

ORDINARY COUNCIL

MINUTES

(Open to the public)

Monday 25 February 2019

Council Chamber, 8 Inglesby Road, Camberwell.

Commencement 6.34pm

Attendance
Councillor Jane Addis (Mayor)
Councillor Phillip Healey
Councillor Lisa Hollingsworth
Councillor Steve Hurd
Councillor Jim Parke
Councillor Coral Ross
Councillor Felicity Sinfield
Councillor Garry Thompson
Councillor Cynthia Watson
Councillor Jack Wegman

Apologies Nil

Officers

Phillip Storer	Chief Executive Officer
Shiran Wickramasinghe	Director City Planning
Carolyn McClean	Director Community Development
Marilyn Kearney	Director Customer Experience and Business Transformation
Bruce Dobson	Director Environment and Infrastructure
Carolyn Terry	Executive Manager People Culture and Development
Greg Hall	Chief Financial Officer
Sally Wansbrough	Corporate Solicitor
Chris Hurley	Manager Commercial and Property Services
Zoran Jovanovski	Manager Strategic Planning
Andrew McHugh	Manager Family Youth and Recreation
Charles Turner	Manager Projects and Strategy
Andrew Mackinnon	Group Manager Parks and Infrastructure
David Thompson	Manager Governance
Neva Law	Media Advisor
Krysten Forte	Coordinator Governance
Christian Wilmsen	Team Leader Strategic Planning
Nick Brennan	Strategic Planner
Robert Costello	Senior Project Planner
Helen Pavlidis	Governance Projects Officer

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1. Adoption and confirmation of the minutes

MOTION

Moved Councillor Healey

Seconded Councillor Sinfield

That the minutes of the Ordinary Council meeting held on 10 December 2018 be adopted and confirmed.

CARRIED

2. Declaration of conflict of interest of any councillor or council officer

Refer to Item 3.1 - Petitions – Councillor Thompson.

Refer to Item 7.4 - Amendment C274 (Part 2) - Camberwell Heritage Gap Study - Decision to Adopt – Councillor Healey.

3. Deputations, presentations, petitions and public submissions

3.1 Petitions

Council has received three (3) petitions. Details of the petitions are set out below.

No.	Ref. no.	Title / Description	No. of signatures	Referred to
1	CAS-432752	Change.org online petition requesting Council to “Keep Dorothy Laver Reserve As Is”	Over 240	DEI
2	CAS-445633	Requesting Council to “introduce traffic calming measures to reduce the risk of serious injury in Wandin Road, Camberwell”	21	DEI
3	CAS-459567	Requesting Council to “cancel Council’s current plan to remove and replace the damaged street tree in front of 20 Goodwin Street Glen Iris and instead undertake remedial pruning and other appropriate actions required to make it safe and maximise its chances of recovery and long term viability”.	28	DEI

Legend:

DCD Director Community Development
DCXBT Director Customer Experience and Business Transformation

DCP Director City Planning
DEI Director Environment and Infrastructure
GOV Governance

Councillor Thompson declared a conflicting personal interest in accordance with Section 79B of the Local Government Act 1989.

Councillor Thompson advised that nature of the interest is that “I seek leave of the Council to abstain from voting on this item in accordance with Section 79B of the Local Government Act 1989 as I have a direct interest in the decision because it directly affects my obligations”.

Councillor Thompson left the Chamber at 6.39pm prior to consideration and vote on this item.

MOTION

Moved Councillor Healey

Seconded Councillor Parke

That Council resolve that Councillor Thompson be granted leave to be excused from voting on this item.

CARRIED

MOTION

Moved Councillor Healey

Seconded Councillor Parke

That Council resolve:

- 1. To receive and note the petitions.**
- 2. To note that the petitions have been referred to the Director Environment and Infrastructure for consideration.**
- 3. That the first named signatory to the petition will receive a written response in due course advising of Council's action in response to the request.**

CARRIED

Councillor Thompson returned to the Chamber at 6.41pm and resumed his seat.

