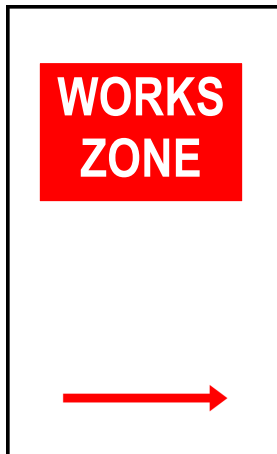


Works Zone Application Form and Information



A Works Zone Permit allows parking restrictions to be temporarily modified to provide dedicated parking bays in front of your construction site to enable vehicles associated with the building works to park legally.

A vehicle must not stop in a works zone unless the vehicle is engaged in construction work in or near the construction site.

PLEASE NOTE: Works Zones can only be applied for in areas of road where legal parking is permitted and a permit will only be issued for a period of 10 days or more.

Applicants must adhere to the conditions attached to the permit given after application is approved. The permit must be available for inspection on site at all times.

The following information is required when applying for a Works Zone Permit:

- A dimensioned plan showing the road area and the location of the proposed works zone including existing on-street parking arrangements and all street assets.
- Photographs of the nearest existing parking signs to the proposed works zone area. Please ensure these signs are noted on your plan.
- A courtesy letter for any properties affected by the works (Council will nominate these), including the name and contact details of someone on site, relevant traffic plans and expected length of time or dates for the works zone.
- A letter of consent from the neighbouring property, should you wish to extend your work zone beyond the boundary fence.

TIMEFRAME

Applications must be submitted a minimum of 4 weeks before you require the works zone to be in place to allow for the:

- assessment of your application
- payment of your invoice if your application is successful
- manufacture and installation of the works zone signs.

COSTS: *(for 2022-2023 financial year)*

The following costs apply;

Works Zone Application	\$120.00 (per application)
Works Zone Parking Bay Fees	\$43.00 (up to 4 bays per day (minimum 3 months)
Works Zone Sign	\$247.00 (per sign*)
Inspection Fee	\$124.00 (per inspection*)

* The number of signs and inspections required for each site will be reviewed on a case-by-case basis.

FURTHER INFORMATION

Asset Protection & Permits Team
City of Boroondara
8 Inglesby Road
Camberwell 3124

Phone: (03) 9278 4444

Email: boroondara@boroondara.vic.gov.au

WORKS ZONE APPLICATION FORM

Please note: This application form does not constitute a permit.



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The personal information requested on this form is being collected by Council for the purpose of charging fees in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purpose. The personal information collected will be disclosed to Council's bank or other financial institution for the purpose of processing payments and will not otherwise be disclosed unless required by law. If the information is not collected an alternative payment method will be required before your service request can be processed. The applicant understands that the personal information provided is for the purpose of charging fees and that he/she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer.