COUNCIL MEETING MINUTES

BOROONDARA
City of Harmony

(Open to the public)

Monday 27 February 2023

Council Chamber - 8 Inglesby Road, Camberwell

Commencement 6.35pm

Attendance

Councillor Felicity Sinfield (Mayor)
Councillor Jim Parke
Councillor Victor Franco
Councillor Wes Gault
Councillor Di Gillies
Councillor Lisa Hollingsworth (Deputy Mayor)
Councillor Jane Addis
Councillor Cynthia Watson
Councillor Susan Biggar
Councillor Garry Thompson
Councillor Nick Stavrou

Apologies

Officers

Phillip Storer	Chief Executive Officer
Daniel Freer	Director Places and Spaces
Kate McCaughey	Director Community Support
Scott Walker	Director Urban Living
Mans Bassi	Director Customer and Transformation
Bryan Wee	Manager Governance and Legal
David Cowan	Manager Planning and Placemaking
Fiona Brown	Manager Community Planning and Development
Michael Hutchison	Head of Strategic Property and Revenue
Katherine Wright	Senior Coordinator Social Planning and Research
Caddy Purdy	Senior Coordinator Community Strengthening
Christian Wilmsen	Coordinator Strategic Planning
Kirstin Ritchie	Coordinator Governance
Mikaela Carter	Senior Strategic Planner
Rebecca Dewar	Senior Property Management Officer

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1 Adoption and confirmation of the minutes

MOTION

Moved **Councillor Wes Gault**

Seconded **Councillor Lisa Hollingsworth**

That the minutes of the Council meeting held on 5 December, 8 December and 19 December 2022 be adopted and confirmed.

CARRIED

2 Declaration of conflict of interest of any councillor or council officer

Refer to Item 9 - Urgent Business - Councillor Franco.

3 Deputations, presentations, petitions and public submissions

Council has received four (4) petitions. Details of the petitions are set out below.

No.	Ref. no.	Title / Description	No. of signatures	Referred to
1	CAS-1319207	Petition for Council to take further measures to eradicate/control fox populations in Boroondara	22	DUL
2	CAS-1319008	Petition opposing proposed Willsmere Pavilion	317	DCS
3	CAS-1313801	Petition to ensure the proper consideration of heritage protection of 76 Wattle Road hawthorn and its proposed development	606	DUL
4	CAS-1347793	Petition opposing development for the combined properties 336-338 Riversdale and 2 Clive Road, Hawthorn East	131	DUL

Legend:

DCS	Director Community Support	DUL	Director Urban Living
DC&T	Director Customer and Transformation	DP&S	Director Places & Spaces
		GOV	Governance & Legal

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Jane Addis**

That Council resolve:

1. **To receive and note the petitions.**
2. **To note that the petitions numbered 1 to 4 have been referred to the relevant director for consideration and to advise the first named signatory to the petitions that they will receive a response from the Mayor in due course advising of Council's action.**

CARRIED

4 Informal Meetings of Councillors

Chapter 6 of Council's Governance Rules requires that a summary of matters discussed at Informal Meetings of Councillors be reported to a Council meeting as soon as practicable.

The attached summary of Informal Meetings of Councillors **(Attachment 1)** is reported to Council in accordance with the requirements of the Governance Rules.

MOTION

Moved **Councillor Susan Biggar**

Seconded **Councillor Di Gillies**

That Council resolve to receive and note the record of Informal Meetings of Councillors, as annexed to the minutes.

CARRIED

5 Public question time

PQT1 Qiqi Chen on behalf of Jax Brown

The **Mayor**, **Cr Felicity Sinfield** read the following question submitted with notice:

"The list of Advisory Committees at Item 7.7 does not include an LGBTIQA+ Advisory Committee, so when will Council establish an LGBTIQA+ Advisory Committee"

The question was allowed in accordance with Chapter 2 of the Governance Rules. The question relates to a matter on the agenda for the current Council meeting and therefore was allowed.

The **Mayor, Cr Felicity Sinfield** responded as follows:

- An LGBTIQA+ advisory committee is currently being considered by Councillors.

The **Mayor**, **Cr Felicity Sinfield** informed the meeting all councillors had received a copy of the question and a written response would be provided to Jax Brown in due course.

PQT2 Leigh Naunton

The **Mayor, Cr Felicity Sinfield** read the following question submitted with notice:

"When does Council now expect the Balwyn Rd North Balwyn pedestrians signals to be installed and operational, given that residents were informed in May 2022 that "the pedestrians signals are likely to be installed before the end of 2022", and that it is 21 years since the need for a dedicated crossing facility was identified by Council?"

The question was allowed in accordance with Chapter 2 of the Governance Rules. The question had previously been put in writing to a Councillor or a member of Council staff more than 10 working days before the Council meeting at which the question was submitted and therefore was allowed.

The **Director Places and Spaces** responded as follows:

- Within the letter circulated to the community on 26 March 2022, the Department of Transport and planning (DTP) requested that Council deliver the project, rather than DTP, despite Balwyn Road being a declared arterial road under the control of the DTP and that the pedestrian signals would be owned and maintained by them.
- Council officers have progressed the design in line with feedback received from the DTP. While the design process is still ongoing, and officers have been working with several departments within DTP, feedback is taking longer than envisaged.

- However, the design is in the final stages of approval and is expected by the end of March 2023
- Once the DTP approval is received, the tender process for installation of the signals will commence. The tender is expected to be awarded by end May 2023 and installation of the pedestrian signals is expected by November 2023.

The **Mayor**, **Cr Felicity Sinfield** informed the meeting all councillors had received a copy of the question and a written response would be provided to Mr Naughton in due course.

PQT3 Ian Hundley of Balwyn North

The **Mayor**, **Cr Felicity Sinfield** read the following question submitted with notice:

"Please advise of total direct and indirect costs incurred by Boroondara Council for the development of plans for railway station car parks on behalf of the Commonwealth and whether all these expenses have been reimbursed to the Council by the Commonwealth."

The question was allowed in accordance with Chapter 2 of the Governance Rules. The question had previously been put in writing to a Councillor or a member of Council staff more than 10 working days before the Council meeting at which the question was submitted and therefore was allowed.

The **Director Places and Spaces** responded as follows:

- Council's total expenditure on the Commuter Car parks came just under, $1.1 million. This expenditure consists of direct costs such as consultants, expert reports etc. to the value of approximately $542,000. In regard to the indirect costs which considered of internal resources, project management etc. is approximately $531,550.
- Council can advise the Federal Government grant program covered these project costs and no rate payer funding contributed to the project.

