

# ORDINARY COUNCIL

## MINUTES

(Open to the public)

**Tuesday 13 June 2017**

Council Chamber, 8 Inglesby Road, Camberwell.

**Commencement** 6.44pm

**Attendance**

Councillor Phillip Healey (Mayor)  
 Councillor Jane Addis  
 Councillor Lisa Hollingsworth  
 Councillor Steve Hurd  
 Councillor Jim Parke  
 Councillor Coral Ross  
 Councillor Felicity Sinfield  
 Councillor Garry Thompson  
 Councillor Cynthia Watson  
 Councillor Jack Wegman (6.45pm)

**Apologies** Nil

**Officers**

Phillip Storer	Chief Executive Officer
John Luppino	Director City Planning
Carolyn McClean	Director Community Development
Marilyn Kearney	Director Corporate Services
Deb Ganderton	Executive Manager Communications & Customer Experience
Helen Molnar	Manager Community Planning & Development
Greg Hall	Chief Financial Officer
Jim Hondrakis	Manager Traffic and Transport
Simon Mitchell	Manager Statutory Planning
Andrew McKinnon	Group Manager Parks and Infrastructure
Andrew Dowling	Acting Manager Governance
Andrew Birks	Leader, Communications Strategy and Performance
George Batsakis	Senior Coordinator Asset Maintenance and Support
David Cashmere	Acting Coordinator Governance
Elizabeth Manou	Governance Projects Officer

## Table of contents

<b>1.</b>	<b>Adoption and confirmation of the minutes</b>	<b>3</b>
<b>2.</b>	<b>Declaration of conflict of interest of any councillor or council officer</b>	<b>3</b>
<b>3.</b>	<b>Deputations, presentations, petitions and public submissions</b>	<b>3</b>
3.1	Public submissions	3
<b>4.</b>	<b>Assemblies of councillors</b>	<b>3</b>
<b>5.</b>	<b>Public question time</b>	
PQT1	Ian Hundley of Balwyn North	4
<b>6.</b>	<b>Notices of motion</b>	<b>5</b>
<b>7.</b>	<b>Presentation of officer reports</b>	<b>6</b>
1	Triennial Operational Funding for Friends of Same, Timor-Leste	6
2	Contract No: 2017/87 - Annual Supply Plumbing & Irrigation Services	8
3	Contract No: 2017/106 - Painting Services - Annual Supply	10
4	Contract No: 2017/16 - Graffiti Removal and Associated Services	11
5	April 2017 Monthly Financial Report	11
6	Contract No: 2017/37 - Electrical Services Annual Supply	12
7	Public submissions on draft Council Plan 2017-21 (including the Strategic Resource Plan), proposed Rating Strategy 2017-21 and proposed Budget 2017-18	13
<b>8.</b>	<b>General business</b>	
GB1	Condolences to the family of Ken Bethell	14
GB2	Queen's Birthday Honours 2017	14
GB3	Condolences to the family of Dorothy Fox	14
<b>9.</b>	<b>Urgent business</b>	<b>14</b>
<b>10.</b>	<b>Confidential business</b>	<b>15</b>

**1. Adoption and confirmation of the minutes****MOTION**

**Moved Councillor Parke**

**Seconded Councillor Hollingsworth**

**That the minutes of the Ordinary Council meeting held on 22 May 2017 be adopted and confirmed.**

**CARRIED****2. Declaration of conflict of interest of any councillor or council officer**

Nil

**3. Deputations, presentations, petitions and public submissions****3.1 Public submissions**

7 Public submissions on draft Council Plan 2017-21 (including the Strategic Resource Plan), proposed Rating Strategy 2017-21 and proposed Budget 2017-18

The following people were in attendance and spoke in support of their written submissions in accordance with Section 223 of the Local Government Act 1989:

- Ian Hundley

**4. Assemblies of councillors**

Section 80A of the *Local Government Act 1989* requires that a written record of all Assemblies of Councillors be kept and reported to an ordinary Council meeting as soon as practicable.

The attached record of Assemblies of Councillors (Attachment 1) is reported to Council in accordance with this requirement.

**MOTION**

**Moved Councillor Addis**

**Seconded Councillor Thompson**

**That Council resolve to receive and note the record of Assemblies of Councillors, as annexed to the minutes.**

**CARRIED**

## 5. Public question time

### PQT1 Ian Hundley of Balwyn North

The **Mayor, Councillor Healey** read the following question submitted with notice:

*“In view of the entreaty to Boroondara residents by the Mayor, Phillip Healey, in an addressed mail out (dated 24 March 2017) to protest to the Minister for Planning against the effects of recent changes to residential zones (consequent upon the Plan Melbourne Refresh process), will the Council now make early arrangements to hold a meeting in each Council ward to explain the nature and effects of these changes to which the Council objects so that residents of Boroondara are able to make sufficiently well informed representations to the Minister on these and any related planning and building regulation issues?”*

The **Mayor, Councillor Healey** responded as follows:

- Since Council wrote to residents, there have been many people who have written to the Minister for Planning and to Council on this issue.
- This occurred because unlike the Minister for Planning, Council contacted approximately 70,000 households to explain to the community the impact that changes would have to the residential zones.
- In the first six months of this Council term, Council has engaged with the community on the Boroondara Community Plan, generating feedback from over 11,500 community members. This is substantially greater participation than has ever been achieved through ward meetings.
- One of the greatest strengths of our recent engagement activities has also been the opportunity to connect with a broad cross section of the community; hearing from a large group in our community who don't typically engage, as well as those community members more familiar with Council.
- With regard to the residential zones specifically, the mail-out in March this year ensured Council put information about this issue in every affected household. This has since been supplemented by information on Council's website and in social media, advertising in the Progress Leader, media releases and articles in the online and print editions of the Boroondara Bulletin which is distributed to all residents.
- Councillors are confident that the communications strategy in place has been appropriate and effective, having generated hundreds of calls to Council, thousands of page views on Council's website and social media, attracted mainstream media coverage in The Age, the Herald Sun and on the ABC Radio Drive Program.

The **Mayor, Councillor Healey** advised that a written response would be provided in due course.

The **Mayor, Councillor Healey** read the following question submitted with notice:

*"In view of Council's previously expressed objective to publish agenda papers in good time prior to Council meetings why were the seven public submissions on the draft Council budget (2017-18) and plan (2017 - 21) which were required to be submitted to Council by Thursday 25 May 2017 not placed on the Council website until the afternoon of Friday 9 June 2017? "*

The **Director Corporate Services** responded as follows:

- Council received several questions and submissions as part of the draft council plan and budget public process.
- Following receipt of the submissions officers review each submission in the context of potential changes to the draft budget.
- Each question or proposal is carefully researched and considered by officers in order to provide a recommendation to Council regarding any recommended changes to the budget for council to consider.
- Every effort is made to ensure this occurs in as timely a manner as possible and due to the timing of the council meeting and the closure of the public process a supplementary report is required to be prepared.
- Preparation and publication of the report has met the timeframe as scheduled.
- It is important to note that council will not make a decision on the public submissions report this evening other than noting the submissions received prior to consideration and adoption of the budget on 26 June 2017

The **Mayor, Councillor Healey** advised that a written response would be provided in due course.

## 6. Notices of motion

Nil

## 7. Presentation of officer reports

### Procedural motion

Moved Councillor Parke

Seconded Councillor Watson

That items:

- 1 Triennial Operational Funding for Friends of Same, Timor-Leste
- 2 Contract No: 2017/87 - Annual Supply Plumbing & Irrigation Services
- 3 Contract No: 2017/106 - Painting Services - Annual Supply
- 4 Contract No: 2017/16 - Graffiti Removal and Associated Services
- 5 April 2017 Monthly Financial Report
- 6 Contract No: 2017/37 - Electrical Services Annual Supply

be moved en bloc as per the officers' recommendations outlined in the agenda, with the exception of *Item 4, Contract No: 2017/16 - Graffiti Removal and Associated Services*, which is to be deferred for consideration at the Council meeting on Monday 26 June 2017.

### 1 Triennial Operational Funding for Friends of Same, Timor-Leste

This report seeks Council's approval to grant operational funding of \$14,617 per annum (adjusted annually for CPI) for the Friends of Same for a further two years (1 July 2014 to 30 June 2017), to give the FOS the time needed to explore other funding sources and partnerships to support their operational costs to reduce their dependence on Council funds after 30 June 2019.

Council officers will develop a new Memorandum of Understanding between Friends of Same and the City of Boroondara, which will include the expectation that the FOS will seek alternative long-term funding for their administration costs. Officers will review Council funding to the FOS in the second year to assess the success of FOS in securing alternative sources of long-term funding and to assist Council to determine future ongoing operational funding.

The FOS was launched in 2002 as a community group under the auspices of Council to develop the friendship relationship entered into by the City of Boroondara with the Sub-District of Same in the District of Manufahi, Timor-Leste. This relationship was in accordance with the framework of the Friendship Cities Program of the Victorian Local Governance Association (VLGA). The Friendship Cities Program aimed to: (1) establish community to community partnerships based on mutual respect and friendship; (2) facilitate the sharing of knowledge and expertise of local governments and communities in Australia with communities in Timor-Leste; and (3) assist with community re-building and the strengthening of democracy in Timor-Leste.

In 2015, to assist with the transition to decentralisation in Timor-Leste, the Friendship Cities Program was replaced by the establishment of Municipal Agreements between 12 Districts in Timor-Leste and some Victorian local governments.

Council was invited to sign a new Municipal Agreement with the Manufahi District. This Agreement was intended to replace the Friendship Agreement with the Same Sub-District. In October 2015, Council resolved not to sign the new Municipal Agreement and to continue to support capacity building in Timor-Leste through its current funding for the FOS. Council decided not to sign the new Municipal Agreement because it contained definitive wording regarding commitments expected of Council, which could involve funding and actions that were yet to be scoped.

Council has provided financial support of varying amounts to FOS since 2008. Without the current funding from Council, the FOS could struggle to exist. This funding supports a part-time Administration Officer position and other ongoing expenses. In particular, this role supports the volunteer steering committee and the wider volunteer membership to raise money and in-kind sponsorship to meet specific needs in Same.

As a member of the Boroondara Volunteer Resource Centre, the FOS provides residents in Boroondara with important opportunities to volunteer and share professional and personal skills and knowledge. The FOS has also benefitted from the many Boroondara residents who volunteer through their contributions to program planning, networking and annual fundraising campaigns. In addition to volunteer and in-kind support, the FOS raised \$55,543 from 2014-16 for their community development projects.

The FOS volunteers have visited Same using their own personal funds to build connections, coordinate projects and see first-hand the impact of their contribution. This has led to strong bonds being established between the communities in Same and Boroondara and a level of mutual understanding, which has enabled the successful implementation of many joint projects.

FOS's achievements over the previous three years include:

- funding for the Fuan Nabilan Education Centre for Blind and Vision Impaired children and adults
- funding a horticulture project at Boaventura Youth Centre
- funding the construction of toilets at Sao Miguel orphanage
- the purchase of dictionaries and language texts for Betano Youth Group
- funding a motorcycle training and maintenance course for the Luta ba Future group, which facilitates remote water and sanitation programs
- providing 45 computers for an Agricultural College and Veterans' Vocational School.

The FOS has built a strong community development program in Same. In consultation with the District Administration in Same, the FOS identifies their projects using the following criteria; projects that focus on education and agriculture/horticulture development needs that will benefit a large proportion of the population for a small financial outlay. Projects are also selected based on the successful project outcomes and where the organisations running the projects have provided timely reports and documentation.

