



BOROONDARA
City of Harmony



CITY OF BOROONDARA
BUDGET 2018-19

Adopted by Council
25 June 2018

www.boroondara.vic.gov.au

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Introduction

The Budget 2018-19 has been prepared in-line with Council's commitment to sustainable budgeting, responsible financial management and the State Government's rate cap for 2018-19. It is the first budget to deliver on the recently adopted Boroondara Community Plan. It will ensure Council delivers on those facilities and services identified through the consultation undertaken to develop the Boroondara Community Plan.

As the year progresses, we look forward to implementing the year one commitments of the Boroondara Community Plan, including the delivery of \$73.57 million of renewed and new community assets.

Some major initiatives include:

- \$965,000 to upgrade the playgrounds at Canterbury Sportsground, Ferndale Park and Gordon Street Reserve to provide safe, high quality opportunities for children and families.
- \$1.77 million for the ongoing program of improvements in smaller local shopping centres. This year works will be undertaken at Auburn Village, Greythorn and Surrey Hills shopping centres.
- \$1.54 million to reduce greenhouse gas emissions from Council buildings (second year of a three year project).
- \$262,250 on a Boroondara-wide heritage assessment (five year project with a total expenditure of \$1.30 million).

Council will also commence significant major projects in 2018-19 needed by the community which are to be completed over the next few years. Some of these include:

- Kew Recreation Centre redevelopment (\$58.10 million over four years).
- Canterbury Community Hub (\$10.65 million over three years).
- Camberwell Community Centre (\$7.01 million over two years).
- Ashburton Seniors Centre (\$7.97 million over two years.)

Council's high level of service provision to residents will continue. These services include expenditure of:

- \$9.32 million to provide library services seven days a week.
- \$13.25 million on aged, disability and health services including immunisation, aged care and disability support for vulnerable members of our community.
- \$6.79 million on family, youth and recreation services.
- \$13.79 million for parks and gardens, biodiversity and street trees maintenance.
- \$3.08 million on arts and cultural services and events.
- \$9.68 million for planning, development and building controls.

Council will continue to maintain infrastructure at an appropriate standard. In 2018-19, Council will deliver:

- \$5.01 million for drainage renewal.
- \$3.72 million on footpath and cycleway renewal.
- \$11.14 million on road renewal.
- \$11.97 million for 25 other community building renewal works and minor works across many of the other properties under Council stewardship.

Research conducted by Council in 2015 informed the decision to make considerable investment in digital transformation projects and technology upgrades and renewal to meet the community's expectations for council services that enable convenient, fast transactions and ease of access to information. The budget includes improvements, maintenance and upgrades to technology and our online presence and devices, designed to meet the needs of our community and customers now and into the future. The projects build on our new website, launched in May 2017, and are key to providing a better customer experience. These commitments will provide increased choice and convenience of services and channels to enable customers to interact with us anytime, in a preferred way, using any device.

Council is delivering on the community vision for Boroondara - a vibrant and inclusive city, meeting the needs and aspirations of its community.

Executive summary

Council has prepared a Budget for 2018-19 which is aligned to the vision in the revised Council Plan 2017-21 according to the priority themes in the Boroondara Community Plan 2017-27. It seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community, and do this within the rate increase mandated by the State Government.

This Budget projects a surplus of \$22.11 million for 2018-19 which will fund debt repayments from 2018 - 2026 and future capital renewal requirements. Council has a strong record in investing to maintain its building assets which for many decades had not been adequately maintained. Boroondara's strong financial management resulting in a positive year end result is critical in enabling Council to address the ongoing requirement for asset renewal to ensure Council's facilities meet community needs.

It should be noted that the adjusted underlying result is a surplus of \$16.43 million after adjusting for capital grants and contributions.

Key things we are funding

- 1) Ongoing delivery of services to the Boroondara community has a budgeted expenditure of \$217 million. These services are summarised in **Section 2**.
- 2) Continued investment in Infrastructure assets (\$73.57 million) consisting primarily of renewal works (\$43.64 million) and new asset creation (\$20.05 million). This includes roads (\$11.14 million); footpaths and bicycle paths (\$3.72 million); drainage (\$5 million); recreational, leisure and community facilities (\$5.24 million); parks, open space and streetscapes (\$7.93 million); and Buildings (\$31.93 million). The Statement of Capital Works can be found in **Section 4** and further details on the capital works budget can be found in **Section 7** and **Appendix D**.

Theme 1: Your Community, Services and Facilities

- 3) Commence construction of the new Camberwell Community Centre at 33-35 Fairholm Grove to provide additional space and underground parking to cater for existing programs and future demand. (2018-19 expenditure of \$2.01 million).

Theme 2: Your Parks and Green Spaces

- 4) Upgrade playgrounds at Canterbury Sports Ground, Ferndale Park and Gordon Street Reserve to provide high quality, safe and diverse play opportunities for children and families. (2018-19 expenditure of \$965,000).

Theme 3: The Environment

- 5) Reduce greenhouse gas emissions and energy costs at Council buildings by implementing low emission technologies and energy efficiency upgrades identified in Council's Energy Performance Contract. (2018-19 expenditure of \$1.54 million).

Theme 4: Neighbourhood Character and Heritage

- 6) Protect the City's heritage by continuing a municipal wide heritage assessment of all properties not currently subject to a heritage overlay in the Boroondara Planning Scheme. (2018-19 expenditure of \$262,500).

Theme 5: Getting Around Boroondara

- 7) Advocate for Option C (direct connection from the M80 to EastLink) and provide technical input to the North East Link project to help minimise the impacts on the Boroondara community. (2018-19 expenditure \$330,000 with expected income of \$200,000).

Theme 6: Your Local Shops and Businesses

- 8) Implement the Laneway Strategy by revitalising Glenferrie Place, Hawthorn, to improve pedestrian accessibility and provide greater opportunities for people to stop, rest and socialise. (2018-19 expenditure \$275,000).

Theme 7: Civic Leadership and Governance

- 9) During the facility renewal process, identify opportunities to support increased community group usage at sporting pavilions. Council's Assets Leasing and Licencing Policy will prompt multi-use of sporting facilities. (work performed using existing resources in 2018-19).

The rate rise

The Minister for Local Government has determined that for 2018-19 the average property rate will rise by 2.25%. Boroondara City Council will not be seeking a variation to the rate cap.

2018-19 will be a property revaluation year. Valuations will be as per the General Revaluation dated 1 January 2018 (as amended by supplementary valuations). The outcome of the general revaluation has been a significant change in property valuations throughout the municipality. Overall, property valuations across the municipal district have increased by 15.87%. Of this increase, residential properties have increased by 15.54% and non-residential properties by 20.17%.

Due to the impact of the revaluation in the 2018-19 year, the rate percentage charged on individual properties will not be a consistent 2.25%. It is important to note that when a revaluation is carried out, the total rate revenue that accrues to Council remains unchanged (i.e. Council does NOT make any additional revenue). What a revaluation does however is to redistribute the rates between properties. Where valuations increase by more than the average valuation movement throughout the Council - a higher rate increase than the overall rate increase for Council will be applicable. Conversely, where the change in valuation is lower than the average movement - rate increases will be below the average rate increase for the entire Council.

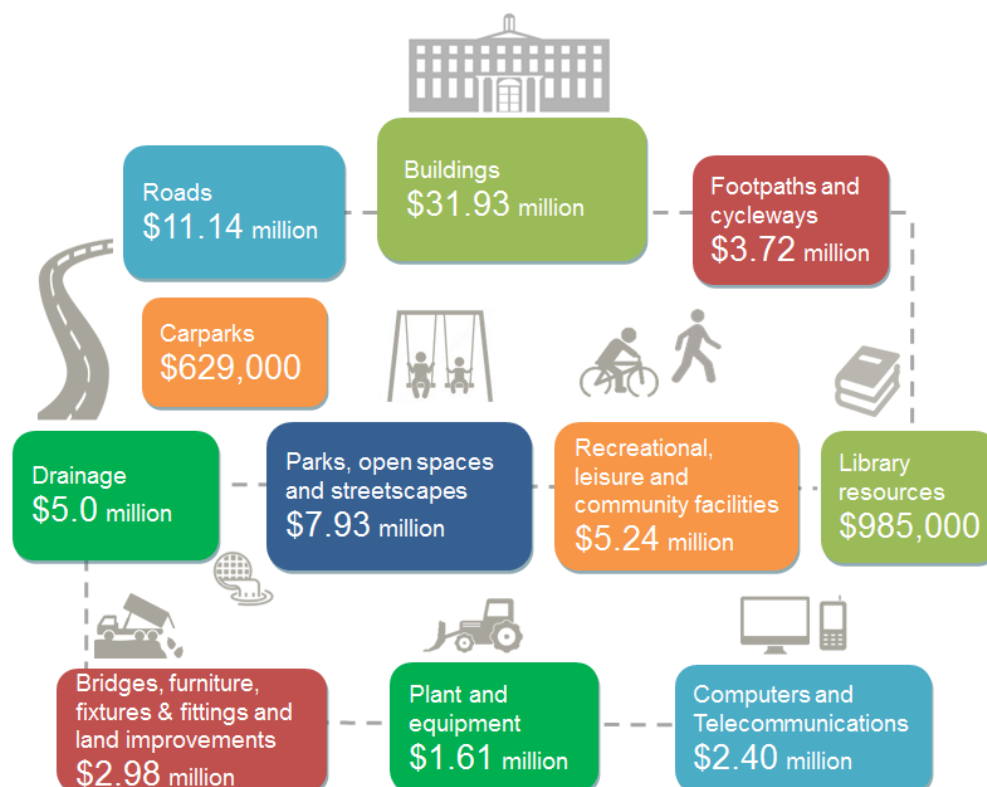
Waste service charges in 2018-19 will increase on average by 14.9%. The net costs of waste management and associated services are recovered by Council through the waste management charges. The increase is linked mostly to the impact on recycling costs arising from the National Sword Policy introduced by China on 1 January 2018. Further information is included in 'External influences' on page 4.

Further information on Rates and Charges can be found in **Section 8** and **10** within this document.

Key statistics

	2018-19	2017-18
Total revenue	\$239M	\$234M
Total expenditure	\$217M	\$200M
Account result <i>(Refer Income Statement in Section 4)</i> <i>(Note: Based on total income of \$239M which includes capital grants and contributions)</i>	\$22M surplus	\$34M surplus
Underlying operating result <i>(Note: Underlying operating result is an important measure of financial sustainability as it excludes income which is to be used for capital, from being allocated to cover operating expenses)</i>	\$14M surplus	\$25M surplus
Total Capital Works Program of \$73.57M from		
<i>Council operations (rate funded)</i>	\$71.07M	
<i>External grants and contributions</i>	\$2.50M	
<i>Cash and reserves (carried forward works from 2017-18)</i>	\$3.68M	

Capital Works Program



Budget influences

External influences

The preparation of the budget is influenced by the following external factors:

- The proposed 2018-19 Annual Budget is based on a rate capped average increase in Council rates of 2.25 per cent as prescribed by the State Government.
- Council has applied an inflation rate of 2.25% for 2018-19 which has been derived from the Victorian Department of Treasury and Finance forecasts as part of the mid-year Victorian budget review which is aligned with the commencement of budget preparation.
- Council's recycling contract has been impacted by the National Sword Policy implemented by China on 1 January 2018 which restricts the import of contaminated paper, cardboard and plastics. The policy has severely disrupted recycling markets worldwide. The policy most directly impacts kerbside recycling services, as recyclables from households are usually sold in a mixed form. Significant quantities of recyclable material are exported to China and accordingly the new restrictions are having major impacts on recycling processors. Council's waste service charges have therefore been adjusted to reflect expectations of the higher costs now associated with the processing of recyclable material. The 2018-19 Budget proposes an average increase of 14.9% in waste charges (inclusive of the Victorian government landfill levy) which is linked directly to the cost of providing the waste services, priced on a full cost recovery basis.

As a national issue, the Australian and Victorian governments need to take action to ensure a sustainable recycling industry into the future and to minimise the cost for the community. The Victorian government collects funds each year from its landfill levy - ratepayers are currently paying \$63.28 to the Victorian government for every tonne of waste that Council collects and takes to landfill. Over many years these funds have been banked by the Victorian government or in some cases used for purposes other than waste reduction and sustainability initiatives. According to the Auditor-General, the Victorian government held \$466 million in its Sustainability Fund in 2017. Council is calling on the Victorian government to use these funds now to invest in a sustainable, better-equipped recycling sector.

- Utility costs are expected to increase higher than CPI.
- In 2009-10, the State Government raised the landfill levy with significant impacts on Council's waste management costs. Forecast increases are anticipated in the 2018-19 financial year.
- High levels of development across the City leading to increases in population density and demand for Council services.
- Ongoing cost shifting. This occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*.
- Receipt of capital works funding of \$2.50 million including \$1.28 million being the balance of funding from the Commonwealth Government National Stronger Region Funds for the Greythorn Community Hub and \$395,000 Roads to Recovery Program funding covering roads pavement renewal works.

Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2018-19 Budget.

- At the end of each financial year there are projects which are either incomplete or not commenced due to circumstances including planning issues, weather delays and extended consultation. The below forward commitments have been identified to be undertaken in 2018-19:
 - \$3.68 million in 2017-18 capital works forward commitments, and
 - \$535,000 in 2017-18 priority projects forward commitments.
- Employee costs are largely driven by Council's Enterprise and Local Area Work Place Agreements (EA and LAWA). An annual increase of 2.25% has been applied to the 2018-19 Budget. In 2018-19 the compulsory Superannuation Guarantee Scheme (SGC) will remain at 9.50%.
- Waste collection costs in 2018-19 will increase on average by 14.9%. The net costs of waste management and associated services are recovered by Council through the waste management charges. The increase is linked mostly to the recycling external changes described in Budget Influences on page 4.
- Continued investment of resources in the Digital Transformation Program which will enhance customer service levels and ultimately improve efficiency of Council in the future.

Budget reports

The following reports include all statutory disclosures of information and are supported by the analysis contained in sections 9 to 11 of this report.

This section includes the following reports and statements in accordance with the *Local Government Act 1989* and the Local Government Model Financial Report.

1. Link to the Council Plan
2. Services, major initiatives and commitments
3. Summary of financial position
4. Financial statements
5. Financial performance indicators
6. Other budget information (grants and borrowings)
7. Detailed list of capital works
8. Rates and charges

1. Link to the Council Plan

1.1 Integrated Planning Framework

The Council Plan is developed every four years in accordance with the legislative requirements in the *Local Government Act 1989*. In the Council Plan, the Council elected in October 2016 outlines the strategic plan for its term in office. The Council Plan 2017-21 was adopted on 26 June 2017. The Plan has been revised to align with the community priorities identified in the Boroondara Community Plan.

The Boroondara Community Plan 2017-27 sets the long-term strategic direction for Council based on the values, aspirations and priorities the Boroondara community told us were important to them. In 2016, Boroondara's councillors wanted to hear directly from the community. Between November 2016 and April 2017, 11,845 responses were received from people who live, work, study or play in Boroondara, the largest consultation activity ever conducted by the City of Boroondara.

As shown in the diagram below, the Boroondara Community Plan directly informs the Council Plan including the Long Term Financial Strategy, annual commitments and strategic indicators, and the Municipal Strategic Statement and Council strategies, plans and actions.

The Council Plan is structured around the seven themes of the Boroondara Community Plan 2017-27, and describes the outcomes Council aims to achieve during its term, and the allocation of resources required to achieve those outcomes. Underpinned by our vision and values, the plan's strategic objectives and strategies give us clear areas of focus for the four-year period. The Council Plan will be reviewed for currency each year.



The Budget also sets out Council services, major initiatives and commitments that Council will undertake in the 2018-19 year, along with associated performance indicators (refer **Section 2 - Services, major initiatives and commitments**).

The Long Term Financial Strategy is the key tool that assists the strategic planning and decision-making process for Council's future financial resource allocation. Although this strategy is subject to annual review, it provides a mechanism for Council to inform the Boroondara community of the long-term viability and financial health of the City.

1.2 Our vision, purpose and values

Our vision represents our commitment to the community as outlined in the Boroondara Community Plan. Our purpose and values describe how we will work together to achieve our goals for the community.

Vision

A vibrant and inclusive city, meeting the needs and aspirations of its community.

Purpose

We work together to deliver the community priorities and place our customers at the centre of everything we do.

Values

We will create a collaborative and customer-centric culture which connects our people to our purpose, inspires them to be their best, and provides a great place to work.

The six organisational values are outlined below:






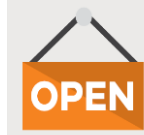

Our values	What it means
Treat people with respect	Valuing each person for who they are by listening, understanding and showing that we care.
Think customer experience	Always working with our customers experience in mind and taking pride in supporting our community.
Act with integrity	Doing the right thing, speaking up when it's important and striving to live our values every day.
Work together as 'one'	Working together constructively to break down silos, putting our shared needs first and moving forward in a unified way.
Explore better ways	Challenging the status quo to improve things through curiosity, courage and learning.
Own it, follow through	Taking responsibility for what is ours and following through to ensure great results.

1.3 Strategic objectives

The Council Plan is structured around seven priority themes, aligned with the community priorities set out in the Boroondara Community Plan. Each priority theme has a set of strategic objectives, strategies and strategic indicators to support the implementation of the community's vision.

The 2018-19 Budget documents a number of commitments that will occur over the 2018-19 financial year, and provides the financial and human resources necessary to deliver these services and commitments.

The following table lists the seven priority themes and strategic objectives as detailed in the Council Plan.

Theme	Strategic Objectives
 Your Community, Services and Facilities	Community services and facilities are high quality, inclusive and meet a variety of needs now and into the future.
 Your Parks and Green Spaces	Inviting and well-utilised community parks and green spaces.
 The Environment	Our natural environment is healthy and sustainable for future generations.
 Neighbourhood Character and Heritage	Protect the heritage and respect the character of the City to maintain amenity and liveability whilst recognising the need for appropriate, well-designed development for future generations.
 Getting Around Boroondara	Travel options that are connected, safe, accessible, environmentally sustainable and well-designed.
 Your Local Shops and Businesses	A vibrant local economy and shops that are accessible, attractive and a centre of community life.
 Civic Leadership and Governance	Ensure that ethical, financial and socially responsible decision making reflect community needs and are based on principles of accountability, transparency, responsiveness and consultation.

2. Services, major initiatives and commitments

This section provides a description of the services, major initiatives and commitments to be funded in the Budget for the 2018-19 financial year. In accordance with Section 127 of the *Local Government Act 1989* the major initiatives, services and commitments are included within the Budget 2018-19.

Details are provided on how these services contribute to achieving the themes and strategic objectives specified in the revised Council Plan 2017-21, as set out in Section 1. It also details performance indicators to monitor achievement of the revised Council Plan 2017-21 strategic objectives.

Theme: Your Community, Services and Facilities



Strategic objective

Community services and facilities are high quality, inclusive and meet a variety of needs now and into the future.

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Arts and Cultural Services	<ul style="list-style-type: none"> arts and cultural initiatives and programs, such as exhibitions, festivals and events programs and manages Council's art facilities at the Town Hall Gallery, Kew Court House, Hawthorn Arts Centre and other community spaces provides flexible spaces for community hire, including meetings, community events, private bookings and conference facilities presents exhibitions including the collection of artworks in the Town Hall Gallery provides funding support for community arts and culture groups through funding, advice and advocacy. 	\$3,077 (\$644) \$2,433
Asset Management	<ul style="list-style-type: none"> provides proactive inspections of Council assets to ensure service standards are maintained manages an integrated asset management system to support the ongoing management and renewal of the community's assets develops and updates the five-year renewal program develops the financial forecast for assets for Council's long-term financial strategy promotes occupational health and safety on Council worksites manages Council's street lighting provides specialist knowledge for planning and subdivision permit referrals and development approvals. 	\$3,928 (\$506) \$3,422

Service category	Description	Expenditure (Revenue) Net cost \$'000
Community Planning and Development	<ul style="list-style-type: none"> • aims to enhance the health, wellbeing and safety of residents • facilitates community connectedness, strengthens community capacity and responds to identified needs through the delivery of a range of programs, partnerships and networking opportunities for Boroondara's community • works actively within the community on key community development activities, including men's shed and major projects • provides support, advice and assistance to neighbourhood houses • develops policies, strategies and plans that address community priorities • monitors, forecasts and analyses community change and wellbeing • undertakes extensive community research on behalf of Council departments and the community • manages the Boroondara Community Grants Program of annual and operational triennial grants and the registered rooming house subsidy • promotes, supports and assists the development of volunteering and civic participation through the Boroondara Volunteer Resource Centre • Advocacy and project work to support community safety. 	\$3,635 <u>(\$379)</u> \$3,256
Family, Youth and Recreation	<ul style="list-style-type: none"> • operates the Boroondara Maternal and Child Health support programs and services, Kindergarten Central Enrolment Scheme, Kew Traffic School, and the Boroondara 360 Youth Resource Centre • undertakes strategic planning and policy development to facilitate access to active participation opportunities for the Boroondara community • facilitates training and support for service providers and voluntary committees of management for early years and youth services and sport and recreation • provides support and information, services and programs to young people and their families, sport and recreation groups and organisations to enhance health and wellbeing • facilitates the development of integrated and coordinated services for children, young people and their families, sport and recreation clubs and organisations • supports the inclusion of children into four-year old kindergarten programs through the provision of the Preschool Field Officer Program • facilitates long day care, occasional care and kindergarten services through the provision of 43 buildings leased to early years management operators and volunteer committees of management • facilitates participation opportunities by the community in physical activity through the provision of facilities and contract management of the Boroondara Leisure and Aquatic Facilities, the Boroondara Tennis Centre and Junction Skate and BMX Park • manages leases for 87 facilities to sport and recreation groups, early years management operators and early years committees of management. 	\$6,787 <u>(\$4,631)</u> \$2,156

Service category	Description	Expenditure (Revenue) Net cost \$'000
Health, Active Ageing and Disability Services	<ul style="list-style-type: none"> coordinates public health services including immunisation and environmental health provides home support services via the Active Service Model approach including home, personal and respite care, food services and property maintenance provides volunteer and community transport, and social support (including events and planned activity groups) coordinates emergency management (recovery) across the municipality manages Canterbury Memorial Home Units (23 independent living units) undertakes strategy and development with a focus on positive ageing and disability (including Metro Access). 	\$13,252 <u>(\$8,889)</u> \$4,363
Infrastructure Services	<ul style="list-style-type: none"> maintains the City's infrastructure including buildings, footpaths and roads, shopping centres, street furniture and signs. 	\$9,484 <u>(\$304)</u> \$9,180
Library Services	<ul style="list-style-type: none"> provides a large range of relevant, contemporary library collections and services: across five libraries, online and via home library services with a library 'lounge' opening in the Greythorn Community Hub provides welcoming community spaces for individual and group study, reflection, activity and discovery promotes, advocates for and supports literacy development, reader development, lifelong learning, creative and intellectual development provides family, children and adult library programs and activities creates enthusiasm for local and family history research and discovery creating connections with our local heritage provides opportunities to explore, learn and use new and emerging technology. 	\$9,317 <u>(\$1,331)</u> \$7,986
Local Laws	<ul style="list-style-type: none"> delivers proactive patrol programs to maintain and promote safety and harmony within the community delivers administrative and field services in amenity and animal management delivers educational programs in responsible pet ownership, road safety, amenity regulation and fire prevention develops, implements and reviews appropriate local laws to achieve a safe and liveable environment processes and issues permits relating to traders, tradespersons, disabled parking, residential parking, animal registrations, excess animals, commercial waste bins, street furniture and other uses of Council controlled land. 	\$3,299 <u>(\$2,085)</u> \$1,214
Sportsgrounds	<ul style="list-style-type: none"> works with over 300 sports clubs, across 23 sports codes at over 100 sports facilities/grounds. 	\$2,506 <u>(\$620)</u> \$1,886

Service category	Description	Expenditure (Revenue) Net cost \$'000
Projects and Strategy	<ul style="list-style-type: none"> develops, manages, reports and delivers the approved Environment and Infrastructure Capital Works and Building Renewal programs ensuring best value for money provides project management and technical advice on Council's projects and infrastructure assets manages the capital works programs and reporting to successfully deliver projects on time and within budget investigates and develops strategic solutions for major stormwater issues, Council buildings and infrastructure assets encourages and develops innovative design into quality outcomes. 	\$3,300 (\$12) \$3,288

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
1.1	Inform the development and renewal of community facilities by analysing population trends with facility use data to prioritise investment in Council's facilities and meet the needs of the community.	Community Planning and Development	\$75,552
1.2	Commence the delivery of services at the Greythorn Community Hub to increase community access to childcare, maternal child health, library services, and neighbourhood house programs in the north east region of the City.	Community Planning and Development	\$15,000
1.3	Develop the Active Ageing Hub, an online platform for older adults, to increase local health and wellbeing information best suited to them.	Health, Active Ageing and Disability Services	\$123,000
1.4	Construct a new community garden in Earl Street Kew, so that the local community has a place to gather, socialise, learn new skills and grow their own fresh fruit and vegetables.	Environment and Sustainable Living	\$300,000
1.5	Hold a series of workshops in partnership with neighbourhood houses aimed at increasing the range of life-long learning opportunities for residents of all ages.	Community Planning and Development	Work performed using existing resources
1.6	Promote the City's arts and culture venues as tourist attractions for locals and visitors.	Arts and Culture	Work performed using existing resources

Our commitments		Responsible department	Expenditure \$
1.7	In partnership with the Boroondara Community Safety Advisory Committee and Victoria Police, advocate and respond to community safety issues, through community events, projects and education.	Community Planning and Development	\$40,000
1.8	Commence construction of the new Camberwell Community Centre at 33-35 Fairholm Grove to provide additional space and underground parking to cater for existing programs and future demand. Major initiative	Community Planning and Development	\$2,013,892
1.9	Respond to the Australian Government strategy for Protecting Crowded Places from Terrorism, in partnership with Victoria Police.	Health, Active Ageing and Disability Services	\$120,000
1.10	Develop the new Balwyn Park Tennis and Community Facility to provide space for broad community use, including the Deepdene U3A as well as additional open space through relocation of the existing tennis facilities to the disused former bowls site.	Projects and Strategy	\$2,027,025 (Income \$130,000)
1.11	Work in partnership with the Hawthorn Makers Market to establish their presence at the Hawthorn Arts Centre, by holding monthly evaluation meetings to consider future stallholders and event management to increase the patronage and vibrancy of the market.	Arts and Culture	Work performed using existing resources
1.12	Improve casual access to tennis courts via the provision of 'book a court technology'.	Family Youth and Recreation	\$87,000

Strategic Indicators



Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Overall participation in library services (includes loans, returns, visits, program attendances, e-books and audio loans, enquiries, reservations, wi-fi and virtual visits)	The 2016-17 result was 5,998,192.	6,000,000	Library Services

Performance Measure	Context	2018-19 Forecast	Department
Participation in first MCH home visit (percentage of infants enrolled in the MCH service who receive the first MCH home visit)	The 2016-17 result was 100%. There are instances when we receive a birth notification for a Boroondara resident, however the parents and their child may stay outside of Boroondara with relatives who provide support for the first few weeks. When this happens it is common for new parents to access the MCH service in the municipality where they are staying until they return to Boroondara. This means that the number of infants enrolled receiving their first home visit can fluctuate.	95%	Family, Youth and Recreation
Satisfaction with recreational facilities	The 2016-17 index score was 75.	75	Parks and Infrastructure Family, Youth and Recreation
Number of community organisations funded through the Community Strengthening Grants Program which includes, individual, annual and triennial grants	The 2016-17 result was 146.	155	Community Planning and Development Arts and Culture Family, Youth and Recreation
Numbers of community groups using council facilities directly under a lease or licence agreement	This is a new measure for 2018-19.	187	Commercial and Property Services
Boroondara Community Plan Output Indicators			
Food safety assessments (percentage of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment)	The measure is for the period ending 31 December of the prior year. The result of 31 December 2016 was 100%.	100%	Health, Active Ageing and Disability Services
Proportion of infants born who receive primary immunisations	The 2016-17 result was 95%.	95%	Health, Active Ageing and Disability Services
Percentage of graffiti removed from Council owned assets within one business day of notification.	This was a new measure for 2017-18.	95%	Parks and Infrastructure

Performance Measure	Context	2018-19 Forecast	Department
Number of arts and cultural community events delivered by Council	The 2016-17 result was 116. The forecast is higher than 2016-17 action as the Arts programming has changed and now includes a comprehensive school holiday program in April, July and September holidays as well as weekly No Lights No Lycra program at Hawthorn Arts Centre from late January to early December. This forecast incorporates all Boroondara Arts programs and events.	140	Arts and Culture
Number of young people attending Youth Services programs or services	The 2016-17 result was 4,285.	4,200	Family, Youth and Recreation
Number of people participating in active ageing programs and events	This was a new measure for 2017-18.	1,000	Health, Active Ageing and Disability Services

Local Government Performance Reporting Framework - Indicators



Service	Indicator	Performance measure	Computation
Animal management	Health and safety	Animal management prosecutions (number of successful animal management prosecutions).	Number of successful animal management prosecutions.
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (number of visits to aquatic facilities per head of municipal population).	[Number of visits to aquatic facilities / Municipal population] X100.
Food safety	Health and safety	Critical and major non-compliance notifications outcome (percentage of critical and major non-compliance outcome notifications that are followed up by Council).	[Number of critical non-compliance notifications and major noncompliance notifications about a food premises followed up / Number of critical non-compliance notifications and major noncompliance notifications about food premises]X100.

Service	Indicator	Performance measure	Computation
Maternal and Child Health	Participation	<p>Participation in the MCH service (percentage of children enrolled who participate in the MCH service).</p> <p>Participation in the MCH service by Aboriginal children (percentage of Aboriginal children enrolled who participate in the MCH service).</p>	<p>[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] X100</p> <p>[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] X100</p>
Libraries	Participation	Active library members (percentage of the municipal population that are active library members).	[Number of active library members/ Municipal population] X100

Theme: Your Parks and Green Spaces



Strategic objective

Inviting and well-utilised community parks and green spaces.

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Infrastructure Services	<ul style="list-style-type: none"> manages bookings, events and applications associated with Boroondara's parks, gardens, reserves, sportsgrounds and pavilions manages and maintains built assets including playgrounds, barbeques, drinking fountains, park furniture, bins, fences and signs manages and maintains the Freeway Golf Course. 	\$1,984 (\$2) \$1,982
Parks and Gardens	<ul style="list-style-type: none"> manages and maintains Boroondara's parks, gardens and biodiversity sites maintains a significant and highly valued urban forest of street and park trees. 	\$12,152 (\$1,073) \$11,079
Environment and Sustainable Living	<ul style="list-style-type: none"> provides landscape design and urban design services to promote use, function and enjoyment of outdoor spaces by the community. 	\$589 (\$0) \$589

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
2.1	Upgrade playgrounds at Canterbury Sports Ground, Ferndale Park and Gordon Street Reserve to provide high quality, safe and diverse play opportunities for children and families. Major initiative	Environment and Sustainable Living	\$965,000
2.2	Consider opportunities to create green space and provide underground parking as appropriate, in planning for capital projects.	Projects and Strategy	Work performed using existing resources
2.3	Explore opportunities to enter into joint use agreements, particularly with State Government property owners, which provide enhanced community access.	Commercial and Property Services	Work performed using existing resources
2.4	Provide online information about family friendly playground facilities and infrastructure in Boroondara.	Family Youth and Recreation	Work performed using existing resources

Our commitments		Responsible department	Expenditure \$
2.5	Implement a pilot community pet expo to promote and support responsible pet ownership and provide a social opportunity for pet owners.	Local Laws	\$25,000
2.6	Implement year one actions from the Field Sports Strategy to improve Council's assets and facilities to meet the current and future needs of the community.	Parks and Infrastructure	\$250,000
2.7	Implement additional shade measures at District Playgrounds located at Ferndale Park and Canterbury Sports Ground, as outlined in the recently adopted Shade Policy.	Environment and Sustainable Living	\$279,400
2.8	Manage and maintain our tree assets into the future, by implementing the 2018-19 actions from the Tree Strategy Action Plan.	Parks and Infrastructure	\$203,599
2.9	Commence construction of a synthetic surface to increase participation in active sport.	Parks and Infrastructure	\$2,000,000

Strategic Indicators



Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Customer Satisfaction survey, measures user satisfaction with a range of parks in Boroondara, benchmarked with participating councils	The 2016-17 result was 82%.	80%	Parks and Infrastructure
Satisfaction with appearance of public areas	The 2016-17 index score was 78.	78	Parks and Infrastructure
Boroondara Community Plan Output Indicator			
Cost to maintain park turf per hectare	This is a new measure for 2018-19.	\$3,400	Parks and Infrastructure

Theme: The Environment



Strategic objective

Our natural environment is healthy and sustainable for future generations.

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Environment and Sustainable Living	<ul style="list-style-type: none"> helps the Boroondara community to live more sustainably in response to emerging environmental challenges (eg climate change, water shortage, biodiversity conservation) promotes sustainability within built and natural environments in Boroondara develops and implements policies and strategies that set direction in environmental management, public space improvements, conservation of natural resources and sustainable development builds the capacity of Council to integrate environmental and sustainability issues into our buildings and public space improvements, daily operations and decision-making processes. 	\$1,066 (\$0) \$1,066
Waste and Recycling	<ul style="list-style-type: none"> manages waste services, including kerbside bin based waste, green and recycling collections and hard waste collection service operates the Boroondara Recycling and Waste Centre. maintains the City's drainage. 	\$22,743 (\$1,608) \$21,135
Parks and Gardens	<ul style="list-style-type: none"> maintain and manage the City's biodiversity implement the street tree planting program. 	\$1,638 (\$0) \$1,638
Drainage Management	<ul style="list-style-type: none"> implements strategies and engineering solutions for drainage issues manages permits relating to the asset protection local law and storm water drainage. 	\$538 (\$169) \$369
Statutory Planning	<ul style="list-style-type: none"> administers Council's Tree Protection Local Law and assesses applications for tree removal. 	\$476 (\$221) \$255

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
3.1	Deliver Council's award winning Living for our Future program, focusing on healthy and sustainable themes such as saving water and energy, and enhancing the natural environment.	Environment and Sustainable Living	Work performed using existing resources
3.2	Complete a review of Council's Significant Tree register, to assist in maintaining and protecting significant trees within the municipality.	Statutory Planning	\$30,000
3.3	Reduce greenhouse gas emissions and energy costs at Council buildings by implementing low emission technologies and energy efficiency upgrades identified in Council's Energy Performance Contract. Major initiative	Environment and Sustainable Living	\$1,540,000
3.4	Design and construct the remaining priority stormwater harvesting and reuse projects (rain gardens and wetlands), so that we reduce pollution to the Yarra River, create wildlife habitat and improve local amenity.	Environment and Sustainable Living	\$52,500
3.5	Reduce heatwave associated risks within the City to assist, educate and alert vulnerable community members of a declared heatwave to enhance their resilience to such an event.	Health, Active Ageing and Disability Services	Work performed using existing resources
3.6	Commence the process of introducing a Special Building Overlay to identify properties at risk of flooding during a 1 in 100 year storm event.	Asset Management	\$157,000

Strategic Indicators



Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Satisfaction with waste management	The 2016-17 index score was 81.	81	Parks and Infrastructure
Satisfaction with environmental sustainability	The 2016-17 index score was 66.	66	Environment and Sustainable Living

Performance Measure	Context	2018-19 Forecast	Department
Volume of harvested water (rain and stormwater) re-used within Council buildings and open space irrigation.	This is a new measure for 2018-19.	5ML	Environment and Sustainable Living
Tonnes of CO2 emissions from energy used in all Council-owned and operated buildings, street lighting, Council fleet, taxi and air travel. <i>Note: Information reported with a one year lag.</i>	The 2016-17 result was 22,625.	Less than 22,500 tCO2e	Environment and Sustainable Living
Boroondara Community Plan Output Indicators			
Kerbside collection waste diverted from landfill (percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	The 2016-17 result was 49%.	48%	Parks and Infrastructure
Area of land managed for biodiversity (hectares)	The 2016-17 result was 40.6ha.	42.8ha	Parks and Infrastructure

Local Government Performance Reporting Framework - Indicators



Service	Indicator	Performance measure	Computation
Waste Collection	Waste diversion	Kerbside collection waste diverted from landfill (percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill).	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] X100.

