

# SPECIAL MEETING OF THE SERVICES SPECIAL COMMITTEE

## MINUTES

(Open to the public)

**Monday 17 August 2020**

Online - Delivered via Webex Events.

**Commencement**      8pm

**Attendance**

- Councillor Coral Ross (Chairperson)
- Councillor Cynthia Watson (Mayor)
- Councillor Jane Addis
- Councillor Phillip Healey
- Councillor Lisa Hollingsworth
- Councillor Steve Hurd
- Councillor Jim Parke
- Councillor Felicity Sinfield
- Councillor Garry Thompson
- Councillor Jack Wegman

**Apologies**              Nil

**Officers**

Phillip Storer	Chief Executive Officer
Daniel Freer	Director Environment and Infrastructure
Bruce Dobson	Director Customer Experience and Business Transformation
Shiran Wickramasinghe	Director City Planning
David Thompson	Manager Governance
Celia Robinson	Coordinator Governance
Helen Pavlidis	Governance Projects Officer
Elizabeth Manou	Governance Projects Officer

## Table of contents

<b>1.</b>	<b>Adoption and confirmation of the minutes</b>	<b>3</b>
<b>2.</b>	<b>Declaration of conflict of interest of any councillor or council officer</b>	<b>3</b>
<b>3.</b>	<b>Presentation of officer reports</b>	
3.1	Consideration of Public Submissions - Proposed Public Transparency Policy	3
3.2	Consideration of Public Submissions - Proposed Governance Rules	4
3.1	Consideration of Public Submissions - Proposed Public Transparency Policy	5
3.3	Consideration of Public Submissions - Councillor and member of a delegated committee Expenses Policy	5
<b>4.</b>	<b>General business</b>	<b>6</b>
<b>5.</b>	<b>Urgent business</b>	<b>6</b>
<b>6.</b>	<b>Confidential business</b>	<b>6</b>

**1. Adoption and confirmation of the minutes**

No Minutes to endorse.

**2. Declaration of conflict of interest of any councillor or council officer**

Nil.

**3. Presentation of officer reports****3.1 Consideration of Public Submissions - Proposed Public Transparency Policy**

The purpose of this report is for councillors to consider the written submissions received during the community consultation on the Proposed Public Transparency Policy and to hear from those submitters who indicated in their written submission that they wish to address Council in support of their written submission.

The Local Government Act 2020 (the Act) requires Council to adopt and maintain a Public Transparency Policy.

On 20 July 2020, Council resolved the proposed Public Transparency Policy be endorsed for public consultation. The public consultation period commenced on 23 July 2020 and closed at 5.15pm on 6 August 2020.

Officers received four written submissions (including two late submissions) which directly raised matters in regard to the provisions in the proposed Public Transparency Policy. Three submitters have requested to be heard in support of their written submission.

A final report will be presented to Council on 24 August 2020 for a decision.

*1 speaker addressed the meeting in support of their written submission.*

*Councillor Ross informed her colleagues a technical issue was being encountered with bringing a submitter online.*

*With the leave of the Committee, Councillor Ross moved to Item 3.2 - Consideration of Public Submissions - Proposed Governance Rules at 8.15pm to allow time for resolution of the technical issue.*

### **3.2 Consideration of Public Submissions - Proposed Governance Rules**

The purpose of this report is for councillors to consider written submissions received during the community consultation on the proposed Governance Rules and to hear from those submitters who indicated in their written submission that they wish to address Council in support of their written submission.

The *Local Government Act 2020* (the Act) requires Council to develop a set of Governance Rules. The Act makes it mandatory for Council to ensure a process of community engagement is followed in developing or amending the Governance Rules.

On 20 July 2020, Council resolved that the proposed Governance Rules be endorsed for public consultation. The public consultation period commenced on 23 July 2020 and closed at 5.15pm on 6 August 2020.

Officers received eighteen written submissions (including two late submissions) in relation to the proposed Governance Rules. Five submitters have requested to be heard in support of their written submission.

A final report will be presented to Council on 24 August 2020 for a decision.

*3 speakers addressed the meeting in support of their written submission.*

#### **MOTION**

**Moved Councillor Healey**

**Seconded Councillor Hurd**

**That the Services Special Committee resolve to:**

- 1. Receive and note the verbal and written submissions received in relation to the proposed Governance Rules.**
- 2. To thank the submitters for their verbal and written submissions.**
- 3. To refer the proposed Governance Rules to Council for determination at the Council meeting on 24 August 2020.**

#### **CARRIED**

*With the leave of the Committee, Councillor Ross returned to Item 3.1 - Consideration of Public Submissions - Proposed Public Transparency Policy at 8.40pm.*

### **3.1 Consideration of Public Submissions - Proposed Public Transparency Policy**

*1 further speaker addressed the meeting in support of their written submission.*

#### **MOTION**

**Moved Councillor Addis**

**Seconded Councillor Wegman**

**That the Services Special Committee resolve to:**

- 1. Receive and note the verbal and written submissions received in relation to the proposed Public Transparency Policy.**
- 2. To thank the submitters for their verbal and written submissions.**
- 3. To refer the proposed Public Transparency Policy to Council for determination at the Council meeting on 24 August 2020.**

#### **CARRIED**

### **3.3 Consideration of Public Submissions - Councillor and member of a delegated committee Expenses Policy**

The *Local Government Act 2020* (the Act) requires Council to adopt a policy by 1 September 2020 in relation to the reimbursement of out-of-pocket expenses for councillors and members of delegated committees.

Council previously adopted the Councillor Support and Resources Policy on 26 August 2019 under the provisions of the *Local Government Act 1989*. This policy has been reviewed in accordance with the requirements of the new Act.

On 20 July 2020 Council resolved to endorse the Councillor and member of a delegated committee Expense Policy (the Policy) for the purposes of public consultation for the period 22 July 2020 to 6 August 2020. No submissions in relation to the Policy have been received. It is now proposed the Policy be considered at the Council Meeting on 24 August 2020.

*There were no speakers wishing to make submissions to Council for this item.*

**MOTION**

**Moved Councillor Watson**

**Seconded Councillor Hollingsworth**

**That Services Special Committee resolve to:**

- 1. Note no submissions were received in regard to the Councillor and member of a delegated committee Expenses Policy.**
- 2. Further consider the Councillor and Member of a delegated committee Expenses Policy at the meeting of Council on 24 August 2020 or other such date that Council determines.**

**CARRIED**

**4. General business**

Nil

**5. Urgent business**

Nil

**6. Confidential business**

Nil

**The meeting concluded at 8.50pm**

**Confirmed**

**Chairperson** \_\_\_\_\_

**Date** \_\_\_\_\_