

- promoting mental health and social connection
- preventing injury and violence
- reducing harmful alcohol use
- promoting healthier eating
- promoting active living.

The BCP addresses these health and wellbeing matters, and includes a commitment to enhance the community's wellbeing through opportunities to connect, participate and access what they need in order to make healthy choices.

The draft DAP plays an important role in guiding Council to ensure the interests and needs of people of all abilities are considered in the planning, design and delivery of Council facilities, services and programs.

1.6. Policy context for disability access and inclusion

The draft DAP is informed by key legislation, policies and plans at the international, Australian, Victorian and municipal levels. This policy context has therefore provided a framework for developing the priority areas of the draft DAP.

International

- United Nations Convention on the Rights of Persons with Disabilities

Australia

- Disability Discrimination Act 1992
- Australian Standards and Building Code of Australia
- Disability (Access to Premises - Buildings) Standards 2010
- National Disability Strategy 2010-2020
- National Disability Insurance Scheme

Victoria

- Building Act 1993
- Victorian Charter of Human Rights and Responsibilities 2006
- Victorian Disability Act 2006
- Victorian Equal Opportunity Act 2010
- Absolutely Everyone State Disability Plan 2017-20

Local

- Local Government Act 1989

1.7. How the Plan was developed

The development of the draft DAP was informed by a number of research and consultation steps, including:

- a review of the actions in the Boroondara Access and Inclusion Plan 2013-17
- analysis of international, Australian, Victorian and municipal level policies, plans and legislation
- benchmarking against other local government disability action plans
- a review of the strategy development consultations for Council's Sport and Recreation Strategy, Children and Young People's Strategy and Creating an Age Friendly Boroondara
- analysis of the findings of the City of Boroondara Disability Summit in July 2015
- analysis of verbatim comments from the community consultation for the development of the Boroondara Community Plan relating to disability access and inclusion

- targeted consultation between June 2017 and April 2018 with Council staff, five disability service providers representing different age cohorts, the Boroondara Mental Health Alliance, the Early Years Advisory Committee, the Young Peoples Advisory Committee, the Creating an Age Friendly Boroondara Reference Group and the Community Disability Advisory Committee.

1.8. Key issues arising

The key areas for action that arose through the consultation and research are noted below under the relevant BCP theme.

Priority Theme: Your Community, Services and Facilities

Priorities areas for action:

- increase and improve physical access to Council's services, facilities and other infrastructure such as seating for people with a disability and kerb ramps on pedestrian crossings
- provide, support and facilitate programs, services and activities in Boroondara, which are inclusive of people with a disability
- increase and improve participation and inclusion of people with a disability in sport and recreation activities
- universal design principles to be incorporated where possible to ensure physical assess is not inhibited when Council is developing and/or upgrading facilities
- assess the accessibility of communication at Council's customer service counters.

Priority Theme: Your Parks and Green Spaces

Priority area for action:

- provide and promote play equipment and infrastructure in parks and open spaces that is accessible to all abilities.

Priority Theme: Neighbourhood Character and Heritage

Priority areas for action:

- advocate to the Victorian Government for accessible housing when public housing estates are redeveloped
- promote the benefits of universal design in new residential and commercial developments and advocate to the Victorian Government for it to become part of local and state planning schemes.

Priority Theme: Getting Around Boroondara

Priorities areas for action:

- promote the location of disability parking
- advocate to the Victorian Government for accessible public and community transport including infrastructure and fares
- provide public transport training for people with disabilities and older people.

Priority Theme: Your Local Shops and Businesses

Priorities areas for action:

- engage with local businesses to promote the benefits of employing people with a disability

- engage with local businesses to promote the benefits of creating accessible shopping precincts and local shops and businesses (both physically and online).

Priority Theme: Civic Leadership and Governance

Priorities areas for action:

- reduce barriers to obtaining and maintaining employment for people with a disability in Council
- workforce and community training in responding to diversity, access and equity
- work to change attitudes and practices that discriminate against people with a disability, including the prevention of abuse and family violence
- advocate to the Australian and Victorian Government for appropriate supports for people who do not qualify under the NDIS, and in particular, people with psycho-social conditions
- provision of information in accessible formats
- engage more people with a disability in decision making processes by providing varied opportunities for engagement and by listening meaningfully to all ideas and feedback.

2. Implementation

The draft DAP action plan is aligned with the six relevant themes of the Boroondara Community Plan. The Action Plan identifies the expected outcomes along with how they will be measured and the Council departments, which will be responsible for delivering them.

Priority Theme: Your Community, Services and Facilities Strategic Objective: Community services and facilities are high quality, inclusive and meet a variety of needs now and into the future.						
	Action	**Timeframe**	**Expected Outcome**	**Measure**	**Relevant Department**	**Resourcing**
1.	Support and encourage community organisations to provide programs and activities that people with a disability can participate in to improve their health and wellbeing through projects funded by the Annual Community Strengthening Grants and the Community Arts Venue Grants.	2018 - 22	Increased participation by people with disabilities in community programs and activities.	Number of projects funded that demonstrate opportunities for participation by people with a disability.	Lead: Community Planning and Development Support: Family, Youth and Recreation Health, Active Ageing and Disability Services Arts and Culture	Within existing resources
2.	Promote the concessions available for holders of a Companion Card or Carers Card to use at Council events at the Hawthorn Arts Centre and the Kew Court House and for services at the Boroondara Leisure and Aquatic Facilities.	2018 - 22	Increased participation of people with a disability in Council's arts programs and leisure and aquatic facilities.	Council and the Boroondara Leisure and Aquatic Facilities' communication channels promote the Companion Card and Carers Card Scheme.	Lead: Arts and Culture and Family, Youth and Recreation	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
3.	Provide an enhanced program of engagement at the Town Hall Gallery to increase the participation of people with a disability, including tailored opportunities to contribute to and participate in exhibitions, visit or volunteer.	2018 - 22	Increased participation of people with a disability in Council's arts program.	Number of tailored tours provided. Number of participants with a disability and levels of customer satisfaction.	Lead: Arts and Culture	Within existing resources
4.	Support the inclusion of children with a disability in State funded kindergarten programs.	2018 - 22	Children with a disability are included in kindergarten programs.	Number of kindergartens assisted by Council's Preschool Field Officer Service.	Lead: Family, Youth and Recreation	Funding from State Government
5.	Provide information and sessions for families and early years educators on how to support children and young people with a disability.	2018 - 22	Increased community awareness of supports available.	Number of information sessions held.	Lead: Family, Youth and Recreation	Within existing resources
6.	Facilitate information sessions for local businesses to understand the opportunities of being an NDIS provider, provided the National Disability Insurance Agency (NDIA) supports the concept.	2018 -20	Increased understanding of local businesses of the benefits of being an NDIS provider.	Information sessions facilitated for local businesses.	Lead: Health, Active Ageing and Disability Services Support: Economic Development	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
7.	Support the transition of clients to the National Disability Insurance Scheme (NDIS).	2018 - 19	Clients have accessed NDIS services (subject to NDIS action).	The transition of eligible clients to NDIS service providers is completed (subject to NDIS actions).	Lead: Health, Active Ageing and Disability Services	Within existing resources
8	All new capital works and renewal of Council facilities are in line with the Disability (Access to Premises - Buildings) Standards 2010 and the Australian Standards, and where possible exceed the standards to incorporate universal design principles.	2018 - 22	Improved access to Council's facilities by people with a disability.	Disability access reviews undertaken for all new capital works and renewal projects. Number of projects adopting universal design principles. The development of an accessible toilet, which includes a hoist and adult change table, in one of Council's major new capital works or renewal projects (dependent on grant funding).	Lead: Projects and Strategy	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
9.	Council's Community Disability Advisory Committee are consulted at significant stages of all new major capital works and renewal projects to ensure the needs of people with disabilities are considered and other key disability organisations will be consulted as required.	2018 - 22	Improved access to Council's facilities by people with a disability.	Council's Disability Advisory Committee is consulted on significant stages of all capital works and renewal projects and other key disability organisations are consulted as required.	Lead: Projects and Strategy Support: Community Planning and Development	Within existing resources
10.	Deliver disability awareness training to community organisations including neighbourhood houses and local sport and recreation clubs.	2018 - 22	Increased community awareness of disability access and inclusion.	Number of training sessions provided. Number of participants in the training.	Lead: Community Planning and Development Support: Family,Youth and Recreation	Within existing resources
11.	Collaborate with key organisations to improve the participation of people with a disability in sport and recreation activities.	2018 - 22	Increased participation by people with a disability in sport and recreation activities.	Number of partnerships to provide inclusive sport and recreaction activities.	Lead: Family, Youth and Recreation Supports: Health, Active Ageing and Disability Services Community Planning and Development	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
12.	Develop and maintain partnerships to facilitate the inclusion of children and young people with a disability and their families in Council's Children and Youth Services, programs, events and Youth Reference Group.	2018 - 22	Increased inclusion and wellbeing of children and young people with a disability and their families.	Number of partnerships with groups or services which support children and young people with a disability and their families.	Lead: Family, Youth and Recreation	Within existing resources
13.	Hold a biennial forum for community groups, local businesses and organisations in response to key issues such as how to improve employment and volunteering opportunities for people with disabilities.	2019, 2021	Increased volunteering and employment opportunities for people with a disability.	Biennial forum held.	Lead: Community Planning and Development Support: Health, Active Ageing and Disability Services	Within existing resources
14.	Work with local organisations and Council departments to increase opportunities for people with a disability to volunteer.	2018 - 22	Increased capacity among organisations to provide volunteering opportunities for people with a disability.	Number of opportunities provided.	Lead: Community Planning and Development	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
15.	Assess the accessibility of communication at Council's customer service points.	2018 -20	Improved communication accessibility.	Training provided to customer service staff and assessment undertaken. The Communication Access Symbol Accreditation status obtained.	Lead: Customer First Program	May be subject to Councillors' consideration of future budgets, depending on infrastructure required and/or technology.