Theme: Neighbourhood Character and Heritage



Strategic objective

Protect the heritage and respect the character of the City to maintain amenity and liveability whilst recognising the need for appropriate, well-designed development for future generations

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Building Services	<ul style="list-style-type: none"> encourages desirable building design outcomes for amenity protection and to maintain consistent streetscapes assesses building permit applications, conducts mandatory inspections and issues occupancy permits/final certificates for buildings and structures provides property hazard and building permit history information to designers, solicitors, private building surveyors and ratepayers conducts property safety inspections including fire safety audits on high risk buildings and pool and spa safety barrier compliance inspections to ensure a safer built environment administers and enforces the <i>Building Act 1993</i> and Regulations including investigation of illegal and dangerous buildings to ensure public and occupant safety provides building regulatory and technical advice to residents and ratepayers. 	\$1,806 <u>(1,110)</u> \$696
Statutory Planning	<ul style="list-style-type: none"> processes and assesses planning applications in accordance with the <i>Planning and Environment Act 1987</i>, the Boroondara Planning Scheme and Council policies provides advice about development and land use proposals as well as providing information to assist the community in its understanding of these proposals investigates non-compliances with planning permits and the Boroondara Planning Scheme and takes appropriate enforcement action when necessary assesses applications to subdivide land or buildings under the <i>Subdivision Act 1988</i> defends Council planning decisions at the Victorian Civil and Administrative Tribunal. 	\$6,071 <u>(2,627)</u> \$3,444
Strategic Planning	<ul style="list-style-type: none"> advocates for and prepares land use policy and standards within the context of Victorian state policy promotes sustainable design and development and heritage conservation manages the Municipal Strategic Statement develops policies and plans to guide land use and development. 	\$1,805 <u>(\$0)</u> \$1,805

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
4.1	Review Boroondara's Neighbourhood Character Precinct Statements in response to the introduction of the Reformed Residential Zones.	Strategic Planning	Work performed using existing resources
4.2	Advocate to the State Government to gain greater control over planning decisions to protect Boroondara's character and amenity.	Strategic Planning	Work performed using existing resources
4.3	Protect the City's heritage by continuing a municipal wide heritage assessment of all properties not currently subject to a heritage overlay in the Boroondara Planning Scheme. Major initiative	Strategic Planning	\$262,500
4.4	Review the Camberwell Junction Structure Plan and introduce planning controls to ensure appropriate development in the centre.	Strategic Planning	Work performed using existing resources
4.5	Investigate the introduction of an Environmentally Sustainable Design Policy to the Boroondara Planning Scheme to facilitate sustainable development.	Strategic Planning	Work performed using existing resources
4.6	Provide education to owners and developers about heritage overlays to increase a culture of custodianship.	Strategic Planning	Work performed using existing resources
4.7	Engage in the reform of the Victoria Planning Provisions with an emphasis on retaining and enhancing local planning policies and controls which protect the City's heritage, character and amenity.	Strategic Planning	Work performed using existing resources

Strategic Indicators



Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Number of complaints regarding Neighbourhood Character and Heritage (excluding objections to planning permit applications and submissions to strategic planning projects)	This is a new measure for 2018-19.	50	Strategic Planning Statutory Planning
Boroondara Community Plan Output Indicators			
Percentage of 'Demolition Consents' under Section 29A of the Building Act by Building Services checked within 15 business days	The 2016-17 result was 100%.	100%	Building Services
Proportion of the City investigated with a heritage gap study which identify Boroondara's heritage properties and precincts	This is a new measure for 2018-19.	50%	Strategic Planning

Local Government Performance Reporting Framework - Indicators



Service	Indicator	Performance measure	Computation
Statutory Planning	Decision making	Council planning decisions upheld at VCAT (percentage of planning application decisions subject to review by VCAT and that were not set aside).	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] X100.

Theme: Getting Around Boroondara



Strategic objective

Travel options that are connected, safe, accessible, environmentally sustainable and well-designed.

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Road Maintenance and Repair	<ul style="list-style-type: none"> road reinstatements following X works and developments undertake road micro-surfacing and line marking. 	\$1,536 (\$348) \$1,188
Local Laws	<ul style="list-style-type: none"> delivery of the School Crossing Supervision program through the provision of supervision at school crossings and the overall management and administration of the program delivers administrative and field services in parking management. 	\$6,003 (\$14,883) (\$8,880)
Traffic and Transport	<ul style="list-style-type: none"> develops, assesses and implements engineering solutions that address the amenity of residential and commercial areas implements parking and traffic management strategies assesses traffic and parking implications of planning permit and rezoning applications assesses lane and parking bay occupation applications, street party applications and road closure applications investigates black spot accident locations and develops remedial treatments coordinates and implements sustainable transport initiatives including car share, green travel plans and a variety of active transport programs designs, consults and implements transport projects including on road bicycle lanes, shared paths, road safety initiatives, pedestrian and bicycle improvements, disability access and traffic treatments advocates for improvements to public transport and sustainable transport initiatives develops feasibility studies and grant applications to state and federal authorities for accident black spot locations and pedestrian and bicycle improvement projects provides strategic transport planning advice and develops associated studies assesses high and heavy vehicle route applications. 	\$1,767 (\$960) \$807

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
5.1	Improve specified Council managed pedestrian signals and traffic management treatments to ensure they meet current standards.	Traffic and Transport	\$158,000
5.2	Advocate for new public transport services and improvements to service frequencies and enhance community transport options.	Traffic and Transport	Work performed using existing resources
5.3	Provide paths and infrastructure on Council managed land and advocate for walking and cycling initiatives on arterial roads to increase active and environmentally sustainable travel options for the community.	Traffic and Transport	\$1,527,000
5.4	Progressively implement recommendations from the school crossing infrastructure audit to provide safe and accessible crossings for the school community.	Traffic and Transport	\$105,000
5.5	Undertake a safety audit on the Gardiners Creek Trail to maintain and improve the amenity for pedestrians and cyclists.	Traffic and Transport	Work performed using existing resources
5.6	Implement actions from the Integrated Transport Strategy, Road Safety Strategy, Walkability Studies and Access Plans to improve community safety and accessibility.	Traffic and Transport	\$52,000 \$24,000 \$158,000
5.7	Advocate for Option C (direct connection from the M80 to EastLink) and provide technical input to the North East Link project to help minimise the impacts on the Boroondara community. Major initiative	Traffic and Transport	\$330,000 (Income \$200,000)
5.8	Conduct the review of the Boroondara Bicycle Strategy to ensure appropriate opportunities for on and off road cycling and improvement of Boroondara's bicycle network.	Traffic and Transport	\$80,000

Strategic Indicators



Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Satisfaction with sealed local roads	The 2016-17 index score was 71.	71	Asset Management
Satisfaction with local shared paths for cycling and walking as a way to get around Boroondara	This is a new measure for 2018-19.	60	Traffic and Transport
Boroondara Community Plan Output Indicators			
Sealed local roads maintained to condition standards (percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	The 2016-17 result was 98%.	98%	Asset Management
Percentage completion of six-monthly defect inspections on Council roads and footpaths in higher risk locations	The 2016-17 result was 100%.	99%	Asset Management
Percentage of footpath defects remediated within the timeframes specified in the Road Management Plan	This is a new measure for 2018-19.	95%	Parks and Infrastructure
Number of traffic counts and surveys	The 2016-17 result was 159.	150	Traffic and Transport

Local Government Performance Reporting Framework - Indicators



Service	Indicator	Performance measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads).	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

Theme: Your Local Shops and Businesses



Strategic objective

A vibrant local economy and shops that are accessible, attractive and a centre of community life.

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Economic Development	<ul style="list-style-type: none"> strengthens the viability of local businesses, including strip shopping centres and facilitates a special rates scheme for eight shopping centres manages the development and implementation of the Economic Development and Tourism Strategy for Council facilitates the Boroondara Business Network, the Boroondara Farmers Market, the Hawthorn Craft Market and supports the marketing for the Camberwell Fresh Food Market and the Camberwell Sunday Market supports new and established businesses, through training and mentor services facilitates regular networking opportunities for the local business community supports and promotes tourism opportunities across the municipality delivers the City-wide Christmas in Boroondara Program. 	\$2,306 <u>(\$1,430)</u> \$876
Minor shopping centre maintenance	<ul style="list-style-type: none"> implements the Shopping Centre Landscape Program. 	\$61 <u>(\$0)</u> \$61

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
6.1	Implement streetscape improvements works at Cookson Street Camberwell, to improve the vitality of our local strip shopping centres for local traders and the community.	Environment and Sustainable Living	\$562,000
6.2	Support home based and micro businesses by developing programs that encourage innovative practices.	Economic Development	Work performed using existing resources
6.3	Encourage Neighbourhood Shopping Centres to undertake consumer research to help understand customer needs, including requirements for delivery services and opening hours.	Economic Development	Work performed using existing resources

Our commitments		Responsible department	Expenditure \$
6.4	Implement the Christmas in Boroondara program to promote the vitality of the City's shopping centres and support a festive community spirit.	Economic Development	\$106,000
6.5	Facilitate pop-up business hubs which offer training, access to technology and tools to support start-up and emerging businesses in the City of Boroondara.	Economic Development	Work performed using existing resources
6.6	Support local businesses to advance their use of technology to strengthen their business model and viability.	Economic Development	Work performed using existing resources
6.7	Implement the Laneway Strategy by revitalising Glenferrie Place, Hawthorn, to improve pedestrian accessibility and provide greater opportunities for people to stop, rest and socialise. Major initiative	Environment and Sustainable Living	\$275,000

Strategic Indicators



Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Community satisfaction with the quality of streetscapes in shopping centres, as a key means of attracting and retaining shops and businesses	This is a new measure for 2018-19.	60	Economic Development
Boroondara Community Plan Output Indicators			
Number of proactive strip shopping centre maintenance inspections completed	The 2016-17 result was 232.	230	Parks and Infrastructure
Number of members of the Boroondara Business Network	The 2016-17 result was 1,267.	1,200	Economic Development
Number of participants in Council's business training activities	The 2016-17 result was 1,556.	1,500	Economic Development

Theme: Civic Leadership and Governance



Strategic objective

Ensure that ethical, financial and socially responsible decision making reflect community needs and are based on principles of accountability, transparency, responsiveness and consultation.

Services (Operating Budget)

Service category	Description	Expenditure (Revenue) Net cost \$'000
Commercial and Property Services	<ul style="list-style-type: none"> coordinates Audit Committee manages procurement and conduct of all public tenders manages rates and property services, including Council databases and communication of the rate payment options available to residents administers the purchasing system and purchasing card systems including training coordinates fleet management coordinates the Building and Property Working Group handles the administration and leasing of Council's property holdings including the Camberwell Fresh Food Market manages all acquisitions and disposals of land for Council manages the discontinuance and sales of the right of way's throughout Boroondara manages internal audit services to Council coordinates enterprise business risk for the organisation including Council's Crisis Management Plan and department Business Continuity Plans manages public liability, professional indemnity, motor vehicle and property claims. 	\$6,238 <u>(\$3,096)</u> \$3,142
Corporate Solicitor	<ul style="list-style-type: none"> monitors and reports on legislative changes and impacts for Council operations provides advice on legal and regulatory matters and ad hoc legal advice within the organisation delivers training programs to develop Council officers' knowledge of relevant legal issues. 	\$212 <u>(\$0)</u> \$212
Council Operations	<ul style="list-style-type: none"> Costs associated with the operations of Camberwell and Hawthorn office locations, including maintenance and utilities. 	\$576 <u>(\$1)</u> \$575
Councillors, Chief Executive Officer, Executive Management and support staff	This area includes the Mayor, Councillors, Chief Executive Officer and Executive Leadership team and associated support.	\$2,657 <u>(\$0)</u> \$2,657

Service category	Description	Expenditure (Revenue) Net cost \$'000
Customer Experience and Communications	<ul style="list-style-type: none"> manages the Boroondara brand and corporate communications channels and content delivers advocacy campaigns in collaboration with the responsible Director, CEO and Councillors provides a broad range of engagement tools to facilitate the capture of external feedback media relations and issues management develops strategic integrated communication, marketing and engagement plans for key initiatives linked to the Council Plan facilitates the delivery of the digital transformation to enhance customer experience at a first point of contact including translation services and multilingual communications implements the Customer Channel Strategy develops strategies and approaches to transform Council into a customer-centric organisation. 	\$2,685 (0) \$2,685
Customer Support & Information Management	<ul style="list-style-type: none"> provides an in-house advisory service to improve the quality of customer service in all areas of Council manages Corporate Information, archival and Customer Relationship Management system leads customer service and call centre functions of council coordinates improvement to service delivery to the community and within Council through the use of technology. 	\$4,103 (0) \$4,103
Finance and Corporate Planning	<ul style="list-style-type: none"> develops and delivers the annual planning cycle for the Council Plan and Budget develops the Annual business planning structure and templates and assists departments across Council to complete their Business Plans provides financial operations services including accounts payable produces the annual Budget and Long Term Financial Strategy and manages Council's budgeting/forecasting and financial reporting systems provides payroll services manages Council's reporting system and conducts performance reporting, including the Quarterly Performance Report, Monthly Performance Report, and the Annual Report provides external grant application support for significant project funding opportunities coordinates financial analysis and business cases for projects and provides advice on the pricing of services provides financial accounting services coordinates external audit. 	\$3,372 (\$203) \$3,169

Service category	Description	Expenditure (Revenue) Net cost \$'000
Governance	<ul style="list-style-type: none"> provides counsel to Council, Councillors, the Chief Executive Officer and the Executive Leadership Team develops and implements strategies and policies manages Freedom of Information, Information Privacy, protected disclosures and internal ombudsman functions maintains statutory registers, authorisations and delegations administers the conduct of Council elections provides administrative and secretarial support to the elected Councillors and Council committees provides stewarding and catering services to the Camberwell function rooms coordinates civic events and citizenship ceremonies. 	\$2,004 <u>(\$25)</u> \$1,979
Information Technology	<ul style="list-style-type: none"> ensures effectiveness and reliability of computing and communication systems manages the implementation of the Boroondara Customer First Program, technology upgrades, maintenance and asset renewal programs facilitates data governance and information management to optimise data integrity and customer views provides information technology to support the delivery of services across multiple channels internally and to our customers facilitates data governance and information management activity across council to optimise data integrity. 	\$9,504 <u>(\$0)</u> \$9,504
Integrated Channels	<ul style="list-style-type: none"> develops the digital services platform to enable Council to significantly expand and ensure consistency of services offered online, such as online payments and service requests encourages thinking differently about how Council delivers services to the community more efficiently and effectively supports the business optimisation and change management programs to enable business process improvement and efficiency for customers supports the delivery of the Boroondara Customer First Program to improve our customers' experiences provides an in-house content development suite including print, design, video, photography, social media, digital and copy editing. 	\$2,006 <u>(\$0)</u> \$2,006
People, Culture and Development	<ul style="list-style-type: none"> delivers the functions of health, safety and well-being, human resources and organisational development and change provides specialist advice, service and policy development related to all aspects of the portfolio coordinates recruitment, industrial relations, remuneration, award/agreement interpretation and work-force planning facilitates and coordinates professional, leadership and cultural development programs coordinates Council's employee performance management system. 	\$2,976 <u>(\$0)</u> \$2,976

Commitments (Capital, Priority Projects or Operating Expenditure)



Our commitments		Responsible department	Expenditure \$
7.1	Collaborate with Regional Development Australia-Melbourne East and other relevant state and federal agencies on a regular basis to gain support for and help to deliver the Economic Development and Tourism Strategy within Boroondara.	Economic Development	\$40,000
7.2	Host the Pop Up Council at ongoing festivals and farmers markets to ensure the community has opportunities to interact with Council and have input to Council decision making.	Communications and Customer Experience	\$12,500
7.3	During the facility renewal process, identify opportunities to support increased community group usage at sporting pavilions. Council's Assets Leasing and Licencing Policy will prompt multi-use of sporting facilities. Major initiative	Family Youth and Recreation	Work performed using existing resources
7.4	Ensure Council operates within a financially sustainable framework through preparation of the Annual Budget 2019-20 and the Strategic Resource Plan in-line with statutory requirements, and submit for consideration by Council by 30 June 2019.	Finance and Corporate Planning	Work performed using existing resources



Strategic Indicators

Success in achieving the Strategic Objectives is measured by reporting against Strategic Indicators.

Performance Measure	Context	2018-19 Forecast	Department
Boroondara Community Plan Outcome Indicators			
Satisfaction with community consultation and engagement	The 2016-17 index score was 60.	60	Communications and Customer Experience
Satisfaction with making community decisions	The 2016-17 index score was 60.	60	Communications and Customer Experience
Satisfaction with advocacy (Lobbying on behalf of the community)	The 2016-17 index score was 58.	58	Communications and Customer Experience
Satisfaction with informing the community	The 2016-17 index score was 65.	65	Communications and Customer Experience
Satisfaction with customer service	The 2016-17 index score was 76.	76	Communications and Customer Experience
Satisfaction with the overall performance of Council	The 2016-17 index score was 71.	71	Communications and Customer Experience
Boroondara Community Plan Output Indicators			
Current assets compared to current liabilities (current assets as a percentage of current liabilities)	The 2016-17 result was 284.2%.	244.2%	Finance and Corporate Planning
Asset renewal compared to depreciation (asset renewal expense as a percentage of depreciation)	The 2016-17 result was 117.6%.	126.0%	Finance and Corporate Planning
Loans and borrowings compared to rates (interest bearing loans and borrowings as a percentage of rate revenue)	The 2016-17 result was 29.6%. The 2018-19 forecast is reduced due to redemption of long term debt.	14.7%	Finance and Corporate Planning
Percentage of Freedom of Information Requests responded to within prescribed timeframes	The 2016-17 result was 100%.	100%	Governance
Average time callers wait before their call is answered	The 2016-17 result was 42 seconds.	=< 45 seconds	Communications and Customer Experience

Performance Measure	Context	2018-19 Forecast	Department
Percentage of capital projects completed at the conclusion of the financial year (based on number of projects)	The 2016-17 result was 97%. A forecast of 90% allows non-completion of capital projects due to unforeseen circumstances including consultation issues, adverse weather conditions and unpredicted soil conditions etc.	90%	Projects and Strategy
Percentage of adopted capital projects completed at the conclusion of the financial year (based on the most recent amended budget)	The 2016-17 result was 91%.	90%	Projects and Strategy
WorkCover Employer performance rating	The 2016-17 result was 0.79.	Less than 1 (better than industry average)	People Culture and Development
Number of cyber security incidents that have a Risk Consequence Rating of \geq Moderate	This is a new measure for 2018-19.	0	Information Technology

Local Government Performance Reporting Framework - Indicators



Service	Indicator	Performance measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community).	Community satisfaction rating out of 100 with the performance of Council in making decisions in the interest of the community.

2.1 Performance Statement

The Service Performance Indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2018-19 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (**Section 9 - Strategic Resource Plan**) and sustainable capacity (**Section 5 - Performance Indicators**). The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor-General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.2 Priority Projects

Service delivery is enhanced by Council's Priority Projects. Priority Projects programs provide funding for short term projects or pilot initiatives. This allows Council to deliver on important issues for the community whilst from a financial perspective ensuring that project funding does not become part of the recurrent operating budget. It is another example of Council's commitment to financial sustainability, transparency and accountability.

In 2018-19 Priority Projects have been fully planned for the coming year and in addition details of projects foreshadowed over the next two years have been made available (refer to **Appendix C - Priority Projects Program**). The Priority Projects budget for 2018-19 includes projects that support all of Council's strategic objectives.

2.3 Reconciliation with budgeted operating result

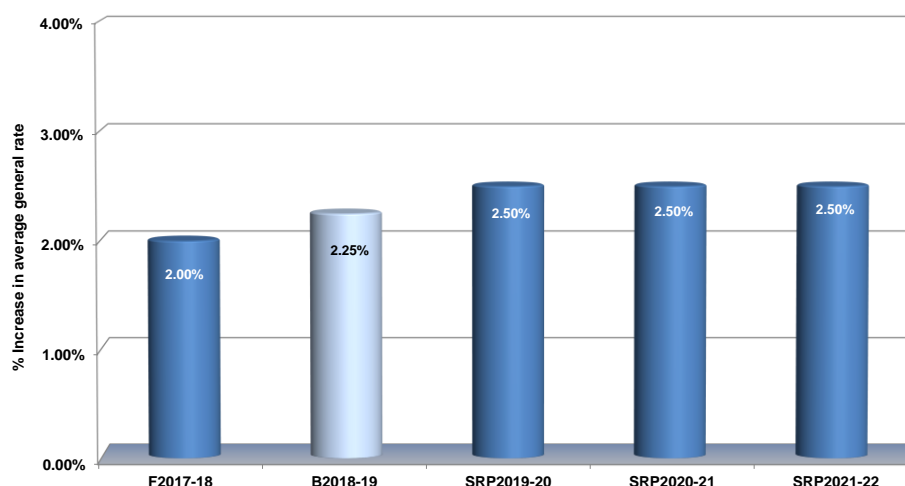
	Budget 2018-19 Net cost \$'000
Total net cost of services and initiatives (incl priority projects)	126,365
Non attributable expenditure	
Depreciation	34,640
Other expenditure	3,927
Borrowing costs	1,652
Carrying amount of assets sold/written off	3,000
Total non-attributable expenditure	43,219
Operating deficit before funding sources	169,584
Funding sources	
General rates and waste charges ¹	178,651
Victoria Grants Commission	2,343
Contributions - monetary	6,100
Interest	2,100
Capital works income (non-recurrent)	2,500
Total funding sources	191,694
Net surplus	22,110

¹ General rates and waste charges excludes special rates as these are included in the net services and initiatives.

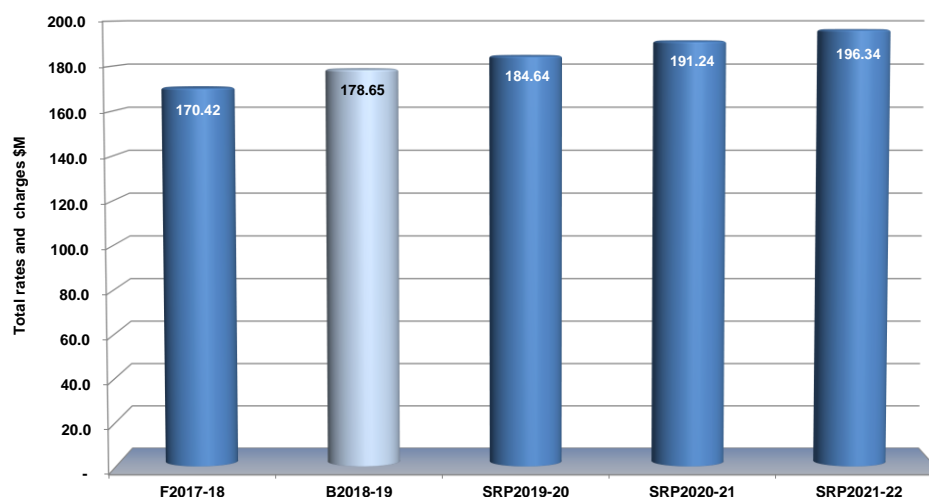
3. Summary of financial position

The summary provides key information about the rate increase, operating result, service levels, cash and investments, capital works and financial sustainability of Council. The following graphs include, 2017-18 forecast actual (F), 2018-19 Budget (B) and the next three years as set out in the Strategic Resource Plan (SRP). Further detail is found within the body of the Budget report.

3.1 Rate percentage increases

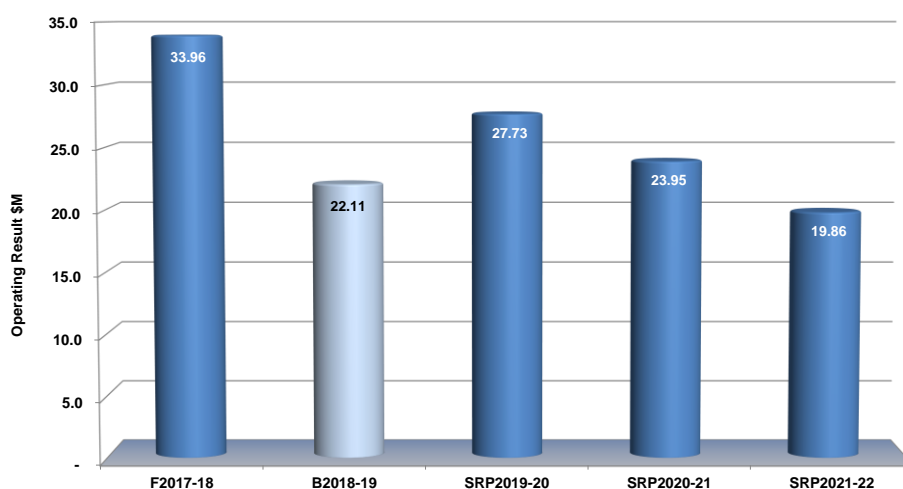


3.2 Total rates and charges



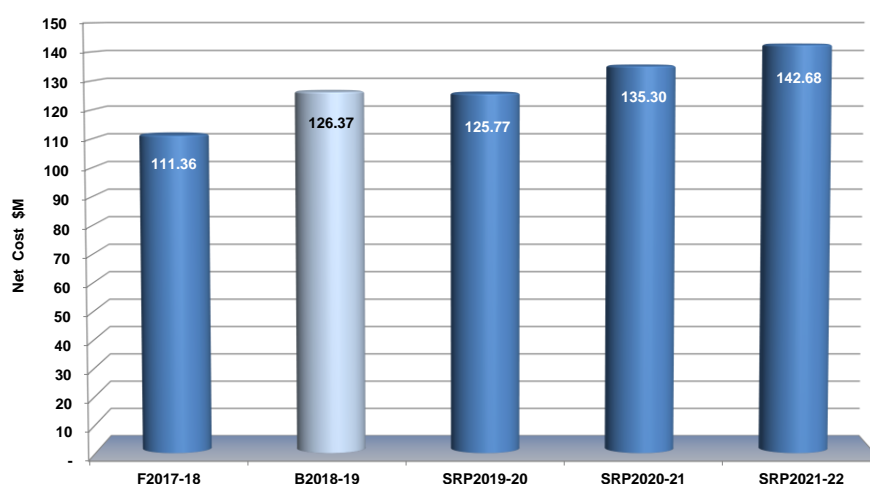
In 2018-19, rates will increase by 2.25% raising total rates and charges (including waste) of \$178.65 million including \$1.20 million generated from supplementary rates on new and redeveloped properties. In addition to the above, special rates and charges levied through special rate schemes will total \$1.4 million. The State Government introduced a cap on rate increases from 2016-17. The cap for 2018-19 has been set at 2.25% by the Minister for Local Government. Future years have been estimated using the Department of Treasury and Finance CPI forecasts. In 2018-19 waste service charges will increase on average by 14.9% due primarily to the impact on recycling costs of the National Sword Policy introduced by China on 1 January 2018. **Refer Section 10, Council's Rating Information.**

3.3 Operating result



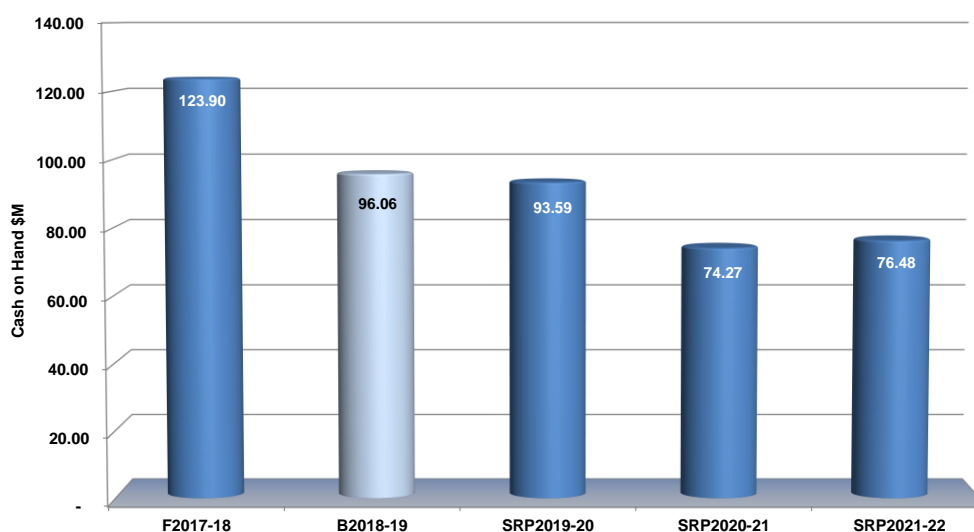
The expected operating result for the 2018-19 year is a surplus of \$22.11 million, which is a \$11.86 million decrease from the forecast result of \$33.97 million for 2017-18. The operating result and future years can vary depending upon the level of priority projects planned. **Refer to Appendix C - Priority Projects.** The adjusted underlying result which excludes items such as non-recurrent capital grants, non-cash contributions and cash capital contributions is a surplus of \$13.91 million, which is a decrease of \$10.70 million over 2017-18. (The forecast underlying result for the 2017-18 year is a surplus of \$24.61 million). The 'surplus' is not a measure of 'profit' but provides capacity to fund future capital works.

3.4 Services



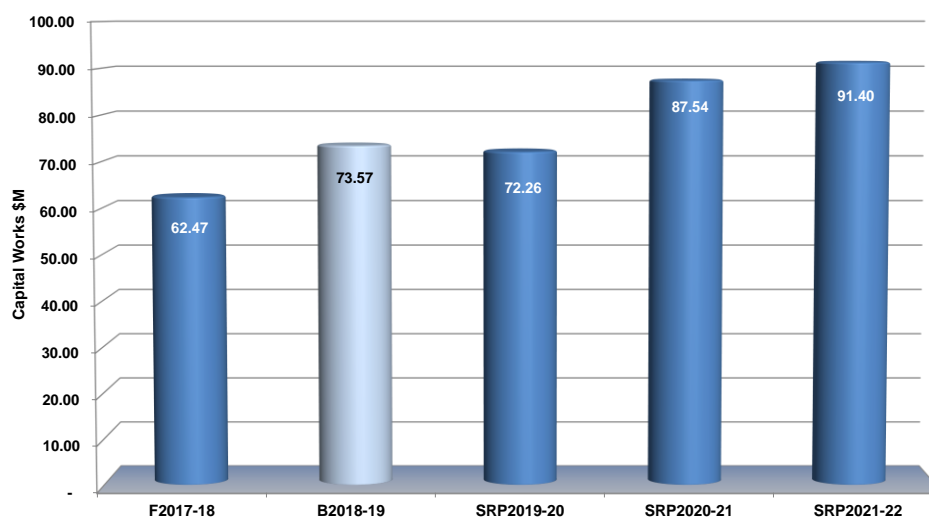
The net cost of services delivered to the community includes net operating directorate and department costs as well as net priority projects expenditure. For the 2018-19 year, the net cost of services delivered is expected to be \$126.37 million, an increase of \$15.01 million over 2017-18. During the development of each budget, service levels are discussed with Councillors providing feedback on the increase or amendment of Council services. For the 2018-19 year a number of new activities and initiatives have been proposed based on the consultation undertaken for the development of the Boroondara Community Plan.

3.5 Cash and investments



Cash and investments are budgeted to decrease by \$27.84 million during the year to \$96.06 million for the year ending 30 June 2019. Total cash and investments are forecast to be \$123.90 million at 30 June 2018. Cash and investments are used to fund the capital works program and repay existing borrowings.

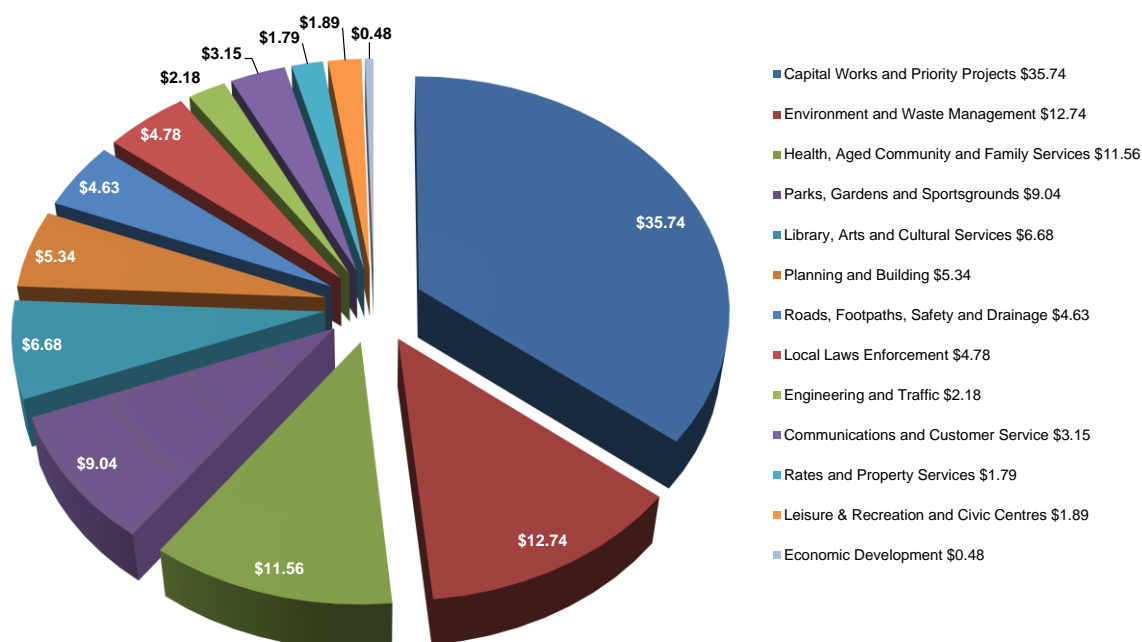
3.6 Capital Works Program (gross expenditure)



Council's commitment to capital works will reach \$73.57 million for the 2018-19 financial year. \$3.68 million relates to forward commitments from the 2017-18 year. Forward commitments are funded from the 2017-18 forecast surplus. Capital funding of \$2.50 million has been derived from external sources due to successful grant applications. The Capital Works Program has been developed according to an extensive selection and prioritisation process. Council has committed to renewal expenditure of \$43.64 million and new, upgrade and expansion expenditure of \$29.94 million inclusive of forward commitments. Future year expenditure reflects Council's commitment to a number of new and upgraded facilities over the term of the SRP. Refer also **Section 4** for the Statement of Capital Works.

