

SERVICES DELEGATED COMMITTEE



MINUTES

(Open to the public)

Monday 11 September 2023

Council Chamber, 8 Inglesby Road, Camberwell.

Commencement 6:36pm

Attendance
Councillor Di Gillies (Chairperson)
Councillor Felicity Sinfield (Mayor)
Councillor Victor Franco
Councillor Wes Gault
Councillor Lisa Hollingsworth
Councillor Jane Addis
Councillor Cynthia Watson
Councillor Garry Thompson

Apologies
Councillor Jim Parke
Councillor Susan Biggar
Councillor Nick Stavrou

| | | |
|------------------------|-------------------------|--|
| <u>Officers</u> | Phillip Storer | Chief Executive Officer |
| | Scott Walker | Director Urban Living |
| | Kate McCaughey | Director Community Support |
| | Daniel Freer | Chief Financial Officer |
| | Bryan Wee | Manager Governance and Legal |
| | David Cowan | Manager Planning & Placemaking |
| | Jim Hondrakis | Manager Traffic and Transport |
| | Fiona Brown | Manager Community Planning and Development |
| | David Shepard | Manager Environmental Sustainability & Open Spaces |
| | Arturo Ruiz | Head of Placemaking |
| | Nick Marino | Coordinator Turf Management |
| | Katherine Wright | Senior Coordinator Social planning & Research |
| | Steven Vernon | Project Planning & Delivery Officer |
| | Cassandra Chatwin-Smith | Social Inclusion Policy & Project Officer |
| | Liam Merrifield | Senior Governance Officer |

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1 Adoption and confirmation of the minutes of the Services Delegated Committee meeting held on 10 July 2023

MOTION

Moved Councillor Felicity Sinfield

Seconded Councillor Garry Thompson

That the minutes of the Services Delegated Committee meeting held on 10 July 2023 be adopted and confirmed.

CARRIED

2 Declaration of conflict of interest of any councillor or council officer

Nil

3 Presentation of officer reports

3.1 Contract No. 2022/127 Provision of Pavement Line Marking Services

Purpose

The purpose of this report is for Council to consider the award of Contract No. 2022/127 Provision of Pavement Line Marking Services - Panel.

Background

Council requires the services of suitable, qualified and experienced organisations to form a panel of two Contractors for the provision of Pavement and Line Marking Services throughout the municipality.

The proposed contract replaces Contract No. 2020/86, Provision of Pavement and Line Marking Services.

Key Issues

The key considerations used in the assessment and determination of the outcome of this tender process were:

- Provision of high-quality services;
- Compliance with Government Acts and regulations, and Council's local laws and policies;
- A proven track record undertaking similar works in the past;
- Access to appropriately skilled personnel; and
- Value for money within the constraints of the Council budget.

Next Steps

Upon award of the contract, Council will oversee the management and execution of these services.

Confidentiality

Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments. The information in this attachment is deemed to be confidential in accordance with Section 66(2)(a) and the definition of

'confidential information' in Section 3(1) of the Local Government Act 2020. The information relates to private commercial information, being information provided by a business, commercial or financial undertaking that—(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

If discussion of the confidential information in the attachments to this report is required for Council to make a decision, Council may resolve to discuss the matter in a confidential session or to defer the matter to the confidential section of the agenda.

There were no speakers wishing to make submissions to Council for this item.

MOTION

Moved Councillor Cynthia Watson

Seconded Councillor Garry Thompson

That the Services Delegated Committee:

1. **To award Contract No. 2022/127, Provision of Pavement Line Marking Services - Panel, to:**
 - **Cannaa Pty Ltd (ACN 146 593 473) as trustee for Cannizaro Family Trust (ABN 64 809 678 866) trading as 1st Class Linemarking; and**
 - **Roadlinez Pty Ltd (ACN 611 452 174).**

At their tendered schedule of rates for an initial period of three (3) years, with up to two (2) increments of one (1) year each, to a maximum contract term of up to five (5) years. The estimated value over the maximum contract term is \$1,071,400 (including GST). Noting the estimated cost to the Council after return of GST Input Credits is \$974,900.