The **Mayor**, **Cr Felicity Sinfield** informed the meeting all councillors had received a copy of the question and a written response would be provided to Mr Hundley in due course.

PQT4 Ian Hundley of Balwyn North

The **Mayor**, **Cr Felicity Sinfield** read the following question submitted with notice:

"Can Council advise a schedule for dialogue with local residents, The Friends of Greythorn Park, identified sporting clubs and organisations to commence at the concept stage on the proposed $3.5 million Greythorn Park pavilion."

The question was allowed in accordance with Chapter 2 of the Governance Rules. The question had previously been put in writing to a Councillor or a member of

Council staff more than 10 working days before the Council meeting at which the question was submitted.

The **Director Places and Spaces** responded as follows:

- As part of the refurbishment process of Council sporting pavilions, a consultation and engagement plan is developed feeding into a design, documentation and construction process. Typically, this is over three financial years. The redevelopment of Greythorn Park Pavilion will be considered as part of the 2023/24 financial year budget process with community engagement will occur as this first step. The broad community engagement will be made available to all residents, community groups, including those listed in your question.

The **Mayor**, **Cr Felicity Sinfield** informed the meeting all councillors had received a copy of the question and a written response would be provided to {person} in due course.

6 Notices of motion

Nil

7 Presentation of officer reports

Procedural motion - En bloc

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Lisa Hollingsworth**

That the following items:

7.1 Amendment C368boro - 32 Corby Street, Balwyn North - Abandonment of amendment

7.4 Recommendations of Audit and Risk Committee Meeting

7.5 December 2022 Quarterly Performance Report

7.6 Bi-annual Report from the Audit and Risk Committee

be moved en bloc as per the officers' recommendations outlined in the agenda.

CARRIED

7.1 Amendment C368boro - 32 Corby Street, Balwyn North - Abandonment of amendment

Purpose
The purpose of this report is to seek a decision from Council to abandon Amendment C368boro to the Boroondara Planning Scheme following the Urban Planning Delegated Committee (UPDC) decision at its meeting on 6 February 2023.

Background
Amendment C368boro to the Boroondara Planning Scheme, as exhibited, seeks to apply the Heritage Overlay to 32 Corby Street, Balwyn North on a permanent basis.

The Amendment was formally exhibited under section 19 of the *Planning and Environment Act 1987* from 5 May to 6 June 2022. Council received 11 submissions to the Amendment which comprised 1 neutral, 6 supporting and 4 opposing submissions.

On 6 September 2021, the UPDC resolved (amongst other things) to request the appointment of an independent panel to consider submissions to the amendment.

A Panel hearing to consider the submissions received to Amendment C368boro was held over four days from 19 September to 27 October 2022. Two parties represented by one advocate presented at the Panel hearing arguing against the application of the Heritage Overlay.

Key Issues
On 25 November 2022 Council received the Panel report recommending Amendment C368boro be abandoned.

Council officers agreed with the Panel's conclusions and recommended that the amendment be abandoned.

On 6 February 2023 the UPDC considered the Panel report and accepted the recommendation to abandon the amendment. The UPDC resolved to refer Amendment C368boro to an ordinary meeting of Council for abandonment.

Next Steps
Officers recommend Council abandons Amendment C368boro consistent with the resolution of the UPDC and writes to the Minister for Planning to inform them of Council's decision to abandon the amendment.

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Lisa Hollingsworth**

That Council resolve to:

1. **Abandon Amendment C368boro in accordance with Section 23(1)(c) of the *Planning and Environment Act 1987*.**

2. **Write to the Minister for Planning in accordance with Section 28(1) of the *Planning and Environment Act 1987* advising of Council's decision to abandon Amendment C368boro.**

CARRIED

7.2 Draft Naming Policy

Purpose

The purpose of this report is to seek Council's endorsement of the Naming Policy 2023 (**Attachment 1**).

Background

The Geographical Place Names Act and the Naming Rules

The *Geographical Place Names Act 1998* (the Act) makes provision for the naming of 'places' and the registration of place names in Victoria.

The Act defines place as 'any place or building that is, or is likely to be, of public or historical interest and includes, but is not restricted to -

- township, area, park, garden, reserve of land, suburb and locality
- topographical feature, including undersea feature
- street, road, transport station, government school, government hospital and government nursing home'.

Section 5 of the Act provides for the making of guidelines relating to procedures to be implemented in selecting, assigning or amending names of places. The guidelines provided for under section 5 of the Act are known as the Naming Rules.

The Naming Rules were reviewed by the Victorian Government in 2020-21. A key focus of the review was to encourage greater gender equality and diversity including more places and streets named after women or Aboriginal people or in an Aboriginal language, and names that reflect Victoria's diverse, multicultural population. Following the review, the amended Naming Rules were released on 24 February 2022. The recommendations from the review inform the naming of new places and spaces.

The content of the amended Naming Rules is generally unchanged. In particular, the naming principles that underpin the Naming Rules and which Council must take into account when assessing naming proposals (see section 4.1 of this Report), are substantially consistent with the old naming principles. Relevantly, a new principle encouraging gender equality in naming proposals has been added and stronger language has been included to ensure that Traditional Owner views are considered before using Traditional Owner language in a naming proposal. Beyond this, Council's obligations when naming places are materially unchanged.

The Naming Rules provide a structure for ensuring that assigning names to roads, features and localities in Victoria is undertaken in a consistent way for the community's benefit. Naming of any place in accordance with the Naming Rules enables it to be clearly identified, which means its precise location can be determined.

The uniqueness and accuracy of a place name reduces the likelihood of delaying an emergency services vehicle due to inadequate or confusing location details, which might have life threatening consequences. Proper naming also assists with service

delivery by other agencies and companies.

The Naming Rules outline 13 naming principles that are designed to ensure the naming process produces consistent outcomes, that place names are enduring and that there is no ambiguity, confusion, error or discrimination caused by the naming or locality boundary change process. While all naming principles are equally important, whether a principle applies to naming proposals will depend on the nature of the naming proposal.

Council's Naming Policy
Council is the 'naming authority' responsible for naming Council managed assets including roads, features and localities within the municipal district which are subject to the Naming Rules.

Council managed assets that are subject to the naming rules include roads and localities and features that are of public or historical interest, or which Council considers to be of public safety or navigational significance (e.g. prominent landmarks which the community or emergency services may use to navigate the area).

Not all Council managed assets are required to be named. Council is not required to comply with the Naming Rules when naming ordinary Council assets that are not of public or historical interest and which are of no public safety or navigational significance, such as small rotundas, meeting rooms in Council buildings, scoreboards and small playgrounds.