3.7 Council expenditure allocations

The below chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends.



An allocation of corporate services, governance, risk management, building maintenance and public lighting has been included within these service areas.

Excludes operating expenditure for five externally managed recreation centres.

4. Financial statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the years 2019-20 to 2021-22 has been extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the *Local Government Act 1989*, *Local Government (Planning and Reporting) Regulations 2014* and Local Government Model Financial Report:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

This section also includes “Other Information” following the financial statements in accordance with the *Local Government (Planning and Reporting) Regulations 2014* and Local Government Model Financial Report.

City of Boroondara Comprehensive Income Statement For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017-18		2019-20	2020-21	2021-22
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
Rates and charges	171,794	180,050	186,074	192,715	197,851
Statutory fees and fines	16,169	16,133	16,526	16,939	17,363
User fees	13,412	13,891	14,614	15,373	15,422
Grants - operating	14,898	12,751	13,033	13,323	13,451
Grants - capital	3,575	1,970	500	-	-
Contributions - monetary	6,844	6,893	6,522	6,185	5,840
Contributions - non-monetary assets	3	-	-	-	-
Other income	8,030	7,425	7,842	8,302	8,252
Total income	234,725	239,113	245,111	252,837	258,180
Expenses					
Employee costs	85,877	91,951	94,898	95,438	99,143
Materials and services	64,680	73,158	70,791	80,454	84,438
Bad and doubtful debts	1,006	1,056	1,082	1,109	1,137
Depreciation and amortisation	32,979	34,640	34,770	35,717	36,598
Borrowing costs	2,349	1,652	1,424	1,342	1,996
Other expenses	10,877	11,546	11,753	12,046	12,348
Net loss on disposal of property, plant and equipment, infrastructure	3,000	3,000	2,665	2,785	2,665
Total expenses	200,768	217,003	217,382	228,892	238,324
Surplus for the year	33,957	22,110	27,729	23,945	19,856
Other comprehensive income items that will not be reclassified to surplus or deficit in future periods:					
Other	-	-	-	-	-
Total comprehensive result	33,957	22,110	27,729	23,945	19,856

City of Boroondara

Balance Sheet

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual 2017-18 \$'000		Projections		
		2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000
Current assets					
Cash and cash equivalents	123,899	96,058	93,593	74,268	76,478
Trade and other receivables	12,017	12,267	11,360	11,492	11,594
Other assets	1,430	1,440	1,450	1,460	1,470
Total current assets	137,346	109,765	106,403	87,220	89,542
Non-current assets					
Trade and other receivables	16	16	16	16	16
Property, infrastructure, plant and equipment	3,577,823	3,610,154	3,641,506	3,685,031	3,733,538
Investment property	9,260	9,260	9,095	8,932	8,773
Intangible assets	723	723	676	466	381
Total non-current assets	3,587,822	3,620,153	3,651,293	3,694,445	3,742,708
Total assets	3,725,168	3,729,918	3,757,696	3,781,665	3,832,250
Current liabilities					
Trade and other payables	22,005	22,505	23,072	23,653	24,999
Trust funds and deposits	3,423	3,523	3,623	3,723	3,823
Provisions	17,006	17,432	18,220	19,044	19,906
Interest-bearing loans and borrowings	18,433	1,495	1,572	1,674	22,496
Total current liabilities	60,867	44,955	46,487	48,094	71,224
Non-current liabilities					
Provisions	1,853	1,900	1,987	2,078	2,174
Investment in associates and joint ventures	1,382	1,382	1,382	1,382	1,382
Interest-bearing loans and borrowings	26,280	24,785	23,215	21,541	29,044
Total non-current liabilities	29,515	28,067	26,584	25,001	32,600
Total liabilities	90,382	73,022	73,071	73,095	103,824
Net assets	3,634,786	3,656,896	3,684,625	3,708,570	3,728,426
Equity					
Accumulated surplus	903,797	924,107	950,036	972,181	990,237
Reserves	2,730,989	2,732,789	2,734,589	2,736,389	2,738,189
Total equity	3,634,786	3,656,896	3,684,625	3,708,570	3,728,426

City of Boroondara

Statement of Changes in Equity

For the four years ending 30 June 2022

	Total \$'000	Accumulated surplus \$'000	Revaluation reserve \$'000	Other reserves
2018 FORECAST ACTUAL				
Balance at beginning of the financial year	3,600,829	872,531	2,715,886	12,412
Surplus (deficit) for the year	33,957	33,957	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Transfer to other reserves	-	(2,974)	-	2,974
Transfer from other reserves	-	283	-	(283)
Balance at end of the financial year	3,634,786	903,797	2,715,886	15,103
2019				
Balance at beginning of the financial year	3,634,786	903,797	2,715,886	15,103
Surplus (deficit) for the year	22,110	22,110	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Transfer to other reserves	-	(1,800)	-	1,800
Transfer from other reserves	-	-	-	-
Balance at end of the financial year	3,656,896	924,107	2,715,886	16,903
2020				
Balance at beginning of the financial year	3,656,896	924,107	2,715,886	16,903
Surplus (deficit) for the year	27,729	27,729	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Transfer to other reserves	-	(1,800)	-	1,800
Transfer from other reserves	-	-	-	-
Balance at end of the financial year	3,684,625	950,036	2,715,886	18,703
2021				
Balance at beginning of the financial year	3,684,625	950,036	2,715,886	18,703
Surplus (deficit) for the year	23,945	23,945	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Transfer to other reserves	-	(1,800)	-	1,800
Transfer from other reserves	-	-	-	-
Balance at end of the financial year	3,708,570	972,181	2,715,886	20,503
2022				
Balance at beginning of the financial year	3,708,570	972,181	2,715,886	20,503
Surplus (deficit) for the year	19,856	19,856	-	-
Net asset revaluation increment (decrement)	-	-	-	-
Transfer to other reserves	-	(1,800)	-	1,800
Transfer from other reserves	-	-	-	-
Balance at end of the financial year	3,728,426	990,237	2,715,886	22,303

City of Boroondara

Cash Flow Statement

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017-18		2019-20	2020-21	2021-22
	\$'000		\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	172,071	179,950	186,981	192,583	197,749
Statutory fees and fines	15,675	14,927	15,444	15,830	16,226
User charges and other fines	14,753	15,280	16,075	16,910	16,964
Grants - operating	15,926	13,797	14,102	14,415	14,549
Grants - capital	3,575	1,970	500	-	-
Contributions - monetary	6,844	6,893	6,522	6,185	5,840
Interest received	2,320	2,100	2,448	2,838	2,714
Trust fund and deposits taken	20,211	20,775	20,875	20,975	21,075
Other receipts	6,281	5,858	5,933	6,012	6,091
Net GST refund / payment	10,731	12,316	11,849	14,252	15,033
Employee costs	(85,123)	(91,478)	(94,023)	(94,523)	(98,185)
Materials and services	(72,974)	(83,337)	(80,429)	(92,470)	(97,115)
Trust fund and deposits repaid	(20,111)	(20,675)	(20,775)	(20,875)	(20,975)
Other payments	(11,828)	(12,561)	(12,785)	(13,104)	(13,432)
Net cash provided by operating activities	78,351	65,815	72,717	69,027	66,535
Cash flows from investing activities					
Payments for property, plant and equipment	(62,472)	(73,571)	(72,263)	(87,536)	(91,404)
Proceeds from sale of property, plant and equipment	-	-	-	2,100	-
Proceeds (payments) for investments	82,500	-	-	-	-
Net cash used in investing activities	20,028	(73,571)	(72,263)	(85,436)	(91,404)
Cash flows from financing activities					
Finance costs	(2,349)	(1,652)	(1,424)	(1,342)	(1,246)
Proceeds from borrowings	-	-	-	-	30,000
Repayment of borrowings	(4,235)	(18,433)	(1,495)	(1,572)	(1,674)
Net cash used in financing activities	(6,584)	(20,085)	(2,919)	(2,914)	27,080
Net increase (decrease) in cash and cash equivalents	91,795	(27,841)	(2,465)	(19,323)	2,211
Cash and cash equivalents at beginning of year	32,104	123,899	96,058	93,591	74,268
Cash and cash equivalents at end of year	123,899	96,058	93,593	74,268	76,478

City of Boroondara Statement of Capital Works For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017-18		2019-20	2020-21	2021-22
	\$'000	\$'000	\$'000	\$'000	\$'000
Property					
Land improvements	41	-	-	-	-
Total land	41	-	-	-	-
Buildings	30,249	29,945	32,195	47,694	56,203
Building improvements	1,855	1,990	3,304	3,310	3,915
Total buildings	32,104	31,935	35,499	51,004	60,118
Total property	32,145	31,935	35,499	51,004	60,118
Plant and equipment					
Plant, machinery and equipment	1,553	1,615	1,102	1,816	1,164
Fixtures, fittings and furniture	278	1,070	1,088	696	708
Computers and telecommunications	1,291	2,401	1,584	2,250	1,770
Library books	985	985	985	985	985
Total plant and equipment	4,107	6,071	4,759	5,747	4,627
Infrastructure					
Roads	10,144	11,138	11,000	11,283	11,514
Bridges	58	1,910	62	63	65
Footpaths and cycleways	2,080	3,721	3,114	2,069	2,116
Drainage	4,405	5,001	5,372	5,272	5,205
Recreational, leisure and community facilities	2,172	5,239	4,678	2,356	2,121
Parks, open space and streetscapes	6,399	7,927	7,131	9,078	4,956
Off street car parks	961	629	648	664	682
Total infrastructure	26,219	35,565	32,005	30,785	26,659
Total capital works expenditure	62,471	73,571	72,263	87,536	91,404
Represented by:					
New asset expenditure	14,635	20,045	25,874	21,763	16,414
Asset renewal expenditure	44,334	43,637	39,410	51,971	56,069
Asset upgrade expenditure	1,941	6,788	1,692	3,149	5,309
Asset expansion expenditure	1,561	3,101	5,287	10,653	13,612
Total capital works expenditure	62,471	73,571	72,263	87,536	91,404

The above statement of capital works should be read in conjunction with the accompanying 'Other information'.

City of Boroondara Statement of Human Resources For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017-18	2018-19	2019-20	2020-21	2021-22
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs	85,877	91,951	94,898	95,438	99,143
Total staff expenditure	85,877	91,951	94,898	95,438	99,143
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	845.3	837.4	832.7	812.3	808.7
Casuals	14.3	15.0	15.0	15.0	15.0
Total staff numbers	859.6	852.5	847.8	827.4	823.8

Staff numbers decrease due to short term project positions in the early years of the Strategic Resource Plan.

Other information - for the four years ended 30 June 2022

Summary of planned capital works expenditure

	Asset expenditure types					Funding sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contrib- utions \$'000	Council cash \$'000	Borrow- ings \$'000
2019										
Property										
Buildings	29,645	8,137	17,445	1,610	2,453	29,645	1,280	130	28,235	-
Building improvements	2,290	164	-	1,826	300	2,290	-	-	2,290	-
Total buildings	31,935	8,301	17,445	3,436	2,753	31,935	1,280	130	30,525	-
Total property	31,935	8,301	17,445	3,436	2,753	31,935	1,280	130	30,525	-
Plant and equipment										
Plant, machinery and equipment	1,615	348	1,204	63	-	1,615	-	-	1,615	-
Fixtures, fittings and furniture	1,070	-	1,070	-	-	1,070	-	-	1,070	-
Computers and telecommunications	2,401	1,231	750	420	-	2,401	-	-	2,401	-
Library books	985	-	985	-	-	985	-	-	985	-
Total plant and equipment	6,071	1,579	4,009	483	-	6,071	-	-	6,071	-
Infrastructure										
Roads	11,138	723	10,391	24	-	11,138	395	-	10,743	-
Bridges	1,910	-	60	1,850	-	1,910	-	-	1,910	-
Footpaths and cycleways	3,721	2,194	1,527	-	-	3,721	-	-	3,721	-
Drainage	5,001	-	5,001	-	-	5,001	-	-	5,001	-
Recreational, leisure and community facilities	5,239	2,709	1,730	800	-	5,239	95	400	4,744	-
Parks, open space and streetscapes	7,927	4,380	3,003	195	349	7,927	200	-	7,727	-
Off street car parks	629	158	471	-	-	629	-	-	629	-
Total infrastructure	35,565	10,164	22,183	2,869	349	35,565	690	400	34,475	-
Total capital works expenditure	73,571	20,044	43,637	6,788	3,102	73,571	1,970	530	71,071	-

Summary of planned capital works expenditure (continued)

	Asset expenditure types					Funding sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contrib- utions \$'000	Council cash \$'000	Borrow- ings \$'000
2020										
Property										
Buildings	32,195	15,124	14,063	925	2,083	32,195	-	-	32,195	-
Building improvements	3,304	-	-	304	3,000	3,304	-	-	3,304	-
Total buildings	35,499	15,124	14,063	1,229	5,083	35,499	-	-	35,499	-
Total property	35,499	15,124	14,063	1,229	5,083	35,499	-	-	35,499	-
Plant and equipment										
Plant, machinery and equipment	1,102	157	881	64	-	1,102	-	-	1,102	-
Fixtures, fittings and furniture	1,088	250	838	-	-	1,088	-	-	1,088	-
Computers and telecommunications	1,584	460	750	374	-	1,584	-	-	1,584	-
Library books	985	-	985	-	-	985	-	-	985	-
Total plant and equipment	4,759	867	3,454	438	-	4,759	-	-	4,759	-
Infrastructure										
Roads	11,000	270	10,705	25	-	11,000	-	-	11,000	-
Bridges	62	-	62	-	-	62	-	-	62	-
Footpaths and cycleways	3,114	1,542	1,572	-	-	3,114	500	-	2,614	-
Drainage	5,372	-	5,372	-	-	5,372	-	-	5,372	-
Recreational, leisure and community facilities	4,678	3,467	1,211	-	-	4,678	-	-	4,678	-
Parks, open space and streetscapes	7,131	4,442	2,485	-	204	7,131	-	-	7,131	-
Off street car parks	648	162	486	-	-	648	-	-	648	-
Other infrastructure	-	-	-	-	-	-	-	-	-	-
Total infrastructure	32,005	9,883	21,893	25	204	32,005	500	-	31,505	-
Total capital works expenditure	72,263	25,874	39,410	1,692	5,287	72,263	500	-	71,763	-

Summary of planned capital works expenditure (continued)

	Asset expenditure types					Funding sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Asset sales \$'000	Council cash \$'000	Borrow -ings \$'000
2021										
Property										
Buildings	47,694	12,768	26,253	1,228	7,445	47,694	-	2,100	45,594	-
Building improvements	3,310	-	-	310	3,000	3,310	-	-	3,310	-
Total buildings	51,004	12,768	26,253	1,538	10,445	51,004	-	2,100	48,904	-
Total property	51,004	12,768	26,253	1,538	10,445	51,004	-	2,100	48,904	-
Plant and equipment										
Plant, machinery and equipment	1,816	861	890	65	-	1,816	-	-	1,816	-
Fixtures, fittings and furniture	696	-	696	-	-	696	-	-	696	-
Computers and telecommunications	2,250	-	750	1,500	-	2,250	-	-	2,250	-
Library books	985	-	985	-	-	985	-	-	985	-
Total plant and equipment	5,747	861	3,321	1,565	-	5,747	-	-	5,747	-
Infrastructure										
Roads	11,283	276	10,982	25	-	11,282	-	-	11,282	-
Bridges	63	-	63	-	-	63	-	-	63	-
Footpaths and cycleways	2,069	460	1,609	-	-	2,069	-	-	2,069	-
Drainage	5,272	-	5,272	-	-	5,272	-	-	5,272	-
Recreational, leisure and community facilities	2,356	879	1,477	-	-	2,357	-	-	2,357	-
Parks, open space and streetscapes	9,078	6,353	2,496	21	208	9,078	-	-	9,078	-
Off street car parks	664	166	498	-	-	664	-	-	664	-
Other infrastructure	-	-	-	-	-	-	-	-	-	-
Total infrastructure	30,785	8,134	22,397	46	208	30,785	-	-	30,785	-
Total capital works expenditure	87,536	21,763	51,971	3,149	10,653	87,536	-	2,100	85,436	-

Summary of planned capital works expenditure (continued)

	Asset expenditure types					Funding sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contrib- utions \$'000	Council cash \$'000	Borrow- ings \$'000
2022										
Property										
Buildings	56,203	12,611	30,026	3,166	10,400	56,203	-	-	26,203	30,000
Building improvements	3,915	70	-	845	3,000	3,915	-	-	3,915	-
Total buildings	60,118	12,681	30,026	4,011	13,400	60,118	-	-	30,118	-
Total property	60,118	12,681	30,026	4,011	13,400	60,118	-	-	30,118	30,000
Plant and equipment										
Plant, machinery and equipment	1,164	201	897	66	-	1,164	-	-	1,164	-
Fixtures, fittings and furniture	708	-	708	-	-	708	-	-	708	-
Computers and telecommunications	1,770	-	750	1,020	-	1,770	-	-	1,770	-
Library books	985	-	985	-	-	985	-	-	985	-
Total plant and equipment	4,627	201	3,340	1,086	-	4,627	-	-	4,627	-
Infrastructure										
Roads	11,514	284	11,204	26	-	11,514	-	-	11,514	-
Bridges	65	-	65	-	-	65	-	-	65	-
Footpaths and cycleways	2,116	474	1,642	-	-	2,116	-	-	2,116	-
Drainage	5,205	-	5,205	-	-	5,205	-	-	5,205	-
Recreational, leisure and community facilities	2,121	624	1,497	-	-	2,121	-	-	2,121	-
Parks, open space and streetscapes	4,956	1,979	2,579	186	212	4,956	-	-	4,956	-
Off street car parks	682	171	511	-	-	682	-	-	682	-
Other infrastructure	-	-	-	-	-	-	-	-	-	-
Total infrastructure	26,659	3,532	22,703	212	212	26,659	-	-	26,659	-
Total capital works expenditure	91,404	16,414	56,069	5,309	13,612	91,404	-	-	61,404	30,000

Summary of planned human resources expenditure

	Forecast Actual 2017-18 \$'000	Budget 2018-19 \$'000	Strategic Resource Plan Projections		
			2019-20 \$'000	2020-21 \$'000	2021-22 \$'000
Chief Executive Office*					
Permanent full time	1,513	1,510	1,573	1,637	1,712
Permanent part time	-	-	-	-	-
Total Chief Executive and Governance	1,513	1,510	1,573	1,637	1,712
City Planning					
Permanent full time	11,245	11,885	12,094	12,586	13,420
Permanent part time	2,742	2,893	3,013	3,135	3,278
Total City Planning	13,987	14,778	15,107	15,721	16,698
Environment and Infrastructure					
Permanent full time	21,349	24,356	25,352	26,136	26,888
Permanent part time	1,455	1,607	1,674	1,742	1,821
Total Environment and Infrastructure	22,804	25,963	27,026	27,878	28,709
Community Development					
Permanent full time	15,575	17,223	17,937	18,553	19,395
Permanent part time	11,166	12,223	12,653	13,236	13,766
Total Community Development	26,741	29,446	30,590	31,789	33,161
Customer Experience and Business Transformation					
Permanent full time	11,086	12,372	12,496	10,081	10,538
Permanent part time	1,400	1,768	1,841	1,916	2,003
Total Customer Experience and Business Transformation	12,486	14,140	14,337	11,997	12,541
People Culture and Development					
Permanent full time	1,629	1,732	1,700	1,665	1,356
Permanent part time	660	707	736	766	801
Total People Culture and Development	2,289	2,439	2,436	2,431	2,157
Total casuals and other	6,057	3,675	3,829	3,985	4,165
Total staff expenditure	85,877	91,951	94,898	95,438	99,143

*Chief Executive Office includes Governance.

Summary of planned human resources full time equivalent (FTE)

	Forecast Actual 2017-18	Budget 2018-19	Strategic Resource Plan Projections		
			2019-20	2020-21	2021-22
Chief Executive Office*					
Permanent full time	10.0	10.0	10.0	10.0	10.0
Permanent part time	-	-	-	-	-
Total Chief Executive and Governance	10.0	10.0	10.0	10.0	10.0
City Planning					
Permanent full time	103.0	103.0	100.0	100.0	102.0
Permanent part time	35.2	35.2	35.2	35.2	35.2
Total City Planning	138.2	138.2	135.2	135.2	137.2
Environment and Infrastructure					
Permanent full time	229.0	237.0	237.0	236.0	233.0
Permanent part time	17.3	17.5	17.5	17.5	17.5
Total Environment and Infrastructure	246.3	254.5	254.5	253.5	250.5
Community Development					
Permanent full time	151.0	152.0	152.0	151.0	151.0
Permanent part time	151.7	148.2	147.5	148.1	147.5
Total Community Development	302.7	300.2	299.5	299.1	298.5
Customer Experience and Business Transformation					
Permanent full time	110.0	97.0	97.0	79.0	79.0
Permanent part time	19.6	19.0	19.0	19.0	19.0
Total Customer Experience and Business Transformation	129.6	116.0	116.0	98.0	98.0
People Culture and Development					
Permanent full time	13.0	13.0	12.0	11.0	9.0
Permanent part time	5.5	5.5	5.5	5.5	5.5
Total People Culture and Development	18.5	18.5	17.5	16.5	14.5
Total casuals and other	14.3	15.0	15.0	15.0	15.0
Total staff numbers	859.6	852.5	847.8	827.4	823.8

*Chief Executive Office includes Governance.

5. Financial performance indicators

The following table highlights Council's current and projected performance across the Local Government Performance Reporting Framework. The financial indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Actual	Forecast	Budget	Strategic Resource Plan			Trend
			2015-16	2016-17	2017-18		2018-19	Projections	2019-20	
Operating position										
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	14.2%	11.2%	10.9%	6.0%	8.7%	7.2%	5.6%	-
Liquidity										
Working capital	Current assets / current liabilities	2	243.6%	284.2%	225.6%	244.2%	228.9%	181.4%	125.7%	-
Unrestricted cash	Unrestricted cash / current liabilities		53.5%	31.5%	176.0%	182.6%	169.3%	121.6%	83.9%	-
Obligations										
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	33.1%	29.6%	26.2%	14.7%	13.4%	12.1%	26.2%	o
Loans and borrowings repayments	Interest and principal repayments / rate revenue		4.1%	4.0%	3.9%	11.2%	1.6%	1.5%	1.5%	+
Indebtedness	Non-current liabilities / own source revenue	4	26.1%	23.3%	14.1%	12.9%	11.8%	10.7%	13.6%	o
Asset renewal	Asset renewal expenditure / depreciation	5	137.2%	117.6%	134.4%	126.0%	113.3%	145.5%	153.2%	+
Stability										
Rates concentration	Rate revenue / adjusted underlying revenue		75.8%	74.2%	75.6%	77.4%	77.6%	77.5%	77.8%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.15%	0.20%	0.16%	0.14%	0.13%	0.13%	0.12%	+
Efficiency										
Expenditure level	Total expenses / no. of property assessments		\$2,362	\$2,601	\$2,562	\$2,772	\$2,756	\$2,884	\$2,986	+
Revenue level	Residential rate revenue / no. of residential property assessments		\$2,153	\$2,200	\$2,220	\$2,327	\$2,388	\$2,449	\$2,511	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		12.6%	12.1%	12.0%	12.0%	12.0%	12.0%	12.0%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to the indicators

1. **Adjusted underlying result:** An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Financial performance is expected to be maintained over the period which indicates Council is able to maintain services and capital works program from revenue generated from operations.
2. **Working capital:** The working capital ratio expresses Council's short term ability to meet its liquidity requirements within the current financial year. Ratios below or nearing 100% indicate that Council may not be able to meet short term liabilities.
3. **Debt compared to rates:** Reflects the extent of reliance on rate revenue to fund all Council's ongoing services. From 2018-19 to 2020-21 the trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt. In 2022 Council plans to take out new borrowings to fund significant major projects.
4. **Indebtedness:** This indicator compares non-current liabilities to own source revenue. Own Source revenue is defined as adjusted underlying revenue that is not under the control of Council (excluding government grants).
5. **Asset renewal:** This percentage indicates the extent of Council's capital renewal expenditure against total depreciation expenditure, which represents the decline in value of existing capital assets. A percentage greater than 100 indicates Council is renewing and maintaining existing assets, whilst a percentage less than 100 indicates assets are deteriorating faster than they are being renewed and will require future capital expenditure to renew assets back to their existing condition.

5.1 Performance Indicators

In accordance with the *Local Government Act 1989* Section 131(4), Council is required to report on its performance against a common suite of indicators. The measures included in the Service Performance, Financial Performance and Sustainable Capacity Indicator tables below will be reported upon in Council's Annual Report 2018-19. These indicators will form Council's Performance Statement and are required to be audited under Section 132 of this Act.

Local Government Performance Measures for the year ending 30 June 2019 Service Performance Indicators

Indicator	Description	Measure
Governance		
Satisfaction	Councils make and implement decisions in the best interest of the community.	Satisfaction with Council decisions (community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community).
Statutory Planning		
Decision making	Planning application processing and decisions are consistent with the local planning scheme.	Council planning decisions upheld at VCAT (percentage of planning application decisions subject to review by VCAT and that were not set aside).
Roads		
Satisfaction	Sealed local road network is maintained and renewed to ensure that it is safe and efficient.	Satisfaction with sealed local roads (community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads).
Libraries		
Participation	Library resources are free, accessible and well utilised.	Active library members (percentage of the municipal population that are active library members).
Waste Collection		
Waste diversion	Amount of waste diverted from landfill is maximised.	Kerbside collection waste diverted from landfill (percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill).
Aquatic Facilities		
Utilisation	Aquatic facilities are safe, accessible and well utilised.	Utilisation of aquatic facilities (number of visits to aquatic facilities per head of municipal population).
Animal management		
Health and safety	Animal management service protects the health and safety of animals, humans and the environment.	Animal management prosecutions (number of successful animal management prosecutions).

Indicator	Description	Measure
Food safety		
Health and safety	Food safety service protects public health by preventing the sale of unsafe food.	Critical and major non-compliance outcome notifications (percentage of critical and major non-compliance outcome notifications that are followed up by Council).
Maternal and Child Health		
Participation	Councils promote healthy outcomes for children and their families.	Participation in the MCH service (percentage of children enrolled who participate in the MCH service).
		Participation in the MCH service by Aboriginal children (percentage of Aboriginal children enrolled who participate in the MCH service).

Financial Performance Indicators

Indicator	Description	Measure
Operating position		
Adjusted underlying result	An adjusted underlying surplus is generated in the ordinary course of business.	Adjusted underlying surplus (or deficit) (adjusted underlying surplus (or deficit) as a percentage of adjusted underlying revenue).
Liquidity		
Working capital	Sufficient working capital is available to pay bills as and when they fall due.	Current assets compared to current liabilities (current assets as a percentage of current liabilities).
Unrestricted cash	Sufficient cash that is free of restrictions is available to pay bills as and when they fall due.	Unrestricted cash compared to current liabilities (unrestricted cash as a percentage of current liabilities).
Obligations		
Loans and borrowings	Level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities.	Loans and borrowings compared to rates (interest bearing loans and borrowings as a percentage of rate revenue).
		Loans and borrowings repayments compared to rates (interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue).
Indebtedness	Level of long term liabilities is appropriate to the size and nature of a Council's activities.	Non-current liabilities compared to own source revenue (non-current liabilities as a percentage of own-source revenue).
Asset renewal	Assets are renewed as planned.	Asset renewal compared to depreciation (asset renewal expense as a percentage of depreciation).

Indicator	Description	Measure
Stability		
Rates concentration	Revenue is generated from a range of sources.	Rates compared to adjusted underlying revenue (rate revenue as a percentage of adjusted underlying revenue).
Rates effort	Rating level is set based on the community's capacity to pay.	Rates compared to property values (rate revenue as a percentage of the capital improved value of rateable properties in the municipality).
Efficiency		
Expenditure level	Resources are used efficiently in the delivery of services.	Expenses per property assessment (total expenses per property assessment).
Revenue level	Resources are used efficiently in the delivery of services.	Average residential rate per residential property assessment (residential rate revenue per residential property assessment).
Workforce turnover	Resources are used efficiently in the delivery of services.	Resignations and terminations compared to average staff (number of permanent staff resignations and terminations as a percentage of the average number of permanent staff).

Sustainable Capacity Indicators

Indicator	Description	Measure
Own-source revenue	Revenue is generated from a range of sources in order to fund the delivery of services to the community.	Own-source revenue per head of municipal population (own-source revenue per head of municipal population).
Recurrent grants	Revenue is generated from a range of sources in order to fund the delivery of services to the community.	Recurrent grants per head of municipal population (recurrent grants per head of municipal population).
Population	Population is a key driver of a Council's ability to fund the delivery of services to the community.	Expenses per head of municipal population (total expenses per head of municipal population).
		Infrastructure per head of municipal population (value of infrastructure per head of municipal population).
		Population density per length of road (municipal population per kilometre of local road).
Disadvantage	Disadvantage is a key driver of a Council's ability to fund the delivery of services to the community.	Relative Socio-economic Disadvantage (relative Socio-economic Disadvantage of the municipality).

6. Other budget information

This section presents other budget related information required by the Regulations. It includes the following statements and reports:

- Grants operating
- Grants capital
- Statement of borrowings

6.1 Grants - operating (\$2.15 million decrease)

Grants include transfers received from State and Federal sources for the purpose of funding the delivery of Council's services to ratepayers. Operational grants are further classified according to whether they are received each year (recurrent) or received on a once off or short term basis (non-recurrent); refer to the table on the following page. Overall, the level of grant funding is budgeted to decrease by 16.8% or \$2.15 million compared to the 2017-18 forecast primarily due to:

Non-recurrent operating grants - \$97,000 increase

- Non-recurrent operating grants are forecast to increase by \$97,000. Council separately funds projects of a non-recurring operating nature which are partly funded by non-recurrent grant funding.

Recurrent Operational Grants \$2.15 million decrease primarily due to:

- Victoria Grants Commission - 50%, \$2.26 million of the 2017-18 allocation was received in the 2016-17 financial year;
- Victoria Grants Commission - 50% \$2.34 million of the 2018-19 allocation brought forward to the 2017-18 financial year; and
- Commonwealth Home Support Programme funding is expected to increase by \$83,000 in 2018-19.
- Family and Children services grants - increase in grant funding of \$45,000 is expected in 2018-19.

Partially offset by:

- Immunisation Services - decrease in grant funding of \$69,000 is expected in 2018-19.

Recurrent operating grants after adjusting for Victoria Grants Commission is expected to increase marginally by 0.8%. The minor underlying increase in operating grants and subsidies indicates that the trend of grant income is not keeping pace with the expenditure levels required to deliver services to the community and as a result there is an increasing financial burden on Council and its ratepayers, i.e. a cost shift to local government from State and Commonwealth Governments.

A list of operating grants by type and source, classified into current and non-recurrent is included below.

Operating grants	Forecast Actual 2017-18 \$'000	Budget 2018-19 \$'000	Variance \$'000
<i>Recurrent - Commonwealth Government</i>			
Commonwealth Home Support Programme	5,190	5,273	83
Victoria Grants Commission *	4,671	2,343	(2,328)
<i>Recurrent - State Government</i>			
Community health and safety	264	195	(69)
Family and children	1,093	1,138	45
Food services	77	77	-
Home and Community Care	1,084	1,076	(8)
Libraries	1,024	1,042	18
School crossing supervisors	633	646	13
Senior and disability support	136	134	(2)
Senior citizens centres	184	188	4
Volunteer services	140	143	3
Youth services	239	236	(3)
Total recurrent operating grants	14,735	12,491	(2,244)
<i>Non-recurrent - Commonwealth Government</i>			
Libraries	8	-	(8)
Arts and Cultural Services	-	30	30
<i>Non-recurrent State Government</i>			
Arts and cultural services	3	-	(3)
Community health and safety	22	-	(22)
Environment management	41	30	(11)
Family and Children	13	-	(13)
Libraries	75	-	(75)
Sport and recreation	1	-	(1)
Streetscapes and transport	-	200	200
Total non-recurrent operating grants	163	260	97
Total operating grants	14,898	12,751	(2,147)

* Victoria Grants Commission funding is expected to increase by inflation of 2.1% or \$98,000 in 2018-19.

6.2 Grants - Capital (\$1.61 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the Capital Works Program. The amount of capital grants received each year can vary significantly depending on the types of works included in the Capital Works Program. Capital grants are further classified according to whether they are received each year (recurrent) or received on a once off or short term basis (non-recurrent); refer table below. Overall, the level of capital grants is forecast to decrease by \$1.61 million compared to 2017-18.

Capital works income of \$1.97 million is budgeted in 2018-19, the most significant grants include:

- \$1.28 million - balance of funding for the Greythorn Community Hub
- \$395,013 from the *Commonwealth Government Roads to Recovery Program* covering roads pavement renewal works
- \$200,000 relating to Chandler Park Wetlands implementation (*Melbourne Water funding*).

A list of capital grants by type and source, classified into current and non-recurrent is included below.

Capital grants	Forecast Actual 2017-18 \$'000	Budget 2018-19 \$'000	Variance \$'000
<i>Recurrent - Commonwealth Government</i>			
Roads to recovery	797	395	(402)
Total recurrent capital grants	797	395	(402)
<i>Non-recurrent State Government</i>			
Community health and safety	-	-	-
Environment management	225	200	(25)
Strong regions	1,920	1,280	(640)
Sport and recreation	133	95	(38)
Streetscape and transport	500	-	(500)
Total non-recurrent capital grants	2,778	1,575	(1,203)
Total capital grants	3,575	1,970	(1,605)

6.3 Statement of borrowings

The table below shows information on borrowings specifically required by the Regulations.

Indicator	Forecast Actual 2017-18 \$'000	Budget 2018-19 \$'000
Total amount borrowed as at 30 June of the prior year	48,948	44,713
Total amount to be borrowed	-	-
Total amount projected to be redeemed	(4,235)	(18,433)
Total amount proposed to be borrowed as at 30 June	44,713	26,280

7. Detailed list of Capital Works

This section presents a listing of the capital works projects that will be undertaken for the 2018-19 year.

The expenditure provided for in each line item is the forecast or projected amount that Council will expend. The actual amount expended could be greater or lesser than the expenditure provided for. Because each line item is part of the total capital expenditure being forecast or projected, Council intends that the expenditure authorised through the adoption of the Budget will be the total of the expenditure for the capital works program (regardless of whether, in respect of a particular project, the actual amount expended exceeds or is less than the expenditure that is shown).

The capital works projects are grouped by class and include the following:

- New capital works for 2018-19
- Works carried forward from the 2017-18 year

Regulation 10 (a) and (b) require that the budget contain a detailed list of capital works expenditure in relation to non-current asset by class according to the Local Government Model Financial Report (LGMFR) classified separately as to asset expenditure (i.e. renewal, new, upgrade and expansion).

The budget must also contain a summary of funding sources in relation to capital works expenditure, classified separately as to grants, contributions, Council cash and borrowings. The disclosures in **Appendix D** reflect these requirements.