4. Assemblies of councillors

Section 80A of the Local Government Act 1989 requires that a written record of all Assemblies of Councillors be kept and reported to an ordinary Council meeting as soon as practicable.

The attached record of Assemblies of Councillors (Attachment 1) is reported to Council in accordance with this requirement.

MOTION

Moved Councillor Hollingsworth

Seconded Councillor Hurd

That Council resolve to receive and note the record of Assemblies of Councillors, as annexed to the minutes.

CARRIED

5. Public question time

PQT1 Ian Hundley of Balwyn North – Disallowed Question

The **Mayor, Councillor Addis** informed Council that a question had been submitted with notice from Ian Hundley of Balwyn North.

The Mayor, Councillor Addis advised that the question had been disallowed in accordance with Clause 60.3.1 of the Meeting Procedure Local Law 2017 because Mr Hundley was not in the gallery at the time the question was due to be read.

The **Mayor, Councillor Addis** noted the question had been circulated to councillors and Mr Hundley would receive a written response in due course

PQT2 Ian Hundley of Balwyn North - Disallowed Question

The **Mayor, Councillor Addis** informed Council that a further question from Ian Hundley of Balwyn North had been submitted with notice.

The Mayor, Councillor Addis, advised that the question had been disallowed in accordance with the Meeting Procedure Local Law 2017 because:

- The question did not relate to an agenda item, contrary to Clause 60.2.1.
- The question was more than 75 words and included a preamble, contrary to Clause 59.3.2.

The **Mayor, Councillor Addis** noted the question had been circulated to councillors and Mr Hundley would receive a written response in due course.

PQT3 Stephen of Hawthorn East - Disallowed Question

The **Mayor, Councillor Addis** informed Council that a question from Stephen of Hawthorn East had been submitted with notice.

The Mayor, Councillor Addis, advised that the question had been disallowed in accordance with the Meeting Procedure Local Law 2017 because:

- The question did not relate to an agenda item, contrary to Clause 60.2.1.
- The question had not been previously subject of a prior written enquiry to a councillor or a member of Council staff, which had received a written response from a Councillor or a member of Council staff contrary to Clause 60.2.2.

The **Mayor, Councillor Addis** noted the question had been circulated to councillors and Stephen would receive a written response in due course.

PQT4 Stephen of Hawthorn East - Disallowed Question

The **Mayor, Councillor Addis** informed Council that a further question from Stephen of Hawthorn East had been submitted with notice.

The Mayor, Councillor Addis, advised that the question had been disallowed in accordance with the Meeting Procedure Local Law 2017 because:

- The question did not relate to an agenda item, contrary to Clause 60.2.1.
- The question had not been previously subject of a prior written enquiry to a councillor or a member of Council staff, which had received a written response from a Councillor or a member of Council staff contrary to Clause 60.2.2.

The **Mayor, Councillor Addis** noted the question had been circulated to councillors and Stephen would receive a written response in due course.

6. Notices of motion

Nil

7. Presentation of officer reports**Procedural motion****MOTION****Moved Councillor Hurd****Seconded Councillor Parke****That the following items:**

- 7.1 Recommendations of the Audit Committee Meeting held on 28 November 2018**
- 7.2 Revised Instruments of Delegation to Members of Council Staff and the Chief Executive Officer**
- 7.5 Amendment C276 - Balwyn Heritage Peer Review - Decision to adopt**
- 7.7 Contract 2019/19 Boroondara Sports Ground Bulk Earth Works and Drainage Panel**
- 7.8 Contract No 2019/51 - Roofing Services - Panel of Providers**
- 7.9 Correction to meeting minutes from the Ordinary Council Meeting held on 26 November 2018**

be moved en bloc as per the officers' recommendations outlined in the agenda.**CARRIED**

- 7.1 Recommendations of the Audit Committee Meeting held on 28 November 2018**

Council's Audit Committee held its most recent meeting on 28 November 2018. This report presents the recommendations of that Audit Committee meeting for consideration by Council. A schedule of reports and committee recommendations is presented as an attachment to this report.