Over the next three years the FOS will focus on:

- assisting the Same Youth Centre to deliver educational programs in IT, literacy and horticulture with refurbished laptops sourced from Melbourne to expand the IT training capacity
- providing financial support for the education of people with disabilities, in particular those with vision impairment, via Fuan Nabilan Education Centre for Blind and Vision Impaired children and adults in Same

- increasing the capacity of schools in Same, in particular, vocational schools (agriculture, IT, civil construction and hospitality) by supplying tools for the civil construction course and funding a water pump for the agricultural school
- assisting the Same Hospital to obtain much-needed medical equipment, in partnership with Melbourne University Health Initiative.
- supporting the women's group in Same to increase their skills and income generating capacity e.g. via coconut oil production and marketing their handcrafts
- initiating a 'food garden' program in schools in Same, similar to the Stephanie Alexander 'kitchen garden' program in Victoria.

## MOTION

**Moved Councillor Parke**

**Seconded Councillor Watson**

**That Council resolve to:**

1. **Endorse the operational funding of \$14,617 per annum (adjusted annually for CPI) for a further two-year period (1 July 2017 to 30 June 2019) for the Friends of Same Incorporated.**
2. **Direct officers to develop a new Memorandum of Understanding between Friends of Same and the City of Boroondara for the period 1 July 2017 to 30 June 2019.**

<b>Insurances (Public liability, personal accident)</b>	<b>\$ 1,452</b>
<b>Printing, postage, office supplies, craft items</b>	<b>\$ 921</b>
<b>Rent of Hawthorn Community House office space</b>	<b>\$ 2,200</b>
<b>Total</b>	<b>\$14,617</b>

## CARRIED

### **2 Contract No: 2017/87 - Annual Supply Plumbing & Irrigation Services**

This report seeks Council endorsement for the award of Contract No. 2017/87, Plumbing and Irrigation Services - Annual Supply. This contract consists of two panels. One panel will be to provide maintenance and repair of the plumbing services to Council buildings and facilities throughout, whilst the second panel will provide the repair and maintenance of Council's irrigations systems including sportsgrounds and parks, for up to the next four years. This contract is a direct replacement of Contract No. 2011/007 Annual Supply - Plumbing and Irrigation Services which expires on 1 July 2017.

The estimated total contract cost for a four year maximum contract term is \$1,457,989 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$1,325,445. The estimated cost is based on labour rates and materials.



**MOTION****Moved Councillor Parke****Seconded Councillor Watson****That Council resolve:**

- 1. To award Contract No. 2017/87, Plumbing and Irrigation Services - Annual Supply, to the following nine recommended Tenderers that collectively will constitute two panels as listed below:**

**A) Plumbing Services Panel:**

- **Omnigas Services Pty Ltd trading as Omni Trade Services (ABN 57 069 325 050);**
- **International Plumbing Solutions trading as New Plumbing Solutions (ABN 79 261 981 649);**
- **Eric Robertson Builders Pty Ltd trading as On Time Building Trades ABN 22 678 404 360); and**
- **Hydrotech Services Pty Ltd (ABN 35 083 931 766).**

**B) Irrigation Services Panel:**

- **Chapman & Rivett (Vic) Pty Ltd trading as Century Rain (ABN 95 008 083 592);**
- **Planned Irrigation Projects Pty Ltd trading as Think Water Melbourne (ABN 12 007 352 114);**
- **Ashburton Plumbing Pty Ltd (ABN 27 096 827 762);**
- **Urban Maintenance Systems Pty Ltd (ABN 38 005 251 954); and**
- **Super Gardens Pty Ltd (ABN 50 006 031 590).**

at their tendered schedule of rates for an initial contract term of two years and a possible further two year period to a maximum contract term of four years. The estimated total contract cost for a four year maximum contract term is \$1,457,989 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$1,325,445. The estimated cost is based on labour rates and materials.