7. Detailed list Capital Works
For the year ending 30 June 2018

1. New works

Capital works area	Project cost \$	Asset expenditure types				Funding sources		
		New \$	Renewal \$	Upgrade \$	Expansion \$	Grants \$	Contrib- utions \$	Council cash \$
Property								
Building improvements								
Integrated Water Management Strategy implementation - Facility retrofit program	52,500	-	-	52,500	-	-	-	52,500
Our Low Carbon Future Strategy implementation - Energy performance contract (EPC)	1,540,000	-	-	1,540,000	-	-	-	1,540,000
Upgrade Council's Building Access Security system	233,500	-	-	233,500	-	-	-	233,500
Hawthorn Arts Centre (HAC) - upgrade	164,000	164,000	-	-	-	-	-	164,000
Pavilion works catering for increased participation in women's sport	300,000	-	-	-	300,000	-	-	300,000
Building improvements Total	2,290,000	164,000	-	1,826,000	300,000	-	-	2,290,000
Building								
Alamein Community Centre	15,000	-	15,000	-	-	-	-	15,000
Balwyn Community Centre (Renewal)	3,678,300	-	3,678,300	-	-	-	-	3,678,300
Balwyn East Kindergarten	700,000	-	700,000	-	-	-	-	700,000
Camberwell Sports Ground - major pavilion	100,000	-	100,000	-	-	-	-	100,000
Canterbury Tennis pavilion	700,000	-	700,000	-	-	-	-	700,000
Compliance audit projects	100,000	-	100,000	-	-	-	-	100,000
Fire service replacement	55,000	-	55,000	-	-	-	-	55,000
Former Balwyn Park Bowls Club pavilion (proposed Balwyn Tennis and Community Facility)	2,251,412	-	2,251,412	-	-	-	-	2,251,412
Future building renewal design	120,000	-	120,000	-	-	-	-	120,000
Glen Iris MCHC - Trent Street	45,000	-	45,000	-	-	-	-	45,000
Greythorn Park pavilion	85,000	-	85,000	-	-	-	-	85,000
Junction Skate Park toilet	25,000	-	25,000	-	-	-	-	25,000
Lock replacement program - electronic locks	200,000	-	200,000	-	-	-	-	200,000
Markham Reserve pavilion	870,000	-	870,000	-	-	-	-	870,000
Roof access works	100,000	-	100,000	-	-	-	-	100,000
Small scale compliance projects (switchboards, glazing etc)	66,000	-	66,000	-	-	-	-	66,000
St James Park Bowls - residence - demolition	80,000	-	80,000	-	-	-	-	80,000
Unscheduled minor building works	650,000	-	650,000	-	-	-	-	650,000
Weightlifting centre Glenferrie Oval	40,000	-	40,000	-	-	-	-	40,000
West Hawthorn Preschool - Brook Street	50,000	-	50,000	-	-	-	-	50,000
Former Kew Occasional Care Centre	475,000	-	475,000	-	-	-	-	475,000
Balwyn Tennis and former Bowls Pavilion redevelopment (Balwyn Tennis and Community Facility)	2,027,025	2,027,025	-	-	-	-	130,000	1,897,025
Unscheduled minor renewal works	250,000	-	250,000	-	-	-	-	250,000
Willsmere Park pavilion	120,000	-	120,000	-	-	-	-	120,000
Roof replacement	200,000	-	200,000	-	-	-	-	200,000
New public toilets	250,000	250,000	-	-	-	-	-	250,000
Ashburton Pool and Recreation Centre - Resurfacing of basketball courts	110,000	-	110,000	-	-	-	-	110,000
Riversdale Depot - Upgrade CCTV	45,000	-	45,000	-	-	-	-	45,000
Ashburton Pool and Recreation Centre - Refurbishment of moveable floor in the hydrotherapy pool	500,000	-	500,000	-	-	-	-	500,000
Riversdale Depot signage area	150,000	-	150,000	-	-	-	-	150,000
Surrey Hills Preschool - Guildford Road	610,000	-	610,000	-	-	-	-	610,000
Yarra Bank Reserve - Buildings rationalisation	180,000	-	180,000	-	-	-	-	180,000
360 Youth Services	400,000	-	400,000	-	-	-	-	400,000
Camberwell Officers - Replacement of Building 1 chiller	210,000	-	210,000	-	-	-	-	210,000
North Kew MCHC and Kindergarten	500,000	-	500,000	-	-	-	-	500,000
Hawthorn Arts Centre	1,660,000	-	1,660,000	-	-	-	-	1,660,000
Victoria Road Reserve	85,000	-	85,000	-	-	-	-	85,000
Fire service replacement - Camberwell Market	185,000	-	185,000	-	-	-	-	185,000
Camberwell Offices carpark - replace CCTV	40,000	-	40,000	-	-	-	-	40,000
Ashburton Senior Centre	4,054,745	2,921,664	1,133,081	-	-	-	-	4,054,745
Greythorn Community Hub	100,000	100,000	-	-	-	1,280,000	-	1,180,000
Balwyn Community Centre (Expansion)	2,206,980	-	-	-	2,206,980	-	-	2,206,980
Balwyn Community Centre (Upgrade)	1,471,320	-	-	1,471,320	-	-	-	1,471,320
Canterbury Hub (Renewal)	520,000	-	520,000	-	-	-	-	520,000
Canterbury Hub (New)	208,000	208,000	-	-	-	-	-	208,000
Canterbury Hub (Expansion)	208,000	-	-	-	208,000	-	-	208,000

Capital works area	Project cost \$	Asset expenditure types				Funding sources		
		New \$	Renewal \$	Upgrade \$	Expansion \$	Grants \$	Contributions \$	Council cash \$
Canterbury Hub (Upgrade)	104,000	-	-	104,000	-	-	-	104,000
Kew Recreation Centre (Renewal)	75,000	-	75,000	-	-	-	-	75,000
Kew Recreation Centre (new)	37,500	37,500	-	-	-	-	-	37,500
Kew Recreation Centre (Expansion)	37,500	-	-	-	37,500	-	-	37,500
Food Organics/Waste and Recycling Centre Master plan	50,000	-	15,000	35,000	-	-	-	50,000
Surrey Hills Shopping Centre public toilet	209,000	209,000	-	-	-	-	-	209,000
Camberwell Community Centre	2,013,892	2,013,892	-	-	-	-	-	2,013,892
Building Total	29,223,674	7,767,081	17,393,793	1,610,320	2,452,480	1,280,000	130,000	27,813,674
Property Total	31,513,674	7,931,081	17,393,793	3,436,320	2,752,480	1,280,000	130,000	30,103,674
Plant and Equipment								
Computers and telecommunications								
Information technology expenditure	750,000	-	750,000	-	-	-	-	750,000
Youth Services Case management system	128,000	-	-	128,000	-	-	-	128,000
Corporate Induction module (HRIS)	64,500	64,500	-	-	-	-	-	64,500
Information Security Roadmap	224,000	224,000	-	-	-	-	-	224,000
PC - Laptop Refresh Project	172,000	-	-	172,000	-	-	-	172,000
Applications renewal and upgrade program	120,000	-	-	120,000	-	-	-	120,000
Payroll system upgrade	109,000	109,000	-	-	-	-	-	109,000
Boroondara Volunteer Resource Centre (BVRC) system	100,000	100,000	-	-	-	-	-	100,000
Computers and telecommunications Total	1,667,500	497,500	750,000	420,000	-	-	-	1,667,500
Fixtures, fittings and furniture								
Library and office furniture	75,000	-	75,000	-	-	-	-	75,000
Office furniture renewal	80,000	-	80,000	-	-	-	-	80,000
Library IT Hardware renewal	380,000	-	380,000	-	-	-	-	380,000
Boroondara Arts	55,000	-	55,000	-	-	-	-	55,000
Library Shelving	50,000	-	50,000	-	-	-	-	50,000
Fixtures, fittings and furniture Total	640,000	-	640,000	-	-	-	-	640,000
Library books								
Library resources	985,000	-	985,000	-	-	-	-	985,000
Library books Total	985,000	-	985,000	-	-	-	-	985,000
Plant Machinery and equipment								
Bin renewal program	300,000	-	300,000	-	-	-	-	300,000
Sportsgrounds - replacement of existing turf wicket rollers	31,000	-	31,000	-	-	-	-	31,000
Town Hall Gallery collection acquisitions	75,000	75,000	-	-	-	-	-	75,000
Leisure centres – equipment and pool plant replacement program	282,000	-	282,000	-	-	-	-	282,000
Transfer Station - Miscellaneous equipment renewal	180,000	-	180,000	-	-	-	-	180,000
Leisure and aquatic centre mechanical equipment replacement	77,000	-	77,000	-	-	-	-	77,000
Install CCTV at Ashburton Library	23,500	23,500	-	-	-	-	-	23,500
Audio Visual Equipment Upgrades	62,500	-	-	62,500	-	-	-	62,500
Plant Machinery and equipment Total	1,031,000	98,500	870,000	62,500	-	-	-	1,031,000
Plant and Equipment Total	4,323,500	596,000	3,245,000	482,500	-	-	-	4,323,500
Infrastructure								
Bridges								
Minor Bridge rehabilitation	60,000	-	60,000	-	-	-	-	60,000
Walmer Street bridge	1,850,000	-	-	1,850,000	-	-	-	1,850,000
Bridges Total	1,910,000	-	60,000	1,850,000	-	-	-	1,910,000
Drainage								
Alpha and Grieve Streets, Balwyn	150,000	-	150,000	-	-	-	-	150,000
Future drainage renewal planning	250,000	-	250,000	-	-	-	-	250,000
Grovedale Road, Surrey Hills	50,000	-	50,000	-	-	-	-	50,000
Harold Street, Hawthorn East	100,000	-	100,000	-	-	-	-	100,000
Sportsground drainage program	120,000	-	120,000	-	-	-	-	120,000

Capital works area	Project cost \$	Asset expenditure types				Funding sources		
		New \$	Renewal \$	Upgrade \$	Expansion \$	Grants \$	Contributions \$	Council cash \$
Unscheduled/ emergency drainage works	300,000	-	300,000	-	-	-	-	300,000
Wattle Road, Hawthorn	160,000	-	160,000	-	-	-	-	160,000
Willsmere Road, Kew	55,000	-	55,000	-	-	-	-	55,000
Shepreth Street, Surrey Hills (to Ross St)	450,000	-	450,000	-	-	-	-	450,000
Henry Street, Hawthorn - Central Gardens	110,000	-	110,000	-	-	-	-	110,000
WSUD/Wetlands renewal program	160,000	-	160,000	-	-	-	-	160,000
Minor Drainage Works	200,000	-	200,000	-	-	-	-	200,000
Fordham Avenue, Camberwell	150,000	-	150,000	-	-	-	-	150,000
Kingston Road, Surrey Hills	80,000	-	80,000	-	-	-	-	80,000
Iramoo Street, Balwyn	120,000	-	120,000	-	-	-	-	120,000
Mont Albert Road, Canterbury	140,000	-	140,000	-	-	-	-	140,000
Whitehorse Rd, Deepdene - linear park	80,000	-	80,000	-	-	-	-	80,000
The Boulevard, Balwyn North	55,000	-	55,000	-	-	-	-	55,000
George Street, Hawthorn	80,000	-	80,000	-	-	-	-	80,000
Canterbury Road, Canterbury	125,000	-	125,000	-	-	-	-	125,000
Fairfield Avenue No.12, Camberwell	120,000	-	120,000	-	-	-	-	120,000
Langham Place No.17, Hawthorn East	80,000	-	80,000	-	-	-	-	80,000
Auburn Grove No's. 44-46, Hawthorn East	30,000	-	30,000	-	-	-	-	30,000
Foley street No.2, Kew stage 2	240,000	-	240,000	-	-	-	-	240,000
Tannock Street No.37, Balwyn North	30,000	-	30,000	-	-	-	-	30,000
Hansen Street No.6, Kew	35,000	-	35,000	-	-	-	-	35,000
Rochester Road No.50, Canterbury	80,000	-	80,000	-	-	-	-	80,000
Beckett and Winmalee Streets, Balwyn	250,000	-	250,000	-	-	-	-	250,000
Peppin and Christowel Streets, Camberwell	220,000	-	220,000	-	-	-	-	220,000
Kirerep Street, Balwyn	110,000	-	110,000	-	-	-	-	110,000
Fairview Joffre and Oxford Streets, Camberwell	385,000	-	385,000	-	-	-	-	385,000
Sutton Street No.5, Balwyn North	40,000	-	40,000	-	-	-	-	40,000
Rowen Street, Glen Iris	60,000	-	60,000	-	-	-	-	60,000
Deepdene Primary School, Dale Street, Deepdene	21,000	-	21,000	-	-	-	-	21,000
Medlow Reserve, Surrey Hills	190,000	-	190,000	-	-	-	-	190,000
Rowland Street No.54, Kew	110,000	-	110,000	-	-	-	-	110,000
Aquila Street No's. 2-28, Balwyn North floodway	65,000	-	65,000	-	-	-	-	65,000
Drainage Total	5,001,000	-	5,001,000	-	-	-	-	5,001,000
Footpaths and Cycleways								
Bicycle Strategy implementation	163,000	163,000	-	-	-	-	-	163,000
Condition 4 footpaths	541,000	-	541,000	-	-	-	-	541,000
Cookson Street, Camberwell Precinct rejuvenation	562,000	562,000	-	-	-	-	-	562,000
Park gravel path renewal program	121,000	-	121,000	-	-	-	-	121,000
Shopping centre footpath works	105,000	-	105,000	-	-	-	-	105,000
Unscheduled footpath works	240,000	-	240,000	-	-	-	-	240,000
Bicycle and pedestrian trails - (implementation of Safety Audit Action Plan)	420,000	-	420,000	-	-	-	-	420,000
Boroondara Laneway Strategy - Laneway improvements	275,000	275,000	-	-	-	-	-	275,000
Balwyn Shopping Centre streetscape improvements along Whitehorse Road	470,000	470,000	-	-	-	-	-	470,000
Minor Footpath Works	100,000	-	100,000	-	-	-	-	100,000
Footpaths and Cycleways Total	2,997,000	1,470,000	1,527,000	-	-	-	-	2,997,000
Parks, open space and streetscapes								
Compliance works on play equipment and infrastructure	15,000	-	15,000	-	-	-	-	15,000
Garden bed edging renewal program	20,000	-	20,000	-	-	-	-	20,000
Hard surface play area renewal program	20,000	-	20,000	-	-	-	-	20,000
Oval fences renewal program	87,000	-	87,000	-	-	-	-	87,000
Park feature wall renewal program	25,000	-	25,000	-	-	-	-	25,000
Park fences renewal program	157,000	-	157,000	-	-	-	-	157,000
Park lighting - unscheduled works	15,000	-	15,000	-	-	-	-	15,000
Park lighting renewal program	62,000	-	62,000	-	-	-	-	62,000
Park playground replacement program	965,000	-	965,000	-	-	-	-	965,000
Park signage renewal program	55,000	-	55,000	-	-	-	-	55,000
Parks and gardens irrigation upgrades	140,000	-	140,000	-	-	-	-	140,000
Playground renewal program - Council properties (childcare)	25,000	-	25,000	-	-	-	-	25,000
Retaining walls - unscheduled works	114,000	-	114,000	-	-	-	-	114,000

Capital works area	Project cost \$	Asset expenditure types				Funding sources		
		New \$	Renewal \$	Upgrade \$	Expansion \$	Grants \$	Contributions \$	Council cash \$
Shopping Centre Improvement Plan - design and implementation	1,770,000	1,770,000	-	-	-	-	-	1,770,000
Surrey Gardens rotunda	380,000	380,000	-	-	-	-	-	380,000
Drinking fountains - renewal program	60,000	-	60,000	-	-	-	-	60,000
Barbeque renewal program	30,000	-	30,000	-	-	-	-	30,000
Park furniture renewal	152,000	-	152,000	-	-	-	-	152,000
Council properties landscape renewal program	30,000	-	30,000	-	-	-	-	30,000
Fritsch Holzer Park landscape renewal	100,000	-	100,000	-	-	-	-	100,000
Minor playground works	71,000	-	71,000	-	-	-	-	71,000
Chandler Park Wetlands implementation	500,000	500,000	-	-	-	200,000	-	300,000
Community garden in Earl Street (Outer Circle Linear Park), Kew	300,000	300,000	-	-	-	-	-	300,000
Boroondara Sports Complex - replace 12 light poles that are structurally unstable	100,000	-	100,000	-	-	-	-	100,000
Fritsch Holzer Reserve audit works	90,000	-	90,000	-	-	-	-	90,000
Canterbury gardens retaining structure	670,000	-	670,000	-	-	-	-	670,000
Balwyn Park Concept Master Plan (BPCMP) - implementation of open space improvements	1,000,000	1,000,000	-	-	-	-	-	1,000,000
Shared Path and Park Lighting	200,000	-	-	-	200,000	-	-	200,000
Dog Off Leash Park	195,000	-	-	195,000	-	-	-	195,000
Camberwell Sportsground - Master plan implementation	350,000	350,000	-	-	-	-	-	350,000
Parks, open space and streetscapes Total	7,698,000	4,300,000	3,003,000	195,000	200,000	200,000	-	7,498,000
Roads								
Condition 4 safety treatments	154,000	-	154,000	-	-	-	-	154,000
Crossing facilities	105,000	105,000	-	-	-	-	-	105,000
Resheeting	3,561,932	-	3,561,932	-	-	-	-	3,561,932
Traffic treatment - lighting replacement	10,000	-	10,000	-	-	-	-	10,000
Disability access	50,000	-	50,000	-	-	-	-	50,000
Traffic Management Devices	158,000	158,000	-	-	-	-	-	158,000
Road Safety Strategy implementation	24,000	-	-	24,000	-	-	-	24,000
Road Reconstruction and kerb replacement	6,615,020	-	6,615,020	-	-	395,013	-	6,220,007
Roads Total	10,677,952	263,000	10,390,952	24,000	-	395,013	-	10,282,939
Off street carparks								
Resurfacing of condition 4 car parks	471,000	-	471,000	-	-	-	-	471,000
Access plans and parking studies implementation	158,000	158,000	-	-	-	-	-	158,000
Off street carparks Total	629,000	158,000	471,000	-	-	-	-	629,000
Recreational, leisure and community facilities								
Crickets practice nets renewal program	153,000	-	153,000	-	-	-	-	153,000
Minor sportsground improvements	178,000	-	178,000	-	-	-	-	178,000
Sports goal post renewal program	16,000	-	16,000	-	-	-	-	16,000
Sports synthetic surface renewal program	62,000	-	62,000	-	-	-	-	62,000
Sportsground irrigation program	167,000	-	167,000	-	-	-	-	167,000
Sportsground reconstruction program	552,000	-	552,000	-	-	-	-	552,000
Sportsground training lights renewal program	260,000	-	260,000	-	-	-	-	260,000
Golf course green, tee and bunker renewal program	152,000	-	152,000	-	-	-	-	152,000
Sportsground synthetic surface	2,000,000	2,000,000	-	-	-	-	-	2,000,000
Victoria Park South Oval training lights renewal	190,000	-	190,000	-	-	95,000	-	95,000
Shade Policy implementation	279,400	279,400	-	-	-	-	-	279,400
Hawthorn Rowing Ramp	800,000	-	-	800,000	-	-	400,000	400,000
Sportsground Lighting	180,000	180,000	-	-	-	-	-	180,000
Field Sports Strategy Implementation and related policy reviews	250,000	250,000	-	-	-	-	-	250,000
Recreational, leisure and community facilities Total	5,239,400	2,709,400	1,730,000	800,000	-	95,000	400,000	4,744,400
Infrastructure Total	34,152,352	8,900,400	22,182,952	2,869,000	200,000	690,013	400,000	33,062,339
Grand Total	69,989,526	17,427,481	42,821,745	6,787,820	2,952,480	1,970,013	530,000	67,489,513

2. Works carried forward from the 2017-18 year

		Asset expenditure types				Funding sources		
Capital works area	Project cost \$	New \$	Renewal \$	Upgrade \$	Expansion \$	Grants \$	Contrib- utions \$	Council cash \$
Property								
Building								
Balwyn Community Centre (Renewal)	51,050	-	51,050	-	-	-	-	51,050
Library Redevelopment Balwyn (New)	370,000	370,000	-	-	-	-	-	370,000
Building Total	421,050	370,000	51,050	-	-	-	-	421,050
Property Total	421,050	370,000	51,050	-	-	-	-	421,050
Infrastructure								
Footpaths and Cycleways								
Yerrin Street improvements	723,770	723,770	-	-	-	-	-	723,770
Footpaths and Cycleways Total	723,770	723,770	-	-	-	-	-	723,770
Parks, open space and streetscapes								
Evergreen Reserve - Expansion and Enhancement	148,767	-	-	-	148,767	-	-	148,767
Balwyn Park Concept Master Plan (BPCMP) - implementation of open space improvements	80,000	80,000	-	-	-	-	-	80,000
Parks, open space and streetscapes Total	228,767	80,000	-	-	148,767	-	-	228,767
Roads								
Honour Avenue shared zone works	460,000	460,000	-	-	-	-	-	460,000
Roads Total	460,000	460,000	-	-	-	-	-	460,000
Infrastructure Total	1,412,537	1,263,770	-	-	148,767	-	-	1,412,537
Plant and Equipment								
Computers and telecommunications								
HACC - Minor Capital Grant	198,958	198,958	-	-	-	-	-	198,958
Miscellaneous general equipment and licensing	70,000	70,000	-	-	-	-	-	70,000
Corporate Induction module (HRIS)	65,878	65,878	-	-	-	-	-	65,878
Project Management System	65,000	65,000	-	-	-	-	-	65,000
Field workforce enablement and data collection hardware & licensing	333,407	333,407	-	-	-	-	-	333,407
Computers and telecommunications Total	733,243	733,243	-	-	-	-	-	733,243
Fixtures, fittings and furniture								
Library IT Hardware renewal	430,000	-	430,000	-	-	-	-	430,000
Fixtures, fittings and furniture Total	430,000	-	430,000	-	-	-	-	430,000
Plant Machinery and equipment								
Kew Junction parking guidance system	250,000	250,000	-	-	-	-	-	250,000
Library RFID replacement	30,000	-	30,000	-	-	-	-	30,000
Plant and Equipment Total	1,746,993	983,243	763,750	-	-	-	-	1,746,993
Grand Total	3,580,580	2,617,013	814,800	-	148,767	-	-	3,580,580

3. Summary

		Asset expenditure types				Funding sources		
Capital works area	Project cost \$	New \$	Renewal \$	Upgrade \$	Expansion \$	Grants \$	Contrib-utions \$	Council cash \$
PROPERTY	31,934,724	8,301,081	17,444,843	3,436,320	2,752,480	1,280,000	130,000	30,524,724
PLANT AND EQUIPMENT	6,070,493	1,579,243	4,008,750	482,500	-	-	-	6,070,493
INFRASTRUCTURE	35,564,889	10,164,170	22,182,952	2,869,000	348,767	690,013	400,000	34,474,876
TOTAL	73,570,106	20,044,494	43,636,545	6,787,820	3,101,247	1,970,013	530,000	71,070,093

8. Rates and charges

This section presents information about rates and charges that the Act and the Regulations require to be disclosed in the Council's annual budget.

In developing the Strategic Resource Plan (referred to in **Section 9**), rates and charges were identified as an important source of revenue, accounting for 75 per cent of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The State Government has introduced the *Fair Go Rates System (FGRS)* which sets out the maximum amount councils may increase rates in a year. For 2018-19 the FGRS cap has been set at 2.25 per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Boroondara community.

1 Rates and charges

1.1 The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	Forecast 2017-18 cents/\$CIV	Budget 2018-19 cents/\$CIV	Change
General rate for rateable residential properties	0.13810800	0.12191415	-11.7%
General rate for rateable non residential properties	0.13810800	0.12191415	-11.7%
Rate concession - rateable cultural and recreational properties	0.06910000	0.06095708	-11.8%

1.2 The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	Forecast 2017-18 \$	Annualised rates levies 2017-18 \$	Budget 2018-19 \$	Percentage change from annualised rates levied 2017-18 Change
Rateable residential	137,547,873	139,247,343	142,018,609	1.99%
Rateable non residential	9,582,498	9,433,115	10,006,862	6.08%
Total rateable residential and non residential	147,130,371	148,680,459	152,025,471	2.25%
Cultural and recreational *	50,760	50,775	66,940	31.84%
Total estimated amount to be raised	147,181,131	148,731,233	152,092,411	2.26%

* Cultural and recreational properties are excluded from the State Government's Fair Go Rates System rate cap calculation.

1.3 Fair Go Rates System Compliance - Boroondara City Council is fully compliant with the State Government's Fair Go Rates System

	2017-18	Budget 2018-19
Number of rateable properties	76,127	77,194
Base average rate	\$ 1,895.45	\$ 1,926.06
Maximum rate increase (set by the State Government)	2.00%	2.25%
Capped average rate	\$ 1,933.36	\$ 1,969.40
Maximum general rates revenue	\$ 147,181,112	\$ 152,025,769
Budgeted general rates revenue	\$ 147,130,371	\$ 152,025,471

1.4 The estimated total amount to be raised by rates

	Forecast 2017-18 \$	Budget 2018-19 \$	Change
Total rates to be raised (incl additional rate revenue)	148,938,469	153,959,865	3.37%
Additional rate revenue			
Special rate schemes	1,416,915	1,398,805	-1.28%
Supplementary valuations	1,100,000	1,200,000	9.09%
Early payment of rates discount	(759,577)	(731,351)	-3.72%

1.5 The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	Budget 2017-18 Numbers	Budget 2018-19 Numbers	Change
Rateable residential	70,109	71,389	1.8%
Rateable non residential	6,018	5,805	-3.5%
Cultural and recreational	6	6	0.0%
Total number of assessments	76,133	77,200	1.40%

1.6 The basis of valuation to be used is the Capital Improved Value (CIV)
1.7 The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	Forecast 2017-18 \$	Budget 2018-19 \$	Change
Rateable residential	99,594,428,588	116,490,669,000	17.0%
Rateable non residential	6,938,409,000	8,208,122,193	18.3%
Cultural and recreational	73,480,000	109,815,000	49.4%
Total	106,606,317,588	124,808,606,193	17.1%

1.8 The proposed unit amount to be levied for each type of charge under section 162 of the Act

Type of charge	Per Rateable Property Forecast 2017-18 \$	Per Rateable Property Budget 2018-19 \$	Change
Annual service charge for collection and disposal of refuse for residential, non residential land and non rateable land where utilised			
(i) 240 litre bin (Only applies to households with four people)	850	977	14.9%
(ii) 240 litre bin commercial	850	977	14.9%
(iii) 240 litre bin concession (The 240 litre bin concession rate will only apply to residential households of 5 or more people or for those with a specific medical condition requiring a larger bin size)	698	798	14.3%
(iv) 120 litre bin residential and other	349	401	14.9%
(v) 120 litre bin commercial	349	401	14.9%
(vi) 80 litre bin residential and other	192	220	14.6%
(vii) 80 litre bin commercial	192	220	14.6%
(viii) Minimum charge for each residential property (Except for vacant land and those residential properties required to service own refuse disposal as a condition of a town planning permit where a waste environmental levy is imposed as a contribution to waste and rubbish collection from public spaces).	192	220	14.6%
(ix) Waste environmental levy residential and other	88	101	14.8%
(x) Waste environmental levy commercial	88	101	14.8%

NB Refuse collection includes collection of all household rubbish, commingled recyclables and green waste.

1.9 The estimated amount to be raised for each type of charge to be levied compared to the previous years

Type of charge	Budget 2017-18 \$	Budget 2018-19 \$	Change
Annual service charge for collection and disposal of refuse for residential, non residential land and non rateable land where utilised			
(i) 240 litre bin (Only applies to households with four people)	1,278,000	1,458,000	14.1%
(ii) 240 litre bin commercial	1,085,000	1,278,000	17.8%
(iii) 240 litre bin concession (The 240 litre bin concession rate will only apply to residential households of five or more people or for those with a specific medical condition requiring a larger bin size).	1,237,000	1,424,000	15.1%
(iv) 120 litre bin residential and other	12,761,000	14,614,000	14.5%
(v) 120 litre bin commercial	372,000	474,000	27.4%
(vi) 80 litre bin residential and other	4,476,000	5,129,740	14.6%
(vii) 80 litre bin commercial	110,000	163,000	48.2%
(v) Minimum charge for each residential property (Except for vacant land and those residential properties required to service own refuse disposal as a condition of a town planning permit where a waste environmental levy is imposed as a	217,000	240,260	10.7%
(ix) Waste environmental levy residential and other	594,000	776,000	30.6%
(x) Waste environmental levy commercial	209,000	233,000	11.5%
Total	22,339,000	25,790,000	15.4%

NB The percentage change varies across categories due to change in property numbers for each charge type. Refuse collection includes collection of all household rubbish, commingled recyclables and green waste.

1.10 The estimated total amount to be raised by all rates and charges compared with the

Type of charge	Budget 2017-18 \$	Budget 2018-19 \$	Change
Rates and charges	\$ 171,277,469	\$ 179,749,865	4.9%

1.11 There are no known significant changes, which may effect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be effected by:

- The making of supplementary valuations
- The variation of returned levels of value (e.g. valuation appeals)
- Changes in use of land such that rateable land becomes non-rateable land and vice versa
- Changes in use of land such that non residential land becomes commercial land and vice versa.

1.12 Differential rates

1.12 Rates to be levied under Section 161 and 161A of the Act

Council has not raised rate income by levying rates under a differential rates scheme.

Long term strategies

This section includes the following analysis and information:

9. Strategic resource plan
10. Rating information
11. Borrowing Strategy

9. Strategic Resource Plan

Council is required by the Act to prepare a Strategic Resource Plan to provide information on the long term financial projections of the Council.

9.1 Strategic Resource Plan development

The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, including key financial indicators for at least the next four financial years to support the Council Plan.

Council has prepared a Strategic Resource Plan (SRP) for the four years 2018-19 to 2021-22 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

In preparing the SRP, Council has also been mindful of the need to comply with the following *Principles of Sound Financial Management* as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities;
- Provide reasonable stability in the level of rate burden;
- Consider the financial effects of Council decisions on future generations, and
- Provide full, accurate and timely disclosure of financial information.

9.2 Financial resources

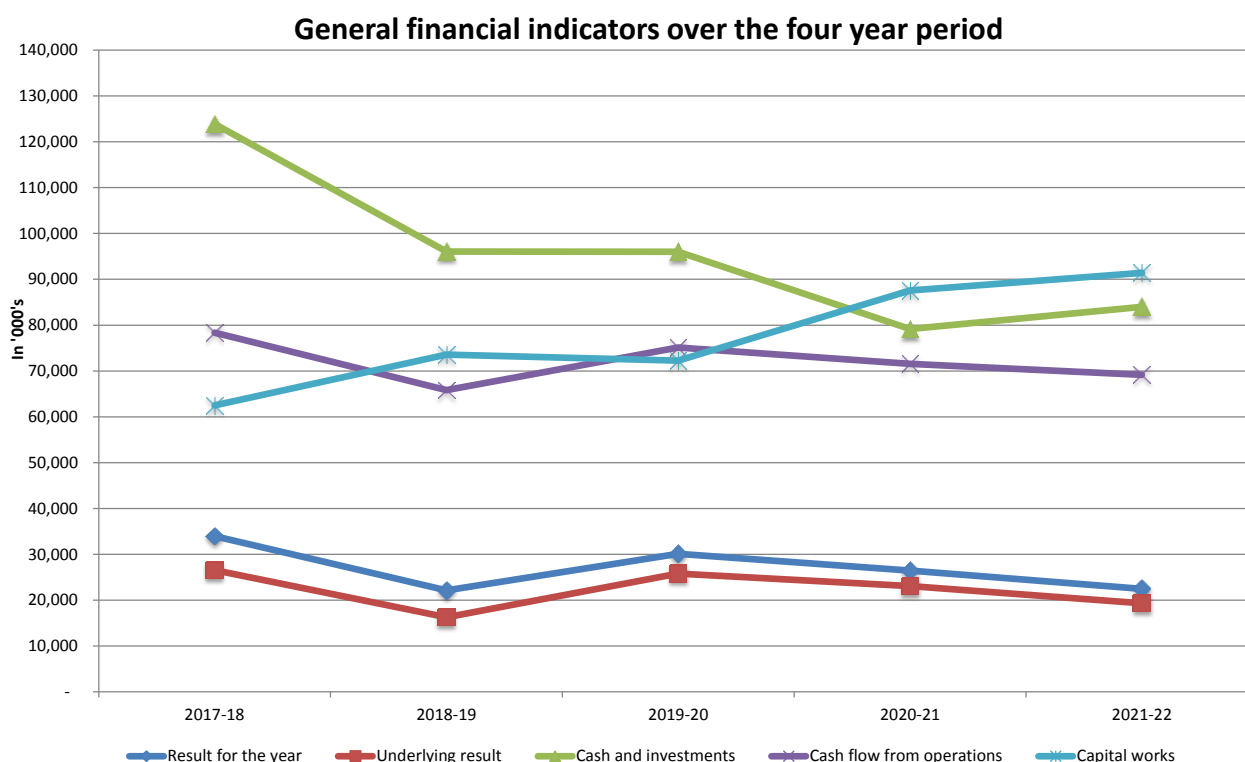
The following table summarises the anticipated key financial results for the next four years as set out in the Strategic Resource Plan for the years 2018-19 to 2021-22. **Section 4 – Financial Statements** includes a more detailed analysis of the financial resources to be used over the four year period.

Indicator	Forecast		Strategic Resource Plan			Trend +o/-
	Actual	Budget	Projections			
	2017-18	2018-19	2019-20	2020-21	2021-22	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Result for the year	33,957	22,110	30,131	26,455	22,477	o
Adjusted underlying result	24,605	13,905	23,108	20,270	16,638	-
Cash and investments balance	123,899	96,058	95,995	79,180	84,012	-
Cash flows from operations	78,351	65,815	75,119	71,537	69,157	o
Capital works expenditure	62,472	73,571	72,263	87,536	91,404	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator.
- o Forecasts that Council's financial performance/financial position indicator will be steady.
- Forecasts deterioration in Council's financial performance/financial position indicator.

The below graph shows the general financial indicators for the next four years of the Strategic Resource Plan.



The key outcomes of the SRP are as follows:

- **Financial sustainability**

Cash and investments will exceed Council's minimum working capital ratio at or above 1.20:1. It is budgeted to be 2.45:1 in 2018-19 (includes cash contingency and reserve funds) and continues to be above the minimum requirement for the SRP.

- **Capital Works**

Council continues its commitment to maintaining existing and developing new assets for the Boroondara community.

Council has completed extensive work to develop Asset Management plans for all assets in the city. These plans have enabled the identification of the desired Capital Works renewal expenditure over the life of the SRP.

- **Rating Information (Section 10)**

Average property general rates are budgeted to increase in 2018-19 by 2.25%. The SRP assumes increases in accordance with the State Government rate capping practices.

- **Borrowing Strategy (Section 11)**

There are no borrowings budgeted to be drawn down in 2018-19 to specifically fund the capital works program.

- **Asset Management Strategy**

Capital Works capacity over the life of the SRP is \$324 million at an average of around \$81 million per year. This amount will allow the renewal of Council's assets to be undertaken in line with adopted Asset Management plans and provide funding for new community infrastructure.

9.3 Long Term Financial Strategy

A key component of the Strategic Resource Plan is the Long Term Financial Strategy. Council has prepared a Long Term Financial Strategy for the 10-year period 2018-19 to 2027-28 as part of Council's ongoing financial planning to assist Council in adopting a budget within a longer term framework. The Strategy takes the strategic objectives and strategies as specified in the Council Plan which has been based on the 10 year Boroondara Community Plan and expresses them in financial terms.

