

## **4 Assemblies of councillors**

### **Abstract**

Section 80A of the Local Government Act 1989 requires that a written record of all Assemblies of Councillors be kept and reported to an ordinary Council meeting as soon as practicable.

The attached record of Assemblies of Councillors (**Attachment 1**) is reported to Council in accordance with this requirement.

### **Officers' recommendation**

That Council resolve to receive and note the record of Assemblies of Councillors, as annexed to the minutes.

# Record of Assemblies of Councillors

Assembly details	Councillor attendees	Officer attendees	Matters discussed	Conflict of Interest disclosures
Creating an Age Friendly Boroondara Reference Group <b>2 March 2018</b>	Cr Coral Ross Cr Lisa Hollingsworth	Nick Lund (MHS) Linda Tallarida (AAPO) Lana Barnett (AAPO) Jo Argent (PREPL)	Active Ageing Hub Project Update Boroondara Community Festival – Sunday 4 March 2018	Nil
Councillor Briefing & Discussion <b>25 June 2018</b>	Cr Jane Addis Cr Phillip Healey Cr Lisa Hollingsworth Cr Steve Hurd Cr Jim Parke Cr Coral Ross Cr Felicity Sinfield Cr Cynthia Watson Cr Garry Thompson Cr Jack Wegman	Phillip Storer (CEO) Bruce Dobson (DEI) Shiran Wickramasinghe (DCP) Marilyn Kearney (DCS) Carolyn McClean (DCD) David Thompson (MG) Nick Lund (MHS) Andrew McKinnon (GMPI) Andrew McHugh (MFYR) Krysten Forte (COG) Michelle Foster (CBOS) Paul Senior (CSS) Rebecca Carland (SCOS) Rebecca Pinczower (BAGCI) Maree Cilia (SCBS) Tina Bourekas (SCADS)	Access & Inclusion Services W Class Tram for Kew Traffic School Sports Field Planning Framework Plaque	Nil
Statutory Planning Advisory Committee <b>2 July 2018</b>	Cr Jane Addis Cr Steve Hurd Cr Garry Thompson	Simon Mitchell Joe Sevillano	245 Belmore Road Balwyn North	Nil

## Record of Assemblies of Councillors

## Index of officer titles

<b>AC</b>	Assistant Curator
<b>ACPO</b>	Arts and Culture Project Officer
<b>ADO</b>	Access & Diversity Officer
<b>AO</b>	Administration Officer
<b>BPO</b>	Boroondara Volunteer Resource Centre Program Officer
<b>BAG</b>	Business Analyst Grants
<b>BPOL</b>	Business Process Optimisation Lead
<b>CA</b>	Coordinator Arboriculture
<b>CBA</b>	Coordinator Building Assets
<b>CBOS</b>	Coordinator Business Operations and Systems
<b>CBP</b>	Communications Business Partner
<b>CBS</b>	Coordinator Business Systems
<b>CC</b>	Coordinator Communications
<b>CCF</b>	Coordinator Cultural Facilities
<b>CCI</b>	Coordinator Corporate Information
<b>Cco</b>	Coordinator Communications
<b>CCP</b>	Coordinator Civil Projects
<b>CCPI</b>	Coordinator Corporate Planning
<b>CCS</b>	Coordinator Children's Services
<b>CCSP</b>	Coordinator Community Support
<b>CcuS</b>	Coordinator Customer Service
<b>CDM</b>	Coordinator Drainage Maintenance
<b>CDEO</b>	Cultural Development and Events Officer
<b>CDO</b>	Community Development Officer
<b>CE</b>	Coordinator Engagement
<b>CEDL</b>	Customer Experience Digital Lead
<b>CESDL</b>	Customer Experience Service Design Lead
<b>CEO</b>	Chief Executive Officer
<b>CEP</b>	Coordinator Engineering Projects
<b>CES</b>	Coordinator Environmental Sustainability
<b>CEY</b>	Coordinator Early Years
<b>CFA</b>	Coordinator Financial Accounting
<b>CFC</b>	Cultural Facilities Coordinator
<b>CFM</b>	Coordinator Facilities Maintenance
<b>CFO</b>	Chief Financial Officer
<b>CFS</b>	Coordinator Family Services
<b>CIA</b>	Continuous Improvement Advisor
<b>CIAS</b>	Coordinator Integrated Asset Systems
<b>CIO</b>	Chief Information Officer
<b>CLD</b>	Coordinator Landscape & Design
<b>CLF</b>	Coordinator Leisure Facilities