Priority Theme: Your Parks and Green Spaces						
Strategic Objective: Inviting and well-utilised community parks and green spaces						
	Action	**Timeframe**	**Expected outcome**	**Measure**	**Relevant Department**	**Resourcing**
16.	Incorporate accessible play equipment[1] and infrastructure[2] (in close proximity to the playground) that is accessible for people of all abilities in the renewal of Council's playgrounds and parks where appropriate[3].	2018 - 22	Council's playgrounds and public open spaces are more accessible by people with a disability.	Number of playground renewals that include accessible play equipment[2] and/or infrastructure[3].	Lead: Environment and Sustainable Living and Parks and Infrastructure	Within existing resources
17.	Provide information on Council's website about access features in the City's most popular parks, including access to outdoor sports and recreation facilities within those parks and details of where accessible play opportunities exist (e.g. Hays Paddock).	2019 - 22	Improved community awareness of Council's playgrounds and public open spaces where inclusive play opportunities exist.	A webpage developed and promoted through Council's communication channels. Number of open spaces with access features described on Council's website.	Lead: Environment and Sustainable Living, Parks and Infrastructure and Information Technology	Within existing resources

[1] Accessible play equipment is defined as ground level play features, accessible/ roll-on swings (basket swing), ramped play equipment, sensory equipment (sound play elements, tactile activity boards), quiet areas for children to retreat from noise and action of the playground.

[2] Accessible infrastructure is defined as wheelchair-accessible picnic tables, BBQ facilities, shade shelters, drinking fountains and also appropriate pathway access to remove approach barriers to these facilities and entry to the playground.

[3] The size, use, amenity and topographic conditions will be unique for each playground, varying the type of accessible attributes which can be delivered for each site.

Priority Theme: Neighbourhood Character and Heritage						
Strategic Objective: Protect the heritage and respect the character of the City to maintain amenity and liveability whilst recognising the need for appropriate, well-designed development for future generations.						
	Action	**Timeframe**	**Expected Outcome**	**Measure**	**Who will Lead**	**Resourcing**
18.	Promote the benefits of universal design[4] in new residential and commercial developments.	2018 - 22	Increased awareness about the benefits of universal design.	Include access and inclusion as one of the criteria for the Boroondara Urban Design Awards judging. Include information on access and inclusion on the planning permit application web page.	Lead: Statutory Planning	Within existing resources

[4] Universal design aims to produce buildings, products and environments that are inherently and directly accessible to both people without disabilities and people with disabilities.