Council has also continued to build upon the commitment to sustainable budgeting and responsible financial management. The Strategy continues to support the growing demand to invest in the maintenance and renewal of all Council owned assets. This Strategy is supported by the following series of Financial Strategy Principles that guide the planning of the Financial Strategy.

9.4 Financial Strategy Principles

9.4.1 Principles relating primarily to the operating budget:

Sustainable Budgeting Principle

Council will implement a sustainable budget and financial strategy that caters for short and long-term planning responsibilities.

Community expectations are a key driver of the strategy, as reflected in the Council Plan, and Council strives to adequately resource current and future need across the City. Council has limited financial and non-financial resources and faces wide-ranging and complex community wants and needs.

Council is committed to delivering an annual operating surplus to provide funds for capital projects and infrastructure renewal, for both current and future generations.

When identifying sources of revenue and determining expenditure needs, Council will ensure that these community needs can be adequately addressed in the future.

Rating Revenue Principle

Council will comply with the Victorian Government's rate capping legislation which limits rate increased to an amount set by the relevant Minister.

A rating strategy that determines the allocation of rate contributions across the municipality will be considered by Council each term.

'Special Rate Schemes' may be used to provide direct benefits to clearly identified ratepayer groups, such as retail shopping centres.

Pricing of Services Principle

Council will set fees and charges for services having regard to Council's Pricing Policy and specific fee policies in applicable areas of Council, while incorporating cost recovery principles and marketplace competition. User capacity to pay, equity in the subsidisation of services, community service benefits, statutory or service agreement limitations, and results of benchmarking of similar services, also impact the striking of a fee or charge.

Council will decide on the levels of cost recovery that are suitable for each service. The accurate measurement of costs, including overheads, enables identification of any level of subsidy provided to a service. This information further contributes to the pricing of services model.

Council does not have discretion to alter fees and charges set by the Victorian Government, however will continue to advocate for these fees to be set at levels where cost recovery is possible.

Where service fees provide a surplus, the funds will be used to maintain the general level of services in the City.

In order to maintain the relationship between the cost of a service and the fee charged for the provision of the service, in the absence of a public policy requirement, fees and charges will be

increased annually in line with either labour costs, Consumer Price Index inflation or direct cost increases.

Council considers pricing signals and/or price disincentives as legitimate methods to encourage behavioural changes consistent with relevant Council policies.

Waste Management Principle

Council will use waste management pricing strategies that encourage waste avoidance, minimisation and recycling, and these will be supported by educational programs and appropriate services.

The identification and separate billing for a waste service is intended to encourage and promote waste minimisation in the community.

Council seeks to recover costs for these services.

Intergovernment Funding Principle

Council supports the Intergovernmental Agreement that requires other levels of government to fully fund services delivered on their behalf. Council will maximise the level of grants and subsidies received from Victorian and Australian Governments to achieve a better share of government taxes for the Boroondara community.

Where cost shifting from other levels of government is apparent, Council will communicate to its community the impacts of these cost impositions. Access to growth grants revenue is critical to meet the demands of a growing economy.

Funds received from other levels of government will normally be expected to meet the full direct and indirect costs of providing those services. Council opposes cost shifting from other levels of government and may not contribute funding or assets to services that are the responsibility of other levels of government. In circumstances where Council provides a subsidy to a service, a determination will be made ensuring the contribution does not outweigh the community benefit.

Employee Costs Principle

Council will attract and retain suitable staff through remuneration levels and workplace policies, while ensuring that there is effective and efficient management of staff costs and number of employees.

The cost of employment is a major budget component in the provision of Council services. Council values committed staff and recognises their critical role to the wellbeing of the Boroondara community.

As articulated in Council's People Strategy, Council remains committed to the provision of fair pay, learning and development for staff and a workplace culture appropriate for an Employer of Choice.

Priority Projects Expenditure Principle

Council will separately fund projects of a non-recurring operating nature.

Priority projects that are not started or completed within the budget year are subject to future budget and planning considerations. These projects will be reassessed against any revised Council priorities.

Management of Expenditure Principle

Council will review all Council expenditure. Fundamental to this process is community consultation and benchmarking of cost and quality standards of service and efficiency against like services in the public and private sectors.

Ongoing commitment to a customer centric service model is integral to this principle.

Where possible, increased service levels, or increases in demand for a service, are to be provided or funded through productivity gains.

Ongoing service reviews will assess services in accordance with:

- a demonstrated community need
- stakeholder views
- access, equity of need and benefit to the community
- community expectation of service level and quality
- legislative imperatives
- identification of alternative providers, both public and private
- Council's capacity to provide the service
- the availability of Victorian or Australian Government funding
- budget priorities.

Amended Budget Principle

Council will amend the Annual Budget for internal management reporting purposes to ensure prudent and transparent budgeting and financial planning.

Council will ensure a rigorous approach to budget management. The Budget will be amended where necessary following finalisation of the annual accounts.

Amended budgets enable Council to review and approve variances to revenue and expenditure resulting primarily from external factors, ensuring accountability and optimal budget control for management reporting purposes. Amendments to the adopted budget will be considered under the following circumstances:-

- additional income has been received
- reduction in income due to identified reasons
- transactions required subsequent to finalisation of end of year accounts
- expenditure increases matching additional income
- additional non discretionary expenses
- deferred expenditure
- sound accounting processes to meet audit requirements.

In the circumstance where additional cash surplus is identified (after taking into account cash requirements of future years), opportunities to reduce planned borrowings should be considered prior to allocation of new expenditure.

New expenditure identified (if any) should be considered within the overall priority listing of works across the City. This may include bringing forward foreshadowed works in a staged approach. Existing commitments of staff and project management resource will be considered to ensure deliverability prior to endorsement of additional expenditure.

The Annual Report will detail performance against the original Budget as adopted by Council as the Annual Budget.

9.4.2 Principles relating primarily to management of Council assets:

Asset Management Principle

Council will provide well-maintained community assets that are fit for their purpose and provide best possible community benefit. Council's budget and long-term strategy will commit, with specific budget provision, an appropriate level of expenditure to ensure ongoing asset maintenance and renewal.

Council will plan and appropriately resource the necessary work on infrastructure to ensure that all assets are maintained fit for purpose. Accurate asset data and condition assessments will be drawn upon to inform the annual budgeting and works programs.

Asset management involves anticipating and managing risk and asset failures. Council is committed to increasing expenditure on asset renewal in order to sustainably manage its community infrastructure. Appropriate expenditure is allocated to ensure that compliance and safety regulations are addressed for all assets.

The separate asset renewal component of total capital works expenditure will be based on needs identified in asset renewal plans that will include amounts sufficient to fund renewal of our assets to agreed standards as established in the asset management plans.

Each asset renewal obligation will be determined by the asset renewal provision based on the replacement cost and remaining useful life of the asset to meet minimum community standards established through the asset management plans.

Council will maintain a capital sustainability index of greater than one-to-one until the assets have reached standards defined in the asset management plans. The sustainability index is defined as the ratio of renewal expenditure on infrastructure assets compared to the annual depreciation expense incurred by these assets.

Council will seek the most effective community outcome from the application of asset renewal funds, which may not necessarily result in the replication of existing facilities, but could involve the adaptive re-use of an asset. In such circumstances, asset renewal funds will complement new and upgrade funding as appropriate.

Creating Community Assets Principle

Council will ensure that the community has access to required community infrastructure, located to meet community needs and city wide priorities and designed with regard to current and future needs.

Construction and acquisition of new community assets must respond to existing needs, new identified needs or adopted strategies. Such facilities must remain within the limitations of Council's financial and resource capacity and provide clear and tangible benefits. Opportunities for community partnerships to develop assets will be pursued.

In reviewing any proposal, Council will consider the financial mechanisms available to assign the capital costs to current and future generations. Asset substitution can be a source of finance where a newly-created asset consolidates services and the vacated asset becomes available for sale.

Analysis of the creation of new assets will also consider contributions to the public realm, environmental and social benefits. The financial analysis will have regard to consequent operational maintenance and renewal costs.

Property Holdings Principle

Council will manage, acquire and dispose of property in the best interest of the Boroondara community. Council recognises the importance of property holdings over the long term to community wellbeing.

Assets will only be considered for disposal where there is no clear Council or community need for that asset in the foreseeable future. All property considered for disposal will undergo a thorough evaluation based on both financial and community benefit factors. Open space will not be sold unless replaced by areas of equal size and/or value. Any proceeds derived from property realisation will be directed towards funding land acquisition, new/upgrade capital works or debt reduction and will not be used to fund operating expenditure. Council will not necessarily hold property that has no current or future identified purpose, or if that purpose can be met more effectively in other ways.

Existing holdings or strategic acquisitions must meet existing needs, new identified needs or adopted strategies. To enhance community benefit opportunities for the alternative use of property (including asset realisation) will be investigated.

Regular reviews of asset holdings will be conducted to identify opportunities for asset realisation. Asset management plans, asset usage, land use planning documents and community benefit will be considerations in such reviews.

Council Reserves Principle

Council will maintain a series of cash backed reserves for use in predefined circumstances.

Due to legislative limitations, local government is unable to undertake borrowings not pre-approved through the annual Budget process. For this reason Council will hold cash backed reserves for use in pre-defined circumstances.

Due to the nature of these funds, and potential for immediate use, the cash will not be considered as part of Council's internal budgeting and management reporting processes. They will be treated as a source of funds only available for the stated purpose. The only other potential use for these funds is the retirement of existing Council debt.

Until these funds are used for the stated purpose the cash contained within these reserves will be managed in line with Council's Investment Policy.

These reserves will be held as assets in Council's balance sheet and the cash within the fund will be available for the predefined purposes outlined in the below Strategic Acquisition Fund, Open Space Development Fund and the Defined Benefit Superannuation Fund.

Strategic Acquisition Fund

A fund for the purpose of acquiring new assets.

As strategic parcels of land may become available at short notice, Council has created a Strategic Acquisition Fund. This fund allows for the acquisition of strategic assets within the municipality as they become available.

The Strategic Acquisition Fund will be available for the purpose of acquiring new strategic assets where they are required for the provision of community services or for additional public open space.

Open Space Development Fund

A fund for the purpose of acquiring land for use as public open space.

As strategic parcels of land may become available at short notice, Council has created an Open Space Development Fund. This fund allows for the acquisition of land within the municipality for conversion to public open space as it becomes available.

Defined Benefit Superannuation Fund

A fund for the purpose of meeting potential defined benefit superannuation calls as they arise.

All councils in Victoria have a legal obligation to provide additional funds to the Local Government Defined Benefit Superannuation Fund (LGDBF) should a shortfall in the superannuation funds vested benefit index occur.

To ensure that services to the community are not otherwise affected and in order for Council to meet its obligations, Council has established its own Defined Benefit Superannuation Reserve for use should a call be made by the LGDBF trustee.

Concept Master Plan Principle

Council will ensure that the short and long-term interests of the community are appropriately addressed. Concept Master Plans are an aid to future planning for the allocation of resources.

Concept Master Plans do not represent a commitment to implement all components of the plan, which will be reviewed at regular intervals, and may be subject to change. The Concept Master Plan components will be considered annually as part of the budget process, in conjunction with all Council Plan and Budget priorities.

Concept Master Plans must inform asset management plans and future works planning.

9.4.3 Principles relating primarily to management of Council financial position:

Financial Principle

Council will fund all operating and capital expenditure in a prudent, ethical and responsible manner. Council will seek and accept external funding contributions to a project where the acceptance of the funding will not compromise Council's principles or objectives.

Council will seek to maximise all external funding opportunities, including transfers from other levels of government and other financing opportunities where appropriate, and having regard to the financial impacts and outcomes for the community. Following the decision to proceed with a project, external funding commitments will be formalised through a Heads of Agreement.

While an external funding opportunity should be part of the overall project, its consideration should remain only one factor in the decision-making process. Accordingly, care should be taken to not inappropriately commit Council to the acceptance of funding opportunities before the project is determined as suitable and of immediate priority. This is necessary to avoid the unreasonable distortion of Council's priorities due to the availability of external funding.

Debt within prudent levels is considered to be a legitimate funding source, particularly for the creation of income-generating assets and new or extended assets servicing current and future generations.

Council will note and monitor the Victorian Auditor-General's Office (VAGO) Financial Sustainability Risk Assessment Criteria being:

- Net result
- Adjusted underlying result
- Liquidity
- Internal Financing
- Indebtedness
- Capital Replacement
- Renewal Gap

Council will endeavour to remain in the low risk category for these criteria in each year of the Long Term Financial Strategy. In the case where operational or investment imperatives require, in a particular year(s), that one or more of these criteria will be assessed as a medium risk, Council's Long Term Financial Strategy must demonstrate future capacity to recover to low risk status.

Council, unless faced by exceptional circumstances will not endorse decisions generating financial outcomes resulting in high risk outcomes according to these criteria.

Cash Management Principle

Council will monitor its Working Capital Ratio (current assets/current liabilities) to ensure the maintenance of the required level of cash to meet operational requirements.

The target for the ratio will remain at or above 1.20 to 1 plus:

- the provision of a cash contingency of 0.5% of general rate revenue for works in response to emergency situations e.g. storm event, and
- cash held in Council's endorsed reserves (see Council's Reserves Principle).

Where operational or investment imperatives require, in a particular year(s), that the ratio falls below 1.20 to 1, Council's Long Term Financial Strategy must demonstrate future capacity to recover to the target level but Council should not fall below a level of 1:1 in any year.

Council will maximise the return on cash funds invested and ensure investment placements remain within ethical and legislative constraints.

Outstanding debtors will be converted to cash by adopting commercial practices and benchmarks.

9.5 Non financial resources

Human Resources

Boroondara has diverse and capable staff required to provide a range of quality services to the community. Recruitment, retention and development of quality staff are therefore essential for the organisation to be able to provide quality outcomes to our community in the future.

A summary of planned human resources expenditure is provided below and projects Council's total employee costs and full time equivalent (FTE) staffing requirements over the next four years.

	Forecast Actual 2017-18 \$'000	Budget 2018-19 \$'000	Strategic Resource Plan Projections		
			2019-20 \$'000	2020-21 \$'000	2021-22 \$'000
Staff expenditure					
Employee costs	85,877	91,951	94,898	95,438	99,143
Total staff expenditure	85,877	91,951	94,898	95,438	99,143
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	845.3	837.4	832.7	812.3	808.7
Casuals	14.3	15.0	15.0	15.0	15.0
Total staff numbers	859.6	852.5	847.8	827.4	823.8

A statement of Human Resources is included in **Section 4 - Financial Statements**.

Risk management

Council is committed to ensuring strategic and operational risks are appropriately managed to protect Council and the community. Council has a Risk Management Framework that was adopted by Council in 2015. Council continues to ensure a safe work place for all employees by embedding new Occupational Health and Safety (OHS) policies and procedures throughout Council and developing and delivering a suite of OHS training and development programs.

Maintaining Boroondara's assets

Boroondara continues to be committed to deal with the challenge of maintaining more than \$2.7 billion of assets and infrastructure. Council is making a significant investment in addressing the ongoing challenge associated with reducing the asset management backlog, while also providing excellent facilities for the well-being of the Boroondara community.

Asset Management Plans have been extensively reviewed and adopted by Council. These strategies provide Council with a firm indication of the levels of asset renewal and the individual assets that will need to be replaced over the next four years. The foreshadowed budget for the provision of renewal of Capital Works is \$191 million over the next four years of the SRP, with an additional \$133 million in new, upgrade and expansion of capital projects allocated over the same period. Renewal of assets is also assisted through the provision of ongoing maintenance to buildings, roads and footpaths.

The Statement of Capital Works is included in **Section 4 – Financial Statements**.

Information technology

Boroondara has a significant dependency on information technology to provide the services our customers utilise and depend upon. To maintain the availability of these services, there will be a continued focus on increasing the resilience and reliability of the technology that underpins these services, particularly as our customers interact more and more via on-line capabilities. This will be achieved through a variety of initiatives that include the renewal of end-of-life IT assets and upgrades to a number of council's key business systems. We will also be planning for our future needs by establishing a technology blueprint that will enable smarter decision making for future information technology investments. The management of information security risks will be central to everything we do with sound data governance practices as a key pillar of work to help enable this along with investment in security technologies and services.

10. Rating Information

This section of the Budget contains information on Council's foreshadowed rating levels including strategy development, assumptions underlying the current year rate increase and rating structure.

10.1 Rating context

The Strategic Resource Plan (refer to **Section 4 – Financial Statements**) has been developed. As part of the process, rates and charges were identified as an important source of revenue. Rate revenue continues to be the major income stream for most local governments. In reviewing comparative data, Boroondara receives less government grant assistance and is more dependent on rate revenue than many other local governments. Rates and charges comprise 75% of total income in 2018-19.

While government grants total \$12.49 million in 2018-19, all but \$2.34 million are tied grants which require Boroondara to perform a service on behalf of the State or Federal government. In most cases the tied grants do not adequately fund the service provided and additional rate revenue is required to subsidise these services. This is known as cost shifting to local government and is widely recognised across the sector as a major issue.

Boroondara does not benefit from untied grants to the same extent as most other local governments in Victoria. Many grants are adjusted by State and Federal Governments on the basis of capacity to pay and other socio-economic factors and therefore Boroondara is one of the lowest recipients with grant income equivalent to \$20.55 per resident in Boroondara (*Source 2016-17 Victoria Grants Commission Annual Report*).

10.2 Current year rates and charges

The 2018-19 operating position is predicted to be impacted by a number of external and internal influences, including wage rises, general inflation increases, and new service initiatives. The general rate will increase by 2.25% and the waste collection costs will increase on average by 14.9% in 2018-19. This will raise total rates and charges for 2018-19 of \$179.95 million, including \$1.2 million generated from supplementary rates. This amount also includes special rates and charges of \$1.39 million.

Waste service charges are set at a level that recovers the costs associated with the provision of waste services. Council also levies rates through special rate schemes and as a result of supplementary valuations.

The below table highlights the indicative rate increase over the forward four year period. These forward indexes are indicative only and are reviewed on an annual basis and are subject to change. The remaining years of the SRP includes base rate increases aligned to the proposed rate cap which is determined by the Victorian Government. The future years are estimates using Department of Treasury and Finance forecasts of the consumer price index.

Year	Rate increase %
2018	2.00%
2019	2.25%
2020	2.50%
2021	2.50%
2022	2.50%

10.3 Rate in the dollar

The City of Boroondara's 2018-19 Budget provides for a decrease in the rate in the dollar paid by ratepayers, a decrease from 0.13810800 cents in the dollar to 0.12191415 cents in the dollar.

A property in Boroondara valued at the median residential valuation of \$1,570,000 would now expect to pay a general rate of \$1,914.05, an increase in 2018-19 of \$28.88 per year or \$0.55 per week.

10.4 Rating structure

In accordance with the *Local Government Act 1989*, the method by which local governments are able to raise rate revenue is through use of valuations on properties within their municipalities. The City of Boroondara elected to apply the 'Capital Improved Value' (CIV) method of valuation in 1997-98, as this is considered to be the most equitable way to distribute the rates amongst the community.

The existing rating structure consists of one uniform rate for both residential and business property and a rate concession for recreational land. These rates are structured in accordance with the requirements of Section 160 'Uniform Rate' of the Act. Under the *Cultural and Recreational Lands Act 1963*, provision is made for a Council to grant a rating concession to any "recreational lands" which meet the test of being "rateable land" under the Act.

There are 42 properties which are eligible for rate concessions under the *Cultural and Recreational Lands Act 1963*. Properties declared Cultural and Recreational Lands are granted a 100% concession on rates with the exception of six properties which are granted a 50% concession.

The following table summarises the rates to be levied for the 2018-19 year. A more detailed analysis of the rates to be raised is contained in **Section 8 - Rates and Charges**.

Type or class of land	Budget 2017-18 cents/\$CIV	Budget 2018-19 cents/\$CIV	Change
General rate for rateable residential properties	0.13810800	0.12191415	-11.7%
General rate for rateable non residential properties	0.13810800	0.12191415	-11.7%
Rate concession - rateable cultural and recreational properties	0.06910000	0.06095708	-11.8%

10.5 General revaluation of properties

A revaluation of all properties within the municipality was undertaken during the 2017-18 year. The revaluation date was 1 January 2018 and the value assessed will be applied to all ratable properties for the financial year 2018-19.

Commencing 1 July 2018, the government will centralise land valuation with the Valuer-General and introduce annual valuations.

The outcome of the 2018 general revaluation has been a significant change in property valuations throughout the municipality. Overall, property valuations across the municipal district have increased by 15.54%. Of this increase, residential properties have increased by 15.52% and non- residential properties by 20.17%.

The following table summarises the valuation changes between the 2016 and 2018 general revaluations for all property types by suburb, together with the rating changes between the 2015-16 and 2017-18 years based on a 2.25% average rate increase and the valuation movements listed.

All property types

Property Type	No. Properties	2016 CIV	2018 CIV	CIV % change
Residential Vacant Land	842	\$1,475,400,000	\$1,788,430,000	21.22%
Houses	41,346	\$80,243,906,588	\$93,646,475,000	16.70%
Flats	1,802	\$936,740,000	\$1,051,190,000	12.22%
Units	27,356	\$18,033,759,000	\$19,848,569,000	10.06%
Specialty (Retirement)	43	\$135,160,000	\$156,005,000	15.42%
Non-residential - rateable	5,805	\$6,830,245,200	\$8,208,122,193	20.17%
Cultural & Recreational	42	\$230,525,000	\$312,080,000	35.38%
Total	77,236	107,885,735,788	\$125,010,871,193	15.87%

Property Type	No. Properties	2016 CIV	2018 CIV	CIV % change
Residential - rateable	71,389	\$100,824,965,588	\$116,490,669,000	15.54%
Non-residential - rateable	5,805	\$6,830,245,200	\$8,208,122,193	20.17%
Cultural & Recreational	42	\$230,525,000	\$312,080,000	35.38%
Total properties	77,236	107,885,735,788	125,010,871,193	15.87%

* Properties declared Cultural and Recreational Lands are granted a 100% concession on rates with the exception of 6 properties which are granted a 50% concession. This amount includes all 42 properties across the municipality.

Analysis by suburbs - all property types

Suburb	No. Properties	2016 CIV	2018 CIV	CIV % change
Ashburton	3,256	\$4,093,950,000	\$4,882,217,000	19.25%
Balwyn	6,341	\$9,412,694,000	\$10,716,915,000	13.86%
Balwyn North	8,121	\$12,357,732,000	\$14,327,420,000	15.94%
Camberwell	10,137	\$15,273,515,200	\$17,742,263,982	16.16%
Canterbury	3,383	\$6,661,811,000	\$7,595,733,000	14.02%
Deepdene	970	\$1,752,082,000	\$2,029,640,000	15.84%
Glen Iris	6,321	\$9,378,937,000	\$10,689,762,211	13.98%
Hawthorn	13,129	\$14,201,352,588	\$16,743,009,049	17.90%
Hawthorn East	7,650	\$8,959,275,500	\$10,910,379,951	21.78%
Kew	11,312	\$16,765,106,500	\$19,086,752,000	13.85%
Kew East	2,877	\$3,725,158,000	\$4,334,318,000	16.35%
Mont Albert	60	\$120,170,000	\$139,275,000	15.90%
Surrey Hills	3,679	\$5,183,952,000	\$5,813,186,000	12.14%
Total	77,236	\$107,885,735,788	\$125,010,871,193	15.87%

10.6 Waste Management Strategy

In 2017, Council adopted a revised Waste Minimisation and Recycling Strategy. The key objectives of this strategy are to reduce the amount of waste deposited at landfills maximising recycling and achieve sustainable environmental outcomes by providing best practice services to the Boroondara community. An implementation plan has been developed setting out actions, priorities and resources required.

The following waste bin charges will apply in 2018-19:

Waste bin size	2017-18 charge	2018-19 charge
Waste environment levy residential and other	\$88.00	\$101.00
Waste environment levy commercial	\$88.00	\$101.00
80 litre & minimum waste charge residential and other	\$192.00	\$220.00
80 litre commercial	\$192.00	\$220.00
120 litre residential and other	\$349.00	\$401.00
120 litre commercial	\$349.00	\$401.00
240 litre (only for residential properties with four people)	\$850.00	\$977.00
240 litre commercial (only for commercial properties)	\$850.00	\$977.00
240 litre concession (concessional fee for residential properties with 5 or more people in the household OR a specific medical condition)	\$698.00	\$798.00

The net costs of waste management and associated services are recovered by Council through the waste management charges.

Costs considered in waste charges are waste to landfill (inclusive of taxes and levies), green waste service, the recycling service, hard-waste collection, operation of the Riversdale Transfer Station, delivery of street sweeping services, public place waste and recycling services, and provision of waste collection in public parks, gardens, sportsgrounds and community buildings, bin renewal requirements, disposal of electronic waste and waste management resources and overheads. The waste fees for 2018-19 also include expenditure for the Food Organics & Recycling and Waste Centre Masterplan as this directly relates to a waste management service. Waste bin fees and transfer station tipping fees have been set to recover the full costs of all of these services.

Council's recycling contract has been impacted by the National Sword Policy implemented by China on 1 January 2018 which restricts the import of contaminated paper, cardboard and plastics. The policy has severely disrupted recycling markets worldwide. The policy most directly impacts kerbside recycling services, as recyclables from households are usually on-sold in a mixed form. Significant quantities of recyclable material are exported to China and accordingly the new restrictions are having major impacts on recycling processors.

The changes are having impacts at a state, national and international level. Victorian councils are being impacted as recycling processors face higher costs threatening the sustainability of the industry and seek to reset their contractual arrangements with councils. The local government sector is seeing the withdrawal of rebate payments to councils from the recycling processors which are being replaced instead by gate fees for recyclable material sorting and processing. In order to maintain a sustainable recycling service, Council's waste service charges have therefore been adjusted to reflect expectations of the higher costs now associated with the processing of recyclable material.

The 2018-19 Budget proposes an average increase of 14.9% in waste charges (inclusive of the Victorian government landfill levy) which is linked directly to the cost of providing the waste services, priced on a full cost recovery basis.

As a national issue, the Australian and Victorian governments need to take action to ensure a sustainable recycling industry into the future and to minimise the cost for the community. The Victorian government collects funds each year from its landfill levy - ratepayers are currently paying \$63.28 to the Victorian government for every tonne of waste that Council collects and takes to landfill. Over many years these funds have been banked by the Victorian government or in some cases used for purposes other than waste reduction and sustainability initiatives. According to the Auditor-General, the Victorian government held \$466 million in its Sustainability Fund in 2017. Council is calling on the Victorian government to use these funds now to invest in a sustainable, better-equipped recycling sector.

10.7 Rate payment options

In 2018-19, Boroondara will offer a wide range of options for the payment of rates and waste charges.

Council has granted a 2.00% discount for early payment in full by 31 August 2018 of the rates bill.

Payment options include:

- One lump sum payment, with a 2.00% discount on the total rates bill, if payment is made in full, at the reduced amount, by 31 August 2018.
- One lump sum payment, in full, by 15 February 2019 (note, direct debit is available for this option).
- Four instalments, with payments required on 30 September, 30 November, 28 February, and 31 May. Direct debit option is also extended to the four instalments.
- A direct debit (interest free) payment plan. This plan provides for payment to be made by 10 monthly direct debits from your nominated bank. Full details of all payment options will be provided to ratepayers when rate notices are issued.

10.8 Late payment of rates

Where rates are not paid in full by the due instalment or lump sum payment date Council is authorised to charge penalty interest on outstanding amounts at the penalty interest rate of 10% which is set by the state government and reviewed annually.

10.9 Rates deferment and financial hardship

Where a ratepayer incurs late payment penalty interest and is eligible for the State Government Pensioner Rate Rebate, the penalty interest rate to apply shall be equal to Council's 2018-19 weighted average investment earning rate. Council's current weighted average investments earning rate as at 31 March 2018 is 2.45% per annum.

11. Borrowing Strategy

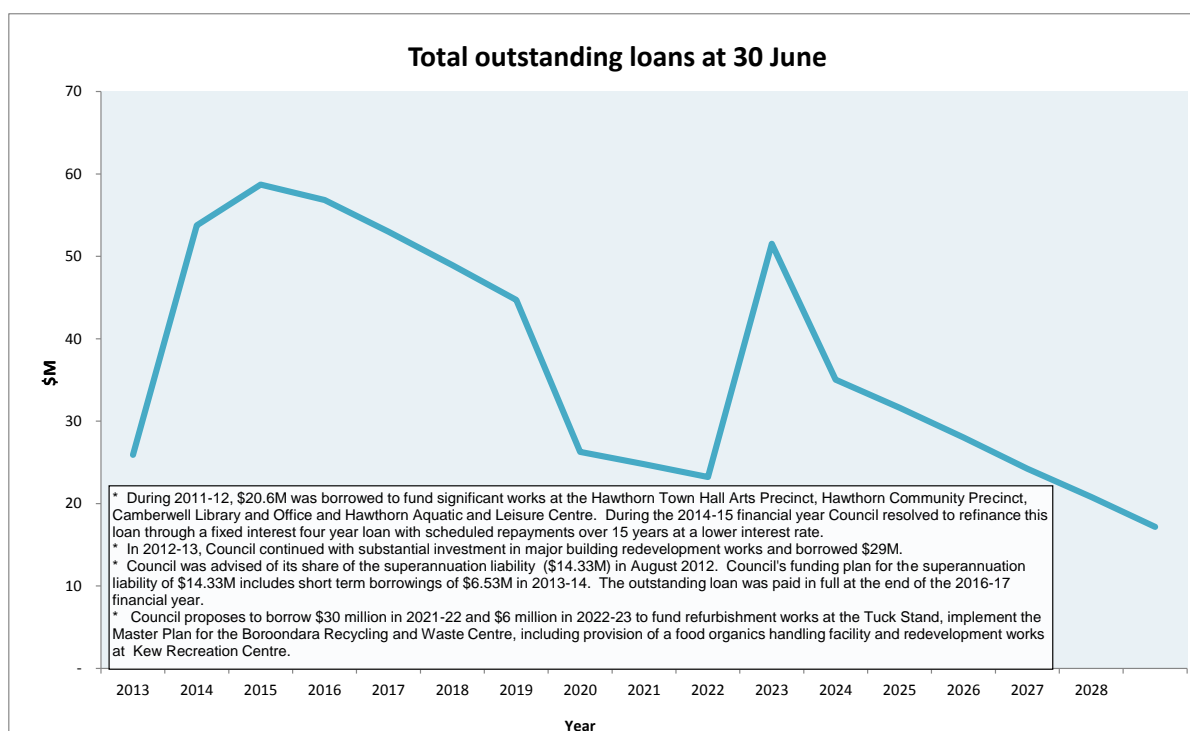
In developing the Strategic Resource Plan, **(Section 9)** borrowings have been identified as a funding source for the creation of income generating assets and assets servicing current and future generations. The following provides information on Council's existing and future planned loan portfolio.

11.1 Introduction

During the 2011-12 financial year borrowings of \$20.6 million were undertaken to fund significant building works at the Hawthorn Aquatic and Leisure Centre, Hawthorn Community Precinct, Hawthorn Town Hall Arts Precinct and the Camberwell Library and Office. During the 2014-15 financial year Council resolved to refinance this loan through a fixed interest four year loan at a low interest rate. Council plans to repay the outstanding balance in full in 2018-19.

A further \$29 million was taken out in 2012-13 to fund major building works. This was at a fixed interest rate for 10 years, and the long term financial strategy provides for payment of the remaining balance in full at that time.

In 2014-2015 Council reviewed its existing loan portfolio and took the opportunity to refinance long term debt to a four year loan. This provided decreased interest rates and interest savings to the community as well as providing increased financial capacity to enable future infrastructure programs. That loan will complete in 2018-19 and will result in a significant reduction in Council's outstanding borrowings.



11.2 Future Borrowing Strategy

The borrowing strategy is to retire existing debt over time to free up capacity to undertake new borrowings for significant infrastructure projects for the community. Council's borrowing strategy allows for the investment in new infrastructure as well as the timely retirement of debt.

Council proposes to borrow \$30 million in 2021-22 and \$6 million in 2022-23 to fund refurbishment works at the Tuck Stand, implement the Master Plan for Boroondara Waste and Recycling Centre including provision of a food organics handling facility and redevelopment works at Kew Recreation Centre.

An assessment of alternative borrowing strategies will be conducted for each tranche of planned borrowings as they become due. Council's Long Term Financial Strategy details the debt repayment cash flows refer to **Section 9 - Strategic Resource Plan**.

11.3 Existing borrowings

During the 2018-19 year \$18.43 million in principal repayments on existing borrowings will be made. The outstanding amount borrowed will be \$26.28 million as at 30 June 2019. The projected cost of servicing these borrowings will be \$1.65 million during 2018-19.

The following table sets out future proposed borrowings, based on the forecast position of Council as at 30 June 2018. The table also shows the results of prudential ratios that have previously been issued by the Victorian State Government.

Council is projected to be at low risk as defined by VAGO's financial sustainability risk indicator of Indebtedness through the entire period of the Long Term Financial Strategy as shown below.

Financial year ending	\$'000's				Adjusted Liquidity (Current assets/ Current liabilities)	VAGO FINANCIAL SUSTAINABILITY RISK INDICATORS		
	New borrowings	Principal paid	Interest expense	Balance 30 June		LIQUIDITY	INTERNAL FINANCING	INDEBTEDNESS
2018	-	4,235	2,349	44,713	2.00	2.26	133.0%	14.1%
2019	-	18,433	1,652	26,280	2.05	2.44	91.9%	12.9%
2020	-	1,495	1,424	24,787	1.92	2.34	104.7%	12.6%
2021	-	1,572	1,342	23,215	1.47	1.92	83.7%	10.7%
2022	30,000	1,674	1,996	51,540	1.04	1.36	75.7%	13.6%
2023	6,000	22,496	2,709	35,044	1.01	1.47	101.1%	14.3%
2024	-	3,420	1,638	31,624	1.11	1.59	124.0%	12.5%
2025	-	3,598	1,455	28,025	1.01	1.52	103.8%	10.7%
2026	-	3,786	1,262	24,239	1.02	1.55	111.6%	9.2%
2027	-	3,449	1,083	20,790	1.14	1.68	119.5%	7.4%
2028	-	3,624	904	17,166	1.21	1.77	115.2%	6.5%
Total	36,000	67,782	17,814					

Council monitors its Adjusted Working Capital Ratio (current assets/current liabilities) to ensure the maintenance of the required level of cash to meet operational requirements.

Council targets an adjusted working capital ratio of 1.2 to 1. The adjusted working capital ratio excludes Council adopted reserves which are funds held for a specific purpose and as such are not available for normal business operations (see **Section 9 Strategic Resource Plan** for further details). Where operational or investment imperatives require, in a particular year(s), that the ratio falls below the target, Council's Long Term Financial Strategy must demonstrate future capacity to recover to the target level. The above projects that Council will achieve this outcome by 2028.

The table below shows information on borrowings specifically required by the Regulations.