- 2. To authorise the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to execute the contract agreements with the above contractors.**
- 3. To authorise the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to negotiate extensions to Contract No. 2017/87, Plumbing and Irrigation Services - Annual Supply, with the above contractors to the maximum four year contract term.**
- 4. To note that expenditure under this contract in 2017-18 is in accordance with Council's adopted budget and expenditure in future years will be in accordance with the approved budget allocations.**

**CARRIED**

### **3 Contract No: 2017/106 - Painting Services - Annual Supply**

This report seeks Council endorsement for the award of Contract No. 2017/106, Painting Services - Annual Supply. This contract will provide Council with a panel of painting contractors for an initial term of three years with a possible extension of a two year period to a maximum contract term of five years. This contract is a direct replacement of Contract No 2012/015 Painting Services - Annual Supply which has reached the end of its maximum term.

The estimated contract cost for a five-year maximum contract term is \$1,039,500 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$945,000. Expenditure in future years will be in accordance with the approved budget allocation.

#### **MOTION**

**Moved Councillor Parke**

**Seconded Councillor Watson**

**That Council resolve:**

- 1. To award Contract No. 2017/106, Painting Services - Annual Supply, to the following four recommended Tenderers that collectively will constitute a supply panel:**

- A & P Painting Pty Ltd (ABN 73 110 458 583);**
- Programmed Property Services Pty Ltd (ABN 66 106 015 632);**
- Urban Maintenance Systems Pty Ltd (ABN 38 005 251 954 ) and;**
- Purpaint Pty Ltd (ABN 90 129 513 926).**

**at their tendered schedule of rates for an initial contract term of three years with a possible extension of a two year period to a maximum contract term of five years. The estimated contract cost for a maximum five year term is \$1,039,500 including GST. The cost to Council after the return of GST Tax Input Credits is \$945,000.**

- 2. To authorise the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to execute the contract agreements with the above Contractors.**
- 3. To authorise the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to negotiate extensions to Contract No. 2017/106, Painting Services - Annual Supply, with the above Contractors to the maximum five year contract term.**
- 4. To note that expenditure under this contract in 2016/17 will be accordance with Council's adopted budget and expenditure in future years will be in accordance with the approved budget allocations.**

**CARRIED**

#### **4 Contract No: 2017/16 - Graffiti Removal and Associated Services**

This report seeks Council endorsement for the award of Contract No. 2017/16, Graffiti Removal and Associated Services. This contract is for an initial contract term of two years with a possible further extension of one year to a maximum contract term of three years. This contract is a direct replacement of Contract No 2007/14 Graffiti Removal and Associated Services which has reached the end of its maximum term.

The estimated contract cost for a three-year maximum contract term is \$676,104 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$614,640. The estimated contract cost is based on labour rates, provision of community educational programmes and the graffiti removal cost is based on lump sum and materials.

#### **MOTION**

**Moved Councillor Parke**

**Seconded Councillor Watson**

**That Council resolve to defer this item for consideration at the Council meeting on Monday 26 June 2017.**

**CARRIED**

#### **5 April 2017 Monthly Financial Report**

The Monthly Financial Report for April 2017 is designed to identify and explain any major variances to budget at an organisational level for the period ending 30 April 2017. Council's year to date net operating surplus of \$59.61 million is \$9.18 million or 18% above the September Amended Budget surplus of \$50.43 million. The favourable year to date variance is attributable to a number of factors which are outlined in Section 2 of Attachment 1.

Capital works actual expenditure is \$30.50 million compared to a year to date budget of \$38.37 million. Priority projects expenditure of \$9.59 million was achieved, which is \$1.29 million below budget phasing.

Council's Balance Sheet and cash position are sound and depict a satisfactory result. At the end of April, Council's cash position stood at \$128.99 million which has increased by \$34.28 million from June 2016.