Priority Theme: Getting Around Boroondara						
Strategic Objective: Travel options that are connected, safe, accessible, environmentally sustainable and well-designed.						
	Action	**Timeframe**	**Expected Outcome**	**Measure**	**Who will Lead**	**Resourcing**
19.	Deliver community education programs to support people with a disability and/or mobility restrictions to feel safe and more confident using a variety of forms of transport.	2018 - 22	Improved confidence of participants to use a variety of forms of transport.	Number of community education sessions provided.	Lead: Traffic and Transport and Health, Active Ageing and Disability Services	Within existing resources*
20.	Promote accessible parking as part of Council's Customer Experience Improvement Program.	2018 - 22	Improved ability of people with a disability to move around the City.	Accessible parking is promoted through Council information channels.	Lead: Traffic and Transport and Information Technology	Within existing resources
21.	Maintain and upgrade Council's footpaths, tactile indicators, kerb access and infrastructure such as seating to ensure accessibility.	2018 - 22	Improved ability for people with a disability and low mobility to move around the City.	Number of maintainance and renewals works undertaken.	Lead: Traffic and Transport	Within existing resources

* New grant and/or Council funding may be required once external funding finishes.

Priority Theme 6: Your Local Shops and Businesses						
Strategic Objective 6: A vibrant local economy and shops that are accessible, attractive and a centre of community life.						
	Action	**Timeframe**	**Expected Outcome**	**Measure**	**Relevant Department**	**Resourcing**
22.	Promote the benefits of creating accessible environments for customers with a disability to local businesses.	2018 - 22	Improved awareness of local businesses about the benefits of making their business more inclusive of people with a disability.	Amount of content produced through Council's business communication channels. An annual presentation to the Quarterly Shopping Centre Marketing Co-ordinators Meeting.	Lead: Economic Development Support: Community Planning and Development	Within existing resources
23.	Promote the benefits of employing people with a disability and the supports available to local businesses.	2018 - 22	Improved awareness by businesses of the benefits of employing people with a disability and the supports available.	Amount of relevant content promoted through Council's communication channels for businesses.	Lead: Economic Development Support: Community Planning and Development	Within existing resources
24	Trial an award to recognise local businesses that are both physically accessible and offer exceptional customer service to people with a disability.	2018 - 22	Improved awareness of local businesses that are accessible by people with a disability.	Trial undertaken.	Lead: Community Planning and Development Support: Economic Development	Within existing resources