Indicator	Forecast	
	Actual	Budget
	2017-18	2018-19
	\$'000	\$'000
Total amount borrowed as at 30 June of the prior year	48,948	44,713
Total amount to be borrowed	-	-
Total amount projected to be redeemed	(4,235)	(18,433)
Total amount proposed to be borrowed as at 30 June	44,713	26,280

Appendices

- Appendix A - Fees and charges
- Appendix B - Budget processes
- Appendix C - Priority Projects Program
- Appendix D - Capital Works Program
- Appendix E - Glossary of terms

Overview to appendices

The following appendices include voluntary and statutory information which provide support for the analysis contained in Sections 1 to 11 of this report.

This information has not been included in the main body of the Budget report in the interests of clarity and conciseness. Council has decided that whilst the Budget report needs to focus on the important elements of the Budget and provide appropriate analysis, the detail upon which the Budget is based should be provided in the interests of open and transparent local government.

The contents of the appendices are summarised below:

Appendix	Nature of information
A	Fees and charges
B	Budget processes
C	Priority Projects Program
D	Capital Works Program
E	Glossary of terms

Appendix A

Fees and Charges

Appendix A - Fees and charges index

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Appendix A - Fees and Charges

Introduction

The City of Boroondara provides a range of services to the community. Some of these services have an associated fee or charge levied.

Services funded by fees and charges provide enhanced community wellbeing. Council's Financial Strategy Principle on the Pricing of Services requires that *fees and charges for services be set having regard to specific policies in applicable areas of Council, whilst incorporating cost recovery principles and marketplace competition.*

Council's Pricing Policy ensures that fees are set in line with community support objectives in mind. When setting fees and charges factors considered include the users capacity to pay, equity in the subsidisation of services, community service obligations, statutory or service agreement limitations and results of benchmarking of similar services.

Council has considered that where cost recovery principles are adopted, fees and charges that have a substantial labour component in the delivery of the service be increased by the expected increase in labour costs. In 2018-19 this means that many fees and charges are increased by an average of 2.30%. This attempts to maintain the relationship of funding between user fees and general rate subsidy for each service.

Fees that do not contain a labour component to deliver the service are proposed to generally increase on average by inflation (forecast to be 2.10% in 2018-19, *Access Economics Business Outlook September 2017* release).

A key issue is where fees are set by State Government statute (Statutory Fees); Council has no ability to alter the fee. These fees are fixed and result in a growing cost to the general ratepayer to provide services as the level of cost recovery is diminished over time. Fees will be amended in line with any increases should one be determined by State Government over the course of the 2018-19 year.

Waste Services - Charges

The fees for the provision of commercial and residential waste services are set at full cost recovery. The costs considered in waste charges are waste to landfill (inclusive of taxes and levies), green waste service, the recycling service, hard-waste collection, operation of the Riversdale Transfer Station, delivery of street sweeping services, public place waste and recycling services, and provision of waste collection in public parks, gardens, sportsgrounds and community buildings, bin renewal requirements, disposal of electronic waste and waste management resources and overheads. The waste fees for 2018-19 also include expenditure for the Food Organics & Recycling and Waste Centre Masterplan as this directly relates to a waste management service. Waste bin fees and transfer station tipping fees have been set to recover the full costs of all of these services.

Council's recycling contract has been impacted by the National Sword Policy implemented by China on 1 January 2018 which restricts the import of contaminated paper, cardboard and plastics. The policy has severely disrupted recycling markets worldwide. The policy most directly impacts kerbside recycling services, as recyclables from households are usually on-sold in a mixed form. Significant quantities of recyclable material are exported to China and accordingly the new restrictions are having major impacts on recycling processors.

The changes are having impacts at a state, national and international level. Victorian councils are being impacted as recycling processors face higher costs threatening the sustainability of the industry and seek to reset their contractual arrangements with councils. The local government sector is seeing the withdrawal of rebate payments to councils from the recycling processors which are being replaced instead by gate fees for recyclable material sorting and processing. In order to maintain a sustainable recycling service, Council's waste service charges have therefore been adjusted to reflect expectations of the higher costs now associated with the processing of recyclable material.

The 2018-19 Budget proposes an average increase of 16% in waste charges (inclusive of the Victorian government landfill levy) which is linked directly to the cost of providing the waste services, priced on a full cost recovery basis.

As a national issue, the Australian and Victorian governments need to take action to ensure a sustainable recycling industry into the future and to minimise the cost for the community. The Victorian government collects funds each year from its landfill levy - ratepayers are currently paying \$63.28 to the Victorian government for every tonne of waste that Council collects and takes to landfill. Over many years these funds have been banked by the Victorian government or in some cases used for purposes other than waste reduction and sustainability initiatives. According to the Auditor-General, the Victorian government held \$466 million in its Sustainability Fund in 2017. Council is calling on the Victorian government to use these funds now to invest in a sustainable, better-equipped recycling sector.

Changes to GST Status

For GST purposes Council's fees and charges are currently subject to the following Australian Taxation Office (ATO) regulations as defined by:

A New Tax System (Goods and Services Tax) (Exempt Taxes, Fees and Charges) Determination 2011 (No. 1).

The GST legislation deems that Council's fees and charges are to include GST (taxable supply) unless they are identified for specific exemption from GST.

This determination under Section 81-5 of the *GST Act* identifies those Council fees and charges that are exempted from GST. The application of GST to the schedule of fees and charges is therefore based on current ATO legislation.

Council may be required to further amend the GST status of specific fees and charges when the ATO approves and issues further legislation or regulations. The impact of further ATO amendments may therefore require Council to alter prices in this schedule to reflect changes in the GST status of particular goods or services.

The full list of fees and charges is provided in the following pages. Some fees and charges may have different percentage increases due to rounding to improve ease of use or cash handling.

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Community Development - Family, Youth and Recreation Services							
Youth services							
Drug and alcohol free events	N	Per ticket	\$25.00 Maximum	\$25.00 Maximum	\$ -	0.0%	Y
360 Program Room - Not for Profit Youth Providers	N	Per hour	No charge	No charge	\$ -	0.0%	Y
360 Program Room - Commercial Hire (Youth Related Programs Only)	N	Per hour	\$ 64.00	\$ 62.50	\$ 1.50	2.4%	Y
Youth services school program facilitation	N	Per hour	\$69.00 Maximum	\$67.70 Maximum	\$ 1.30	1.9%	Y
Boroondara 360 Youth Resource Centre band room hire (community only)	N	2 x 2 hour sessions per week, for a maximum of 6 months	\$20.00 per 6 months	\$20.00 per 6 months	\$ -	0.0%	Y
Others							
Sleep day stay program fee	N	Rate per day	\$ 96.00	\$ 96.00	\$ -	0.0%	Y
Sleep day stay program fee (health care card holder)	N	Rate per day	No charge	No charge	\$ -	0.0%	Y
Preschool central enrolment application fee Three year old child	N	Per application for three year old	\$ 26.00	\$ 25.50	\$ 0.50	2.0%	Y
Preschool central enrolment application fee Four year old child	N	Per application for four year old	\$ 26.00	\$ 25.50	\$ 0.50	2.0%	Y
Preschool central enrolment application fee Three year old child (health care card holder)	N	Per application for three year old	\$ 13.00	\$ 12.75	\$ 0.25	2.0%	Y
Preschool central enrolment application fee Four year old child (health care card holder)	N	Per application for four year old	\$ 13.00	\$ 12.75	\$ 0.25	2.0%	Y
Excess cleaning for Anderson Park/MCH Centres/Lexia Street meeting rooms	N	Per booking	Cost as assessed by Council officers to a maximum of \$500	Cost as assessed by Council officers to a maximum of \$500	\$ -	0.0%	Y
Information forums for service professionals and parents of children and young people	N	Per ticket Maximum	\$ 10.20	\$ 10.00	\$ 0.20	2.0%	Y
Information forums for parents with Health Care cards	N	Per ticket Maximum	No charge	No charge	\$ -	0.0%	Y
Boroondara Early Years and Youth Providers Conference Attendance	N	Per attendee	\$ 65.00	\$ 64.00	\$ 1.00	1.6%	Y
Boroondara Early Years and Youth Providers Conference - Stall trade table /display Not for Profit, community based organisation	N	Per display	No charge	No charge	\$ -	0.0%	Y
Boroondara Early Years and Youth Providers Conference - Stall trade table display Commercial operators	N	Per display	\$ 65.00	\$ 64.00	\$ 1.00	1.6%	Y
Meeting or Facility Room hire (From 1 July to 31 December 2018)							
Anderson Park Community Centre meeting room Commercial groups Applicable for bookings up until 31 December 2018	N	Per hour	\$ 25.00	\$ 25.00	\$ -	0.0%	Y
Anderson Park Community Centre meeting room Community groups Applicable for bookings up until 31 December 2018	N	Per hour	\$ 7.00	\$ 7.00	\$ -	0.0%	Y
Lexia Street Community Meeting Facility Commercial groups Applicable for bookings up until 31 December 2018	N	Per hour	\$ 12.50	\$ 12.50	\$ -	0.0%	Y
Lexia Street Community Meeting Facility Community groups Applicable for bookings up until 31 December 2018	N	Per hour	\$ 3.50	\$ 3.50	\$ -	0.0%	Y
Auburn Centre facilities- hire of facility for delivery of services supporting families with young children (commercial) Applicable for bookings up until 31 December 2018	N	Per hour	\$ 25.00	\$ 25.00	\$ -	0.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Auburn Centre facilities - hire of facility (community organisation - not for profit) Applicable for bookings up until 31 December 2018	N	Per term	\$ 53.00	\$ 53.00	\$ -	0.0%	Y
Auburn Centre facilities (playgroup contribution) Applicable for bookings up until 31 December 2018	N	Per family per term	\$ 39.00	\$ 39.00	\$ -	0.0%	Y
Maternal and child health centre facilities - hire of facility for delivery of services supporting families with young children. (Commercial) Applicable for bookings up until 31 December 2018	N	Per hour	\$ 25.00	\$ 25.00	\$ -	0.0%	Y
Maternal and child health centre facilities (community organisation - not for profit) Applicable for bookings up until 31 December 2018	N	Per term	\$ 53.00	\$ 53.00	\$ -	0.0%	Y
Maternal and child health centre facilities (playgroup contribution) Applicable for bookings up until 31 December 2018	N	Per family per term	\$ 39.00	\$ 39.00	\$ -	0.0%	Y
Meeting or Facility Room hire (From 1 January to 30 June 2019)							
Anderson Park Community Centre meeting room Commercial groups Applicable for bookings as of 1 January 2019	N	Per hour	\$ 25.50	\$ 25.00	\$ 0.50	2.0%	Y
Anderson Park Community Centre meeting room Community groups Applicable for bookings as of 1 January 2019	N	Per hour	\$ 7.15	\$ 7.00	\$ 0.15	2.1%	Y
Lexia Street Community Meeting Facility Commercial groups Applicable for bookings as of 1 January 2019	N	Per hour	\$ 12.80	\$ 12.50	\$ 0.30	2.4%	Y
Lexia Street Community Meeting Facility Community groups Applicable for bookings as of 1 January 2019	N	Per hour	\$ 3.60	\$ 3.50	\$ 0.10	2.9%	Y
Auburn Centre facilities- hire of facility for delivery of services supporting families with young children (commercial) Applicable for bookings as of 1 January 2019	N	Per hour	\$ 25.50	\$ 25.00	\$ 0.50	2.0%	Y
Auburn Centre facilities - hire of facility (community organisation - not for profit) Applicable for bookings as of 1 January 2019	N	Per term	\$ 54.00	\$ 53.00	\$ 1.00	1.9%	Y
Auburn Centre facilities (playgroup contribution) Applicable for bookings as of 1 January 2019	N	Per family per term	\$ 39.50	\$ 39.00	\$ 0.50	1.3%	Y
Maternal and child health centre facilities - hire of facility for delivery of services supporting families with young children. (Commercial) Applicable for bookings as of 1 January 2019	N	Per hour	\$ 25.50	\$ 25.00	\$ 0.50	2.0%	Y
Maternal and child health centre facilities (community organisation - not for profit) Applicable for bookings as of 1 January 2019	N	Per term	\$ 54.00	\$ 53.00	\$ 1.00	1.9%	Y
Maternal and child health centre facilities (playgroup contribution) Applicable for bookings as of 1 January 2019	N	Per family per term	\$ 39.50	\$ 39.00	\$ 0.50	1.3%	Y
Kew traffic school							
Community group bookings	N	Per group booking	\$ 130.00	\$ 127.50	\$ 2.50	2.0%	Y
Wednesday Ride and Play	N	Per child	\$ 13.50	\$ 13.50	\$ -	0.0%	Y
School holiday program - at time of booking	N	Per child	\$ 13.50	\$ 13.50	\$ -	0.0%	Y
Private bookings - at time of booking - two hours (Monday to Friday and weekends)	N	Two hours	\$ 229.00	\$ 225.00	\$ 4.00	1.8%	Y
Private bookings - at time of booking - three hours (Monday to Friday, daylight savings period only)	N	Three hours	\$ 262.00	\$ 257.00	\$ 5.00	1.9%	Y
Safety education (three sessions on same day) At time of booking	N	Per booking	\$ 306.00	\$ 300.00	\$ 6.00	2.0%	Y
Safety education (two sessions on same day) At time of booking	N	Per booking	\$ 204.00	\$ 200.00	\$ 4.00	2.0%	Y
Safety education (one session) At time of booking	N	Per booking	\$ 130.00	\$ 130.00	\$ -	0.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Community Development - Health, Active Ageing and Disability Services							
Food Act registration and renewal							
Class one Initial Registration Fee	N	Per premises	\$ 580.00	\$ 570.00	\$ 10.00	1.8%	N
Class one Renewal of Registration	N	Per premises	\$ 425.00	\$ 415.00	\$ 10.00	2.4%	N
Not for profit school canteen, sporting club Charitable Organisation / Community Group	N	No charge	No charge	No charge	\$ -	0.0%	N
Class two Large Supermarket 3 plus departments non-standard Food Safety Program Initial Registration Fee	N	Per premises	\$ 2,450.00	\$ 2,395.00	\$ 55.00	2.3%	N
Class two Large Supermarket 3 plus departments non-standard Food Safety Program Renewal of Registration	N	Per premises	\$ 2,285.00	\$ 2,235.00	\$ 50.00	2.2%	N
Class two Large Supermarket 3 plus departments Initial Registration Fee	N	Per premises	\$ 2,120.00	\$ 2,070.00	\$ 50.00	2.4%	N
Class two Large Supermarket 3 plus departments Renewal of Registration	N	Per premises	\$ 1,960.00	\$ 1,915.00	\$ 45.00	2.3%	N
Class two Non-standard Food Safety Program Initial Registration Fee	N	Per premises	\$ 987.00	\$ 965.00	\$ 22.00	2.3%	N
Class two Non-standard Food Safety Program Renewal of Registration	N	Per premises	\$ 830.00	\$ 810.00	\$ 20.00	2.5%	N
Class two Initial Registration Fee	N	Per premises	\$ 948.00	\$ 927.00	\$ 21.00	2.3%	N
Class two Renewal of Registration	N	Per premises	\$ 790.00	\$ 770.00	\$ 20.00	2.6%	N
Class three Initial Registration Fee	N	Per premises	\$ 525.00	\$ 515.00	\$ 10.00	1.9%	N
Class three Renewal of Registration	N	Per premises	\$ 450.00	\$ 440.00	\$ 10.00	2.3%	N
Class four Food premises	N	No charge	No charge	No charge	\$ -	0.0%	N
Temporary food premises registration	N	Per premises	25% of applicable initial registration or renewal of registration fee	25% of applicable initial registration or renewal of registration fee	\$ -	0.0%	N
Temporary food premises Charitable Organisation / Community group registration	N	No charge to community groups	No charge	No charge	\$ -	0.0%	N
Food Act registration non compliance follow up visit (this will be charged to businesses as appropriate)	N	Per premises	\$ 240.00	\$ 237.00	\$ 3.00	1.3%	N
Public Health and Wellbeing Act registration and renewal							
New Hairdresser and/or Temporary make up premises only - Initial ongoing registration fee	N	Per premises	\$ 315.00	\$ 310.00	\$ 5.00	1.6%	N
Hairdresser and/or Temporary make up premises only - Ongoing renewal registration fee	N	Per premises	\$ 235.00	\$ 230.00	\$ 5.00	2.2%	N
Hairdresser/Skin penetration/Beauty therapies Single operation Initial Registration Fee	N	Per premises	\$ 225.00	\$ 220.00	\$ 5.00	2.3%	N
Hairdresser/Skin penetration/Beauty therapies Single operation Renewal of Registration	N	Per premises	\$ 148.00	\$ 145.00	\$ 3.00	2.1%	N
Hairdresser/Skin penetration/Beauty therapies Multiple operation Initial Registration Fee	N	Per premises	\$ 260.00	\$ 255.00	\$ 5.00	2.0%	N
Hairdresser/Skin penetration/Beauty therapies Multiple operation Renewal of Registration	N	Per premises	\$ 184.00	\$ 180.00	\$ 4.00	2.2%	N
Prescribed accommodation (5 - 10 accommodation beds) Initial Registration Fee	N	Per premises	\$ 475.00	\$ 465.00	\$ 10.00	2.2%	N
Prescribed accommodation (5 - 10 accommodation beds) Renewal of Registration	N	Per premises	\$ 400.00	\$ 390.00	\$ 10.00	2.6%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Prescribed accommodation (11 - 20 accommodation beds) Initial Registration Fee	N	Per premises	\$ 655.00	\$ 640.00	\$ 15.00	2.3%	N
Prescribed accommodation (11 - 20 accommodation beds) Renewal of Registration	N	Per premises	\$ 575.00	\$ 565.00	\$ 10.00	1.8%	N
Prescribed accommodation (21 - 35 accommodation beds) Initial Registration Fee	N	Per premises	\$ 715.00	\$ 700.00	\$ 15.00	2.1%	N
Prescribed accommodation (21 - 35 accommodation beds) Renewal of Registration	N	Per premises	\$ 640.00	\$ 625.00	\$ 15.00	2.4%	N
Prescribed accommodation (36 - 55 accommodation beds) Initial Registration Fee	N	Per premises	\$ 905.00	\$ 885.00	\$ 20.00	2.3%	N
Prescribed accommodation (36 - 55 accommodation beds) Renewal of Registration	N	Per premises	\$ 830.00	\$ 810.00	\$ 20.00	2.5%	N
Prescribed accommodation (56+ accommodation beds) Initial Registration Fee	N	Per premises	\$ 1,050.00	\$ 1,030.00	\$ 20.00	1.9%	N
Prescribed accommodation (56+ accommodation beds) Renewal of Registration	N	Per premises	\$ 970.00	\$ 950.00	\$ 20.00	2.1%	N
Miscellaneous							
Solicitors request - ten working day turnaround	N	Per enquiry	\$ 240.00	\$ 235.00	\$ 5.00	2.1%	N
Solicitors request - five working day turnaround (+50% of Solicitors request (ten working day turnaround))	N	Per enquiry	\$ 370.00	\$ 365.00	\$ 5.00	1.4%	N
Transfer of Public Health and Wellbeing Act or Food Act registration (50% of Initial Registration Fee)	N	Per enquiry	50% of current year initial registration fee	50% of current year initial registration fee	\$ -	0.0%	N
Late payment fee for Public Health and Wellbeing Act or Food Act registration renewals (25% of current renewal of registration fee)	N	Per enquiry	25% of current year renewal of registration fee	25% of current year renewal of registration fee	\$ -	0.0%	N
Processing fee for pro rata refund of Public Health and Wellbeing Act or Food Act registration	N	Per enquiry	\$ 36.00	\$ 35.50	\$ 0.50	1.4%	N
Septic tank / onsite waste water treatment system permit fee	N	Per application	\$ 404.00	\$ 395.00	\$ 9.00	2.3%	N
Product sales - rat bait, head lice, mosquito briquettes	N	Per item sold	Total cost + 10% - 15%	Total cost + 10% - 15%	\$ -	0.0%	Y
Sale and administration of vaccines not covered within National Immunisation Program schedule	N	Per item sold	Cost of vaccine + 25% of hourly rate + on costs Public Health (immunisation) Nurse	Cost of vaccine + 25% of hourly rate + on costs Public Health (immunisation) Nurse	\$ -	0.0%	Y
Sharps container sales (free to people with relevant health condition)	N	Per container	No charge	No charge	\$ -	0.0%	Y
Sharps container - large (registered business)	N	Per container	\$ 19.00	\$ 18.70	\$ 0.30	1.6%	Y
Sharps container - small (registered business)	N	Per container	\$ 9.80	\$ 9.70	\$ 0.10	1.0%	Y
HAADS Training sessions and other services	N	Per session	Cost + 10%	Cost + 10%	\$ -	0.0%	Y
Active Ageing and Disability Services							
Adult day care / social support activity	N	Per session + meal if applicable	\$ 7.90	\$ 7.70	\$ 0.20	2.6%	N
Adult day care / social support activity	N	Two - three hours	\$ 3.80	\$ 3.70	\$ 0.10	2.7%	N
Adult day care/social support activity - Commercial cost	N	Per hour	\$ 28.10	\$ 28.10	\$ -	0.0%	N
Adult day care/social support activity - Commercial cost	N	Per session (Half day)	\$ 84.30	\$ 84.30	\$ -	0.0%	N
Adult day care/social support activity - Commercial cost - discretionary fee (manager approval required)	N	Per session (Half day)	\$ 56.20	\$ 56.20	\$ -	0.0%	N
Community bus hire - community groups	N	Per day	\$ 103.00	\$ 101.00	\$ 2.00	2.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Community bus hire - community groups	N	Per half day	\$ 62.00	\$ 60.70	\$ 1.30	2.1%	Y
Community bus fixed runs	N	One way trip and return trip	\$ 3.10	\$ 3.00	\$ 0.10	3.3%	N
Young persons social group bus	N	Return trip	\$ 3.10	\$ 3.00	\$ 0.10	3.3%	N
Young person social group excursion	N	Per trip	\$ 3.80	\$ 3.70	\$ 0.10	2.7%	N
Excursions - older person	N	Per person	\$ 4.60	\$ 4.50	\$ 0.10	2.3%	N
Travel charge - community transport service	N	Per kilometre	\$ 1.70	\$ 1.65	\$ 0.05	3.0%	N
Home care/Domestic assistance - single - low income historical fee (a)	N	Per hour	\$ 6.20	\$ 6.05	\$ 0.15	2.5%	N
Home care/Domestic assistance - couple - low income historical fee	N	Per hour	\$ 7.60	\$ 7.40	\$ 0.20	2.7%	N
Home care/Domestic assistance - single - low income historical fee (b)	N	Per hour	\$ 5.10	\$ 5.00	\$ 0.10	2.0%	N
Home care/Domestic assistance - aged couple and young persons program - low income	N	Per hour	\$ 9.80	\$ 9.60	\$ 0.20	2.1%	N
Home care/Domestic assistance - single - low income	N	Per hour	\$ 7.10	\$ 7.00	\$ 0.10	1.4%	N
Home care/Domestic assistance - couple - medium income historical fee (a)	N	Per hour	\$ 10.90	\$ 10.65	\$ 0.25	2.3%	N
Home care/Domestic assistance - single - medium income historical fee (a)	N	Per hour	\$ 9.30	\$ 9.05	\$ 0.25	2.8%	N
Home care/Domestic assistance - couple - medium income historical fee (b)	N	Per hour	\$ 14.50	\$ 14.15	\$ 0.35	2.5%	N
Home care/Domestic assistance - single - medium income historical fee (b)	N	Per hour	\$ 13.00	\$ 12.75	\$ 0.25	2.0%	N
Home care/Domestic assistance - aged couple and young persons program - medium income	N	Per hour	\$ 17.90	\$ 17.50	\$ 0.40	2.3%	N
Home care/Domestic assistance - single - medium income	N	Per hour	\$ 17.20	\$ 16.80	\$ 0.40	2.4%	N
Home care/Domestic assistance - aged couple and young persons program - high income	N	Per hour	\$ 45.80	\$ 44.80	\$ 1.00	2.2%	N
Home care/Domestic assistance - single - high income	N	Per hour	\$ 44.50	\$ 43.70	\$ 0.80	1.8%	N
Home Care/Domestic assistance, Personal Care, Respite Care and Home Delivered Meals	N	No charge	No charge	No charge	\$ -	0.0%	N
Home Care/Domestic assistance, Personal Care, Respite Care and Home Delivered Meals discretionary fee (low and medium income only) - 25% of applicable rate	N	Per hour	25% of applicable rate	25% of applicable rate	\$ -	0.0%	N
Home Care/Domestic assistance, Personal Care, Respite Care and Home Delivered Meals discretionary fee (low and medium income only) - 50% of applicable rate	N	Per hour	50% of applicable rate	50% of applicable rate	\$ -	0.0%	N
Property maintenance/Home maintenance/Home modifications - low income	N	Per hour + materials	\$ 14.70	\$ 14.40	\$ 0.30	2.1%	N
Property maintenance/Home maintenance/Home modifications - medium income	N	Per hour + materials	\$ 21.80	\$ 21.30	\$ 0.50	2.3%	N
Property maintenance/Home maintenance/Home modifications - high income	N	Per hour + materials	\$ 55.70	\$ 54.40	\$ 1.30	2.4%	N
Personal care (aged and younger persons programs) - low income	N	Per hour	\$ 5.25	\$ 5.15	\$ 0.10	1.9%	N
Personal care (aged and younger persons programs) - medium income	N	Per hour	\$ 10.30	\$ 10.05	\$ 0.25	2.5%	N
Personal care (aged and younger persons programs) - high income	N	Per hour	\$ 44.70	\$ 43.70	\$ 1.00	2.3%	N
Respite care (aged and younger persons programs) - low income	N	Per hour	\$ 3.70	\$ 3.60	\$ 0.10	2.8%	N
Respite care (aged and younger persons programs) - medium income	N	Per hour	\$ 6.00	\$ 5.85	\$ 0.15	2.6%	N
Respite care (aged and younger persons programs) - high income	N	Per hour	\$ 44.70	\$ 43.70	\$ 1.00	2.3%	N
Younger persons respite families	N	Per couple per hour	\$ 14.70	\$ 14.30	\$ 0.40	2.8%	N
Home care - medium income historical/discretionary fee	N	Per hour	\$ 5.10	\$ 4.95	\$ 0.15	3.0%	N
Younger persons respite families Respite care - medium income historical fee	N	Per hour	\$ 5.10	\$ 4.95	\$ 0.15	3.0%	N
Commercial - home care Monday - Friday 7am - 7pm	N	Per hour	\$ 72.60	\$ 71.00	\$ 1.60	2.3%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Commercial - personal care Monday - Friday 7am - 7pm	N	Per hour	\$ 74.70	\$ 73.00	\$ 1.70	2.3%	Y
Commercial - personal care Monday - Friday 7pm - midnight	N	Per hour	\$ 92.10	\$ 90.00	\$ 2.10	2.3%	Y
Commercial - respite care Monday - Friday 7am - 7pm	N	Per hour	\$ 74.70	\$ 73.00	\$ 1.70	2.3%	Y
Commercial - respite care Monday - Friday 7pm - midnight	N	Per hour	\$ 92.10	\$ 90.00	\$ 2.10	2.3%	Y
Commercial - respite care Weekend 7am - 12 midday Saturday	N	Per hour	\$ 107.40	\$ 105.00	\$ 2.40	2.3%	Y
Commercial - respite care Weekend 12 midday Saturday onwards	N	Per hour	\$ 127.90	\$ 125.00	\$ 2.90	2.3%	Y
Commercial - Assessment	N	Per assessment	\$ 432.70	\$ 423.00	\$ 9.70	2.3%	Y
Public holiday (all services) Commercial	N	Per hour	\$ 127.90	\$ 125.00	\$ 2.90	2.3%	Y
Linkages - core hours	N	Per hour	\$ 6.40	\$ 6.20	\$ 0.20	3.2%	N
Meals on Wheels							
Dining room meal	N	Per meal	\$ 7.40	\$ 7.20	\$ 0.20	2.8%	N
Soup - low income, medium income and linkages clients	N	Each	\$ 1.80	\$ 1.75	\$ 0.05	2.9%	N
Main meal/ vegetables/ dessert/ juice - low income, medium income and linkages clients	N	Each	\$ 9.50	\$ 9.25	\$ 0.25	2.7%	N
Sandwich - low income, medium income and linkages clients	N	Each	\$ 5.60	\$ 5.45	\$ 0.15	2.8%	N
Soup - Commercial and high income	N	Each	\$ 4.50	\$ 4.35	\$ 0.15	3.4%	N
Main meal/ vegetables/ dessert/ juice - Commercial and high income	N	Each	\$ 33.30	\$ 32.50	\$ 0.80	2.5%	N
Sandwich - Commercial and high income	N	Each	\$ 8.70	\$ 8.50	\$ 0.20	2.4%	N
Canterbury Memorial Home							
Main hall hire - community groups	N	Per hour	\$ 4.10	\$ 4.00	\$ 0.10	2.5%	Y
Canterbury Memorial Home Units - standard rate	N	Per month	\$ 565.00	\$ 553.00	\$ 12.00	2.2%	N
Canterbury Memorial Home Units - historical fee level one	N	Per month	\$ 485.00	\$ 474.00	\$ 11.00	2.3%	N
Canterbury Memorial Home Units - discretionary fee level two	N	Per month	\$ 403.00	\$ 394.00	\$ 9.00	2.3%	N
Kew Seniors Centre hire fees							
Community group (per room) - historical fee	N	Per hour	\$4.10 (\$13.00 max per day)	\$4.00 (\$12.80 max per day)	\$ 0.10	2.5%	Y
Hall - Casual Hire	N	Per hour	\$ 67.00	\$ 65.40	\$ 1.60	2.4%	Y
Hall - Casual Hire - Community Rate (50% of casual hire)	N	Per hire	50% of applicable rate	\$ -	\$ -	0.0%	Y
Games Room - Casual Hire	N	Per hour	\$ 15.00	\$ -	\$ 15.00	0.0%	Y
Games Room - Community Rate (50% of casual hire)	N	Per hire	50% of applicable rate	\$ -	\$ -	0.0%	Y
Meeting Room 1 - Casual Hire	N	Per hour	\$ 7.50	\$ -	\$ 7.50	0.0%	Y
Meeting Room 1 - Community Rate (50% of casual hire)	N	Per hire	50% of applicable rate	\$ -	\$ -	0.0%	Y
Community Development - Arts and Cultural Services							
Eisteddfod							
Daily audience entrance fee - full	N	Per person	\$ 11.00	\$ 11.00	\$ -	0.0%	Y
Daily audience entrance fee - concession	N	Per person	\$ 5.50	\$ 5.50	\$ -	0.0%	Y
Daily audience entrance fee - family (2 Adults / 2 Children)	N	Per family	\$ 20.00	\$ 20.00	\$ -	0.0%	Y
Audience entrance fee - season pass (excludes Piano concerto event)	N	Per ticket	\$ 32.00	\$ 32.00	\$ -	0.0%	Y
Audience entrance fee - Piano concerto event	N	Per ticket	\$ 10.00	\$ 10.00	\$ -	0.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Section entry fee - Chamber groups and ensembles	N	Per entry	\$ 34.00	\$ 34.00	\$ -	0.0%	Y
Eisteddfod entry fee	N	Per entry	\$ 25.00	\$ 25.00	\$ -	0.0%	Y
Section entry fee - Choral groups	N	Per entry	\$ 56.00	\$ 56.00	\$ -	0.0%	Y
Late entry fee	N	Per entry	\$ 10.50	\$ 10.50	\$ -	0.0%	Y
Performance Accompanist	N	Per performance	\$ 2.00	\$ 2.00	\$ -	0.0%	Y
Outdoor Events							
Marquee - community	N	No charge	No charge	No charge	\$ -	0.0%	Y
Marquee - business	N	Per event	\$ 240.00	\$ 235.00	\$ 5.00	2.1%	Y
Site fee - community	N	No charge	No charge	No charge	\$ -	0.0%	Y
Site fee - business	N	Per event	\$ 67.50	\$ 66.00	\$ 1.50	2.3%	Y
HIRE FEES							
Kew Court House							
Just Theatre							
Theatre including dressing rooms - standard rate	N	Per hour Minimum 3 hours	\$ 47.50	\$ 46.50	\$ 1.00	2.2%	Y
Theatre including dressing rooms - standard rate Monday to Thursday	N	Per day	\$ 340.00	\$ 335.00	\$ 5.00	1.5%	Y
Theatre including dressing rooms - standard rate Friday to Sunday	N	Per day	\$ 410.00	\$ 400.00	\$ 10.00	2.5%	Y
Theatre including dressing rooms - standard rate	N	Per week	\$ 1,300.00	\$ 1,130.00	\$ 170.00	15.0%	Y
Theatre including dressing rooms - subsidised rate	N	Per hour Minimum 3 hours	\$ 11.90	\$ 11.60	\$ 0.30	2.6%	Y
Theatre including dressing rooms - subsidised rate Monday to Thursday	N	Per day	\$ 85.00	\$ 84.00	\$ 1.00	1.2%	Y
Theatre including dressing rooms - subsidised rate Friday to Sunday	N	Per day	\$ 102.00	\$ 100.00	\$ 2.00	2.0%	Y
Theatre including dressing rooms - subsidised rate	N	Per week	\$ 325.00	\$ 282.50	\$ 42.50	15.0%	Y
Community Meeting Room							
Community Meeting Room - standard rate	N	Per hour Minimum 3 hours	\$ 30.00	\$ 29.50	\$ 0.50	1.7%	Y
Community Meeting Room - standard rate	N	Per day	\$ 215.00	\$ 212.00	\$ 3.00	1.4%	Y
Community Meeting Room - subsidised rate	N	Per hour Minimum 3 hours	\$ 7.50	\$ 7.40	\$ 0.10	1.4%	Y
Community Meeting Room - subsidised rate	N	Per day	\$ 54.00	\$ 53.00	\$ 1.00	1.9%	Y
Access Gallery							
Access Gallery - standard rate	N	Per week	\$ 158.00	\$ 154.50	\$ 3.50	2.3%	Y
Access Gallery - subsidised rate	N	Per week	\$ 39.50	\$ 38.60	\$ 0.90	2.3%	Y
Hawthorn Arts Centre							
<i>Hawthorn Arts Centre venue corporate hire rates may vary in accordance with the Hospitality Services Licence Agreement.</i>							
Hawthorn Arts Centre venue - day rate - standard rate	N	Per day Minimum 8 Hours	90% of hourly rate (8 hours)	90% of hourly rate (8 hours)	\$ -	0.0%	Y
Main Hall and Stage							
Main hall and stage - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 220.00	\$ 216.50	\$ 3.50	1.6%	Y
Main hall and stage - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 375.00	\$ 368.50	\$ 6.50	1.8%	Y

