

ARE THE NAMES AND MAILING ADDRESS DETAILS ON YOUR RATE NOTICE CORRECT?

**IF NOT, PLEASE USE THIS FORM TO ADVISE COUNCIL OF THE CHANGES REQUIRED. PLEASE USE BLOCK LETTERS.
DO NOT RETURN FORM IF ALL DETAILS ARE CORRECT**

Property number <i>(As shown on rate notice)</i> :	Rateable property address:
Family name:	Given names:
Residential address:	Postal address <i>(If different from residential address)</i> :
Company name <i>(If it appears as ratepayer on current valuation and rate notice)</i> :	Registered office address:
	Postal address:
Name of person completing this form (BLOCK LETTERS):	
Date:	Signature:
Contact Telephone No.	
Mobile No.	Email address:

PLEASE NOTE: If there has been a change of ownership or change of name due to marriage or other reasons, or an owner is deceased, it will be necessary for additional documentation to be supplied to Council for rate records to be amended e.g. copy of title, copy of marriage certificate, etc. Please contact Council's Revenue and Property Department on 9278 4325 if you have any enquiries in relation to the form.

Upon completion of the form, please mail to:
City of Boroondara, Private Bag 1, CAMBERWELL, VIC, 3124.

Privacy Statement: Council collects information on property owners primarily for the purpose of levying rates and charges. This information is usually provided by your solicitor when you purchase the property or when ratepayers notify Council of a change of mailing address. Council may also use this information in providing statutory functions or services under the Local Government Act 1989.