<b>CLL</b>	Coordinator Local Laws
<b>CLLPS</b>	Coordinator Local Laws Projects and Strategy
<b>CLS</b>	Coordinator Leisure Services
<b>CMASL</b>	Collection Maintenance and Adult Services Librarian
<b>CSHL</b>	Collection Services and Hawthorn Librarian
<b>CMCH</b>	Cluster Coordinator Maternal & Child Health Services
<b>COG</b>	Coordinator Governance
<b>CoLD</b>	Coordinator Landscape and Design
<b>CoSP</b>	Community Strengthening Planner
<b>CoT</b>	Coordinator Trees
<b>CPD</b>	Coordinator Programming & Development
<b>CPE</b>	Civil Projects Engineer
<b>CPH</b>	Coordinator Public Health
<b>CPP</b>	Coordinator Purchasing and Procurement
<b>CPSO</b>	Community Planning Support Officer
<b>CRFM</b>	Coordinator Road & Footpath Maintenance
<b>CRPS</b>	Coordinator Revenue & Property Services
<b>CRRAM</b>	Coordinator Road Related Asset Maintenance
<b>CRTL</b>	Corporate Reporting Team Leader
<b>CSA</b>	Communications Senior Advisor
<b>CSAO</b>	Customer Service Administration Officer
<b>CSD</b>	Coordinator Strategy and Development
<b>CSDAADS</b>	Coordinator Service Delivery Active Ageing and Disability Services
<b>CSDAO</b>	Community Safety Drug and Alcohol Officer
<b>CSL</b>	Collection Services & Librarian
<b>CsoP</b>	Coordinator Social Planning
<b>CSP</b>	Coordinator Statutory Planning
<b>CSPO</b>	Children's Services Project Officer
<b>CSS</b>	Coordinator Sport Services
<b>CT</b>	Coordinator Traffic
<b>CTM</b>	Coordinator Transport Management
<b>CVS</b>	Coordinator Volunteer Support & Development
<b>CWM</b>	Coordinator Waste Management
<b>CWO</b>	Coordinator Waste Operations
<b>CYS</b>	Coordinator Youth Services
<b>DCD</b>	Director Community Development
<b>DCP</b>	Director City Planning
<b>DCS</b>	Director Corporate Services
<b>DEI</b>	Director Environment and Infrastructure
<b>DMC</b>	Digital Media Creator
<b>DSA</b>	Digital Senior Adviser

<b>EC</b>	Environment Coordinator
<b>EDO</b>	Economic Development Officer
<b>EFBA</b>	Engagement & Facilitation Business Analyst
<b>EHO</b>	Environment Health Officer
<b>EMCCE</b>	Executive Manager Communications & Customer Experience
<b>EMPCD</b>	Executive Manager People Culture and Development
<b>EMPO</b>	Emergency Management Project Officer
<b>ERPO</b>	Engagement and Research Project Officer
<b>ESMA</b>	Essential Safety Measures Administrator
<b>EYAO</b>	Early Years Administration Officer
<b>FAC</b>	Financial Accounting Coordinator
<b>FC</b>	Flight Controller
<b>FGDC</b>	Formal Gardens and Design Coordinator
<b>FSDO</b>	Family Services Development Officer
<b>FSP</b>	Family Services Planner
<b>FTP</b>	Fast Track Planner
<b>FYAO</b>	Family Youth Administration Officer
<b>FYSRO</b>	Family and Youth Support and Resource Officer
<b>GMPI</b>	Group Manager Parks and Infrastructure
<b>GO</b>	Governance Officer
<b>GPO</b>	Governance Projects Officer
<b>HPPO</b>	Health Planning and Policy Officer
<b>HSWL</b>	Health Safety Wellbeing Lead
<b>HRA</b>	Human Resources Advisor
<b>HWPO</b>	Health WellPlan and Policy Officer
<b>IA</b>	Internal Auditor
<b>ITPM</b>	Information Technology Program Manager
<b>LA</b>	Landscape Architect
<b>LBPT</b>	Lead - Business Partnering Team
<b>LCSP</b>	Leader Communications Strategy and Performance
<b>LFDO</b>	Leisure Facilities Development Officer
<b>LLO</b>	Local Laws Officer
<b>LSO</b>	Leisure Services Officer
<b>MAC</b>	Manager Arts & Culture
<b>MAFB</b>	Manager Arts Facilities Business
<b>MAM</b>	Manager Asset Management
<b>MAO</b>	Metro Access Officer
<b>MBD</b>	Manager Business Development
<b>MBS</b>	Manager Building Services (& Municipal Building Surveyor)

## Record of Assemblies of Councillors

<b>MCHC</b>	Maternal Child Health Coordinator
<b>MCHN</b>	Maternal Child Health Nurse
<b>MCIL</b>	Manager Community Information and Libraries
<b>MCPD</b>	Manager Community Planning & Development
<b>MCPS</b>	Manager Commercial & Property Services
<b>MED</b>	Manager Economic Development
<b>MEO</b>	Member Engagement Officer
<b>MESL</b>	Manager Environment & Sustainable Living
<b>MFYR</b>	Manager Family Youth & Recreation
<b>MG</b>	Manager Governance
<b>MHS</b>	Manager Health, Active Ageing & Disability Services
<b>MHR</b>	Manager Human Resources
<b>MIBT</b>	Manager Innovation and Business Transformation
<b>MIS</b>	Manager Infrastructure Services
<b>MIT</b>	Manager Information Technology
<b>MLL</b>	Manager Local Laws
<b>MLS</b>	Manager Library Arts and Cultural Services
<b>MPCD</b>	Manager People Culture and Development
<b>MPG</b>	Manager Parks & Gardens
<b>MPS</b>	Manager Projects & Strategy
<b>MPPM</b>	Major Projects Project Manager
<b>MPR</b>	Manager Public Relations
<b>MSP</b>	Manager Statutory Planning
<b>MSSO</b>	Maintenance Systems and Support Officer
<b>MSTP</b>	Manager Strategic Planning
<b>MTT</b>	Manager Traffic and Transport
<b>OBA</b>	Online Business Analyst
<b>OCRO</b>	Online Community Relations Officer
<b>ODC</b>	Organisation Development Coordinator
<b>OP</b>	Online Publisher
<b>PALO</b>	Paralegal Officer
<b>PAC</b>	Planning Appeals Coordinator
<b>PCCS</b>	Program Change Communications Specialist
<b>PSD</b>	Principal Digital Strategist
<b>PJA</b>	Project Administrator
<b>PJM</b>	Project Manager
<b>PJO</b>	Project Officer
<b>PLO</b>	Planning Liaison Officer
<b>PMO</b>	Property Management Officer
<b>PO</b>	Payroll Officer
<b>PP</b>	Principal Planner
<b>PPO</b>	Para Planning Officer
<b>PRA</b>	Project Architect
<b>PRO</b>	Programs Officer

