

**TRADING AREA EXTENSION APPLICATION AND CONSENT FORM**

***This Consent forms part of the Permit No CSF\_\_\_\_\_***

I,....., proprietor of ..... located at....., being the permit holder of Permit No. CSF\_\_\_\_\_ (if known), have received written consent from the adjoining premises, as appearing below, to extend my existing footpath trading area to meet social distancing requirements using my existing tables and chairs (as per my current approved Commercial Street Furniture Permit). This agreement with the proprietor(s) of the adjoining premises is for a maximum period up to 31 March 2022 (inclusive).

I understand that Council’s approval of this application to extend my trading area across and adjacent to the adjoining premises, will remain in place for the aforementioned period, UNLESS suspended or cancelled by Council or any other Authority having the power to do so or written notice from me or my agent on my behalf to cease occupation of the extended trading area across and adjacent to the adjoining premises before the expiry of the approved extension period.

**Adjoining premises (1)**

I/We, the proprietor(s), hereby acknowledge and agree to the following:

1. to extend the applicant’s footpath trading area across the frontage of my/our business premises, in order to facilitate social distancing, for a maximum period up to 31 March 2022 (inclusive); and
2. I/We agree to this extension with the full knowledge that the approved extension to the subject trading area remains in place for the approved extension period up to 31 March 2022 (inclusive), unless suspended or cancelled by Council or any other Authority having the power to do so or the permit holder’s written notice to cease occupation of the extended trading area across and adjacent to my/our trading premises before the expiry of the approved extension period.

**Proprietor(s) Name** \_\_\_\_\_

**Signature of Proprietor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Proprietor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Proprietor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Trading Name** \_\_\_\_\_

**Shop Address** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Email address** \_\_\_\_\_

**Adjoining premises (2)**

I/We, the proprietor(s), hereby acknowledge and agree to the following:

1. to extend the applicant's footpath trading area across the frontage of my/our business premises, in order to facilitate social distancing, for a maximum period up to 31 March 2022 (inclusive); and
2. I/We agree to this extension with the full knowledge that the approved extension to the subject trading area remains in place for the approved extension period up to 31 March 2022 (inclusive), unless suspended or cancelled by Council or any other Authority having the power to do so or the permit holder's written notice to cease occupation of the extended trading area across and adjacent to my/our trading premises before the expiry of the approved extension period.

**Proprietor(s) Name** \_\_\_\_\_

**Signature of Proprietor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Proprietor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature of Proprietor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Trading Name** \_\_\_\_\_

**Shop Address** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Email address** \_\_\_\_\_

*PRIVACY STATEMENT*

The personal information requested on this form is being collected by Council for the purpose of issuing a permit in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.

Email this completed form to [boroondara@boroondara.vic.gov.au](mailto:boroondara@boroondara.vic.gov.au) with "Footpath trading permit - local laws" in the subject line.