MOTION**Moved Councillor Hurd****Seconded Councillor Parke****That Council resolve to adopt the resolutions recommended to Council contained in Attachment 1 (as annexed to the minutes) reflecting the recommendations from the Audit Committee meeting held on 28 November 2018.****CARRIED**

7.2 Revised Instruments of Delegation to Members of Council Staff and the Chief Executive Officer

Instruments of Delegation represent the formal delegation of powers by Council under Section 98 of the *Local Government Act* 1989 and enable the business of Council to be carried out efficiently and in line with Council approved policies.

Council subscribes to the Maddocks Authorisations and Delegations Service, which provides advice regarding legislative amendments and the provision of template instruments which are then tailored to organisational requirements.

The previous version of the Instrument of Delegation to Members of Council Staff was executed on 27 August 2018. The revised instrument reflects minor legislative changes and amendments suggested by Maddocks as part of their continual review processes and previous review requests from Council.

The previous version of the Instrument of Delegation from Council to the Chief Executive Officer was also executed on 27 August 2018. There have been no changes made to the instrument which is presented to Council for adoption for administrative reasons, ensuring it remains current and up to date.

MOTION

Moved Councillor Hurd

Seconded Councillor Parke

That Council resolve that:

- A. In the exercise of the powers conferred by section 98(1) of the *Local Government Act* 1989 (the Act) and the other legislation referred to in the Instrument of Delegation to Members of Council Staff:**
- 1. Members of Council Staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to Members of Council Staff (Attachment 1 as annexed to the minutes) are delegated the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument.**
 - 2. The Instrument comes into force immediately after the common seal of Council is affixed to the Instrument.**
 - 3. On the coming into force of the Instrument, the previous Instrument of Delegation to Members of Council Staff that was executed on 27 August 2018 is revoked.**
 - 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be exercised, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

B. In the exercise of the powers conferred by section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached Instrument of Delegation to the Chief Executive Officer:

- 1. The person holding the position, acting in or performing the duties of Chief Executive Officer are delegated the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer (Attachment 2 as annexed to the minutes), subject to the conditions and limitations specified in that Instrument.**
- 2. The Instrument comes into force immediately after the common seal of Council is affixed to the Instrument.**
- 3. On the coming into force of the Instrument, the previous Instrument of Delegation to the Chief Executive Officer that was executed on 27 August 2018 is revoked.**
- 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**
- 5. It is noted that the Instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act.**

CARRIED

7.5 Amendment C276 - Balwyn Heritage Peer Review - Decision to Adopt

On 18 December 2017, the Urban Planning Special Committee (UPSC) resolved to commence the planning scheme amendment process for ten individual properties and two precincts, identified through the Balwyn Heritage Study Peer Review.

Officers at the Department of Environment, Land Water and Planning (DELWP) granted authorisation for Amendment C276 under delegation from the Minister for Planning on 27 December 2017.

Exhibition commenced on 15 February 2018 and concluded on 16 March 2018 in accordance with Section 19 of the *Planning and Environment Act 1987*.

Council received a total of 27 submissions including 19 opposing and eight in support of the proposed Heritage Overlays. In addition, four submissions listed additional properties that should be investigated for heritage protection.

On 7 May 2018, the UPSC resolved to remove one property from the amendment (38 Monash Avenue, Balwyn) in response to a submission and to refer the remaining properties and submissions to a planning panel for consideration.

A panel hearing was held on 2 October 2018. The panel's report and recommendations were released to Council on 4 December 2018.

On 4 February 2019, the UPSC resolved to endorse the panel's recommendations and to refer Amendment C276 to an ordinary meeting of Council to be adopted.

It is recommended that the Council resolved to adopt Amendment C276 and submit the amendment to the Minister for Planning for approval.

