

# SERVICES DELEGATED COMMITTEE



## MINUTES

(Open to the public)

**Monday 8 May 2023**

Council Chamber, 8 Inglesby Road, Camberwell.

**Commencement** 6.32pm

**Attendance**

- Councillor Di Gillies (Chairperson)
- Councillor Felicity Sinfield (Mayor)
- Councillor Jim Parke
- Councillor Victor Franco
- Councillor Wes Gault
- Councillor Lisa Hollingsworth
- Councillor Jane Addis
- Councillor Susan Biggar
- Councillor Garry Thompson
- Councillor Nick Stavrou

**Apologies** Councillor Cynthia Watson

<b><u>Officers</u></b>	Phillip Storer	Chief Executive Officer
	Daniel Freer	Director Places and Spaces
	Kate McCaughey	Director Community Support
	Scott Walker	Director Urban Living
	Mans Bassi	Director Customer and Transformation
	Amy Montalti	Chief Financial Officer
	Bryan Wee	Manager Governance and Legal
	Christine White	Manager Capital Projects
	Jarrold Filosa	Coordinator Building Projects
	Liam Merrifield	Senior Governance Officer

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## **1 Adoption and confirmation of the minutes of the Services Delegated Committee meeting held on 20 March 2023**

### **MOTION**

**Moved Councillor Jim Parke**

**Seconded Councillor Jane Addis**

**That the minutes of the Services Delegated Committee meeting held on 20 March 2023 be adopted and confirmed.**

### **CARRIED**

## **2 Declaration of conflict of interest of any councillor or council officer**

Nil.

## **3 Presentation of officer reports**

### **3.1 Contract No. 2023/05 Lynden Park Pavilion Renewal and Upgrade**

#### Purpose

This report seeks Council endorsement for the award of Contract No. 2023/05, Lynden Park Pavilion Renewal and Upgrade Works.

#### Background

Council has allocated funding in Council budget 2022/23 and 2023/24 for the redevelopment works of the Lynden Park Pavilion located at 210 Highfield Road, Camberwell.

The Boroondara Sports and Recreation Strategy 2016 provides a roadmap for further development of sport and recreation across the municipality to enable more people to be more active more often.

To achieve Council's vision for sport and recreation in Boroondara and the objectives of the Boroondara Community Plan 2021-31, the strategy aims to maintain and develop sports pavilions and open spaces for multiple user groups, for both structured and unstructured sporting and recreational uses.

The pavilion is currently utilised by the Camberwell Sharks Junior Football Club, Burwood Uniting Canterbury Cricket Club and Hartwell Auskick (managed by Camberwell Sharks JFC). The renewal of the pavilion will also allow it to be used by community groups, such as the Surrey Hills Neighbourhood House.

The existing building is single storey with double brick external walls and a skillion roof.

The internal layout of the building currently does not support inclusive participation in sport, nor does it meet the current requirements of the various user groups.

The proposed design seeks to renew and upgrade the building surrounds to achieve compliance with current regulations and standards whilst also improving access and functionality of the facility for current and future use.

In accordance with Council's Procurement Policy 2021-25, Council invited public tenders from suitably qualified organisations, and a recommendation to award Contract No. 2023/05 Lynden Park Pavilion Renewal and Upgrade is presented for Council's consideration.

The works are expected to commence mid-2023 and be completed in April 2024.

The contract also includes a twelve-month Defect Liability Period.

### Key Issues

The key issues are outlined below:

- The current building does not support inclusive participation in sport, nor does it meet the current requirements of the various user groups.
- Access to the upper and lower ovals is currently non-compliant.
- There currently is no public toilet access in the park. The proposed design seeks to include an externally accessible public toilet that can be utilised outside of the pavilion usage times.

The clubs are an active and successful community-based organisation for football and cricket, with a large membership base. Due to the large membership, the club(s) have advocated for a social space greater than the maximum size identified in the *'Development and Funding of Community Pavilions - Sport and Recreation'*.

This policy provides a maximum size of standard components funded by Council, such as social spaces and change rooms. The policy also enables tenant(s) to fund a range of non-standard pavilion components, which exceed Council funded maximum room sizes. In accordance with the policy, Council has provided a tender option to expand the social space should the clubs select to fund the expansion.

The clubs have since confirmed they will not proceed with the tender option for social room expansion but have agreed to fund a tender option to include bi-fold doors to the existing social room (west wall) to the value of \$26,000.

### Next Steps

Upon award of the contract, Council will oversee the delivery of the construction works for the renewal and upgrade of the sports pavilion.

**MOTION**

**Moved**            **Councillor Lisa Hollingsworth**

**Seconded**    **Councillor Felicity Sinfield**

**That the Services Delegate Committee:**

- 1. Award Contract No. 2023/05, Lynden Park Pavilion Renewal and Upgrade Works, to Reliance Construction Pty Ltd (ABN/ACN 55 958 950 681 / 603 198 732) at a total cost of \$3,828,036 excluding GST.**
- 2. Authorise the Director Places and Spaces to execute the contract agreement with the above contractor.**
- 3. Approve the allocation of a separate contract contingency, as detailed within the attached confidential Attachment 1, and delegate authority to the Contract Superintendent to expend this contingency to ensure the successful completion of the contract works.**
- 4. Note that the expenditure under this contract is in accordance with Council's 2022/23 amended budget. The shortfall in expenditure in future years has been recognised in the development in the draft 23-24 budget and subject to Council approval.**
- 5. Authorise the Director Places and Spaces to execute a funding agreement between the City of Boroondara and the relevant tenant of Lynden Park Pavilion. Noting this a \$26,000 contribution for a requested tender option to provide bi-fold doors to the social room.**

**CARRIED**

**4        General business**

Nil.

**5        Urgent business**

Nil.

**6        Confidential business**

Nil.

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**The Services Delegated Committee meeting concluded at 6.44pm**

**Confirmed**

**Chairperson**

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**Date**

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