In relation to such assets, the Naming Rules will be used as a guide only.

Council's Naming of Council Properties Policy was adopted in 2011 to provide guidance on the process Council would follow when naming Council managed assets. To respond to the revised Naming Rules, officers have completed a review of the 2011 policy to ensure it continues to provide Council with a consistent framework for the naming of Council managed assets that are subject to the Naming Rules and those that are not subject to the Naming Rules. The review has also taken into account action 6 in the Boroondara Reconciliation Strategy, and the requests from across Council, residents and external organisations to name Council managed assets, including roads, buildings and rooms within buildings.

Given the breadth of what is covered under the Policy, the name has been simplified and updated to the Naming Policy.

Key Issues
The Naming Policy outlines the processes for the naming of Council managed assets including roads, features and localities.

It is important to note existing names do not need to be revisited to ensure that they comply with the Naming Policy or the Naming Rules.

As outlined in the Policy, a place name request may be submitted to Council by anyone externally and it may also be generated internally (i.e. when a new facility is being developed). Council will respond or request further information within 30 days of receiving an external naming request.

If Council decides that a place name request will be progressed, Council will ensure that naming proposals comply with the Naming Rules if they apply. If Council is not

obliged to comply with the Naming Rules for a particular naming proposal, Council will nonetheless strive to act in a manner consistent with the spirit of the principles in the Naming Rules.

Selection of Names

Council recognises the importance of names for providing locational references for community members, emergency services and other agencies and companies to navigate to a location and orient themselves. When selecting names, Council will endeavour to create a 'sense of place' and strive to honour and observe the local character of the area. Council will also aim to honour cultural heritage and historical connections of the relevant precinct and select names consistent with any identifiable historic naming trends or themes in the local precinct. Where appropriate, Council will support naming in Traditional Owner language, consider gender equality and recognise the diversity of our multicultural population to ensure we are inclusive of all communities.

When identifying appropriate names, in addition to the naming principles, Council will undertake background research, including consulting with the Local and Family History Library team and the local historical groups to identify any appropriate historical connections or historical naming trends in the relevant precinct. This background research will help identify which of the naming principles are relevant, and in particular if one or more of the following principles may apply for a naming proposal:

- Principle C - Linking the name to a place
- Principle E - Recognition and use of Traditional Owner languages
- Principle G - Gender equality
- Principle H - Dual names
- Principle I - Using commemorative names
- Principle K - Language.

Where the background research identifies more than one potential name, Council will consider consulting on more than one name. This may include an Aboriginal name with a non-Aboriginal name.

If the background research indicates an Aboriginal name may be appropriate, Council will not process the naming proposal without obtaining advice and approval from the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation (WWCHAC).

Prior to consulting the community on a naming proposal, Councillors or the ward Councillor, where relevant, will be updated and briefed on the naming proposal. Council will then consult the community in line with the processes outlined in the Naming Policy. For naming proposals where the Naming Rules apply, the consultation period must be for a minimum of 30 days and the owners and occupiers of properties who will be directly affected by a naming proposal must be contacted by letter or email.

Following community consultation, a report to Council will be prepared for significant naming proposals with broad community interest that addresses submissions received by Council and makes a recommendation to either:

- proceed with the proposal
- amend the proposal and put it out for re-consultation
- abandon the proposal.

Next Steps
Following adoption, the Naming Policy 2023 will be available on Council's website.

Procedural motion - Adjournment

Moved Councillor Garry Thompson

Seconded Councillor Lisa Hollingsworth

That the Council Meeting 27/02/2023 be adjourned.

CARRIED

The Council meeting adjourned at 6.59pm.

Procedural motion - Resumption of meeting

Moved Councillor Jane Addis

Seconded Councillor Susan Biggar

That the Council meeting be resumed.

CARRIED

The Council meeting resumed at 7.08pm with all councillors present.

MOTION

Moved Councillor Victor Franco

Seconded

That Council resolve to adopt the Naming Policy 2023 as annexed at Attachment 1 with amendments to the policy which make it clear that the Wurundjuri Wori-Wurrong Cultural Heritage Corporation will be consulted for all naming proposals.

The motion lapsed for want of a seconder.

MOTION

Moved Councillor Jim Parke

Seconded Councillor Nick Stavrou

That Council resolve to adopt the Naming Policy 2023 as annexed at Attachment 1.

CARRIED

7.3 Community Strengthening Grants Policy 2023

Purpose
The purpose of this report is to present to Council the Community Strengthening Grants Policy 2023 (**Attachment 1**) for adoption.

Background
Since the adoption of the Community Strengthening Grants Policy in 2020, there have been a number of Council and external initiatives that have informed proposed changes to the Policy. These include the adoption of the adoption of the Climate Action Plan 2021, the updated Climate Action Plan Implementation Plan 2021-22 and 2022-23 and the Procurement Policy 2021-25. The Victorian Auditor General's office (VAGO) also released its report *Fraud Control Over Local Government Grants in May 2022* with recommendations to strengthen fraud controls in local government grant programs.

In response to the VAGO report recommendations, actions in the updated Climate Action Plan Implementation Plan 2021-22 and 2022-23 and the adoption of the Procurement Policy 2021-25, revisions to the Community Strengthening Grants Policy (the Policy) 2022 (**Attachment 1**) are proposed.

Key Issues
The following amendments to the Community Strengthening Grants Policy are proposed.

1. Climate Action Grants

The Climate Action Plan (the Plan) was adopted by Council in September 2021 with the Updated Climate Action Plan Implementation Plan 2021-22 and 2022-23 (Implementation Plan) adopted by Council in November 2021.

To respond to action 6.9, *Increase funding for climate action grants as part of Council's grant* program in the Implementation Plan, a new category of grant, the Climate Action Grant, is proposed.

The Climate Action Grant will provide financial support for programs and activities that build the capacity of the community to respond to climate change through reducing emissions and/or adapting to the impacts of climate change.

One round of Climate Action Grants per financial year is proposed. Eligible groups can apply for projects up to $10,000. In the 2022-23 financial year, a total grant pool of $25,000 has been allocated for these grants. The funding available will be subject to variation each year, depending on Council's annual budget allocation for the Climate Action Plan. Applicants will also be able to apply for projects and activities that have a broader sustainability focus in other categories of the Community Strengthening Grants Program.

2. Information and Wellbeing Services Grant

The Boroondara Community Services Tendered Grant provides services on behalf of Council to address the needs of socially disadvantaged and vulnerable members of the Boroondara community.