MOTION

Moved Councillor Hurd

Seconded Councillor Parke

That Council resolve to:

- 1. Adopt Amendment C276 to the Boroondara Planning Scheme, as shown in Attachment 1, in accordance with Section 29(1) of the *Planning and Environment Act 1987*.**
- 2. Submit Amendment C276 to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987*.**
- 3. Following the Minister's approval of Amendment C276, update the Boroondara Schedule of Gradings Map and Boroondara Heritage Property Database (reference documents to the Boroondara Planning Scheme) to include heritage gradings and relevant heritage citations for properties affected by Amendment C276.**
- 4. Authorise the Director City Planning to undertake administrative changes to the amendment and associated planning controls that do not change the intent of the controls as required.**

CARRIED

7.7 Contract 2019/19 Boroondara Sports Ground Bulk Earth Works and Drainage Panel

This report seeks Council endorsement for the award of Contract No. 2019/19, Boroondara Sports Ground Bulk Earthworks and Drainage - Panel of Providers. This new contract will provide Council with a panel of contractors to provide quotations to undertake sports ground bulk earthworks and drainage system installation services for an initial term of three years with a possible extension of a two year period for a maximum contract term of five years.

The estimated cost of this contract in 2018-19 is \$256,441 (excluding GST) which is in accordance with Council's adopted budget. Expenditure in future years will be in accordance with approved budget allocations. Because of the value of the contract it was publicly advertised in accordance with the requirements of section 186 of the *Local Government Act 1989*.

Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments, in accordance with Section 89(2) of the *Local Government Act 1989*, as the information relates to contractual matters and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making.

If discussion of the confidential information in the attachments to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Hurd

Seconded Councillor Parke

That Council resolve:

- 1. To award Contract No. 2019/19, Boroondara Sports Ground Bulk Earthworks and Drainage - Panel of Providers to:**
 - **Depan Group Pty Ltd (ACN 606 158 454);**
 - **Hendriksen Contractors Pty Ltd (ACN 093 866 758);**
 - **Lawn and Turf Maintenance Pty Ltd (ACN 119 474 483) for drainage systems installation services only;**
 - **SJM Turf and Civil Pty Ltd (ACN 624 750 018); and**
 - **Turf One Pty Ltd (ACN 141 656 251) as the Trustee for Turf One Unit Trust (ABN 93 797 495 355).**

for an initial contract term of three years with a possible extension of a two year period to a maximum contract term of five years. The estimated contract cost for the maximum contract term is \$3,238,885 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$2,944,441.

- 2. To authorise the Director Environment and Infrastructure to execute the contract agreements with the above contractors.**
- 3. To authorise the Director Environment and Infrastructure to negotiate extensions to Contract No. 2019/19, Boroondara Sports Ground Bulk Earthworks and Drainage - Panel of Providers, with the above contractors to the maximum five year contract term.**
- 4. To note that expenditure under this contract in 2018-19 is in accordance with Council's adopted budget and expenditure in future years will be in accordance with the approved budget allocations.**

CARRIED

7.8 Contract No 2019/51 - Roofing Services - Panel of Providers

This report seeks Council endorsement for the award of Contract No. 2019/51, Roofing Services - Panel of Providers. This new contract will provide Council with a panel of contractors to undertake roofing and roof plumbing services for an initial term of three years with a possible extension of a two year period to a maximum contract term of five years.

The estimated cost of this contract for a five year maximum contract term is \$1,100,000 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$1,000,000. Expenditure in future years will be in accordance with approved budget allocations. Because of the value of the contract it was publicly advertised in accordance with the requirements of section 186 of the *Local Government Act 1989*.

Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments, in accordance with Section 89(2) of the *Local Government Act 1989*, as the information relates to contractual matters and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making.

If discussion of the confidential information in the attachments to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

MOTION

Moved Councillor Hurd

Seconded Councillor Parke

That Council resolve:

1. To award Contract No. 2019/51, Roofing Services - Panel of Providers, to:

- **ACR Roofing Pty Ltd (ACN 104 549 966);**
- **B Anderson Roofing Pty Ltd (ACN 158 540 286);**
- **Craig Stewart Dunn trading as CD Roofing Online (ABN 13 748 455 457);**
- **International Plumbing Solutions Pty Ltd (ACN 138 660 616) as trustee for New Plumbing Solutions Unit Trust trading as New Plumbing Solutions (ABN 79 261 981 649); and**
- **Omnigas Services Pty Ltd (ACN 069 325 060) trading as Omni Trade Services,**

for an initial contract term of three years with a possible extension of a two year period to a maximum contract term of five years. The estimated contract cost for the maximum term is \$1,100,000 (including GST). The cost to Council after the return of the GST Tax Input Credits is \$1,000,000.