2. **Authorise the Director Places and Spaces to execute the contract agreement with the above Contractors.**
3. **Authorise the Director Places and Spaces to negotiate and execute optional extension periods.**
4. **Note that expenditure under this contract is in accordance with Council's adopted budget for financial year 2023-24. Future years expenditure is foreshowed and will be made in accordance with the approved budget allocations.**

CARRIED

3.2 Maling Road Streetscape Upgrade - Options Assessment & Recommendation

Purpose

This report presents Councillors with the information necessary to decide on a preferred option for a future Maling Road upgrade, including:

- **Results of the community engagement undertaken on Maling Road Streetscape Options between 24 April – 22 May 2023.**



- Traffic considerations.
- Placemaking assessment.
- Initial cost comparison.

Background

In July 2020, Councillors resolved to adopt the Maling Road Place Plan, which had been informed by more than 1,200 people sharing their ideas during community engagement. The adopted Place Plan is the guiding document for placemaking activities in Maling Road and presented projects and initiatives intended to revitalise the precinct. Upgrades to the Maling Road streetscape are a central component of the Place Plan.

The Place Plan presented a concept design for the streetscape upgrades and proposed converting the street to one-way traffic and included different options for on-street parking provision for future exploration.

The plan clarified that the final design of the streetscape was reliant on the outcomes of the Commuter Parking Project and would be subject to further community consultation. Community engagement on the Commuter Parking Project identified community concerns about increased traffic along Wattle Valley Road and funding for the project was ultimately withdrawn by the Federal Government.

In April-May 2023, community engagement was undertaken to gain an understanding of the community's preferences regarding the following two (2) streetscape concepts:

- Option 1 proposes to upgrade pedestrian amenity between Canterbury Road and Bryson Street and change the traffic circulation to a one-way street. This option increases the public space available by 300m² and involves the removal of 7 on-street parking spaces.
- Option 2 proposes to upgrade pedestrian amenity between Canterbury Road and Bryson Street with no changes to street traffic circulation. This option increases the public space available by 215m² and involves the removal of 11 on-street parking spaces.

This report provides a summary of the engagement outcomes and is intended to assist the decision-making process. Additional relevant aspects have also been considered in this report, including traffic, parking, placemaking, and a cost comparison

It is important to note that street upgrade options presented are concept designs only, subject to variations during the design development process.

Key Issues

Both streetscape upgrade options prepared for community consultation sought to achieve the following aims for the Maling Road precinct:

- Enhance overall streetscape amenity with upgrades to surfaces, kerbs, planting, street furniture and lighting
- Attract more visitors and shoppers to the precinct to increase its economic performance
- Improve pedestrian safety and ease of movement, and
- Maintain accessibility of the precinct in terms of parking supply and traffic movements

The streetscape upgrade had wide community support throughout consultation.

The main issue raised by some users of the shopping centre and residents are the traffic impacts associated with option 1, which proposes a change to the traffic conditions from the current two-way traffic to one-way traffic along Maling Road between Canterbury Road and Bryson Street.

To better understand the traffic impacts of the one-way street option (option 1), a traffic assessment report was prepared by external consultants. A summary of the report's findings was shared as part of the community engagement package.

This project currently has sufficient budget allocated to progress the design development package of a preferred option. Potential future construction will require separate funding which is not currently allowed for in the Council budget. A Quantity Surveyor has been engaged to provide a initial cost comparison for both options.

In summary, both streetscape options will greatly benefit the Maling Road shopping centre by improving the quantity and quality of public space available in the street, which will attract more visitors to the centre and therefore improving the economic performance of local traders.

On balance, it is considered that option 1 will best achieve the vision and principles set out in the Maling Road Place Plan.