The Boroondara Community Services Tendered Grant is a competitive category of grant in the Community Strengthening Grants Policy and has been supported

by the Procurement team with applications received as an expression of interest and the assessment and awarding of the grant being aligned with a tender process.

With the adoption of the updated Procurement Policy 2021-25 in December 2021, it was identified that grants do not fall within the scope of the policy and the Boroondara Community Services Tendered Grant should not be run as a tender process.

To reflect the move away from a tender process to a competitive grants process, it is proposed to rename the Boroondara Community Services Tendered Grant to the Community Support Grant and update the awarding of the grant from a tender process to a community grant process in the Community Strengthening Grants Policy 2023.

3. Lead Tenant Grant

Lead Tenant Grants support the integrated operation of community facilities with multiple user groups to ensure spaces are actively managed and tenants work closely together to ensure a seamless program of activities and services for the community.

The Lead Tenant Grant establishes a category in the Policy and formalises the process to provide a grant to organisations that perform the lead tenant role at community hubs, such as Greythorn Community Hub and Canterbury Community Precinct.

4. Victorian Auditor General Report: Fraud Control Over Local Government Grants

In May 2022, the Victorian Auditor General (VAGO) made nine recommendations in its report *Fraud Control Over Local Government Grants* to all Victorian councils to strengthen fraud controls and improve guidance and training for grant related fraud.

Council's Community Strengthening Grants program complies with eight of the nine recommendations and partially met one recommendation.

This is due to the name of the Community Strengthening Assessment Panel potentially causing confusion in relation to its role, as the Panel does not assess grant applications. Council officers assess grant applications and develop recommendations for the review of the Community Strengthening Grants Assessment Panel.

It is recommended that the name of the Panel be changed from the Community Strengthening Grants Assessment Panel to the Community Strengthening Grants Review Panel to better reflect its function in reviewing officers' assessments of grant applications and recommendations for consideration and endorsement by Council. The Panel is not a decision making body. The Terms of Reference for the Panel will also be changed to reflect this.

Additional fraud control training in a community grants context will be offered to staff and members of the panel.

5. Simplification of Funding Centre Subscription Grants eligibility criteria

The Funding Centre Subscription Grants provide organisations with a subscription to the *Our Community Funding Centre* grant newsletter to encourage them to investigate a range of funding opportunities, including Victorian and Australian Governments, corporate and philanthropic trusts.

It is proposed to remove the Funding Centre Subscription grant category from the Policy, as this grant is only available to current and past Annual Grant recipients and is considered an operational cost.

Other minor updates are proposed to reference the Boroondara Community Plan 2021-2031, amended eligibility criteria including child safe standards, and revised glossary definitions.

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Jim Parke**

That Council resolve to adopt the Community Strengthening Grants Policy 2023 (Attachment 1).

CARRIED

7.4 Recommendations of Audit and Risk Committee Meeting

Purpose

This report presents the recommendations of the most recent Audit and Risk Committee meeting for consideration by Council. A schedule of reports and committee recommendations is attached to this report.

Background

The most recent meeting of the Audit and Risk Committee was held on 21 December 2022. This report presents the findings and recommendations from that meeting for consideration by Council.

Key Issues

As recorded in the minutes of the Audit and Risk Committee meeting held on 21 December 2022 the following reports were tabled:

5.1 Standard Questions for tabling at Audit & Risk Committee meetings
5.2 Business Arising
5.3 Audit and Risk Committee Administrative Matters
5.4 COVID-19 Update
5.5 Strategic Risk Register Update including presentation of annual work plan
5.6 Business Function Risk Assurance Map (BFRAM) Update
5.7 Annual IT Security Testing Update

5.8 Year-end update and Audit Closing Report for the year ended 30 June 2022
5.9 Internal Audit Update
5.10 Biannual Report to Council
5.11 Internal Audit Report - Legislative compliance

A summary of the content of the reports tabled and identification of the required Council action is contained in **Attachment 1**.

Next Steps

The next meeting Audit and Risk Committee is scheduled for 15 March 2023.

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Lisa Hollingsworth**

That Council resolve to adopt the resolutions recommended to Council contained in Attachment 1 as annexed to the minutes, reflecting the recommendations from the Audit and Risk Committee meeting held on 21 December 2022.

CARRIED

7.5 December 2022 Quarterly Performance Report

Purpose
The Quarterly Performance Report for December 2022 provides detailed reporting on financial and non-financial performance against both the Boroondara Community Plan 2021-31 and the Budget for the year.

Background
At the end of each quarter, a Quarterly Performance Report is prepared and adopted at Council.

The year-to-date and annual budget figures referred to in this report reflects the 2022-23 Amended Budget, approved by Council on 14 November 2022, which includes the carry forward funding from 2021-22 priority projects and capital works forward commitments.

Key Issues
Financial performance
Year-to-Date Actuals vs. 2022-23 Amended Budget
Council's favourable operating result against year-to-date budget of $111.90 million is $5.99 million or 6% above the 2022-23 Amended Budget of $105.91 million primarily due to a number of factors which are outlined in **Attachment 1.**

Capital works actual expenditure is $25.22 million, which is $1.84 million above year-to-date budget phasing of $23.38 million. Priority projects expenditure of $11.92 million is $903,000 below year-to-date budget phasing of $12.82 million.

Council's Balance Sheet and cash position are sound and depict a satisfactory result. At the end of December, Council's cash position stood at $143.69 million or $16.16 million above year-to-date budget.

The overall financial position as 31 December 2022 is satisfactory with a working capital ratio of 4.17 to 1 (includes reserve funds of $23.47 million and 0.5% cash contingency for emergency response works).

Non-financial performance

Major Initiatives
For the December quarter, 10% (5 out of 49) of the 2022-23 major initiatives have been completed. A total of 86% (42 of 49) of the major initiatives have commenced and are on track to be completed by the end of the financial year. 4% (2 out of 49) of the major initiatives are delayed and not anticipated to be completed by the end of financial year. Further details can be found on **pages 16 to 70 in Attachment 1.**

Strategic Indicators
The Boroondara Community Plan 2021-31 and Annual Budget 2022-23 contain 52 strategic indicators of which 33 are annual measures. The remaining 19 are reported on a quarterly basis, with data being available quarterly on the progress towards the annual forecast. Quarter 2 data indicates 3 of the strategic indicators are not on track to be achieved by the end of the financial year, with commentary provided in the **Outline of key issues/options** section of this report and on **pages 14 to 66 in Attachment 1.** Also see the **Executive Overview in Attachment 1** for more information.