2. To authorise the Director Environment and Infrastructure to execute the contract agreements with the above contractors.

3. **To authorise the Director Environment and Infrastructure to negotiate extensions to Contract No. 2019/51, Roofing Services - Panel of Providers, with the above contractors to the maximum five year contract term.**
4. **To note that expenditure under this contract in 2018/19 is in accordance with Council's adopted budget and expenditure in future years will be in accordance with the approved budget allocations.**

CARRIED

7.9 Correction to meeting minutes from the Ordinary Council Meeting held on 26 November 2018

At the Ordinary Council Meeting held on the 26 November 2018, Council considered Amendment C266 - Canterbury Heritage Gap Study – Decision to Adopt Amendment.

Due to an administrative oversight the incorrect resolution was recorded in the meeting minutes of the Ordinary Council Meeting for 26 November 2018. The minutes from this meeting were subsequently adopted at the Ordinary Council Meeting held on Monday 10 December 2018.

Officers now propose to correct this anomaly.

MOTION

Moved Councillor Hurd

Seconded Councillor Parke

Notwithstanding the Council resolution of the 26 November 2018 with respect to Amendment C266 Canterbury Heritage Gap Study, Council resolve to:

1. **Adopt Amendment C266 to the Boroondara Planning Scheme, as shown in Attachments 1 to 5, in accordance with Section 29(1) of the *Planning and Environment Act 1987* subject to the following change:**
 - **Remove 106 Mont Albert Road, Canterbury from Attachments 1-5.**
2. **Request that the Minister for Planning remove the interim Heritage Overlay which apply to 49 Mangarra Road (HO687), the Victoria Avenue Precinct (HO704), the even numbered properties at 10-20 Rochester Road (HO703), 2 Boronia Street (HO747) and 106 Mont Albert Road (HO690) as part of Amendment C266.**
3. **Submit Amendment C266 to the Minister for Planning for approval in accordance with Section 31(1) of the Planning and Environment Act 1987.**
4. **Following the Minister's approval of Amendment C266, update two (2) reference documents to the Boroondara Planning Scheme (the Boroondara Schedule of Gradings Map and Boroondara Heritage Property Database) to include heritage gradings and relevant heritage citations for properties affected by Amendment C266.**

- 5. Authorise the Director City Planning to undertake minor administrative changes to the amendment and associated planning controls that do not change the intent of the controls.**

CARRIED

7.3 December 2018 Quarterly Performance Report

The Quarterly Performance Report for December 2018 provides detailed reporting on financial and non-financial performance against both the Budget and Council Plan for the year.

Council's year to date net operating surplus of \$111.66 million is \$7.41 million above the September Amended Budget surplus of \$104.24 million. The favourable year to date variance is attributable to a number of factors which are outlined in **Section 3 of Attachment 1**.

The overall financial position at 31 December 2018 is satisfactory with a working capital ratio of 7.45 to 1 (includes reserve funds of \$16.90 million and 0.5% cash contingency for emergency response works).

For the September quarter, the 2018-19 Annual Plan commitments indicate 11 of commitments have been completed and further 83% have commenced.

Achievements of the Strategic Indicators have been assessed at 72%.

MOTION

Moved Councillor Parke

Seconded Councillor Hurd

That Council resolves to:

- 1. Receive and note the Quarterly Performance Report for December 2018 (Attachment 1).**
- 2. Adopt the amendments to the 2018-19 Fees and Charges Schedule - Attachment 2 as attached to the minutes.**
- 3. Receive and note the results of the Local Government Performance Reporting Framework (LGPRF) indicators and measures (Attachment 3).**
- 4. Review and note the evaluation of the Governance and Management Checklist (Attachment 4).**

CARRIED

7.4 Amendment C274 (Part 2) - Camberwell Heritage Gap Study - Decision to Adopt

Amendment C274 to the Boroondara Planning Scheme seeks to implement the recommendations of the Camberwell Heritage Gap Study (the Study). As exhibited, the amendment proposed to apply the Heritage Overlay (HO) to 21 individual heritage places, 11 heritage precincts and 2 precinct extensions. The amendment was split into two parts following public exhibition, with Amendment C274 (Part 1) abandoning the proposed Sunnyside and Rowell Avenues Precinct, with the balance of the amendment (Part 2) progressing to an independent Planning Panel.

Exhibition of the amendment and the Study was undertaken between 9 November 2017 and 11 December 2017. A total of ninety-nine (99) submissions were received. Of these, fifteen (15) supported the amendment, eleven (11) partially supported the amendment and seventy-three (73) objected to the amendment and the inclusion of their properties, or a precinct in the Heritage Overlay.

A Panel hearing to consider the submissions received to Amendment C274 (Part 2) was held on 28, 30 and 31 August 2018. Seventeen of the submitters presented at the Panel hearing.

On 17 October 2018, officers received the Panel's report for Amendment C274 (Part 2) which is contained in **Attachment 1**. The Panel was generally supportive of the amendment and recommended that it be adopted subject to the following key changes:

- Regrading of the flats, laundry building, rear 1990s dining hall and front fence to non-contributory within the individually significant heritage place at 575 Camberwell Road, Camberwell.
- Regrade the caretaker's residence at 576 Riversdale Road, Camberwell as non-contributory and remove the outbuilding controls.
- Deletion of the individually significant property at 1245 Toorak Road, Camberwell from the amendment.
- Deletion of the individually significant heritage property at 134 Wattle Valley Road, Camberwell from the amendment.
- Deletion of the properties at 34, 36, 38 Glyndon Road and 3 and 5 Hampton Grove, Camberwell from the Hampton Grove Precinct.
- Deletion of the properties at 25, 27, 29, 31 and 33 Lockhart Street, Camberwell from the Lockhart Street Residential Precinct.
- Regrading the rear half of 868 Riversdale Road, Camberwell and Unit 3, rear of 868 Riversdale Road, Camberwell as non-contributory within the Lockhart Street Residential Precinct
- Deletion of the individually significant heritage properties at 30 and 32 Sunnyside Avenue, Camberwell from the amendment.
- Deletion of the Burke Road Precinct Extension from the amendment.
- Regrading the property at 718 Riversdale Road, Camberwell to non-contributory within the Hassett's Estate and Environs Precinct Extension.

Officers agree in part with the Panel's recommendations. Officers do not agree with the recommendation to delete 1245 Toorak Road from the amendment, nor to the recommended regrading of 718 Riversdale Road to non-contributory. Officers also disagree with the proposed regrading of the flats and laundry building to non-contributory at 575 Camberwell Road, as well as amending the amendment map to show the proposed regradings at 868 Riversdale Road.

Council must decide whether to accept the recommendation of the Urban Planning Special Committee (UPSC) of 4 February 2019 to adopt the amendment.

Officers recommend that Council adopts the amendment consistent with the resolution of the UPSC and submits the amendment to the Minister for Planning for final approval.

Councillor Healey declared a conflicting personal interest in accordance with Section 79B of the Local Government Act 1989.

Councillor Healey advised that nature of the interest is “a consultant acting for a property owner was part of my election campaign. I therefore seek leave of the Council to abstain from voting on this item in accordance with Section 79B of the Local Government Act 1989 as I have a direct interest in the decision because it directly affects my obligations”.

Councillor Healey left the Chamber at 6.48pm prior to consideration and vote on this item.

