

7 Presentation of officer reports

7.8 Contract No 2019/51 - Roofing Services - Panel of Providers

Abstract

This report seeks Council endorsement for the award of Contract No. 2019/51, Roofing Services - Panel of Providers. This new contract will provide Council with a panel of contractors to undertake roofing and roof plumbing services for an initial term of three years with a possible extension of a two year period to a maximum contract term of five years.

The estimated cost of this contract for a five year maximum contract term is \$1,100,000 (including GST) and excluding any price adjustment due to rise and fall. The estimated cost to Council after return of GST Input Credits is \$1,000,000. Expenditure in future years will be in accordance with approved budget allocations. Because of the value of the contract it was publicly advertised in accordance with the requirements of section 186 of the *Local Government Act 1989*.

Confidential information is contained in **Attachment 1**, as circulated in the confidential section of the agenda attachments, in accordance with Section 89(2) of the *Local Government Act 1989*, as the information relates to contractual matters and premature disclosure of the information could be prejudicial to the interests of Council or other persons. This item has been included in the public agenda to facilitate transparency and accountability in Council's decision making.

If discussion of the confidential information in the attachments to this report is required in order for Council to make a decision, this item will be deferred to the confidential section of the agenda.

Officers' recommendation

That Council resolve:

1. To award Contract No. 2019/51, Roofing Services - Panel of Providers, to:

- ACR Roofing Pty Ltd (ACN 104 549 966);
- B Anderson Roofing Pty Ltd (ACN 158 540 286);
- Craig Stewart Dunn trading as CD Roofing Online (ABN 13 748 455 457);
- International Plumbing Solutions Pty Ltd (ACN 138 660 616) as trustee for New Plumbing Solutions Unit Trust trading as New Plumbing Solutions (ABN 79 261 981 649); and
- Omnigas Services Pty Ltd (ACN 069 325 060) trading as Omni Trade Services,

for an initial contract term of three years with a possible extension of a two year period to a maximum contract term of five years. The estimated contract cost for the maximum term is \$1,100,000 (including GST). The cost to Council after the return of the GST Tax Input Credits is \$1,000,000.

2. To authorise the Director Environment and Infrastructure to execute the contract agreements with the above contractors.
3. To authorise the Director Environment and Infrastructure to negotiate extensions to Contract No. 2019/51, Roofing Services - Panel of Providers, with the above contractors to the maximum five year contract term.
4. To note that expenditure under this contract in 2018/19 is in accordance with Council's adopted budget and expenditure in future years will be in accordance with the approved budget allocations.

**Responsible director: Bruce Dobson
Environment & Infrastructure**

1. Purpose

The purpose of this report is for Council to give consideration to the awarding of Contract No. 2019/51, Roofing Services - Panel of Providers.

2. Policy implications and relevance to community plan and council plan

This procurement process has been carried out in accordance with the requirements of Council's Contracts and Tendering Probity Policy and Council's Procurement Policy.

This contract aligns with the following themes and strategies in the Boroondara Community Plan 2017-27 and Council Plan 2017-21:

Theme One - "Your Community, Services and Facilities"

Strategy 1.1 - Plan, maintain and renew multi-purpose facilities and sports precincts that meet broad, intergenerational needs of the community now and into the future;

Strategy 1.6 - Create and maintain public areas, facilities, amenities, footpaths and spaces that are inviting, clean and appropriately lit to increase social connection and improve perceptions of safety; and

Strategy 1.11 - Ensure Council's assets are suitable for community use through proactive asset inspections, maintenance of asset data in the corporate asset system and development of Asset Management Plans.

3. Background

Council maintains approximately 242 buildings and other structures within the municipality which are either occupied and/or utilised by Council and various groups/committees.

Council requires a panel of suitably qualified and experienced roofing plumbers to provide services in accordance with the requirements of the specification.

Invitation to tender

In accordance with Council's tendering procedures and Section 186 of the *Local Government Act 1989*, Council invited public tenders from suitably qualified and experienced organisations to undertake roofing and roof plumbing services. An Invitation to Tender was advertised in the local government tenders section of "The Age" newspaper on Saturday 6 October 2018 and on Council's website. The closing date for submissions was 4pm, Friday 2 November 2018.

In response to the advertisement, Council received five submissions:

- ACR Roofing Pty Ltd;
- B Anderson Roofing Pty Ltd;
- Craig Stewart Dunn trading as CD Roofing Online;
- International Plumbing Solutions Pty Ltd as trustee for New Plumbing Solutions Unit Trust trading as New Plumbing Solutions; and
- Omnigas Services Pty Ltd trading as Omni Trade Services.

4. Outline of key issues/options

It is envisaged that there are no issues.

5. Consultation/communication

Consultation and communication with relevant service departments and/or users of buildings regarding works under this contract is carried out for each individual project as required.

6. Financial and resource implications

Council's 2018/2019 adopted budget contains provision of \$200,000 for the annual supply of roofing and roof plumbing services.

The estimated contract cost for a maximum five year term is \$1,100,000 including GST. The cost to Council after the return of GST Tax Input Credits is \$1,000,000.

Council does not guarantee the appointed contractors a minimum quantity of work in relation to any of the contact components. The amount of works performed will be in accordance with the need and budgetary allocations each year.

Under the panel arrangements, contractors will be invited to provide competitive lump sum quotations as project needs arise.

7. Governance issues

The implications of this report have been assessed in accordance with the requirements of the Victorian Charter of Human Rights and Responsibilities.

The officers responsible for this report have no direct or indirect interests requiring disclosure.

This tender process has been carried out in accordance with the requirements of Council's Contracts and Tendering Probity Policy and Council's Procurement Policy.

8. Social and environmental issues

There are no social or environmental issues associated with this contract.

9. Evaluation and review

The tender evaluation report is provided in **Confidential Attachment 1**.

As a result of the tender evaluation, the tender evaluation panel recommends that Council award Contract No. 2019/51, Roofing Services - Panel of Providers to:

- ACR Roofing Pty Ltd (ACN 104 549 966);
- B Anderson Roofing Pty Ltd (ACN 158 540 286);
- Craig Stewart Dunn trading as CD Roofing Online (ABN 13 748 455 457);
- International Plumbing Solutions Pty Ltd (ACN 138 660 616) as trustee for New Plumbing Solutions Unit Trust trading as New Plumbing Solutions (ABN 79 261 981 649); and
- Omnigas Services Pty Ltd (ACN 069 325 060) trading as Omni Trade Services.

The estimated contract cost for all contracts for a maximum term of five years is \$1,100,000 (including GST). The cost to Council after the return of the GST Tax Input Credits is \$1,000,000.

Manager: Charles Turner, Manager Projects and Strategy

Report officer: Warwick Tempany, Coordinator Building Assets