Local Government Performance Reporting Framework (LGPRF)
The assessment of LGPRF measures shows most quarterly indicators are on track, with two of the non-financial LGPRF measures not on track to meet target at the end of financial year. Further details can be found on **pages 21 to 71 in Attachment 1.**

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Lisa Hollingsworth**

That Council resolve to receive and note the Quarterly Performance Report for December 2022 (Attachment 1).

CARRIED

7.6 Bi-annual Report from the Audit and Risk Committee

Purpose
This report presents to Council the second Bi-annual Report for from the Audit and Risk Committee for the 2022-2023 financial year as required by Section 54(5) of the *Local Government Act 2020.*

Background
Section 54(5) of the Local Government Act 2020 ('the Act') states:

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"An Audit and Risk Committee must:

a) prepare a biannual audit and risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations; and
b) provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting."

Key Issues
The attached Bi-annual Report from the Audit and Risk Committee (**Attachment 1**) was approved by the Chair of the Audit and Risk Committee for tabling at this Council meeting.

Next Steps
The Audit and Risk Committee will continue to prepare biannual audit and risk reports for tabling at future Council meetings.

MOTION

Moved **Councillor Garry Thompson**

Seconded **Councillor Lisa Hollingsworth**

That Council resolve to note the tabling of the Bi-annual report from the Audit and Risk Committee as required by section 54(5) of the Local Government Act 2020 as contained in Attachment 1 (as annexed to the minutes).

CARRIED

7.7 Councillor Assignments to Advisory Committees for 2022-2023

Purpose
This report is for councillors to be appointed to a range of internal and external advisory committees as well as external management committees/boards.

The report also recommends a resolution to restict the maximum number of Councillors that can be appointed to individual committees.

Background
Each year Councillors nominate and are appointed to a variety of internal and external committees.

These committees provide an important mechanism for consultation with the community and key stakeholders. Internal committees and networks provide advice to Council but do not make formal decisions.

Key Issues
The committees are outlined in detail in **Attachment 1.**

The appointments take into account the committees' terms of reference which govern how the group is comprised and how they operate. The appointments are typically made for a period aligned to the Mayoral term.

Next Steps

Once the appointments to advisory committees have been adopted by Council they will be published on the Council website.

The appointments will be reviewed annually with the committees terms of referrence being reviewed as required by officers.

MOTION

Moved **Councillor Jim Parke**

Seconded **Councillor Di Gillies**

That Council resolve to

1. **Appoint Councillors to the various committees as set out in Attachment 1 (as annexed to the minutes) until such time as Council resolves otherwise.**
2. **Limit the maximum Councillor representation on any single committee to five Councillors.**

CARRIED

7.8 MAV Membership

As a result of changes to the Municipal Association of Victoria ("MAV") Rules, Council will be bound to two-year membership terms and a six month notice period to withdraw from MAV from 31 December 2022.

Following initial discussions with Councillors, Council gave notice to the MAV that it intended to withdraw from the MAV before 31 December 2022, effective 1 July 2023. Consequently, MAV has decided its regional groupings.

Officers seek a formal resolution from Council about MAV membership.

Purpose
This report briefs Councillors about Council's use of its MAV membership. Based on that information, Council can consider whether to remain a member of the MAV.

Key Issues
MAV provides five types of services. In deciding whether the MAV's annual fee of about $78,000 represents value for money, officers considered Council's use of MAV services and financial savings from MAV membership:

1 - Policy and Advocacy - Officers consider that Council does not significantly benefit from MAV's policy and advocacy services. It is not reliant on MAV for policy development as compared to some other Councils.

Officers also have no found significant benefit from MAV's advocacy. MAV's advocacy for Council as a metropolitan Council is reduced following changes to MAV Rules to remove plural voting. It is also affected by its regional grouping with the City of Melbourne and other inner-city Councils instead of Monash and Whitehorse City Councils.

2 - Governance and legislation – Council seldom relies on MAV for assistance for its internal and external governance matters. Officers do acknowledge that MAV's legislative updates can be helpful.

3 - Sector development – Councillors and council officers do occasionally attend MAV training and conferences. Leaving MAV will have some impact given that while most training remains available at an increased cost, many conferences and networking events are exclusive to MAV members.

Council does not rely on MAV to facilitate innovation and digital transformation with greater maturity and sufficient resourcing of its own.

4 - Insurance services – Council requires insurance in a market that is limited. While officers believe that MAV is likely to continue to insure Council as a non-member there is also likely to be an additional fee. MAV has not committed to what that fee will be but officers estimate it could be between $5,000 and $60,000 per annum (up to 5% of Council's premium).

5 - Procurement – Council contracts for a range of goods and services either procured through MAV or on MAV panels. Using MAV contracts and panels saves some staffing costs for Council and reduces time by obviating the need to conduct public tenders for these goods and services. Officers also believe that MAV also obtains better rates by leveraging a larger the purchasing power of its membership.

Financially, officers consider that MAV membership saves Council over $100,000 annually.

Procedural motion - laying question on the table

Moved **Councillor Lisa Hollingsworth**

Seconded **Councillor Garry Thompson**

That the question lies on the table.

CARRIED

8 General business

Nil

9 Urgent business

Councillor Jim Parke informed Council that he had a matter of urgent business regarding amending the Governance Rules.

Councillor Parke advised the matter was urgent as the matter had arisen since the distribution of the agenda and that action is required before the next Council meeting.

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MOTION

Moved **Councillor Jim Parke**

Seconded **Councillor Garry Thompson**

That the matter of amending the Governance Rules be admitted as an item of urgent business.

CARRIED

Councillor Victor Franco *declared a material conflict of interest in this item in accordance with section 128 of the Local Government Act 2020. Cr Franco advised the nature of the interest was* "a personal interest in relation to legal proceedings".

Cr Franco left the Chamber at 7.40pm prior to the consideration and vote on this item.

Procedural motion - Closure of meeting to the public

MOTION

Moved **Councillor Jim Parke**

Seconded **Councillor Lisa Hollingsworth**

That Council resolve to close the meeting to the public in accordance with sections 66(1) and 66(2)(a) of the Local Government Act 2020, to consider item 9 Urgent Business and item 10.1 Audit and Risk Committee - Independent Member Extension as information contained within the agenda item is confidential information for the purposes of section 3(1) of the Local Government Act 2020.

CARRIED

Explanation: item 9 - urgent business contains legal privileged information, being information to which legal professional privilege applies (section 3(1)(e)).

Explanation: the report 10.1 Audit and Risk Committee - Independent Member Extension contains personal information and the release of such information would result in the unreasonable disclosure of information about a particular person or their personal affairs. (section 3(1)(f)).