<b>PSO</b>	Planning Support Officer
<b>PSuO</b>	Principal Sustainability Officer
<b>ROAS</b>	Recreation Officer and Administration Support
<b>RP</b>	Recreation Planner
<b>RPO</b>	Recreation Project Officer
<b>SA</b>	Senior Arborist
<b>SACS</b>	Senior Advisor Corporate Support
<b>SAD</b>	Service Administrator
<b>SAE</b>	Senior Asset Engineer
<b>SAO</b>	Senior Administration Officer
<b>SAPO</b>	Senior Asset Protection Officer
<b>SAWP</b>	Senior Asset Works Planner
<b>SBA</b>	Senior Business Analyst
<b>SCA</b>	Senior Communications Adviser
<b>SCAC</b>	Senior Curator, Arts & Culture
<b>SCADS</b>	Senior Coordinator Ageing and Disability Services
<b>SCBP</b>	Senior Communications Business Partner
<b>SCI</b>	Senior Coordinator Infrastructure
<b>SCCS</b>	Senior Coordinator Community Strengthening
<b>SCFCS</b>	Senior Coordinator Family and Children's Services
<b>SCOS</b>	Senior Coordinator Open Space
<b>SCRW</b>	Senior Coordinator Recreation and Wellbeing
<b>SEP</b>	Senior Environmental Planner
<b>SESO</b>	Senior Environmental Sustainability Officer
<b>SHRA</b>	Social and Health Research Analyst
<b>SL</b>	Systems Librarian
<b>SLA</b>	Senior Landscape Architect
<b>SLLO</b>	Senior Local Laws Officer
<b>SMA</b>	Senior Media Adviser
<b>SMAC</b>	Senior Management Accountant
<b>SO</b>	Subdivision Officer
<b>SoPO</b>	Social Planning Officer
<b>SP</b>	Statutory Planner
<b>SPA</b>	Senior Project Architect
<b>SPJO</b>	Senior Project Officer
<b>SPM</b>	Senior Project Manager
<b>SPO</b>	Senior Planning Officer
<b>SPP</b>	Senior Project Planner
<b>SPPO</b>	Senior Policy and Project Officer
<b>SRCM</b>	Senior Recreation Contracts Manager
<b>SSCA</b>	Senior Strategic Communications Adviser
<b>SSO</b>	Senior Sustainability Officer
<b>SSOLL</b>	Support Services Officer Local Laws
<b>SSOPI</b>	Support Services Officer Parks &

	Infrastructure
<b>SSP</b>	Senior Statutory/Strategic Planner
<b>STE</b>	Strategic Transport Engineer
<b>STO</b>	Sustainable Transport Officer
<b>STP</b>	Strategic Transport Planner
<b>STPO</b>	Statutory Planning Officer
<b>STRP</b>	Strategic Planner
<b>SWC</b>	Senior Works Controller
<b>SWE</b>	Senior Writer and Editor
<b>TE</b>	Transport Engineer
<b>TLBVRC</b>	Team Leader Boroondara Volunteer Resource Centre
<b>TLC</b>	Team Leader Compliance
<b>TLCS</b>	Team Leader Customer Service
<b>TLCSA</b>	Team Leader Customer Service Administration
<b>TLD</b>	Team Leader Disabilities
<b>TLDR</b>	Team Leader Drainage
<b>TLDS</b>	Team Leader Drainage Strategy
<b>TLED</b>	Team Leader Economic Development
<b>TLEP</b>	Team Leader Environmental Planning
<b>TLHP</b>	Team Leader Health Protection
<b>TLHS</b>	Team Leader Health Services
<b>TLID</b>	Team Leader Infectious Diseases
<b>TLL</b>	Team Leader Local Laws
<b>TLRM</b>	Team Leader Risk Management
<b>TLSP</b>	Team Leader Strategic Planning
<b>TLTM</b>	Team Leader Transport Management
<b>TLWP</b>	Team Leader Works Permits
<b>TOC</b>	Turf Operations Coordinator
<b>TSP</b>	Technical Support Planner
<b>TSTL</b>	Technical Support Team Leader
<b>UD</b>	Urban Designer
<b>VSS</b>	Venue Services Supervisor
<b>VEO</b>	Volunteer Engagement Officer
<b>VSDO</b>	Volunteer Sector Development Officer
<b>WPC</b>	Web and Print Coordinator
<b>YCLO</b>	Youth Community Liaison Officer
<b>YDW</b>	Youth Development Worker
<b>YOW</b>	Youth Outreach Worker
<b>YPDO</b>	Youth Planning and Development Officer
<b>YSL</b>	Youth Services & Librarian
<b>aXXX</b>	'a' designates acting