Priority Theme: Civic Leadership and Governance						
Strategic Objective 7: Ensure that ethical, financial and socially responsible decision making reflect community needs and are based on principles of accountability, transparency, responsiveness and consultation.						
	Action	**Timeframe**	**Expected Outcome**	**Measure**	**Relevant Department**	**Resourcing**
25.	Update the templates for strategic business plans, and guidelines for Council reports and procurement processes to include consideration of access and inclusion for people with a disability.	2018 - 19	Consideration of access and inclusion in Council's business planning and decision making.	Templates updated to reflect the consideration of access and inclusion for people with a disability.	Lead: Community Planning and Development Support: Governance Commercial and Property Services Finance and Corporate Planning	Within existing resources
26.	Promote and celebrate International Day of People with Disability on 3 December.	2018 - 22	Greater community awareness, understanding and respect for people with a disability.	Annual event held for International Day of People with Disability. Number of participants at the event. International Day of People with a Disability promoted through Council's media channels.	Lead: Community Planning and Development Support: Health, Active Ageing and Disability Services Communications and Engagement	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
27.	Develop and implement an annual communications strategy to promote the inclusion of people with a disability in Boroondara.	2018 - 22	Increased awareness and understanding by Council staff and the community about the importance of access and inclusion for all.	Annual communications strategy developed and implemented.	Lead: Community Planning and Development and Communications and Engagement	Within existing resources
28.	Establish an internal reference group of Council staff to assist with implementation of the Plan.	2018 - 22	Actions in the Plan are implemented within the timeframe allocated.	Disability Action Plan Reference Group established. Quartlery meetings held to assess progress of implementation.	Lead: Community Planning and Development	Within existing resources
29.	Engage with culturally and linguistically diverse (CALD) communities in Boroondara to identify specific issues and barriers for people with a disability.	2018 - 22	Greater awareness of the needs of people with a disability from CALD backgrounds to inform relevant service planning and advocacy projects.	Number of engagement opportunities undertaken.	Lead: Community Planning and Development	Within exiting resources
30.	Advocate to the Victorian Government for accessible housing and Specialist Disability Accommodation when public housing estates are redeveloped.	2018-22	Increase in the availability of accessible housing.	Number of advocacy submissions.	Lead: Community Planning and Development	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
31.	Support advocacy to the Victorian Government for increased disability access and universal design standards in both the Victorian Building Regulations and the Victorian Planning Provisions.	2018 - 19	Increase the availability accessible housing.	Number of advocacy submissions.	Lead: Building Services and Strategic Planning Support: Community Planning and Development	Within existing resources
32.	Advocate to the Australian and Victorian Governments for appropriate supports for people who do not qualify under the NDIS and in particular, people with psycho-social conditions.	2018 - 22	Relevant supports provided to people with additional needs and/or psycho-social conditions.	Number of advocacy submissions.	Lead: Health, Active Ageing and Disability Services	Within existing resources
33.	Encourage the participation of people with a disability on Council's advisory committees, and in community consultations and Council meetings.	2018 - 22	Greater civic participation of people with a disability in Council's decision making processes.	Number of people identifying as having a disability taking up opportunities available on Council's advisory committees. Number of articles sent to disability networks on how people with a disability can participate in Council's decision making processes.	Lead: Community Planning and Development	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
34.	Work with the National Disability Recruitment Coordination Service to conduct a review of Council's current recruitment practices and assist in the promotion of Council vacancies.	2018-19 and ongoing.	Council's employment practices are accessible and inclusive of people with a disability.	Review of Council's recruitment practices undertaken. The number of positions advertised through the National Disability Recruitment Coordination Service. The number of applicants with a disability who apply for positions. The number of people requesting alternative formats or reasonable adjustments either for the interview or upon offer of appointment. Resources on inclusive recruitment, reasonable adjustments and how to provide alternative formats developed and made available to staff.	Lead: People, Culture and Development	Within existing resources*

* New Council funding may be required to implement findings of the review.