City of Boroondara

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Main hall and stage - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 110.00	\$ 108.50	\$ 1.50	1.4%	Y
Main hall and stage - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 187.50	\$ 184.50	\$ 3.00	1.6%	Y
Chandelier Room							
Chandelier room - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 158.00	\$ 154.00	\$ 4.00	2.6%	Y
Chandelier room - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 285.00	\$ 279.00	\$ 6.00	2.2%	Y
Chandelier room - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 79.00	\$ 77.00	\$ 2.00	2.6%	Y
Chandelier room - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 142.50	\$ 139.50	\$ 3.00	2.2%	Y
Mayor's Room							
Mayor's room - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 64.00	\$ 62.50	\$ 1.50	2.4%	Y
Mayor's room - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 78.00	\$ 77.00	\$ 1.00	1.3%	Y
Mayor's room - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 32.00	\$ 31.00	\$ 1.00	3.2%	Y
Mayor's room - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 39.00	\$ 38.50	\$ 0.50	1.3%	Y
Dora Wilson Room							
Dora Wilson room - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 26.00	\$ 25.00	\$ 1.00	4.0%	Y
Dora Wilson room - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 31.00	\$ 30.00	\$ 1.00	3.3%	Y
Dora Wilson room - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 6.50	\$ 6.25	\$ 0.25	4.0%	Y
Dora Wilson room - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 7.75	\$ 7.50	\$ 0.25	3.3%	Y
The Chamber							
The Chamber - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 64.00	\$ 62.50	\$ 1.50	2.4%	Y
The Chamber - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 79.00	\$ 77.00	\$ 2.00	2.6%	Y
The Chamber - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 16.00	\$ 15.60	\$ 0.40	2.6%	Y
The Chamber - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 19.75	\$ 19.25	\$ 0.50	2.6%	Y
John Beswicke Room							
John Beswicke room - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 26.00	\$ 25.00	\$ 1.00	4.0%	Y
John Beswicke room - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 31.00	\$ 30.00	\$ 1.00	3.3%	Y
John Beswicke room - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 6.50	\$ 6.25	\$ 0.25	4.0%	Y
John Beswicke room - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 7.75	\$ 7.50	\$ 0.25	3.3%	Y

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Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
<u>Zelman Room</u>							
The Zelman room - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 64.00	\$ 62.50	\$ 1.50	2.4%	Y
The Zelman room - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 79.00	\$ 77.00	\$ 2.00	2.6%	Y
The Zelman room - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 32.00	\$ 31.25	\$ 0.75	2.4%	Y
The Zelman room - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 39.50	\$ 38.50	\$ 1.00	2.6%	Y
<u>Edward C. Rigby Room</u>							
Edward C. Rigby room - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 40.00	\$ 25.00	\$ 15.00	60.0%	Y
Edward C. Rigby room - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 44.00	\$ 30.00	\$ 14.00	46.7%	Y
Edward C. Rigby room - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 10.00	\$ 6.25	\$ 3.75	60.0%	Y
Edward C. Rigby room - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 11.00	\$ 7.50	\$ 3.50	46.7%	Y
<u>Community Arts Space</u>							
Community arts space - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 40.00	\$ 25.00	\$ 15.00	60.0%	Y
Community arts space - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 44.00	\$ 30.00	\$ 14.00	46.7%	Y
Community arts space - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 10.00	\$ 6.25	\$ 3.75	60.0%	Y
Community arts space - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 11.00	\$ 7.50	\$ 3.50	46.7%	Y
<u>Basement - Performance/Rehearsal studio</u>							
Basement - Performance/Rehearsal studio - Standard rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 53.00	\$ 52.00	\$ 1.00	1.9%	Y
Basement - Performance/Rehearsal studio - Standard rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 68.00	\$ 66.50	\$ 1.50	2.3%	Y
Basement - Performance/Rehearsal studio - Subsidised rate Monday to Thursday	N	Per hour Minimum 3 Hours	\$ 13.25	\$ 13.00	\$ 0.25	1.9%	Y
Basement - Performance/Rehearsal studio - Subsidised rate Friday to Sunday	N	Per hour Minimum 3 Hours	\$ 17.00	\$ 16.60	\$ 0.40	2.4%	Y
Basement - Performance/Rehearsal studio - Standard rate Monday to Thursday	N	Per day	\$ 340.00	\$ 335.00	\$ 5.00	1.5%	Y
Basement - Performance/Rehearsal studio - Standard rate Friday to Sunday	N	Per day	\$ 408.00	\$ 400.00	\$ 8.00	2.0%	Y
Basement - Performance/Rehearsal studio - Standard rate	N	Per week	\$ 1,855.00	\$ 1,820.00	\$ 35.00	1.9%	Y
Basement - Performance/Rehearsal studio - Subsidised rate Monday to Thursday	N	Per day	\$ 85.00	\$ 84.00	\$ 1.00	1.2%	Y
Basement - Performance/Rehearsal studio - Subsidised rate Friday to Sunday	N	Per day	\$ 102.00	\$ 100.00	\$ 2.00	2.0%	Y
Basement - Performance/Rehearsal studio - Subsidised rate	N	Per week	\$ 464.00	\$ 455.00	\$ 9.00	2.0%	Y

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Artists studios							
Studio 1	N	Per month	\$ 540.00	\$ 530.00	\$ 10.00	1.9%	Y
Studio 1	N	Per year	\$ 6,480.00	\$ 6,360.00	\$ 120.00	1.9%	Y
Studio 2	N	Per month	\$ 330.00	\$ 324.00	\$ 6.00	1.9%	Y
Studio 2	N	Per year	\$ 3,960.00	\$ 3,890.00	\$ 70.00	1.8%	Y
Studio 3	N	Per month	\$ 345.00	\$ 340.00	\$ 5.00	1.5%	Y
Studio 3	N	Per year	\$ 4,140.00	\$ 4,080.00	\$ 60.00	1.5%	Y
Studio 4	N	Per month	\$ 125.00	\$ 122.00	\$ 3.00	2.5%	Y
Studio 4	N	Per year	\$ 1,500.00	\$ 1,464.00	\$ 36.00	2.5%	Y
Studio 5	N	Per month	\$ 195.00	\$ 192.00	\$ 3.00	1.6%	Y
Studio 5	N	Per year	\$ 2,340.00	\$ 2,304.00	\$ 36.00	1.6%	Y
Studio 6	N	Per week	\$ 67.50	\$ 66.00	\$ 1.50	2.3%	Y
Studio 6	N	Per month	\$ 292.50	\$ 264.00	\$ 28.50	10.8%	Y
Studio 6	N	Per year	\$ 3,510.00	\$ 3,164.00	\$ 346.00	10.9%	Y
STAFFING COSTS							
Standard rate*							
* Staffing costs will be met by hirer - Minimum of four hours.							
Supervising Technician	N	Per hour	\$ 62.00	\$ 60.00	\$ 2.00	3.3%	Y
Front of House/Duty Manager	N	Per hour	\$ 62.00	\$ 55.00	\$ 7.00	12.7%	Y
Box Office/Hospitality Officer	N	Per hour	\$ 57.00	\$ -	\$ 57.00	0.0%	Y
Technician	N	Per hour	\$ 57.00	\$ 55.00	\$ 2.00	3.6%	Y
Usher	N	Per hour	\$ 52.00	\$ 50.00	\$ 2.00	4.0%	Y
Security Guard	N	Per hour per guard	Up to a maximum of \$60.00	\$ -	\$ -	0.0%	Y
Public Holiday surcharge for staffing costs	N	Per hour	50% of staff cost rate	50% of staff cost rate	\$ -	0.0%	Y
Staff charge out costs - Subsidised rate*							
* Council will provide a 50% subsidy of staffing costs for bonafide community groups. Minimum of four hours.							
Supervising Technician	N	Per hour	\$ 31.00	\$ 30.00	\$ 1.00	3.3%	Y
Front of House/Duty Manager	N	Per hour	\$ 31.00	\$ 27.50	\$ 3.50	12.7%	Y
Box Office/Hospitality Officer	N	Per hour	\$ 28.50	\$ -	\$ 28.50	0.0%	Y
Technician	N	Per hour	\$ 28.50	\$ 27.50	\$ 1.00	3.6%	Y
Usher	N	Per hour	\$ 26.00	\$ 25.00	\$ 1.00	4.0%	Y
Other							
Hirer's box office fees - standard	N	Per ticket	\$ 3.50	\$ 3.00	\$ 0.50	16.7%	Y
Hirer's box office fees - subsidised	N	Per ticket	\$ 1.75	\$ 1.55	\$ 0.20	12.9%	Y
Venue hire for internal photography not associated with event	N	Per hour	\$ 120.00	\$ 110.00	\$ 10.00	9.1%	Y
Venue rehearsal fee	N	Per hour Minimum 3 Hours	50% of venue hire rate	50% of venue hire rate	\$ -	0.0%	Y
Venue bump in fee	N	Per hour Minimum 3 Hours	50% of venue hire rate	50% of venue hire rate	\$ -	0.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Venue bump out fee	N	Per hour Minimum 3 Hours	50% of venue hire rate	50% of venue hire rate	\$ -	0.0%	Y
Commission on consignment stock at The Emporium @ Town Hall Gallery	N	Per item	35% commission on sale price	35% commission on sale price	\$ -	0.0%	Y
Commission on sales of artwork at the Community Project Wall	N	Per item	15% commission on sale price	15% commission on sale price	\$ -	0.0%	Y
Refreshment sales - Kew Court House	N	Per item	Up to \$30.00	Up to \$30.00	\$ -	0.0%	Y
The Emporium sales - Emporium Shop	N	Per item	Up to \$500	\$ -	\$ -	0.0%	Y
Artwork Sales - Community Project Wall	N	Per item	Up to \$1,500	\$ -	\$ -	0.0%	Y
Standard mail out fee	N	Per transaction	\$ 2.10	\$ 2.00	\$ 0.10	5.0%	Y
Registered mail out fee	N	Per transaction	\$ 7.60	\$ 7.50	\$ 0.10	1.3%	Y
Express post mail out fee	N	Per transaction	\$ 7.10	\$ 7.00	\$ 0.10	1.4%	Y
External hirer refund fee	N	Per transaction	\$ 1.50	\$ 1.50	\$ -	0.0%	Y
Additional cleaning to Hawthorn Arts Centre Hired Spaces	N	Per booking	Up to a maximum of \$500	Up to a maximum of \$500	\$ -	0.0%	Y
Damage or loss of Hawthorn Arts Centre meeting room equipment	N	Per booking	Up to a maximum of \$2,000	Up to a maximum of \$2,000	\$ -	0.0%	Y
Additional cleaning to Kew Court House Hired Spaces	N	Per booking	Up to a maximum of \$500	Up to a maximum of \$500	\$ -	0.0%	Y
Damage or loss of Kew Court House meeting room equipment	N	Per booking	Up to a maximum of \$2,000	Up to a maximum of \$2,000	\$ -	0.0%	Y
Cultural Venue Equipment							
Administration fee - Equipment hire - standard	N	Per hire	20% of equipment hire	15% of equipment hire	\$ -	0.0%	Y
Administration fee - Equipment hire - community	N	Per hire	No charge	No charge	\$ -	0.0%	Y
Main Hall wall uplighting	N	Per event	\$ 560.00	\$ 550.00	\$ 10.00	1.8%	Y
Main Hall Chandelier repositioning	N	Per chandelier	\$ 40.00	\$ 35.00	\$ 5.00	14.3%	Y
Staging (1m x 2m) / Choir Risers	N	Per piece	\$ 82.00	\$ 80.00	\$ 2.00	2.5%	Y
Radio Microphone	N	Per unit	\$ 75.00	\$ 75.00	\$ -	0.0%	Y
Flipchart	N	Per chart	\$ 25.00	\$ -	\$ 25.00	0.0%	Y
Photocopy - A4 black and white copy	N	Per copy	\$ 0.20	\$ -	\$ 0.20	0.0%	Y
Photocopy - A4 colour copy	N	Per copy	\$ 0.30	\$ -	\$ 0.30	0.0%	Y
Relocation of Piano (If required)	N	Per event	\$ 500.00	\$ 500.00	\$ -	0.0%	Y
Tune of Piano	N	Per event	\$ 250.00	\$ 250.00	\$ -	0.0%	Y
Ticketing							
Council curated event ticket - full	N	Per ticket	Up to a maximum of \$150	Up to a maximum of \$150	\$ -	0.0%	Y
Council curated event ticket - concession	N	Per ticket	Up to a maximum of \$115	Up to a maximum of \$115	\$ -	0.0%	Y
Ticketing administration - Hirer's Complimentary Tickets - First 5% of total seating capacity	N	Per ticket	No charge	No charge	\$ -	0.0%	Y
Ticketing administration - Hirer's Complimentary Tickets - Greater than 5% of total seating capacity	N	Per ticket	\$ 0.50	\$ 0.50	\$ -	0.0%	Y

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Town Hall Gallery Memberships							
Adult (Individual)	N	Per year	\$ 35.00	\$ 35.00	\$ -	0.0%	Y
Concession	N	Per year	\$ 20.00	\$ 20.00	\$ -	0.0%	Y
Family	N	Per year	\$ 60.00	\$ 60.00	\$ -	0.0%	Y
Duo	N	Per year	\$ 60.00	\$ 60.00	\$ -	0.0%	Y
Institution	N	Per year	\$ 60.00	\$ 60.00	\$ -	0.0%	Y
Lifetime Membership	N	Per year	\$ 250.00	\$ 250.00	\$ -	0.0%	Y
Community Development - Library Services							
Library Meeting rooms hire (from 1 July to 31 December 2018)							
Ashburton, Balwyn, Camberwell and Hawthorn individual meeting rooms - discount community rate Applicable for bookings up until 31 December 2018	N	Per hour	\$ 3.50	\$ 3.50	\$ -	0.0%	Y
Ashburton, Balwyn, Camberwell and Hawthorn individual meeting rooms - standard rate Applicable for bookings up until 31 December 2018	N	Per hour	\$ 12.50	\$ 12.50	\$ -	0.0%	Y
Ashburton, Camberwell and Hawthorn combined meeting rooms - discount community rate Applicable for bookings up until 31 December 2018	N	Per hour	\$ 7.00	\$ 7.00	\$ -	0.0%	Y
Ashburton, Camberwell and Hawthorn combined meeting rooms - standard rate Applicable for bookings up until 31 December 2018	N	Per hour	\$ 25.00	\$ 25.00	\$ -	0.0%	Y
Balwyn and Kew Libraries meeting rooms - discount community rate Applicable for bookings up until 31 December 2018	N	Per hour	\$ 7.00	\$ 7.00	\$ -	0.0%	Y
Balwyn and Kew Libraries meeting rooms - standard rate Applicable for bookings up until 31 December 2018	N	Per hour	\$ 25.00	\$ 25.00	\$ -	0.0%	Y
Library Meeting rooms hire (from 1 January to 30 June 2019)							
Ashburton, Balwyn, Camberwell and Hawthorn individual meeting rooms - discount community rate Applicable for bookings as of 1 January 2019	N	Per hour	\$ 3.60	\$ 3.50	\$ 0.10	2.9%	Y
Ashburton, Balwyn, Camberwell and Hawthorn individual meeting rooms - standard rate Applicable for bookings as of 1 January 2019	N	Per hour	\$ 12.80	\$ 12.50	\$ 0.30	2.4%	Y
Ashburton, Camberwell and Hawthorn combined meeting rooms - discount community rate Applicable for bookings as of 1 January 2019	N	Per hour	\$ 7.15	\$ 7.00	\$ 0.15	2.1%	Y
Ashburton, Camberwell and Hawthorn combined meeting rooms - standard rate Applicable for bookings as of 1 January 2019	N	Per hour	\$ 25.50	\$ 25.00	\$ 0.50	2.0%	Y
Balwyn and Kew Libraries meeting rooms - discount community rate Applicable for bookings as of 1 January 2019	N	Per hour	\$ 7.15	\$ 7.00	\$ 0.15	2.1%	Y
Balwyn and Kew Libraries meeting rooms - standard rate Applicable for bookings as of 1 January 2019	N	Per hour	\$ 25.50	\$ 25.00	\$ 0.50	2.0%	Y
Excess cleaning to Library meeting rooms	N	Per booking	Up to a maximum of \$500	Up to a maximum of \$500	\$ -	0.0%	Y
Damage or loss of Library meeting room equipment	N	Per booking	Up to a maximum of \$2,000	Up to a maximum of \$2,000	\$ -	0.0%	Y
Other							
Overdue library fines - adult items	N	Charge per day	\$ 0.30	\$ 0.30	\$ -	0.0%	N
Overdue library fines - junior and teenage items	N	Charge per day	\$ 0.10	\$ 0.10	\$ -	0.0%	N
Debt collection charge	N	Per borrower submission	\$ 15.50	\$ 15.50	\$ -	0.0%	N
Printing fee - A3 black and white	N	Per copy	\$ 0.40	\$ 0.40	\$ -	0.0%	Y
Printing fee - A4 black and white	N	Per copy	\$ 0.20	\$ 0.20	\$ -	0.0%	Y
Printing fee - A3 colour	N	Per copy	\$ 2.50	\$ 2.50	\$ -	0.0%	Y

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Printing fee - A4 colour	N	Per copy	\$ 1.50	\$ 1.50	\$ -	0.0%	Y
Inter library loan fee plus any charges from lending libraries	N	Per loan	\$ 5.90	\$ 5.80	\$ 0.10	1.7%	Y
Inter library loan (ILL) fee for items from academic, State or special libraries	N	Per loan	\$ 16.50	\$ 16.50	\$ -	0.0%	Y
Replacement of lost or damaged materials	N	Per item processed	Retail cost as determined at point of purchase	Retail cost as determined at point of purchase	\$ -	0.0%	N
Local history publication	N	Per publication	Retail cost as determined at point of purchase	Retail cost as determined at point of purchase	\$ -	0.0%	Y
Boroondara Literary Awards anthology	N	Per publication	Retail cost as determined at point of purchase	Retail cost as determined at point of purchase	\$ -	0.0%	Y
Local history photograph - print	N	Per image	Retail cost as determined at point of purchase	Retail cost as determined at point of purchase	\$ -	0.0%	Y
Local history photograph - digital	N	Per image	\$ 22.00	\$ 11.00	\$ 11.00	100.0%	Y
Permission to publish local history image	N	Per image	Price upon application	Price upon application	\$ -	0.0%	Y
Lost membership card	N	Per membership card replaced	\$ 5.00	\$ 4.00	\$ 1.00	25.0%	N
Lost key to library storage and charging stations	N	Per key	\$ 56.00	\$ 55.00	\$ 1.00	1.8%	Y
Replacement of single disc	N	Per item	\$ 11.20	\$ 11.00	\$ 0.20	1.8%	N
Replacement of covers/cases	N	Per item	\$ 5.60	\$ 5.50	\$ 0.10	1.8%	N
Community Development - Finance and Corporate Planning							
Dishonoured cheque fee	N	Per dishonoured	\$ 54.50	\$ 53.30	\$ 1.20	2.2%	N
Credit card payment surcharge	N	Per transaction	Full cost recovery	Full cost recovery	\$ -	0.0%	Y
Customer Experience and Business Transformation - Information Technology							
Additional AO facilities map	N	Per map	\$ 56.00	\$ 54.60	\$ 1.40	2.6%	N
Map sales - hourly labour rate	N	Hourly labour rate	\$ 70.80	\$ 69.30	\$ 1.50	2.2%	N
Material costs - A1 thematic maps	N	Per map	\$ 35.50	\$ 35.00	\$ 0.50	1.4%	N
A3 - Aerial map	N	Per map	\$ 35.50	\$ 35.00	\$ 0.50	1.4%	N
City Planning - Building Services							
Building permit fees (within the City of Boroondara)							
For dwelling (class 1a) and outbuildings (class 10a and 10b)							
Timber and steel fences (not incorporating retaining walls), deck / verandah / pergola (up to \$5,000) and above ground swimming pools	N	Per permit	Minimum \$660 or POA	Minimum \$643.80 or POA	\$ 16.20	2.5%	Y
Brick fences, deck / verandah / pergola (up to \$10,000), retaining walls, demolitions and reblocks or similar minor structures	N	Per permit	Minimum \$765 or POA	Minimum \$749.80 or POA	\$ 15.20	2.0%	Y
Garages, carports, sheds, deck / verandah / pergola, minor alterations and in ground swimming pools (up to \$15,000)	N	Per permit	Minimum \$935 or POA	Minimum \$914.60 or POA	\$ 20.40	2.2%	Y
Minor additions and alterations (\$15,000 - \$50,000)	N	Per permit	Minimum \$1,175 or POA	Minimum \$1,148.50 or POA	\$ 26.50	2.3%	Y
Additions and alterations (\$50,000 - \$100,000)	N	Per permit	Minimum \$1,600 or POA	Minimum \$1,570 or POA	\$ 30.00	1.9%	Y

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Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Major additions and alterations (over \$100,000)	N	Per permit	Value / \$157 + GST minimum \$1,650 or POA	Value / \$154 + GST minimum \$1,488 or POA	\$ 3.00	1.9%	Y
New single dwelling / multiple dwelling	N	Per permit	Value / \$157 + GST (\$2,750 min per dwelling or POA - multi unit developments POA)	Value / \$154 + GST (\$2,732 min per dwelling or POA - multi unit developments POA)	\$ 3.00	1.9%	Y
Minor alterations to pool barrier	N	Per permit	\$ 440.00	\$ 432.00	\$ 8.00	1.9%	Y
Commercial building (class 2 to 9) or residential building including a rooming house, boarding house or the like (class 1b)							
Minor alterations, signs, verandas up to estimated cost of \$15,000	N	Per permit	\$ 910.00	\$ 890.00	\$ 20.00	2.2%	Y
Works with estimated cost between \$15,000 - \$100,000	N	Per permit	(Value of works / \$94 + \$1,200) + GST or POA	(Value of works / \$94 + \$1,179) + GST	\$ 21.00	1.8%	Y
Works with estimated cost between \$100,000 - \$500,000	N	Per permit	(Value of works / 250 + \$2,160) + GST or POA	(Value of works / 250 + \$2,111) + GST	\$ 49.00	2.3%	Y
Works with estimated cost over \$500,000	N	Per permit	(Value / 425 + \$3,810) + GST or POA	(Value / 425 + \$3,728) + GST	\$ 82.00	2.2%	Y
Building permit fees (outside the City of Boroondara)							
Building permit fees	N	Per permit	POA	POA	\$ -	0.0%	Y
Variations to building permits and building permit applications	N	Per permit	POA	POA	\$ -	0.0%	Y
Other building permit fees							
Minor variations to building permit applications	N	Per permit	\$202.00 or POA	\$198.00 or POA	\$ 4.00	2.0%	Y
Building inspection fees Permit expired, and no extension granted occupancy permit required	N	Per inspection	\$ 420.00	\$ 410.00	\$ 10.00	2.4%	Y
Building inspection fees Permit expired, and no extension granted certificate of final inspection required	N	Per inspection	\$ 240.00	\$ 234.50	\$ 5.50	2.3%	Y
Extension in time request	N	Per request	\$ 310.00	\$ 305.00	\$ 5.00	1.6%	Y
Additional mandatory inspection fee	N	Per inspection	\$ 150.00	\$ 145.00	\$ 5.00	3.4%	Y
Consultant fee reports Professional reports, fire protection etc	N	Per request	POA	POA	\$ -	0.0%	Y
Additional fee: Building works incur a State Government Building Levy - calculation - (cost of works x 0.00128 where estimated cost of works exceeds \$10,000) fee collected and forwarded to the Building Commission.							
Additional fee: Lodgement fee where estimated cost of works exceeds \$10,000	Y	Per lodgement per building permit stage	\$ 118.90	\$ 39.10	\$ 79.80	204.1%	N
Note: Competitive quotes for works over \$500,000 and for major users of the service by approval of the Manager Building Services.							
Note: All building Permit fees shown above are the minimum fees. Upon assessment of proposed plans, detailed quotations may be provided depending on the size and complexity of the project.							
Report and consent							
Report and consent for siting variations	Y	Per regulation to be varied	\$ 283.35	\$ 262.10	\$ 21.25	8.1%	N
Report and consent for non siting variations	Y	Per regulation to be varied	\$ 283.35	\$ 262.10	\$ 21.25	8.1%	N
Report and consent advertising fee	N	Per application	\$152 for first two properties to be advertised to + \$75 per additional property	\$149 for first two properties to be advertised to + \$74 per additional property	\$ 3.00	2.0%	N
Variations to report and consent applications	N	Per application	\$ 150.00	\$ 138.50	\$ 11.50	8.3%	N

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Hoarding consents and reports	Y	Per request	\$ 283.35	\$ 262.10	\$ 21.25	8.1%	N
Hoarding inspections	N	Per inspection	\$ 152.00	\$ 149.00	\$ 3.00	2.0%	N
Consent under Section 29A for demolition	Y	Per application	\$ 83.05	\$ 65.40	\$ 17.65	27.0%	N
Request for Council comments	N	Per regulation to be varied	2 x report and consent for siting variations fee	2 x report and consent for siting variations fee	\$ -	0.0%	N
POPE applications							
Places of public entertainment applications for minor event (less than 10,000 people)	N	Per application	\$ 790.00	\$ 770.00	\$ 20.00	2.6%	N
Places of public entertainment applications for major event (over 100,000 people)	N	Per application	POA	POA	\$ -	0.0%	N
Property information requests							
Statutory property information request	Y	Per request	\$ 46.00	\$ 52.20	\$ 6.20	-11.9%	N
Priority surcharge fee - per property information request (48 hour turnaround time)	N	Per request	Same as statutory property information request fee	Same as statutory property information request fee	\$ -	0.0%	N
Details of any occupancy permit	Y	Per request per permit	\$ 52.20	\$ 52.20	\$ -	0.0%	N
Details of mandatory inspection approval dates	Y	Per request per permit	\$ 52.20	\$ 52.20	\$ -	0.0%	N
Copy of building permit register	N	Per request	\$ 56.00	\$ 54.60	\$ 1.40	2.6%	N
General building enquiries requiring written response	N	Per request	Minimum \$125 for first hour, otherwise \$125 per hour	Minimum \$121 for first hour, otherwise \$121 per hour	\$ 4.00	3.3%	Y
Request for plans for dwellings (class 1a) and outbuildings (class 10a and 10b)							
Building plan request research fee Max up to five X A3 pages or 1 hour research and administration fee - POA thereafter	N	Per request	\$ 145.00	\$ 138.50	\$ 6.50	4.7%	N
Copies small	N	Per request	\$ 7.50	\$ 7.40	\$ 0.10	1.4%	N
Copies large	N	Per request	POA	POA	\$ -	0.0%	N
Request for plans for commercial dwellings (class 2 to 9) or residential buildings including a rooming house, boarding house or the like (class 1b)							
Building plan request research fee (commercial class 2 to 9) Max up to four (4) X A2 pages or 1 hour research and administration fee - POA thereafter	N	Per request	\$ 220.00	\$ 213.00	\$ 7.00	3.3%	N
Copies small	N	Per request	\$ 7.50	\$ 7.40	\$ 0.10	1.4%	N
Copies large	N	Per request	POA	POA	\$ -	0.0%	N
Other services							
Swimming pool inspection fee - residential	N	Charge per house	\$ 334.00	\$ 328.00	\$ 6.00	1.8%	Y
Liquor licence measure and report	N	Per request	Minimum \$575 or POA	Minimum \$561 or POA	\$ 14.00	2.5%	Y
Building surveying consultancy	N	Per hour (or part thereof)	\$ 185.00	\$ 180.20	\$ 4.80	2.7%	Y

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
City Planning - Statutory Planning							
Application for permits under section 47 of the Planning Environment Act (1987) (Regulation 9)							
Class 1: Use only	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 2: To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less	Y	Per application	\$ 195.10	\$ 192.00	\$ 3.10	1.6%	N
Class 3: To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000	Y	Per application	\$ 614.10	\$ 604.40	\$ 9.70	1.6%	N
Class 4: To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000	Y	Per application	\$ 1,257.20	\$ 1,237.10	\$ 20.10	1.6%	N
Class 5: To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000	Y	Per application	\$ 1,358.30	\$ 1,336.70	\$ 21.60	1.6%	N
Class 6: To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000* * If the estimated cost of the single dwelling is more than \$2,000,000, the "Develop Land" classes 12-15 apply based on the applicable development value	Y	Per application	\$ 1,459.50	\$ 1,436.20	\$ 23.30	1.6%	N
Class 7: VicSmart application if the estimated cost of development is \$10,000 or less	Y	Per application	\$ 195.10	\$ 192.00	\$ 3.10	1.6%	N
Class 8: VicSmart application if the estimated cost of development is more than \$10,000	Y	Per application	\$ 419.10	\$ 412.40	\$ 6.70	1.6%	N
Class 9: VicSmart application to subdivide or consolidate land	Y	Per application	\$ 195.10	\$ 192.00	\$ 3.10	1.6%	N
Class 10: To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000	Y	Per application	\$ 1,119.90	\$ 1,102.10	\$ 17.80	1.6%	N
Class 11: To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000	Y	Per application	\$ 1,510.00	\$ 1,486.00	\$ 24.00	1.6%	N
Class 12: To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000	Y	Per application	\$ 3,330.70	\$ 3,277.70	\$ 53.00	1.6%	N
Class 13: To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000	Y	Per application	\$ 8,489.40	\$ 8,354.30	\$ 135.10	1.6%	N
Class 14: To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000	Y	Per application	\$ 25,034.60	\$ 24,636.20	\$ 398.40	1.6%	N
Class 15: To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000	Y	Per application	\$ 56,268.30	\$ 55,372.70	\$ 895.60	1.6%	N
Class 16: To subdivide an existing building (other than a class 9 permit)	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 17: To subdivide land into 2 lots (other than a class 9 or class 16 permit)	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N

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Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Class 18: To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit)	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 19: Subdivide land (other than a class 9, class 16, class 17 or class 18 permit) *	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
* Per 100 lots created or part there of							
Class 20: Applications to: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 21: A permit not otherwise provided for in the regulation	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Fees for applications to amend permits under section 72 of the Planning and Environment Act 1987 (Regulation 11)							
Class 1 amendments: Amendment to a permit to change the use of land allowed by the permit or allow a new use of land	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 2 amendments: Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 3 amendments: Amendment to a class 2 permit	Y	Per application	\$ 195.10	\$ 192.00	\$ 3.10	1.6%	N
Class 4 amendments: Amendment to a class 3 permit	Y	Per application	\$ 614.10	\$ 604.40	\$ 9.70	1.6%	N
Class 5 amendments: Amendment to a class 4 permit	Y	Per application	\$ 1,257.20	\$ 1,237.10	\$ 20.10	1.6%	N
Class 6 Amendments: Amendment to a class 5 or class 6 permit	Y	Per application	\$ 1,358.30	\$ 1,336.70	\$ 21.60	1.6%	N
Class 7 Amendments: Amendment to a class 7 permit	Y	Per application	\$ 195.10	\$ 192.00	\$ 3.10	1.6%	N
Class 8 Amendments: Amendment to a class 8 permit	Y	Per application	\$ 419.10	\$ 412.40	\$ 6.70	1.6%	N
Class 9 Amendments: Amendment to a class 9 permit	Y	Per application	\$ 195.10	\$ 192.00	\$ 3.10	1.6%	N
Class 10 Amendments: Amendment to a class 10 permit	Y	Per application	\$ 1,119.90	\$ 1,102.10	\$ 17.80	1.6%	N
Class 11 Amendments: Amendment to a class 11 permit	Y	Per application	\$ 1,510.00	\$ 1,486.00	\$ 24.00	1.6%	N
Class 12 Amendments: Amendment to a class 12, 13, 14 or 15 permit	Y	Per application	\$ 3,330.70	\$ 3,277.70	\$ 53.00	1.6%	N
Class 13 Amendments: Amendment to a class 16 permit	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 14 Amendments: Amendment to a class 17 permit	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 15 Amendments: Amendment to a class 18 permit	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 16 Amendments: Amendment to a class 19 permit *	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
* Per 100 lots created or part there of							
Class 17 Amendments: Amendment to a class 20 permit	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N
Class 18 Amendments: Amendment to a class 21 permit	Y	Per application	\$ 1,286.10	\$ 1,265.60	\$ 20.50	1.6%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Planning and Environment (Fees) Regulations 2016							
Regulation 10: For combined permit applications: Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	Y	Per application	Sum of the highest fee and then 50% of each of the other applicable fee/s	Sum of the highest fee and then 50% of each of the other applicable fee/s	\$ -	0.0%	N
Regulation 12: Amend an application for a permit or an application to amend a permit: a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9 b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit	Y	Per application	40% of application fee for class of permit	40% of application fee for class of permit	\$ -	0.0%	N
Regulation 13: For a combined application to amend permit: Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	Y	Per application	Sum of the highest fee and then 50% of each of the other applicable fee/s	Sum of the highest fee and then 50% of each of the other applicable fee/s	\$ -	0.0%	N
Regulation 14: For a combined permit and planning scheme amendment, under section 96A(4)(a) of the Act: The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made	Y	Per application	Sum of the highest fee and then 50% of each of the other applicable fee/s	Sum of the highest fee and then 50% of each of the other applicable fee/s	\$ -	0.0%	N
Regulation 15: For a certificate of compliance in accordance with Part 4A of the Planning and Environment Act 1987	Y	Per certificate	\$ 317.90	\$ 312.80	\$ 5.10	1.6%	N
Regulation 16: For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Y	Per agreement	\$ 643.00	\$ 632.80	\$ 10.20	1.6%	N
Regulation 18: Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council	Y	Per application	\$ 317.90	\$ 312.80	\$ 5.10	1.6%	N
Subdivision (Fees) Regulations 2016							
Regulation 6: For certification of a plan of subdivision	Y	Per request	\$ 170.50	\$ 167.80	\$ 2.70	1.6%	N
Regulation 7: Alteration of plan under section 10(2) of the Act	Y	Per request	\$ 108.40	\$ 106.70	\$ 1.70	1.6%	N
Regulation 8: Amendment of certified plan under section 11(1) of the Act	Y	Per request	\$ 137.30	\$ 135.10	\$ 2.20	1.6%	N
Regulation 9: Checking of engineering plans 0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	Y	Per request	0.75% of estimated cost of construction of the works proposed in the engineering plan	0.75% of estimated cost of construction of the works proposed in the engineering plan	\$ -	0.0%	N
Regulation 10: Engineering plan prepared by council 3.5% of the cost of works proposed in the engineering plan (maximum fee)	Y	Per request	3.5% of estimated cost of works proposed in the engineering plan	3.5% of estimated cost of works proposed in the engineering plan	\$ -	0.0%	N
Regulation 11: Supervision of works 2.5% of the estimated cost of construction of the works (maximum fee)	Y	Per request	2.5% of estimated cost of construction of the works	2.5% of estimated cost of construction of the works	\$ -	0.0%	N
Others							
Developer open space levy (charge dependent on land value)	Y	Sliding scale applies	Statutory fee	Statutory fee	\$ -	0.0%	N
Preparation of section 173 agreements	N	Per agreement	\$ 810.00	\$ 790.00	\$ 20.00	2.5%	Y
General planning enquiries requiring written response	N	Per enquiry	\$ 88.00	\$ 86.50	\$ 1.50	1.7%	Y
Request for confirmation of existing use rights	N	Per property	\$ 108.00	\$ 106.00	\$ 2.00	1.9%	N
Notification / advertising fee one sign and up to five notices	N	Per application	\$ 72.50	\$ 71.00	\$ 1.50	2.1%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Notification / advertising fee one sign and up to ten notices	N	Per application	\$ 132.00	\$ 129.50	\$ 2.50	1.9%	N
Notification / advertising fee one sign and up to fifteen notices	N	Per application	\$ 192.00	\$ 188.00	\$ 4.00	2.1%	N
Planning application - 1st sign When sign is erected on behalf of applicant	N	Per sign	\$ 189.00	\$ 185.00	\$ 4.00	2.2%	N
Planning application - 2nd and subsequent signs When sign is erected on behalf of applicant	N	Per sign	\$ 52.50	\$ 51.50	\$ 1.00	1.9%	N
For additional notices and for each notice where Council has erected the sign.	N	Per application	\$ 6.10	\$ 6.00	\$ 0.10	1.7%	N
For any additional sign	N	Per application	\$ 12.20	\$ 12.00	\$ 0.20	1.7%	N
For lamination of any sign	N	Per application	\$ 11.15	\$ 10.90	\$ 0.25	2.3%	N
Photocopy fee - A1	N	Per copy	\$ 11.90	\$ 11.70	\$ 0.20	1.7%	N
Photocopy fee - A2	N	Per copy	\$ 7.30	\$ 7.20	\$ 0.10	1.4%	N
Photocopy fee - A3	N	Per copy	\$ 3.00	\$ 3.00	\$ -	0.0%	N
Photocopy fee - A4	N	Per copy	\$ 1.75	\$ 1.70	\$ 0.05	2.9%	N
Planning search fee (considered as information request)	N	Per request	\$ 124.00	\$ 121.50	\$ 2.50	2.1%	N
Secondary consent requests and requests for an extension of time to a planning permit	N	Per request	\$ 540.00	\$ 527.00	\$ 13.00	2.5%	N
Fee for applications made under the Tree Protection Local Law, including works within 2 metres of a Canopy Tree or works within the Tree Protection Zone of a Significant Tree	N	Per tree sought to be removed, pruned or to have works undertaken within 2 metres of a Canopy Tree or within the Tree Protection zone of a Significant Tree	\$80 (per tree sought to be removed or works within 2 metres of a Canopy Tree or within the Tree Protection zone of a Significant Tree), \$40.00 (per Significant Tree sought to be pruned)	\$79 (per tree sought to be removed), \$39.50 (per tree sought to be pruned)	\$ 1.00	1.3%	N
City Planning - Local Laws							
Animal registration							
Registration of animal business	N	Per registration	\$ 325.00	\$ 319.00	\$ 6.00	1.9%	N
Pet registration register	N	Per inspection	\$ 35.50	\$ 35.00	\$ 0.50	1.4%	N
Animal registration (cat)							
Cat aged over ten years - for non pensioner *	Y	Per animal	\$ 52.00	\$ 52.00	\$ -	0.0%	N
Cat aged over ten years - for pensioner *	Y	Per animal	\$ 26.00	\$ 26.00	\$ -	0.0%	N
Cat registered with an applicable organisation - for non pensioner *	Y	Per animal	\$ 52.00	\$ 52.00	\$ -	0.0%	N
Cat registered with an applicable organisation - for pensioner *	Y	Per animal	\$ 26.00	\$ 26.00	\$ -	0.0%	N
Cat (microchipped and registered prior to 11/04/2013) - for non pensioner *	Y	Per animal	\$ 52.00	\$ 52.00	\$ -	0.0%	N
Cat (microchipped and registered prior to 11/04/2013) - for pensioner *	Y	Per animal	\$ 26.00	\$ 26.00	\$ -	0.0%	N
Cat - maximum fee - for non pensioner	Y	Per animal	\$ 156.00	\$ 156.00	\$ -	0.0%	N
Cat - maximum fee - for pensioner	Y	Per animal	\$ 78.00	\$ 78.00	\$ -	0.0%	N
Sterilised cat - proof required - for non pensioner	N	Per animal	\$ 38.00	\$ 37.00	\$ 1.00	2.7%	N
Sterilised cat - proof required - for pensioner	N	Per animal	\$ 19.00	\$ 18.50	\$ 0.50	2.7%	N
Cat release fee charged for cats held up to statutory holding period	N	Per animal	\$ 226.00	\$ 221.00	\$ 5.00	2.3%	N
<i>*These fees apply individually without attracting any further discount for a combination of these categories</i>							

