

# Application for Trader Annual Parking Permits



<b>Business name:</b>	_____	ABN:	_____	(if applicable)
<b>Contact name (the Applicant):</b>	_____			
<b>Contact details:</b>	Phone: ( ) _____	Email:	_____	
<b>Business address:</b>	_____			
<b>Postal address:</b>	_____			

## PRIVACY STATEMENT

The personal information requested on this form is being collected by Council for the purpose of charging fees in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purpose. The personal information collected will be disclosed to Council's bank or other financial institution for the purpose of processing payments and will not otherwise be disclosed unless required by law. If the information is not collected an alternative payment method will be required before your service request can be processed. The applicant understands that the personal information provided is for the purpose of charging fees and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.

I, the above named applicant, wish to secure permit parking in the Permit Zone Area of:

Please tick the box next to the car park for which the permit is requested.

<input type="checkbox"/>	<b>Earl Street Off Street Car Park KEW</b> (A maximum of two (2) permits per business will be issued)	One permit or two permits:	<input type="checkbox"/> 1 permit	<input type="checkbox"/> 2 permits
<input type="checkbox"/>	<b>Lilydale Grove Trader Permit Zone HAWTHORN EAST</b> (Only one (1) permit per business will be issued)	One permit	UNAVAILABLE	
<input type="checkbox"/>	<b>Bulleen Road/Macedon Avenue/Marwal Avenue Off Street Car Parks BALWYN NORTH</b>	Number of permits required:	_____ permit/s	
<input type="checkbox"/>	<b>Maud Street Off Street Car Park BALWYN NORTH</b>	Number of permits required:	_____ permit/s	

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

## Conditions

1. Permits will be issued on an annual basis (1 February – 31 January).
2. The permit will apply only in the area designated.
3. The permit does not guarantee the availability of any parking space to the permit holder.
4. The permit will not be deemed valid until attached to the left side of the windscreen adjacent to the Registration sticker, so as to be visible at all times from outside of the vehicle.
5. The permit holder is required to conform with all other parking restrictions and prohibitions and where applicable pay the specified parking fee.
6. Permits are issued at the discretion of council and are transferable between vehicles, but are not valid for large trucks and earthmoving equipment above 4.5 tonne in weight and/or 7.5 meters in length.
7. Council reserves the right to vary the permit fee.
8. If a permit is lost, a statutory declaration must be provided so that a replacement permit can be issued.
9. If permit renewals are not paid within 30 days of date of invoice, the permit will be cancelled.

**Note: An invoice will be forwarded to you for payment once this application has been approved.**  
Cost will be **\$83\*** per permit per annum

Once completed, please return this form:

**Post:** City of Boroondara, Local Laws, Private Bag 1, CAMBERWELL VIC 3124  
**Email:** boroondara@boroondara.vic.gov.au  
**Fax:** (03) 9278 4466

\*CREDIT CARD SURCHARGE: Please note that payments to Council made by credit card and debit card may incur a payment surcharge that reflects the cost charged to Council per transaction for the relevant payment method. Payment surcharge amounts may change from time to time to reflect a change in the cost charged to Council per transaction for a payment method. Current payment surcharge amounts can be found at <https://www.boroondara.vic.gov.au/about-council/payments> and at Council's Customer Service centres.