The Council meeting was closed to the public at 7.41pm.

Cr Franco returned to the Chamber and resumed his seat at 8:35pm after consideration and voting on Item 9 and before discussion and vote on Item 10.1.

Procedural motion - Reopening of meeting to the public

MOTION
Moved **Councillor Garry Thompson**
Seconded **Councillor Lisa Hollingsworth**

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That the Council meeting be reopened to the public.

CARRIED

The Council meeting was reopened to the public at 8.38pm with all councillors present.

The Council meeting concluded at 8.40pm

Confirmed _____

Chairperson _____

Date _____

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Attachments annexed to the minutes for the following items:

4. Informal Meetings of Councillors

7.4 Recommendations of Audit and Risk Committee Meeting

7.6 Bi-annual Report from the Audit and Risk Committee

7.7 Councillor Assignments to Advisory Committees for 2022-2023

Record of Informal Meetings of Councillors

BOROONDARA

Assembly details	Councillor attendees	Officer attendees	Matters discussed	Conflict of Interest disclosures
Councillor Briefing & Discussion **12 December 2022**	Cr Addis Cr Stavrou Cr Hollingsworth Cr Gault Cr Parke Cr Biggar Cr Sinfield Cr Thompson Cr Watson Cr Gillies	Phillip Storer (CEO) Daniel Freer (DPS) Carolyn McClean (DCS) Scott Walker (DUL) Mans Bassi (DCT) Amy Montalti (CFO) Bryan Wee (MGL) David Shepard (MES&L) Fiona Brown (MCPD) Michael Hutchinson (HSPR) Katherine Wright (SCSPR) Kirstin Ritchie (CG) Mathew Dixon (CES) Philip Thompson (PESO) Liam Merrifield (SGO) Stephanie Lim (SAP) Liz O'Loughlin (SIPPO)	• Draft Naming Policy • Disability Inclusion Bill Exposure Draft • Opportunities for Management of Back Creek and Medlow Reserve • A Memorandum of Understanding for Regional Collaboration for Gardiners Creek • MAV Membership • Organisation Updates • Kew Recreation Centre	Nil
Councillor Briefing & Discussion **13 January 2023**	Cr Sinfield Cr Addis Cr Stavrou Cr Hollingsworth Cr Gault Cr Parke Cr Biggar Cr Watson Cr Gillies Cr Franco	Phillip Storer (CEO) Daniel Freer (DPS) Kat McCaughey (DCS) Scott Walker (DUL) Mans Bassi (DCT) Amy Montalti (CFO) Bryan Wee (MGL) David Cowan (MPP) Nicole White (MSP) Fiona Brown (MCP&D) Jessica Donaldson (PSP)	• Boroondara Housing Strategy • December 2022 Quarterly Performance Report • Acknowledging the Turkish and Syrian Earthquake • Display of King's Portrait • Budget Workshop date	Nil

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Attachments as annexed to the resolution:

7.4 Recommendations of Audit and Risk Committee Meeting

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Summary of reports tabled at Audit and Risk Committee meeting held 21 December 2022

No	Report Title	Summary of Content	Recommended Council Resolution
A5.1	Standard Questions for Tabling at the Audit and Risk Committee meetings.	Audit and Risk Committee Members were given the opportunity to: 1. Ask Auditors present, if their work had been obstructed in any way. Auditors present responded that no obstructions had been experienced. 2. Ask if there were any matters such as breach of legislation or practices that need to be brought to the attention of the Audit and Risk Committee. No matters were identified. 3. Request a discussion of any matter with the Auditors in the absence of management and other staff. No matters were identified, and no discussion was held.	Council note the Officers, Auditors and Members had no matters to raise in response to the standard questions outlined in this report.
A5.2	Business Arising	This report updated the Audit and Risk Committee on matters raised at previous meetings and provided follow up information on queries raised by Committee members. The Committee noted the actions taken in response to matters arising from the minutes of the previous meeting.	Council note the actions taken in response to matters arising from the minutes of previous meetings as outlined in Attachment 1 (as annexed to the Audit and Risk Committee minutes).
A5.3	Audit and Risk Committee Administrative Matters	This report updated the Audit and Risk Committee regarding administrative matters identified at previous Audit and Risk Committee meetings.	Council receive and note the report.
A5.4	COVID-19 Update	This item in the agenda of the Audit and Risk Committee meeting briefs the Committee on Council's response to the COVID-19 Pandemic. Due to the dynamic nature of the Pandemic and Council's response, a verbal update is provided at each Audit and Risk Committee meeting. Explanatory notes to support the verbal updates were provided by the Manager Liveable Communities (Municipal Pandemic Coordinator) and Executive Manager, People Culture and Development.	Council receive and note the report.

Summary of reports tabled at Audit and Risk Committee meeting held 21 December 2022

No	Report Title	Summary of Content	Recommended Council Resolution
A5.5	Strategic Risk Register Update including presentation of annual work plan	This report updated the Audit and Risk Committee on the status of Risk Management activities undertaken during the reporting period, including a summary of the current Strategic Risk Profile, pursuant to the Risk Management Framework.	Council receive and note the report.
A5.6	Business Function Risk Assurance Map (BFRAM) Update	This report updated the Audit and Risk Committee with the updated 'Business Function Risk Assurance Map (BFRAM) - Revision #2 - November 2022'. The BFRAM will be used to help inform Council's overall assurance framework, includingwhere management or the Audit and Risk Committee may seek additional assurance coverage and will be used as a key input into future internal audit plans.	Council receive and note the report.
A5.7	Annual IT Security Testing Update	This report presented the Audit and Risk Committee with the results of the annual IT security testing program which was undertaken by specialist third party security testing vendor. This proactive assessment is an important part of Council's overall IT security work and allows Council to be aware of and address any potential security exposures.	Council receive and note the report.
A5.8	Year-end update and Audit Closing Report for the year ended 30 June 2022	At the Council meeting on 26 September 2022, Council resolved to record approval 'in principle' of the Annual Financial Statements and Performance Statement for the year ended 30 June 2022 to submit them to the Auditor-General for review. An 'unqualified' audit opinion was then received from the Auditor-General in relation to each of these statements. Management was issued with a Final Management letter which identified four findings for financial and performance statement reporting and four information technology observations. Management responses were provided for all observations. Identified actions have either been concluded or scheduled for completion by June 2023.	Council receive and note the report.
A5.9	Internal Audit Update	This report updated the Audit and Risk Committee on the progress of the internal audit plan and status of audit recommendations arising from finalised internal audit reports.	Council receive and note the report.

Summary of reports tabled at Audit and Risk Committee meeting held 21 December 2022

No	Report Title	Summary of Content	Recommended Council Resolution
A5.10	Biannual Report to Council	This report presented the draft Bi-annual Report from the Audit and Risk Committee and sought the Committee's endorsement, prior to the report being presented to Council in February 2023 as required by section 54(5) of the *Local Government Act 2020* (the Act). It also presented results of surveys required by section 54(4) of the Act to assess the Audit and Risk Committee's performance.	Council receive and accept the report.
A5.11	Internal Audit Report - Legislative compliance	This report updated the Audit and Risk Committee on the outcomes of the Internal Audit review of Council's Legislative Compliance processes and key controls. The review was conducted in accordance with the Council adopted Strategic Internal Audit Plan.	Council receive and endorse the report.

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Attachments as annexed to the resolution:

7.6 Bi-annual Report from the Audit and Risk Committee

Biannual audit and risk report describing the activities of the Audit and Risk Committee and its findings and recommendations

Introduction

Section 54(5) of the *Local Government Act 2020* ('the Act') states:

> *An Audit and Risk Committee must:*
>
> *(a) prepare a biannual audit and risk report that describes the activities of the Audit and Risk Committee and includes its findings and recommendations; and*
>
> *(b) provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting.*

This report was prepared following the 21 December 2022 Audit and Risk Committee meeting. The next Biannual report will be prepared in June 2023 following the May 2023 Audit and Risk Committee meeting.

Establishment of Audit and Risk Committee

Following adoption of the Act, a new Audit and Risk Committee was established by Council at its meeting of 24 August 2020. A new Audit and Risk Committee Charter was adopted ensuring Council complied with relevant provisions of the Act.

Membership and attendance during the reporting period

The Audit and Risk Committee held two meetings in this reporting period. The first was on 8 September 2022 and the second on 21 December 2022.

The members of the Audit and Risk Committee for the first meeting on September 2022:

Cr Cynthia Watson - Councillor member

Cr Nick Stavrou - Councillor member

Mr John Watson - Chair and Independent member

Ms Fiona Green - Independent member

Ms Freya Marsden- Independent member

The members of the Audit and Risk Committee for the second meeting in December 2022:

Cr Nick Stavrou - Councillor member

Cr Jim Parke - Councillor member

Mr John Watson - Chair and Independent member

Ms Fiona Green - Independent member

Ms Freya Marsden- Independent member

Meetings of the Audit and Risk Committee, findings and recommendations

During the reporting period the following meetings of the Audit and Risk Committee have been held:

Meeting on 8 September 2022

Agenda items considered:

1. Standard Questions
2. Business Arising
3. Audit and Risk Committee Administrative Matters
4. Risk Management Update
5. Internal Audit Report - Asset Management
6. Internal Audit Report - Business Continuity
7. Internal Audit Update
8. Reports from VAGO and Other Regulatory Authorities
9. Annual Update - Activities of the Fraud Control Group
10. Annual Update - Management of Health and Safety
11. COVID -19 Update
12. Transforming Boroondara - Project Update and Audit update
13. Outcomes of Legal and Ethical Certification Program
14. Annual Financial Statements and Performance Statement for the year ended 30 June 2022
15. Engagement Survey - Audit Report
16. Special Audit Report

Meeting on 21 December 2022

Agenda items considered:

1. Standard Questions for tabling at Audit & Risk Committee meetings
2. Business Arising
3. Audit and Risk Committee Administrative Matters
4. COVID-19 Update
5. Strategic Risk Register Update including presentation of annual work plan
6. Business Function Risk Assessment Map update
7. Transforming Boroondara Showcase
8. Update - Cyber Security
9. Year-end update and Audit Closing Report for the year ended 30 June 2022
10. Internal Audit Update
11. Biannual Report to Council
12. Internal Audit Report - Legislative compliance

The relevant findings and recommendations from each meeting have been reported to Council through the respective Council reports entitled "Recommendations of Audit and Risk Committee Meeting" that are presented to Council after each Audit and Risk Committee meeting.

Responding to Emerging Risks

The Committee, and management, continue to pay close attention to identifying and reviewing emerging risks. During the reporting period:

- The Committee continued to receive briefings at each meeting on Council's response to the COVID-19 Pandemic.
- The Committee continued to receive the newly introduced "Chief Executive Officer Update", to enable the Committee to be briefed on current and emerging issues within the municipality and organisation.
- The Committee requested that an IT Risk Mitigation update be provided within the next Strategic Risk Update
- The Committee requested a presentation on the status of Transforming Boroondara

Internal Audit

Council's contracted provider of Internal Audit services is Pitcher Partners. Each meeting of the Committee provides opportunity for the Committee to meet 'in camera' with the Internal and External Auditors in the absence of management.

All Internal Audit report recommendations are recorded on a register with their appropriate implementation actions and timeframes. This register of actions is formally followed up and progress is reported to the Committee at each meeting.

The progress of Internal Audit recommendations during the reporting period (to 31 December 2022) can be summarised as:

Category	Number
Number open at start of reporting period	13
Number added during reporting period	28
Number completed during reporting period	18
Number open at end of reporting period	23

Risk level of open recommendations	High	Medium	Low
23 Open recommendations	5	14	4

The Committee considers management diligently actioned internal audit recommendations in this period. It also monitored actions not due and reported on actions past due date.

Annual assessment of performance of the Audit and Risk Committee

Section 54(4) of the *Local Government Act 2020(*'the Act') states:

> *An Audit and Risk Committee must—*
>
> *(a) undertake an annual assessment of its performance against the Audit and Risk Committee Charter; and*
>
> *(b) provide a copy of the annual assessment to the Chief Executive Officer for tabling at the next Council meeting.*

To assist the Committee to meet this obligation, an agreed self-assessment survey was distributed

A report compiling the survey responses has been prepared (Attachment 2).

Subject to any comments or feedback from the Committee on the attached survey outcomes, the survey outcomes will be presented to a future Council meeting in accordance with Section 54 (4) (b) of the Act.

At the request of the Audit and Risk Committee, the same survey was sent to Officers and Internal Auditors to complete. A report compiling the survey responses from this cohort is attached for the information of the Committee (Attachment 3). The results from this cohort are not required by legislation to be reported to Council.

Conclusion

The Committee looks forward to continuing to fulfil its role and working with management, Council and its auditors during the 2022-23 financial year and will provide its next Biannual report in June 2023 following the May 2023 Audit and Risk Committee meeting.

John Watson

Chair Audit and Risk Committee

February 2023

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Attachments as annexed to the resolution:

7.7 Councillor Assignments to Advisory Committees for 2022-2023

1. Internal Advisory Committees

Committee Name	Purpose of Committee	Members(s)
1. Waste Management Reference Group (WMRG)	To provide insights and feedback across a broad range of waste related matters to help inform and enhance the delivery of waste related services to the community	Cr Biggar Cr Gillies Cr Gault Cr Sinfield
2. Kew Recreation Centre Steering Committee	To act as a sounding board for the project team during the redevelopment (planning, design, implementation and commissioning) of the Kew Recreation Centre	Cr Stavrou Cr Gault Cr Sinfield Cr Parke
3. Canterbury Project Steering Committee	To provide advice and feedback on the coordination of various projects in Canterbury and the implementation of the Maling Road Place Plan. The Steering Committee also assist to identify emerging issues and opportunities associated with these projects.	Cr Addis Cr Watson Cr Hollingsworth
4. Transforming Boroondara Steering Committee	To monitor the progress of the Transforming Boroondara program against the delivery of the Program milestones and budget. To act as a sounding board for the Team responsible for the implementation and provide feedback throughout the course of the Program	Cr Thompson Cr Gillies Cr Stavrou Cr Hollingsworth Cr Addis
5. Glenferrie Precinct Development Plan Advisory Committee	The Glenferrie Precinct Development Plan Advisory Committee (GPDPAC) provides advice and feedback on the form, prioritisation and coordination of various projects in the Glenferrie Road Precinct area of Hawthorn and the implementation of Council's plans for the precinct, including the Glenferrie Place Plan. The Committee will also assist to identify emerging issues and opportunities associated with these projects.	Cr Gault Cr Biggar Cr Sinfield Cr Thompson Cr Stavrou
6. Boroondara Urban Design Awards	To determine the winners of various design awards within the municipality	Cr Hollingsworth Cr Stavrou Cr Thompson Cr Gault

Committee Name	Purpose of Committee	Members(s)
7. Climate Action Plan Advisory Committee	To provide advice and support for the delivery of the Boroondara Climate Action Plan.	Cr Addis Cr Biggar Cr Franco Cr Gault Cr Hollingsworth
8. Cycling Advisory Committee	To discuss and seek feedback on current and future proposals regarding bicycle projects and initiatives.	Cr Franco Cr Biggar
9. Heritage Advisory Committee	To provide advice to Council on heritage matters including Boroondara's natural, built and cultural heritage.	Cr Gillies Cr Hollingsworth Cr Sinfield Cr Stavrou
10. Gardiners Creek Masterplan Advisory Committee	To provide advice and support to the development and implementation of collaborative opportunities about the Gardiners Creek Corridor	Cr Franco Cr Biggar Cr Thompson
11. Boroondara Reconciliation Advisory Committee	To oversee the development and implementation of the Boroondara Reconciliation Strategy (BRS). To provide feedback and advice to assist Council officers in relation to the development and implementation of the BRS after considering data, research and community inputs, firstly from the Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation and then advice from external Aboriginal and Torres Strait Islander organisations and individuals and local community agencies	Cr Hollingsworth Cr Stavrou Cr Franco Cr Biggar Cr Thompson
12. Camberwell Junction Precinct Advisory Committee (CJPAC)	To provide advice and feedback on the form, prioritisation and coordination of various projects in the Camberwell Junction area and the implementation of Council's plans for the precinct, including the Camberwell Junction Place Vision and Plan. The Committee will also assist to identify emerging issues and opportunities associated with these projects.	Cr Gillies Cr Thompson Cr Watson Cr Franco

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Committee Name	Purpose of Committee	Members(s)
13. Kew Library Redevelopment Steering Committee	To act as a sounding board for the project team and provide feedback during the redevelopment of Kew Library	Cr Parke Cr Stavrou Cr Gault Cr Sinfield
14. Citizen and Young Citizen of the Year Advisory Group	To assist and provide feedback to officers in determining the Boroondara Citizen and Young Citizen of the Year as well as the Volunteer of the Year.	Cr Sinfield Cr Addis Cr Biggar

2. External Advisory Committees

Committee Name	Purpose of Committee	Member(s)
1. Community Disability Advisory Committee	To advise Council on strategies for identifying and addressing disability access and inclusion issues within the City of Boroondara	Cr Gillies
2. Boroondara Eisteddfod Advisory Committee	To provide support to Council in presenting the Boroondara Eisteddfod	Cr Watson Cr Thompson
3. Boroondara Community Safety Advisory Committee	To foster a partnership approach to enhance safer communities by responding, and providing feedback and information on community safety issues of concern to the community	Cr Sinfield Cr Hollingsworth
4. Boroondara Public Health and Wellbeing Advisory Committee	To provide feedback on current and emerging health and wellbeing issues and trends for all life stages To provide advice on external stakeholder health and wellbeing projects, and opportunities for advocacy	Cr Addis Cr Stavrou
5. Marketplace Development Fund (MDF)	To determine on expenditure to promote Camberwell on Sundays and associated infrastructure with funds raised by Rotary	Cr Gillies
6. Boroondara Community Strengthening Grants Assessment Panel	To assess applications received through the Annual Community Strengthening Grants and Boroondara Triennial Operational Grants categories and to recommend funding allocations to Council	Cr Hollingsworth Cr Parke Cr Sinfield
7. Boroondara Arts Advisory Committee	To provide feedback to support the promotion and delivery of arts programs in Boroondara	Cr Stavrou Cr Addis Cr Watson Cr Hollingsworth Cr Thompson

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3. External Management Committees/Boards

Committee/Board	Purpose of Committee/Board	Assignee(s)
1. The Municipal Association of Victoria (MAV)	To represent and advocate the interests of local government, lobby for a 'fairer deal' for councils, raise the sector's profile, ensure its long-term security and provide policy advice, strategic advice, capacity building programs and insurance services to local government	Cr Watson Substitute - Cr Stavrou
3. Metropolitan Transport Forum	The Metropolitan Transport Forum (MTF) works towards effective, efficient and equitable transport in metropolitan Melbourne by providing a forum for debate, research and policy development, and sharing and disseminating information to improve transport choices	Cr Franco
4. Eastern Alliance for Greenhouse Action	The Eastern Alliance for Greenhouse Action (EAGA) is a formal collaboration of eight Councils in Melbourne's east, working together on regional programs that reduce greenhouse gas emissions and facilitate regional adaptation.	Cr Gault

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