#### **MOTION**

**Moved Councillor Parke**

**Seconded Councillor Watson**

**That Council resolve to receive and note the Monthly Financial Report for April 2017 (Attachment 1).**

**CARRIED**

## **6 Contract No: 2017/37 - Electrical Services Annual Supply**

This report seeks Council endorsement for the award of Contract No. 2017/37, Electrical Services - Annual Supply. This contract will provide Council with a panel of electrical contractors for a maximum term of five years. This contract is a direct replacement of Contract No 2011/38 Electrical Services - Annual Supply which expires on 30 June 2017.

The estimated contract cost for a five-year maximum contract term is \$1,545,000 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$1,405,500.

### **MOTION**

**Moved Councillor Parke**

**Seconded Councillor Watson**

**That Council resolve:**

- 1. To award Contract No. 2017/37, Electrical Services - Annual Supply, to the following five recommended Tenderers that collectively will constitute a supply panel:**

- Werribee Electrical Contracting Service (ACN 062 075 914);**
- Wallgates Pty Ltd trading as Wallgates Electrical Services (ACN 096 477 842);**
- Omnigas Services Pty Ltd trading as Omni Trade Services (ABN 57 069 325 060);**
- City West Electrical Pty Ltd (ACN 115 931 710); and**
- H.A. Saunders Electrical Contracting (ACN 061 660 446).**

**at their tendered Schedule of Rates for an initial contract term of one year, with four possible extensions of one year increments to a maximum contract term of five years. The estimated contract cost for a five-year maximum contract term is \$1,545,500 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$1,405,000. The estimated cost is based on labour rates and materials.**

- 2. To authorise the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to execute the contract agreements with the above contractors.**
- 3. To authorise the Chief Executive Officer or such other person that the Chief Executive Officer selects for the purpose of giving effect to this resolution to negotiate extensions to Contract No. 2017/37, Electrical Services - Annual Supply, with the above contractors to the maximum five year contract term.**
- 4. To note that expenditure under this contract in 2016-17 will be in accordance with Council's adopted budget, and expenditure in future years will be in accordance with the approved budget allocations.**

**CARRIED**

## **7 Public submissions on draft Council Plan 2017-21 (including the Strategic Resource Plan), proposed Rating Strategy 2017-21 and proposed Budget 2017-18**

Council resolved on 26 April 2017 to endorse the draft Council Plan 2017-21 (including the Strategic Resource Plan), proposed Rating Strategy 2017-21 and proposed Budget 2017-18 for public notice and exhibition in accordance with section 223 of the Local Government Act 1989 ("the Act"). Public notice was duly given and the period for submissions concluded on 25 May 2017. In total seven submissions were received; three of the submitters have indicated their intention to be heard in support of their submission.

This report includes details of the submissions and provides for the hearing of submissions in accordance with the Act.

### **MOTION**

**Moved Councillor Thompson**

**Seconded Councillor Addis**

**That Council resolve to:**

- 1. Receive and note written and oral submissions in relation to the draft Council Plan 2017-21 (including the Strategic Resource Plan), proposed Rating Strategy 2017-21 and proposed Budget 2017-18 as included in Attachment 1.**
- 2. Note the officer comments provided in relation to the submissions as outlined in Attachment 2.**
- 3. Note the final Council Plan 2017-21 (including the Strategic Resource Plan), Rating Strategy 2017-21 and Budget 2017-18 will be presented for consideration by Council, with or without modification, at the Council Meeting on Monday 26 June 2017 commencing at 6.30pm in the Council Chamber.**

**CARRIED**

## 8. General business

### GB1 Condolences to the family of Ken Bethell

**Councillor Ross** informed Council with great sadness that Mr Ken Bethell passed away at the age of 92.

Councillor Ross noted Mr Bethell, the grandson of John Beswicke, architect and designer of the Hawthorn Town Hall, had published a book on his grandfather and also loaned Council his architectural tools and drawings for the opening of the Hawthorn Arts Centre in 2012.

Councillor Ross expressed her condolences on behalf of Council to his family and friends.