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
35.	Develop an internal inclusion strategy for employees with a disability.	2018 - 22	Council employees with a disability feel supported and valued. The benefits of a diverse workforce are recognised, celebrated and promoted.	Development of a strategy as an addition to current PCD strategies, policies and procedures. Implementation of the strategy.	Lead: People, Culture and Development	Within existing resources
36.	Incorporate components on disability awareness in Council's corporate training programs and wellbeing calendar, as appropriate.	2018 - 22	Council staff are aware of Council's legislated responsibilities and are more confident in providing inclusive services, built environments and communications.	Content on disability awareness developed and incorporated in Council's corporate training programs. Outcomes of the training evaluation. Workforce disability awareness initiatives are promoted in the staff wellbeing calendar, for example International Day of People with Disability.	Lead: People, Culture and Development	Within existing resources
37.	Evaluate community engagement practices across Council to ensure they are inclusive and respectful of people with a disability.	2019 - 22	Council's community engagement practices are inclusive of people with a disability.	Evaluation undertaken.	Lead: Communications and Engagement and Community Planning and Development	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
38.	Promote how to access Council's information in accessible alternative formats.	2018 - 19	Improved promotion of accessibility of Council's information to the community.	Accessibility Statement page on Council's website updated as required. Information on how to access information in alternative formats promoted on Council publications and regularly promoted to staff for events, forums or meetings.	Lead: Customer Experience and Business Transformation Support: Community Planning and Development	Within existing resources
39.	Maintain the development of Council's website and its online content to continue to comply with the Web Content Accessibility Guidelines (WCAG).	2018 - 22	Accessibility of Council's information increases in line with WCAG requirements.	Maintain AA standard of the WCAG and build capacity where required to ensure accessible online content is available.	Lead: Customer Experience and Business Transformation	Within existing resources
40.	Include the needs of women with a disability in advocacy on family violence where appropriate.	2018 - 22	The needs of women with a disability are advocated for.	Number of advocacy opportunities undertaken.	Lead: Community Planning and Development	Within existing resources
41.	Advocate to the Victorian Government for accessible public transport options including the installation of accessible tram and bus stops and infrastructure at train stations.	2018 - 22	Improved access to public transport options by people with a disability.	Number of advocacy opportunities undertaken.	Lead: Traffic and Transport	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
42	Advocate to VicRoads to review pedestrian crossing times at selected locations where safety is identified as a concern.	2018 - 22	Improved community safety for people with a disability and/or limited mobility.	Number of advocacy opportunities undertaken.	Lead: Traffic and Transport	Within existing resources
43.	Develop accessibility guidelines for Council's Information and Communication Technology (ICT) products and services, and include the guidelines in the specifications for all relevant products and services being developed or procured.	2019 - 22	Improved accessibility of Council's ICT products and services for customers and Council personnel with a disability.	Benchmarking undertaken against other local governments to inform the development accessibility guidelines for Council. Accessibility guidelines developed for Council's ICT products and services. Undertake an assessment of Council's ICT products and services against the guidelines. Incorporate the accessibility guidelines in specifications for all relevant products and services being developed or procured.	Lead: Information Technology Support: Community Planning and Development Office of Chief Customer Office	Within existing resources

	Action	Timeframe	Expected Outcome	Measure	Relevant Department	Resourcing
44.	Provide advice to Council departments about access and inclusion issues to consider in the redevelopment of any plans, strategies and policies.	2018 - 22	Consideration of access and inclusion principles in the redevelopment of Council plans, policies and strategies.	Number of plans, strategy and policy reviews that are provided advice about access and inclusion considerations.	Lead: Community Planning and Development	Within existing resources
45.	Keep an active watching brief and advocate to the State and Federal Government on developments in emerging digital technology, including connected and automated vehicle technologies (CAV) to optimise the participation of people with a disability in all facets of life. This will include seeking partnerships to participate in any potential trials of CAV technologies.	2018 - 22	Improved ability of people with a disability and low mobility to move around the City.	Updates provided to the Boroondara Community Disability Advisory Committee. Number of advocacy opportunities undertaken.	Lead: Community Planning and Development and Traffic and Transport	Within existing resources

3. Evaluation and Monitoring

3.1. Evaluation

The DAP actions will be monitored through Council's internal corporate reporting system. The Victorian Disability (Amendment) Act, 2012 places a requirement on councils to report their progress on meeting the requirements of the Disability Act 2006 in their Annual Report. In addition, progress will be monitored by the internal reference group of staff and the community and local stakeholders who are members of the Boroondara Community Disability Advisory Committee (CDAC).

The DAP will be refreshed and updated in 2022 following the review in 2021 of the BCP. Council will ensure that feedback received from the community in the review of the BCP, which is relevant to this Plan, is captured and informs the development of the next DAP.

3.2. Accountabilities

For all queries or feedback regarding this Plan, please use the contact details for the responsible department below.

Contact Department	Contact number	Contact email
Community Planning and Development Department	03 9278 4956	boroondara@boroondara.vic.gov.au If you are deaf or have a hearing or speech impairment, you can call us using the National Relay Service (NRS). TTY users: call 13 36 77 and ask for (03) 9278 4444 Speak & Listen users: call 1300 555 727 and ask for (03) 9278 4444 Internet relay users: connect to NRS via the NRS website and ask for (03) 9278 4444. Translations Needed? If you would like a section of this document translated please call Council's free interpreting service on 9278 4002.

4. References

4.1. Related documents

Boroondara Disability Action Plan Discussion Paper June 2018.