MOTION

Moved Councillor Wegman

Seconded Councillor Watson

That Council resolve that Councillor Healey be granted leave to be excused from voting on this item

CARRIED

MOTION

Moved Councillor Hollingsworth

Seconded Councillor Wegman

That Council resolve to:

- 1. Adopt Amendment C274 (Part 2) to the Boroondara Planning Scheme, as shown in Attachments 1 to 5, in accordance with Section 29(1) of the *Planning and Environment Act 1987*.**
- 2. Request that the Minister for Planning remove the interim Heritage Overlays which apply to 134 Wattle Valley Road, Camberwell (HO730), the properties at 34, 36, 38 Glyndon Road and 3 and 5 Hampton Grove, Camberwell (HO734), 92 Cooloongatta Road, Camberwell (HO735), 25, 27, 29, 31 and 33 Lockhart Street, Camberwell (HO736), 30 and 32 Sunnyside Avenue, Camberwell (HO740), 458 Camberwell Road, Camberwell (HO733) and all properties proposed as part of the Burke Road Precinct Extension (HO741) as part of Amendment C274 (Part 2).**

3. **Submit Amendment C274 (Part 2) to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987*.**
4. **Following the Minister's approval of Amendment C274 (Part 2), update two (2) reference documents to the Boroondara Planning Scheme (the *Boroondara Schedule of Gradings Map* and *Boroondara Heritage Property Database*) to include heritage gradings and relevant heritage citations for properties affected by Amendment C274 (Part 2).**
5. **Authorise the Director City Planning to undertake minor administrative changes to the amendment and associated planning controls that do not change the intent of the controls.**

CARRIED

Councillor Healey returned to the Chamber at 6.54pm and resumed his seat.

7.6 Contract No. 2015/52 - Human Resource Information System - Contract Variation Delegation

Approval is sought to extend the Executive Manager People, Culture and Development's authorisation to approve contract variations for Contract No. 2015/52, Human Resource Information System. The original contract was awarded by the Services Special Committee to Datacom Business Services Pty Ltd (ABN 98 151 694 629) on 11 June 2015, and included the implementation and ongoing licence fees for three Human Resource Information System modules, namely E-Recruitment, Performance Management and E-Learning. Council is now seeking to add a fourth module to the suite of software licenced through Datacom Business Services Pty Ltd, to assist with the onboarding of new employees.

The estimated cost for the new Onboarding module in 2018-19 is \$176,649 excluding GST which includes the implementation costs and the initial 12 month licence fee.

MOTION

Moved Councillor Hurd

Seconded Councillor Ross

That Council resolve:

1. **To authorise the Executive Manager People, Culture and Development to approve the additional variation for Contract No. 2015/52, Human Resource Information System (Onboarding module). The estimated additional contract cost for a term of 20 months to 30 September 2020 is \$226,040 (including GST). The cost to Council after the return of the GST Tax Input Credits is \$205,491.**

- 2. A further report post implementation be submitted to Council within 12 months detailing the success or otherwise of the implementation of Contract No: 2015/52 Human Resource Information System including but not limited to user ability, screen reading and staff turnover rates.**

CARRIED

7.10 Electoral Representation Review - Proposed In-Principle Council Position

The Local Government Act 1989 (the Act) requires the Victorian Electoral Commission (the VEC) to conduct electoral representation reviews (ERR) before every third council election, approximately every 12 years. The last ERR for Boroondara City Council (BCC) was in 2008. Following 2008 review, the VEC's final recommendation was for BCC to remain with ten single -councillor wards with minor changes to ward boundaries.

The ERR will examine:

- whether BCC has the appropriate number of councillors
- whether BCC should be unsubdivided, with councillors elected from the whole local council, or subdivided into wards
- if subdivided, the number of wards, ward boundaries and the number of councillors per ward.

Councillors have informally indicated their preference for a single member ward structure, as the most suitable structure for effective representation of their constituents.

MOTION

Moved Councillor Sinfield

Seconded Councillor Ross

That Council resolve to:

- 1. To give in principle support to single-councillor wards in the electoral representation for Boroondara.**
- 2. To make a preliminary submission to the Victorian Electoral Commission (VEC) as part of the preliminary submissions stage of the electoral representation review for the Boroondara City Council.**

CARRIED

8. General business

Nil

9. Urgent business

Nil

10. Confidential business

Nil

The meeting concluded at 7.16pm

Confirmed

Chairperson

Date