### GB2 Queen's Birthday Honours 2017

**Councillor Ross** noted that several Boroondara residents, as well as Linda Kristjanson, the Vice Chancellor from Swinburne University, were awarded Queen's Birthday Honours on 12 June 2017,

Councillor Ross also noted that the honours recognised a number of people from the local government sector including Claude Ullin, former Mayor of Stonnington City Council, Karin Orpen former Mayor of Knox City Council and Margaret De Wit, the first woman elected as President of the Local Government Association of Queensland.

**The Mayor, Councillor Healey** advised that congratulatory letters would be sent to each recipient in due course.

### GB3 Condolences to the family of Dorothy Fox

**The Mayor, Councillor Healey** informed Council with great sadness that Mrs Dorothy Fox passed away at the age of 86.

Councillor Healey noted Mrs Fox was the President of the Kew Seniors Club for many years until 2014 and despite a long battle with cancer her contribution to the local community was undiminished.

Councillor Healey expressed his condolences on behalf of Council to her family and friends.

## 9. Urgent business

Nil

**10. Confidential business**

Nil

**The meeting concluded at 7:11pm**

**Confirmed**

**Chairperson**

\_\_\_\_\_

**Date**

\_\_\_\_\_

# MINUTES ATTACHMENTS



## Ordinary Council

**Tuesday 13 June 2017**

Attachments as annexed to the resolution:

Assemblies of Councillors





# Record of Assemblies of Councillors

Assembly details	Councillor attendees	Officer attendees	Matters discussed	Conflict of Interest disclosures
Councillor Briefing & Discussion <b>8 May 2017</b>	Cr Phillip Healey Cr Jane Addis Cr Lisa Hollingsworth Cr Jim Parke Cr Felicity Sinfield Cr Garry Thompson Cr Cynthia Watson Cr Steve Hurd Cr Coral Ross	Phillip Storer (CEO) John Luppino (DCP) Carolyn McClean (DCD) Marilyn Kearney (DCS) Deb Ganderton (EMCCE) David Thompson (MG) Andrew Dowling (COG) Helen Molnar (MCPD) Jim Hondrakis (MTT) Greg Hall (CFO) Fiona Brown (SPPO) Clare Davey (CTM) Douglass Dickins (SAE) Christian Wilmsen (TLSP) Zhanna Sichivitsa (MAM) Zoran Jovanovski (MSTP)	Item-1 March 2017 Quarterly Performance Report Item-2 2017-20 Triennial Neighbourhood House Funding Agreements Item-3 Road Management Plan Review Item-4 Kew Junction Parking Guidance System Project Item-5 Plan Melbourne 2017-2050 and reformed residential zones Item-6 Proposal for naming of the space at 350 Burwood Road, Hawthorn Item-7 Internal Advisory Committee - Communications Committee	Councillor Thompson declared a conflicting personal interest in Item-2, 2017-20 Triennial Neighbourhood House Funding Agreements, left chamber prior to discussion.
Councillor Briefing & Discussion <b>22 May 2017</b>	Cr Phillip Healey Cr Lisa Hollingsworth Cr Steve Hurd Cr Jim Parke Cr Coral Ross Cr Garry Thompson Cr Cynthia Watson	Phillip Storer (CEO) Bruce Dobson (DEI) Marilyn Kearney (DCS) Deb Ganderton (EMCCE) Andrew Dowling (aMG) Elizabeth Manou (GPO) Michael Somerville (MLL) Chris Hurley (MCPS) Christine Karabourniotis (CLL) Gerardine O'Sullivan (CESDL)	Item-1 Recreation Hall Reserve Dog Off Leash Area Item-2 Presentation on New Website Item-3 Changes to Valuation System - Advocacy GD1 Graffiti Removal GD2 Public Art in the Hawthorn Civic Space GD3 Pridmore Park	Nil
Statutory Planning Advisory Committee <b>22 May 2017</b>	Cr Jim Parke Cr Cynthia Watson	Seuna Byrne (PP) Simon Mitchell (MSP) Kristian Cook (SPO)	10 Lilydale Grove, Hawthorn East 595 High Street, Kew East	Nil