Below is a table showing a summary assessment of both options:

| | Option 1 (one-way) | Option 2 (two-way) |
|--|--|--|
| Traffic Displacement | Moderate | None |
| Parking Retention | 7 spaces removed | 11 spaces removed |
| Public Space Increase | 300m ² increase in public space | 215m ² increase in public space |
| Amenity & Pedestrian Safety | Very Good | Good |
| Community feedback | 45% preferred | 55% preferred |
| Preliminary Construction Cost Estimates | \$4m approx. | \$4m approx. |
| Best Achieves Place Vision | ✓ ✓ | ✓ |

Next Steps

The proposed next steps for the Maling Road streetscape upgrade project are as follows:

1. Councillors to identify preferred streetscape option
2. Officers to update the Engage Boroondara project page with a summary of engagement outcomes and the next steps for the project.
3. Design development to commence on the preferred option (August 2023 –March 2024)
4. Street upgrade construction priority and funding to be discussed during future Council budget discussions

Twelve speakers opposed to the officers' recommendation addressed the meeting.

MOTION**Moved Councillor Jane Addis****Seconded Councillor Lisa Hollingsworth****That the Services Delegated Committee resolve:**

- 1. To progress the design development of option 1 (one-way traffic between Canterbury Road and Bryson Street) for the upgrade of Maling Road.**
- 2. That Council officers arrange for the implementation of traffic management measures as detailed in Section 4.6 of the report and seek approvals and/or advocate with the Department of Transport and Planning as required**

Division**Councillor Felicity Sinfield called for a division.****Affirmative**

Councillor Cynthia Watson
Councillor Lisa Hollingsworth
Councillor Jane Addis
Councillor Victor Franco
Councillor Di Gillies

Negative

Councillor Wes Gault
Councillor Felicity Sinfield
Councillor Garry Thompson

Councillor Di Gillies declared the Motion CARRIED**3.3 Contract No 2022/172 - Ashburton Park - Oval Reconstruction****Purpose**

The purpose of this report is for Council to consider the award of Contract No. 2022/172, Ashburton Park - Oval Reconstruction.

Background

Council requires a suitably qualified organisation to provide works for the reconstruction of the sports oval at Ashburton Park, Ashburton as part of the Turf Management Capital Works program and in accordance with the requirements of the technical specifications.

The works include:

- Demolition of existing playing field and turf cricket wicket table;
- Bulk earthworks, including new turf cricket wicket table and turf resurfacing works;
- New irrigation and drainage systems, including water storage tank and irrigation pump; and
- New soccer goal storage area.

The works are expected to be completed by April 2024



Key Issues

For these works to be completed, Ashburton Park will be closed to the public including use by the summer allocated club, Ashburton Willows Cricket Club (AWCC), and for pre-season training by the winter allocated club Ashburton United Soccer Club (AUSC).

Due to the impact of the closure, Council Officers will offer support to both clubs in the form of an alternative training venue within the City of Boroondara.

Next Steps

Upon award of the contract, Council will oversee the management of the principal contractor engaged to deliver the works.

Confidentiality

Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments. The information in this attachment is deemed to be confidential in accordance with Section 66(2)(a) and the definition of 'confidential information' in Section 3(1) of the Local Government Act 2020. The information relates to private commercial information, being information provided by a business, commercial or financial undertaking that—(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

If discussion of the confidential information in the attachments to this report is required for Council to make a decision, Council may resolve to discuss the matter in a confidential session or to defer the matter to the confidential section of the agenda.

There were no speakers wishing to make submissions to Council for this item.

MOTION

Moved **Councillor Cynthia Watson**

Seconded **Councillor Garry Thompson**

That the Services Delegated Committee resolve:

1. **To award Contract No. 2022/172, Ashburton Park - Oval Reconstruction, to SJM Turf and Civil Pty Ltd (ABN 23 624 750 018) for a total cost of \$1,173,025.22 (including GST). Noting the cost to Council after the return of GST Input Credits is \$1,066,386.56.**
2. **To authorise the Director Places and Spaces to sign and execute the contract on behalf of the Council and to authorise invoices to an amount not exceeding \$1,066,386.56 excluding GST.**
3. **Approve the allocation of a separate contract contingency as detailed within the attached confidential Attachment 1 and delegate authority to the contract Superintendent to expend this contingency to ensure the successful completion of the contract works.**
4. **To note that expenditure under this contract is in accordance with Council's 2023/24 adopted budget and expenditure in future years will be in accordance with the approved budget allocations.**

CARRIED



3.4 Contract No 2023/173 - Lynden Park East - Oval Reconstruction

Purpose

The purpose of this report is for Council to consider the award of Contract No. 2022/173, Lynden Park East - Oval Reconstruction.

Background

Council requires a suitably qualified organisation to provide works for the reconstruction of the eastern sports oval at Lynden Park, Camberwell as part of the Capital Works Program and in accordance with the requirements of the technical specifications.

The works include:

- Demolition of existing playing field, cricket, and fencing infrastructure;
- Bulk earthworks including new irrigation and drainage systems with turf resurfacing works;
- Upgrade of cricket net facilities and synthetic cricket wicket;
- New AFL goal posts and player benches; and
- Replacement of the sportsground fencing.

The works are expected to be completed by April 2024.

Key Issues

For these works to be completed, Lynden Park East will be closed to the public including use by the summer allocated club, Burwood Uniting Canterbury Cricket Club (BUCCC) and pre-season training for the winter allocated club, Camberwell Sharks Junior Football Club (CSJFC).

Due to the impact of the closure, Council Officers will offer support to both clubs in the form of an alternative training venue within the City of Boroondara.

Next Steps

Upon award of the contract, Council will oversee the management of the principal contractor engaged to deliver the works.

Confidentiality

Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments. The information in this attachment is deemed to be confidential in accordance with Section 66(2)(a) and the definition of 'confidential information' in Section 3(1) of the Local Government Act 2020. The information relates to private commercial information, being information provided by a business, commercial or financial undertaking that—(i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

If discussion of the confidential information in the attachments to this report is required for Council to make a decision, Council may resolve to discuss the matter in a confidential session or to defer the matter to the confidential section of the agenda.

There were no speakers wishing to make submissions to Council for this item.

MOTION

Moved **Councillor Cynthia Watson**

Seconded **Councillor Lisa Hollingsworth**

That the Services Delegated Committee resolve:

1. To award Contract No. 2022/173, Lynden Park East - Oval Reconstruction, to SJM Turf and Civil Pty Ltd (ABN 23 624 750 018) for a total cost of \$1,107,552.28 (including GST). Noting the cost to Council after the return of GST Input Credits is \$1,006,865.71.
2. To authorise the Director Places and Spaces to sign and execute the contract on behalf of the Council and to authorise invoices to an amount not exceeding \$1,006,865.71 excluding GST.
3. Approve the allocation of a separate contract contingency as detailed within the attached confidential Attachment 1 and delegate authority to the Contract Superintendent to expend this contingency to ensure the successful completion of the contract works.
4. To note that expenditure under this contract is in accordance with Council's 2023/24 adopted budget and expenditure in future years will be in accordance with the approved budget allocations.

CARRIED

Procedural motion - Adjournment

MOTION

Moved **Councillor Cynthia Watson**

Seconded **Councillor Garry Thompson**

That the Services Delegated Committee resolve to adjourn the meeting.

The Services Delegated Committee meeting was adjourned at 9:42pm.

Procedural motion - Resumption

MOTION

Moved **Councillor Cynthia Watson**

Seconded **Councillor Lisa Hollingsworth**

That the Services Delegated Committee resolve to resume the meeting.