See over for an index of officer titles

## Index of officer titles

<b>ACPD</b>	Assessment & Care Planner Disability
<b>ADO</b>	Access & Diversity Officer
<b>AO</b>	Administrative Officer
<b>CAC</b>	Curator, Arts & Culture
<b>CBP</b>	Communications Business Partner
<b>CDEO</b>	Cultural Development and Events Officer
<b>CDO</b>	Community Development Officer
<b>CESDL</b>	Customer Experience Service Design Lead
<b>CEO</b>	Chief Executive Officer
<b>CFO</b>	Chief Financial Officer
<b>CLL</b>	Coordinator Local Laws
<b>CMASL</b>	Collection Maintenance and Adult Services Librarian
<b>COG</b>	Coordinator Governance
<b>CSDAADS</b>	Coordinator Service Delivery Active Ageing and Disability Services
<b>CSP</b>	Coordinator Statutory Planning
<b>CSS</b>	Coordinator Sport Services
<b>CTM</b>	Coordinator Transport Management
<b>CYS</b>	Coordinator Youth Services
<b>DCD</b>	Director Community Development
<b>DCP</b>	Director City Planning
<b>DCS</b>	Director Corporate Services
<b>DEI</b>	Director Environment and Infrastructure
<b>EMCCE</b>	Executive Manager Communications & Customer Experience
<b>EYAO</b>	Early Years Administration Officer
<b>FC</b>	Flight Controller
<b>FSDO</b>	Family Services Development Officer
<b>FYSRO</b>	Family and Youth Support and Resource Officer
<b>GPO</b>	Governance Projects Officer
<b>LFCO</b>	Leisure Facilities Contract Officer
<b>MAO</b>	Metro Access Officer
<b>MCHC</b>	Maternal Child Health Coordinator
<b>MCPD</b>	Manager Community Planning & Development
<b>MCPS</b>	Manager Commercial & Property Services

<b>MEO</b>	Member Engagement Officer
<b>MESL</b>	Manager Environment & Sustainable Living
<b>MFYR</b>	Manager Family Youth & Recreation
<b>MG</b>	Manager Governance
<b>MHS</b>	Manager Health Ageing & Disability Services
<b>MLS</b>	Manager Library Arts and Cultural Services
<b>MPS</b>	Manager Projects & Strategy
<b>MSP</b>	Manager Statutory Planning
<b>MSTP</b>	Manager Strategic Planning
<b>MTT</b>	Manager Traffic and Transport
<b>PM</b>	Project Manager
<b>PP</b>	Principal Planner
<b>PRA</b>	Project Architect
<b>RP</b>	Recreation Planner
<b>SAE</b>	Senior Asset Engineer
<b>SCA</b>	Senior Communications Adviser
<b>SCADS</b>	Senior Coordinator Ageing and Disability Services
<b>SCFCS</b>	Senior Coordinator Family and Children's Services
<b>SCRW</b>	Senior Coordinator Recreation and Wellbeing
<b>SEP</b>	Senior Environmental Planner
<b>SHRA</b>	Social and Health Research Analyst
<b>SoPO</b>	Social Planning Officer
<b>SP</b>	Statutory Planner
<b>SPPO</b>	Senior Policy and Project Officer
<b>SPO</b>	Senior Planning Officer
<b>SSP</b>	Senior Statutory/Strategic Planner
<b>STPO</b>	Statutory Planning Officer
<b>TLBVRC</b>	Team Leader Boroondara Volunteer Resource Centre
<b>TLEP</b>	Team Leader Environmental Planning
<b>TLSP</b>	Team Leader Strategic Planning
<b>VEO</b>	Volunteer Engagement Officer
<b>VSDO</b>	Volunteer Sector Development Officer
<b>aXXX</b>	'a' designates acting