The Services Delegated Committee meeting was resumed at 9:52pm



3.5 Draft Boroondara Disability Access and Inclusion Plan 2024-28

Purpose

The purpose of this report is to seek the Services Delegated Committee's endorsement of the draft Boroondara Disability Access and Inclusion Plan 2024-28 (the draft Plan, **Attachment 1**) for public exhibition between 12 September and 10 October 2023.

Background

An estimated 20,500 people in Boroondara (or 11.4% of the population) live with a disability compared to 17.7% in Australia (source: Australian Bureau of Statistics, Disability, Ageing and Carers Survey, 2018). At the 2021 Census, 7,516 Boroondara residents required assistance with core activities due to a severe or profound disability, representing 4.5% of the Boroondara population compared to 5.8% of residents across Australia.

The draft Plan is the City of Boroondara's sixth disability action plan and demonstrates Council's continued commitment to making our City more inclusive and accessible for people with disability.

The draft Plan replaces the Boroondara Disability Action Plan 2018-22, which expired at the end of 2022. Under the Victorian *Disability Act 2006* Council is required to develop a disability action plan to reduce barriers and improve access and inclusion for people with disability.

Key Issues

The draft Plan (**Attachment 1**) has been informed by extensive research and community consultation with people with disability, carers, families, service providers, and community organisations.

The purpose of the draft Plan is to continue to promote equality and reduce, remove, and prevent barriers for people with disability within the municipality.

The draft Plan identifies five themes emerging from the research and consultation. They are:

- Theme 1 - Celebration and belonging
- Theme 2 - Access and safety
- Theme 3 - Inclusive community
- Theme 4 - Employment and volunteer opportunities
- Theme 5 - Participation in decision-making.

Each theme has a strategic objective outlining what the community wants Council to achieve through the implementation of the draft Plan. The strategic objectives are aspirational, and Council will work towards achieving them, recognising this will be an ongoing journey beyond the life of this draft Plan and requires input from other levels of government, organisations and the community.

The draft Plan provides a four-year vision and a two-year implementation plan for delivering actions, which is included in Appendix 1 of the draft Plan. The implementation plan includes 15 actions, which will be delivered over the first two years of the draft Plan. A new implementation plan will be developed in 2026. This will ensure the actions stay relevant and respond to current and emerging issues and opportunities.

An evaluation plan will be developed with feedback and advice from the Boroondara Community Disability Advisory Committee. The evaluation plan will monitor and assess progress towards realising the outcomes and impacts of the actions.

Next Steps

Once the draft Plan is endorsed by Council, it will be presented for public exhibition. Subject to Council endorsement, anticipated dates for this are from 12 September to 10 October 2023. During this time the community will be able to make comments on the draft Plan, which will be considered and changes incorporated where relevant before the draft Plan is presented to Council for adoption in late 2023.

MOTION

Moved **Councillor Cynthia Watson**

Seconded **Councillor Lisa Hollingsworth**

That the Services Delegated Committee resolve to endorse the draft Boroondara Disability Access and Inclusion Plan 2024-28 (Attachment 1) for public exhibition from 12 September to 10 October 2023.

CARRIED

4 General business

4.1 Petition Acknowledgment

Councillor Felicity Sinfield acknowledged the petition presented by the submitter on Item 3.2, Sophie Williams, with 180 signature opposing the Option 1 improvement to Maling Road and noted it will officially tabled at a future Council meeting..

4.2 Commemoration

Councillor Di Gillies lead the Councillors in a moment of reflection in recognition of the 9/11 tragedy.

5 Urgent business

Nil.

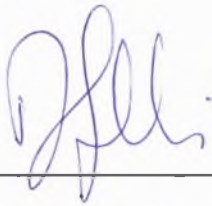
6 Confidential business

Nil.



The Services Delegated Committee meeting concluded at 9:56pm

Confirmed



Chairperson

Date

9/10/2023