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Animal registration (dog)							
Dangerous dog / menacing dog	N	Per animal	\$ 330.00	\$ 324.00	\$ 6.00	1.9%	N
Dangerous dog - non residential premises	Y	Per animal	\$ 195.00	\$ 195.00	\$ -	0.0%	N
Dangerous dog - protection trained	Y	Per animal	\$ 195.00	\$ 195.00	\$ -	0.0%	N
Restricted breed	N	Per animal	\$ 330.00	\$ 324.00	\$ 6.00	1.9%	N
Dog aged over ten years - for non pensioner *	Y	Per animal	\$ 65.00	\$ 65.00	\$ -	0.0%	N
Dog aged over ten years - for pensioner *	Y	Per animal	\$ 32.50	\$ 32.50	\$ -	0.0%	N
Dog registered with an applicable organisation - for non pensioner *	Y	Per animal	\$ 65.00	\$ 65.00	\$ -	0.0%	N
Dog - registered with an applicable organisation - for pensioner *	Y	Per animal	\$ 32.50	\$ 32.50	\$ -	0.0%	N
Dog (microchipped and registered prior to 11/04/2013) - for non pensioner *	Y	Per animal	\$ 65.00	\$ 65.00	\$ -	0.0%	N
Dog (microchipped and registered prior to 11/04/2013) - for pensioner *	Y	Per animal	\$ 32.50	\$ 32.50	\$ -	0.0%	N
Dog - maximum fee - for non pensioner	Y	Per animal	\$ 195.00	\$ 195.00	\$ -	0.0%	N
Dog - maximum fee - for pensioner	Y	Per animal	\$ 97.50	\$ 97.50	\$ -	0.0%	N
Sterilised dog - proof required - for non pensioner	N	Per animal	\$ 59.00	\$ 58.00	\$ 1.00	1.7%	N
Sterilised dog - proof required - for pensioner	N	Per animal	\$ 29.50	\$ 29.00	\$ 0.50	1.7%	N
Dog obedience training - for non pensioner *	N	Per animal	\$ 65.00	\$ 64.00	\$ 1.00	1.6%	N
Dog obedience training - for pensioner *	N	Per animal	\$ 32.50	\$ 32.00	\$ 0.50	1.6%	N
Dog release fee charged for dog held up to statutory holding period	N	Per animal	\$ 226.00	\$ 221.00	\$ 5.00	2.3%	N
<i>*These fees apply individually without attracting any further discount for a combination of these categories</i>							
Footpath occupation							
Portable signs, display of goods, cafes, barbeques and food sampling - Burke Road, Camberwell	N	Per square metre	\$ 305.00	\$ 298.00	\$ 7.00	2.3%	N
Portable signs, display of goods, cafes, barbeques and food sampling - Glenferrie Road, Hawthorn	N	Per square metre	\$ 233.00	\$ 228.00	\$ 5.00	2.2%	N
Portable signs, display of goods, cafes, barbeques and food sampling - all other areas	N	Per square metre	\$ 139.00	\$ 136.00	\$ 3.00	2.2%	N
Promotional permits	N	Per application	\$ 82.00	\$ 80.00	\$ 2.00	2.5%	N
Directory / Finger board descriptions	N	Per description	\$ 400.00	\$ 392.00	\$ 8.00	2.0%	N
First time application	N	One-off fee per application	\$ 82.00	\$ 80.00	\$ 2.00	2.5%	N
Transfer of Permit Holder's Name and Associated Details	N	Per Transfer	\$ 82.00	\$ 80.00	\$ 2.00	2.5%	N
Amendment to Items/Configuration Approved in a Permit	N	Per Permit	\$ 82.00	\$ 80.00	\$ 2.00	2.5%	N
Real estate agents (portable signs)	N	Per year per company	\$ 632.00	\$ 618.00	\$ 14.00	2.3%	N
Parking							
Butler Street car park permit	N	Per quarter	\$ 540.00	\$ 530.00	\$ 10.00	1.9%	Y
Junction West and Fenton Way stage two car parks permit	N	Per quarter	\$ 540.00	\$ 530.00	\$ 10.00	1.9%	Y
Hawthorn Town Hall West off street car park permit	N	Per quarter	\$ 540.00	\$ 530.00	\$ 10.00	1.9%	Y
Kent Street off street car park permit	N	Per quarter	\$ 540.00	\$ 530.00	\$ 10.00	1.9%	Y
Hilda Crescent off street car park permit	N	Per quarter	\$ 335.00	\$ 330.00	\$ 5.00	1.5%	Y
Auburn Road off street car park permit	N	Per quarter	\$ 335.00	\$ 330.00	\$ 5.00	1.5%	Y
Rose Street off street car park permit	N	Per quarter	\$ 335.00	\$ 330.00	\$ 5.00	1.5%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Fenton Way car park permit fees applied as per planning application requirements	N	Per quarter	\$ 530.00	\$ 520.00	\$ 10.00	1.9%	Y
Quarterly Parking Permits - Pro rata application of quarterly fee at respective locations.	N	Per number of weeks required in a quarter	Percentage of full quarterly fee applied to the number of weeks (including part thereof) required for a quarter	Percentage of full quarterly fee applied to the number of weeks (including part thereof) required for a quarter	\$ -	0.0%	Y
Parking fines Parking infringements in contravention of a regulation under the Road Safety Act 1986. Council may by resolution fix a penalty or fine for such infringements in accordance with section 87(4) of the Act, which states that the penalty to be fixed cannot be more than 0.5 penalty units or more than the penalty prescribed under the regulations. The penalty has been fixed at the maximum amount allowed.	Y	Per fine	\$ 81.00	\$ 79.00	\$ 2.00	2.5%	N
Four hour paid parking *	N	Per four hours	\$ 4.90	\$ 4.80	\$ 0.10	2.1%	Y
Four hour paid parking *	N	Per hour	\$ 2.90	\$ 2.80	\$ 0.10	3.6%	Y
Three hour paid parking *	N	Per three hours	\$ 4.00	\$ 3.90	\$ 0.10	2.6%	Y
Three hour paid parking *	N	Per hour	\$ 2.90	\$ 2.80	\$ 0.10	3.6%	Y
Two hour paid parking *	N	Per two hours	\$ 3.60	\$ 3.50	\$ 0.10	2.8%	Y
Two hour paid parking *	N	Per hour	\$ 2.90	\$ 2.80	\$ 0.10	3.6%	Y
Paid parking (other areas) *	N	Per day	\$ 6.30	\$ 6.20	\$ 0.10	1.6%	Y
Paid parking - Junction West Off Street Car Parking *	N	Per day	\$ 6.30	\$ 6.20	\$ 0.10	1.6%	Y
Paid parking *	N	Per hour	\$ 2.90	\$ 2.80	\$ 0.10	3.6%	Y
Paid parking (Glenferrie car parks - Park Street, Wakefield Street and Linda Crescent) *	N	Per hour after first hour	\$ 2.90	\$ 2.80	\$ 0.10	3.6%	Y
Paid parking - Rose Street Off Street Car Parking (OSCP) *	N	Per day	\$ 5.50	\$ 4.90	\$ 0.60	12.2%	Y
Business parking permits - non designated car park bay	N	Per year	\$ 79.00	\$ 77.00	\$ 2.00	2.6%	N
Abandoned vehicles	N	Per release	\$ 420.00	\$ 412.00	\$ 8.00	1.9%	N
Abandoned vehicles	N	Per day commencing upon expiry of 24 hours after vehicle claimant paying release fee	\$ 10.20	\$ 10.00	\$ 0.20	2.0%	N
Abandoned vehicles	N	Per day commencing upon expiry of the third calendar month from date of vehicle impoundment	\$ 10.20	\$ 10.00	\$ 0.20	2.0%	N
* Previously called parking meters							
Permits							
Residential parking permit replacement fee	N	Per permit	\$ 15.80	\$ 15.40	\$ 0.40	2.6%	N
Permits - to place large item on Council controlled land (placement for 1-5 days)	N	Per application	\$ 141.00	\$ 138.50	\$ 2.50	1.8%	N
Permits - to place large item on Council controlled land (additional fee placement for 6 plus days)	N	Per permit per day for 6 plus days	\$ 101.00	\$ 99.00	\$ 2.00	2.0%	N
Out of hours work	N	Per permit per day	\$ 72.50	\$ 71.00	\$ 1.50	2.1%	N
Tradesperson parking permit - minor residential refurbishment works (residential parking permit policy)	N	Per permit	\$ 72.50	\$ 71.00	\$ 1.50	2.1%	N
Tradesperson parking permit - residential other	N	Per vehicle per week	\$ 24.00	\$ 23.50	\$ 0.50	2.1%	N
Tradesperson parking permit replacement fee	N	Per permit	\$ 12.60	\$ 12.30	\$ 0.30	2.4%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Tradesperson permits (in commercial shopping areas)	N	Per vehicle per bay per day	\$ 46.80	\$ 45.80	\$ 1.00	2.2%	N
Lost, stolen or damaged trader permit - replacement	N	Per permit	\$ 27.40	\$ 26.80	\$ 0.60	2.2%	N
Permits - skip bins	N	Cost per one - three days	\$ 64.20	\$ 62.80	\$ 1.40	2.2%	N
Permits - skip bins	N	Cost per four - seven days	\$ 96.00	\$ 93.70	\$ 2.30	2.5%	N
Permits - skip bins	N	Cost more than seven days	\$95 + \$6 per day	\$93 + \$6 per day	\$ 2.00	2.2%	N
Permits for charity recycling bins	N	No charge	No charge	No charge	\$ -	0.0%	N
Filming permit - occupation of Council controlled land for filming purposes (Full day)	N	Per application	\$ 1,450.00	\$ 1,421.00	\$ 29.00	2.0%	N
Filming permit - occupation of Council controlled land for filming purposes (Half a day)	N	Per application	\$ 550.00	\$ -	\$ 550.00	0.0%	N
Filming permit - occupation of Council controlled land for filming purposes (Low impact/less than one hour)	N	Per application	\$ 150.00	\$ -	\$ 150.00	0.0%	N
Filming permit - occupation of Council controlled land for filming purposes (Student)	N	No charge	No charge	\$ -	\$ -	0.0%	N
Filming permit - occupation of Council controlled land for filming purposes (Community Based/Non-Commercial)	N	No charge	No charge	\$ -	\$ -	0.0%	N
Filming permit - car parking spaces - residential	N	Per space	\$ 31.50	\$ 30.90	\$ 0.60	1.9%	N
Filming permit - car parking spaces - commercial	N	Per space	\$ 88.00	\$ 86.50	\$ 1.50	1.7%	N
Busking permit fee	N	Per week	\$ 16.40	\$ 16.00	\$ 0.40	2.5%	N
Excess animals permit (more than two dogs or two cats)	N	Per application	\$ 111.00	\$ 109.00	\$ 2.00	1.8%	N
Standard local laws permit	N	Per permit	\$ 80.00	\$ 78.00	\$ 2.00	2.6%	N
Amendment to a Local Laws permit - 50% of permit/application fee type	N	Per permit amendment application	50% of permit/ application on fee type	50% of permit/ application on fee type	\$ -	0.0%	N
Other permits - replacement fee	N	Per permit	\$ 12.60	\$ 12.30	\$ 0.30	2.4%	N
Amenity Local Laws Permit issued to a registered charity/organisation registered with the Australian Charities and Not-for-profits Commission	N	Per permit	No charge	No charge	\$ -	0.0%	N
Amenity Local Laws Permit issued in relation to a not-for-profit community event	N	Per permit	No charge	No charge	\$ -	0.0%	N
Amenity Local Laws Permit issued for the placement of items on Council controlled land and/or handing out /distributing printed publicity material as part of Federal, State or Local Government election campaigning	N	Per permit	No charge	No charge	\$ -	0.0%	N
Amenity Local Laws Permit issued to Council contractors	N	Per permit	No charge	No charge	\$ -	0.0%	Y
Impounded goods	N	Per release	\$ 310.00	\$ 303.80	\$ 6.20	2.0%	N
Miscellaneous							
Cat cages	N	Cage deposit	\$ 142.00	\$ 139.00	\$ 3.00	2.2%	N
Cat cages	N	For two weeks	\$ 51.00	\$ 50.00	\$ 1.00	2.0%	Y
Cat cages	N	Per day in excess of 2 weeks	\$ 25.50	\$ 25.00	\$ 0.50	2.0%	Y
Carnivals on Council land	N	Per carnival	\$ 864.00	\$ 844.50	\$ 19.50	2.3%	N
Door to door collecting - specified dates (free - issued only to registered charities and community based organisations)	N	No charge	No charge	No charge	\$ -	0.0%	N
Fire hazards, overhanging shrubs, noxious weeds - clearance administration fee	N	Per clearance	\$ 190.00	\$ 186.40	\$ 3.60	1.9%	N
Roadside vending (annual or pro-rata for specific dates with minimum fee \$225)	N	Annual fee	\$ 13,900.00	\$ 13,596.00	\$ 304.00	2.2%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Shopping trolleys	N	Release fee, each trolley up to 4 trolleys	\$ 142.00	\$ 139.00	\$ 3.00	2.2%	N
Shopping trolleys	N	Release fee, per batch of trolleys consisting of 5 - 9 trolleys	\$ 610.00	\$ 600.00	\$ 10.00	1.7%	N
Shopping trolleys	N	Release fee, per batch of trolleys consisting of 10 or more trolleys	\$ 1,020.00	\$ 1,000.00	\$ 20.00	2.0%	N
Street collecting (free - issued only to registered charities)	N	No charge	No charge	No charge	\$ -	0.0%	N
Street trading stalls (free - issued only to registered charities and community based organisations)	N	No charge	No charge	No charge	\$ -	0.0%	N
City Planning - Economic Development							
Banner hire fees							
Banner hire fees - administration fee	N	Per event	\$ 390.00	\$ 381.00	\$ 9.00	2.4%	Y
Banner hire fees - installation and removal	N	Per banner	\$ 68.00	\$ 66.40	\$ 1.60	2.4%	Y
Events							
Business Events	N	Per person	Less than \$60	Less than \$50	\$ 10.00	20.0%	Y
Product Sales							
Product sales	N	Per item sold	Total cost + 10% - 15%	Total cost + 10% - 15%	\$ -	0.0%	Y
Environment and Infrastructure - Parks & Infrastructure Services							
Bins that are reported stolen, broken or missing are replaced at no charge.							
Green waste - bin (service fee)	N	Per bin	\$ 123.00	\$ 120.50	\$ 2.50	2.1%	N
Green waste - disposal tipping	N	Car boot/ station wagon seat up or down	\$ 20.00	\$ 19.50	\$ 0.50	2.6%	Y
Green waste - disposal tipping - trailer	N	Greater than six x four	\$ 58.00	\$ 56.50	\$ 1.50	2.7%	Y
Green waste - disposal tipping - trailer	N	Tandem with high sides	\$ 137.00	\$ 134.00	\$ 3.00	2.2%	Y
Green waste - disposal tipping - trailer	N	Tandem	\$ 75.50	\$ 74.00	\$ 1.50	2.0%	Y
Green waste - disposal tipping - trailer	N	Single axle greater than six x four high sides	\$ 98.00	\$ 96.50	\$ 1.50	1.6%	Y
Green waste - disposal tipping	N	Utility/small van/small trailer with high sides	\$ 64.00	\$ 62.50	\$ 1.50	2.4%	Y
Green waste - disposal tipping	N	Utility/small van/small trailer	\$ 39.00	\$ 38.00	\$ 1.00	2.6%	Y
Transfer Station/ tipping fees - Minimum charge fee	N	Per load	\$ 8.50	\$ 8.50	\$ -	0.0%	Y
Transfer station / tipping fees - electronic waste - DVD and VCR players	N	Per item	No separate charge	No charge	\$ -	0.0%	Y
Transfer station / tipping fees - electronic waste - sound systems	N	Per item	No separate charge	No charge	\$ -	0.0%	Y
Transfer station / tipping fees - domestic refuse - car / station wagon	N	Car boot/ station wagon seat up or down	\$ 27.50	\$ 27.00	\$ 0.50	1.9%	Y
Transfer station / tipping fees - domestic refuse - car tyre	N	Per tyre with rim attached	\$ 21.00	\$ 20.50	\$ 0.50	2.4%	Y
Transfer station / tipping fees - domestic refuse - car tyre	N	Per tyre no rim	\$ 18.50	\$ 18.00	\$ 0.50	2.8%	Y
Transfer station / tipping fees - domestic refuse - fridge	N	Per fridge	\$ 19.50	\$ 19.00	\$ 0.50	2.6%	Y
Transfer station / tipping fees - domestic refuse - mattress	N	Per mattress	\$ 33.00	\$ 32.50	\$ 0.50	1.5%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Transfer station / tipping fees - domestic refuse - trailer	N	Single axle greater than six x four high sides	\$ 167.00	\$ 164.00	\$ 3.00	1.8%	Y
Transfer station / tipping fees - domestic refuse - trailer	N	Single axle greater than six x four	\$ 96.00	\$ 94.00	\$ 2.00	2.1%	Y
Transfer station / tipping fees - domestic refuse - trailer	N	Tandem with high sides	\$ 201.00	\$ 197.00	\$ 4.00	2.0%	Y
Transfer station / tipping fees - domestic refuse - trailer	N	Tandem	\$ 136.00	\$ 133.00	\$ 3.00	2.3%	Y
Transfer station / tipping fees - domestic refuse - trailer	N	Utility/small van/small trailer with high sides	\$ 136.00	\$ 133.00	\$ 3.00	2.3%	Y
Transfer station / tipping fees - domestic refuse (spoil, bricks, concrete & dirt)	N	Utility/small van/small trailer with high sides	\$ 136.00	\$ 133.00	\$ 3.00	2.3%	Y
Transfer station / tipping fees - domestic refuse - ute / van	N	Utility/small van/small trailer	\$ 62.00	\$ 60.50	\$ 1.50	2.5%	Y
Reinstatement charges - nature strip (light top soil and seed)	N	Per (m2) (0-10m²)	\$ 51.00	\$ 50.00	\$ 1.00	2.0%	N
Reinstatement charges - nature strip (light top soil and seed)	N	Per (m2) (10-50m²)	\$ 39.00	\$ 38.00	\$ 1.00	2.6%	N
Reinstatement charges - nature strip (light top soil and seed)	N	Per (m2) (>50m²)	\$ 32.50	\$ 31.90	\$ 0.60	1.9%	N
Reinstatement charges - nature strip (excavate / backfill and seeded)	N	Per (m2) (0-10m²)	\$ 106.00	\$ 104.00	\$ 2.00	1.9%	N
Reinstatement charges - nature strip (excavate / backfill and seeded)	N	Per (m2) (10-50m²)	\$ 66.00	\$ 64.80	\$ 1.20	1.9%	N
Reinstatement charges - nature strip (excavate / backfill and seeded)	N	Per (m2) (>50m²)	\$ 51.00	\$ 50.00	\$ 1.00	2.0%	N
Road reinstatement charges - channel / kerb (bluestone pitchers, dish gutters and spoon drains concrete kerb)	N	Per lineal metre	\$ 240.00	\$ 234.50	\$ 5.50	2.3%	N
Road reinstatement charges - channel / kerb (concrete)	N	Per lineal metre	\$ 190.00	\$ 186.40	\$ 3.60	1.9%	N
Road reinstatement charges - residential crossovers / footpaths 125mm thick concrete	N	Per (m2)	\$ 184.00	\$ 180.20	\$ 3.80	2.1%	N
Road reinstatement charges - commercial crossovers / footpaths 200mm thick concrete	N	Per (m2)	\$ 240.00	\$ 234.50	\$ 5.50	2.3%	N
Road reinstatement charges - dressed bluestone kerb and channel (replacement with existing sawn bluestone)	N	Per lineal metre	\$ 260.00	\$ 256.00	\$ 4.00	1.6%	N
Road reinstatement charges - dressed bluestone kerb and channel (replacement with new sawn bluestone)	N	Per lineal metre	\$ 560.00	\$ 551.00	\$ 9.00	1.6%	N
Road reinstatement charges - footpaths pavers / pitchers	N	Per (m2) (0 - 2m2)	\$ 205.00	\$ 201.00	\$ 4.00	2.0%	N
Road reinstatement charges - footpaths pavers / pitchers	N	Per (m2) (2.01 - 5m2)	\$ 205.00	\$ 201.00	\$ 4.00	2.0%	N
Road reinstatement charges - footpaths pavers / pitchers	N	Per (m2) (5.01 - 20m2)	\$ 205.00	\$ 201.00	\$ 4.00	2.0%	N
Road reinstatement charges - footpaths pavers / pitchers	N	Per (m2) (20.01 - 50m2)	\$ 189.00	\$ 185.00	\$ 4.00	2.2%	N
Road reinstatement charges - footpaths pavers / pitchers	N	Per (m2) (>50m2)	\$ 189.00	\$ 185.00	\$ 4.00	2.2%	N
Road reinstatement charges - footpaths 75mm concrete	N	Per (m2) (0 - 2m2)	\$ 174.00	\$ 170.00	\$ 4.00	2.4%	N
Road reinstatement charges - footpaths 75mm concrete	N	Per (m2) (2.01 - 5m2)	\$ 174.00	\$ 170.00	\$ 4.00	2.4%	N
Road reinstatement charges - footpaths 75mm concrete	N	Per (m2) (5.01 - 20m2)	\$ 142.00	\$ 139.00	\$ 3.00	2.2%	N
Road reinstatement charges - footpaths 75mm concrete	N	Per (m2) (20.01 - 50m2)	\$ 119.00	\$ 116.00	\$ 3.00	2.6%	N
Road reinstatement charges - footpaths 75mm concrete	N	Per (m2) (>50m2)	\$ 115.00	\$ 113.00	\$ 2.00	1.8%	N
Road reinstatement charges - footpaths (asphalt)	N	Per (m2) (0 - 2m2)	\$ 184.00	\$ 180.20	\$ 3.80	2.1%	N
Road reinstatement charges - footpaths (asphalt)	N	Per (m2) (2.01 - 5m2)	\$ 175.00	\$ 172.00	\$ 3.00	1.7%	N
Road reinstatement charges - footpaths (asphalt)	N	Per (m2) (5.01 - 20m2)	\$ 142.00	\$ 139.00	\$ 3.00	2.2%	N
Road reinstatement charges - footpaths (asphalt)	N	Per (m2) (20.01 - 50m2)	\$ 135.00	\$ 132.80	\$ 2.20	1.7%	N
Road reinstatement charges - footpaths (asphalt)	N	Per (m2) (>50m2)	\$ 130.00	\$ 127.70	\$ 2.30	1.8%	N
Road reinstatement charges - roads (asphalt on crushed rock base, asphalt over macadam, asphalt over pitchers) - 75mm to 125mm thick	N	Per (m2) (0 - 2m2)	\$ 205.00	\$ 201.00	\$ 4.00	2.0%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Road reinstatement charges - roads (asphalt on crushed rock base, asphalt over macadam, asphalt over pitchers) - 75mm to 125mm thick	N	Per (m2) (2.01 - 5m2)	\$ 179.00	\$ 175.00	\$ 4.00	2.3%	N
Road reinstatement charges - roads (asphalt on crushed rock base, asphalt over macadam, asphalt over pitchers) - 75mm to 125mm thick	N	Per (m2) (>5m2)	\$ 175.00	\$ 172.00	\$ 3.00	1.7%	N
Road reinstatement charges - roads (asphalt on crushed rock base, asphalt over macadam, asphalt over pitchers) - over 125mm thick	N	Per (m2) (0 - 2m2)	\$ 290.00	\$ 285.00	\$ 5.00	1.8%	N
Road reinstatement charges - roads (asphalt on crushed rock base, asphalt over macadam, asphalt over pitchers) - over 125mm thick	N	Per (m2) (2.01 - 5m2)	\$ 245.00	\$ 240.00	\$ 5.00	2.1%	N
Road reinstatement charges - roads (asphalt on crushed rock base, asphalt over macadam, asphalt over pitchers) - over 125mm thick	N	Per (m2) (>5m2)	\$ 205.00	\$ 201.00	\$ 4.00	2.0%	N
Re-locate street furniture - bike hoop	N	Per item	\$ 685.00	\$ 669.50	\$ 15.50	2.3%	Y
Re-locate street furniture - seat	N	Per item	\$ 1,170.00	\$ 1,143.00	\$ 27.00	2.4%	Y
Re-locate street furniture - bollard	N	Per item	\$ 740.00	\$ 721.00	\$ 19.00	2.6%	Y
Re-locate street furniture - bin surround	N	Per item	\$ 1,075.00	\$ 1,050.00	\$ 25.00	2.4%	Y
Request to install new sign blades for private sporting clubs, schools and or Churches on either Council owned assets or power pole eg. "Balwyn Scout Group". Cost recovery only.	N	Per item	\$ 133.00	\$ 130.80	\$ 2.20	1.7%	Y
Waste collection from Camberwell traders (Food premises)	N	Per quarter	\$ 1,242.00	\$ 1,210.00	\$ 32.00	2.6%	N
Waste collection from Camberwell traders (Retail premises)	N	Per quarter	\$ 797.00	\$ 777.00	\$ 20.00	2.6%	N
Waste collection from Camberwell traders (Office)	N	Per quarter	\$ 485.00	\$ 473.00	\$ 12.00	2.5%	N
Waste collection from Greythorn Shopping Centre traders (Large Restaurant >100 seats)	N	Per quarter	\$ 1,057.00	\$ 1,030.00	\$ 27.00	2.6%	N
Waste collection from Greythorn Shopping Centre traders (Restaurant/Café/Food ≤100 seats)	N	Per quarter	\$ 528.00	\$ 515.00	\$ 13.00	2.5%	N
Waste collection from Greythorn Shopping Centre traders (Office 240 litre bin)	N	Per quarter	\$ 220.50	\$ 215.00	\$ 5.50	2.6%	N
Waste collection from Greythorn Shopping Centre traders (Office 120 litre bin)	N	Per quarter	\$ 90.50	\$ 88.50	\$ 2.00	2.3%	N
Waste collection from Greythorn Shopping Centre traders (Office 80 litre bin)	N	Per quarter	\$ 51.00	\$ 49.50	\$ 1.50	3.0%	N
Waste Levy - Minimum Charge Minimum charge for each residential property (except for vacant land and those Residential Properties required to service own refuse disposal as a condition of a Town Planning permit where a Waste Environment Levy will apply as a contribution to waste and rubbish collection from public places)	N	Per property	\$ 220.00	\$ 192.00	\$ 28.00	14.6%	N
Waste environment levy as per exception stated above	N	Per property	\$ 101.00	\$ 88.00	\$ 13.00	14.8%	N
Waste collection - property garbage charge: 80 litre bin	N	Per bin	\$ 220.00	\$ 192.00	\$ 28.00	14.6%	N
Waste collection - property garbage charge: 120 litre bin	N	Per bin	\$ 401.00	\$ 349.00	\$ 52.00	14.9%	N
Waste collection - property garbage charge: 240 litre bin Only for residential properties with 4 people; and Commercial properties	N	Per bin	\$ 977.00	\$ 850.00	\$ 127.00	14.9%	N
Waste collection - property garbage charge: 240 litre bin (concessional fee for residential properties with 5 or more people in the household OR a specific medical condition) ¹	N	Per bin	\$ 798.00	\$ 698.00	\$ 100.00	14.3%	N

¹ Tenants leasing Council owned facilities under the conditions of Council's Community Facility Leasing Policy will have waste charges levied as listed in the Fees and Charges schedule - Waste charges for Council tenanted properties. Note additional recycling and green waste bins are available on request to these properties.

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Freeway Golf Course							
Freeway golf course - (unlimited golf weekday after 1.00pm.)	N	Daylight savings rate/per round	\$ 19.50	\$ 19.00	\$ 0.50	2.6%	Y
Mad Monday special (unlimited golf all day)	N	Rate per round	\$ 19.50	\$ 19.00	\$ 0.50	2.6%	Y
Late birdie special (unlimited golf after 4.00pm in daylight savings time)	N	Rate per round	\$ 12.80	\$ 12.50	\$ 0.30	2.4%	Y
Freeway golf course - second nine holes (after having played first nine holes)	N	Second nine holes	\$ 11.20	\$ 11.00	\$ 0.20	1.8%	Y
Freeway golf course Concessions (pensioners, youth and students under 23) 18 holes	N	18 holes	\$ 21.00	\$ 20.50	\$ 0.50	2.4%	Y
Freeway golf course Concessions (pensioners, youth and students under 23) - nine holes	N	Nine holes	\$ 17.90	\$ 17.50	\$ 0.40	2.3%	Y
Freeway golf course Weekend / public holidays - 18 holes - youth and students under 23	N	18 holes	\$ 21.00	\$ 20.50	\$ 0.50	2.4%	Y
Freeway golf course Weekend / public holidays - nine holes - youth and students under 23	N	Nine holes	\$ 17.90	\$ 17.50	\$ 0.40	2.3%	Y
Freeway golf course Pre-payment concessions weekend / public holidays - 18 holes	N	18 holes	\$ 31.70	\$ 31.00	\$ 0.70	2.3%	Y
Freeway golf course Seniors concessions weekdays - 18 holes	N	18 holes	\$ 28.00	\$ 27.50	\$ 0.50	1.8%	Y
Freeway golf course Seniors concessions weekdays - nine holes	N	Nine holes	\$ 19.50	\$ 19.00	\$ 0.50	2.6%	Y
Freeway golf course Weekdays - 18 holes	N	18 holes	\$ 31.00	\$ 30.50	\$ 0.50	1.6%	Y
Freeway golf course Weekdays - nine holes	N	Nine holes	\$ 20.50	\$ 20.00	\$ 0.50	2.5%	Y
Freeway golf course Weekend / public holidays - 18 holes	N	18 holes	\$ 32.70	\$ 32.00	\$ 0.70	2.2%	Y
Freeway golf course Weekend / public holidays - nine holes	N	Nine holes	\$ 22.00	\$ 21.50	\$ 0.50	2.3%	Y
Freeway golf course - Special Events	N	Per hour	Cost recovery	\$ -	\$ -	0.0%	Y
Parks - booking charges for weddings, Christmas parties, filming and functions - Formal Gardens	N	Per hour	\$ 140.00	\$ 137.00	\$ 3.00	2.2%	Y
Parks - booking charges for weddings, Christmas parties, filming and functions - Parks and Reserves	N	Per four hour block	\$ 140.00	\$ 137.00	\$ 3.00	2.2%	Y
Parks - Access to private property via Council managed land	N	Per day	\$ 62.00	\$ 61.00	\$ 1.00	1.6%	N
Parks - permit to erect a marquee in a park (small 0 - 10 square metres)	N	Per request	No charge	\$ -	\$ -	0.0%	N
Parks - permit to erect a marquee in a park (small 11 - 50 square metres)	N	Per request	\$ 273.00	\$ 267.00	\$ 6.00	2.2%	N
Parks - permit to erect a marquee in a park (medium 51 - 100 square metres)	N	Per request	\$ 468.00	\$ 458.00	\$ 10.00	2.2%	N
Parks - permit to erect a marquee in a park (large 101 square metres + or multiple structures)	N	Per request	\$ 680.00	\$ 664.00	\$ 16.00	2.4%	N
Permit to conduct a private fireworks display in a park	N	Per request	\$ 690.00	\$ 675.00	\$ 15.00	2.2%	N
Memorial seats	N	Per Seat	\$ 2,050.00	\$ 2,000.00	\$ 50.00	2.5%	Y
Memorial plaques	N	Per Plaque	\$ 200.00	Cost recovery	\$ -	0.0%	Y
Tree removal - small tree Less than 5 metres	N	Per Tree	Cost recovery	Cost recovery	\$ -	0.0%	N
Tree removal - medium tree Greater than 5 metres less than 10 metres	N	Per Tree	Cost recovery	Cost recovery	\$ -	0.0%	N
Tree removal - large tree Greater than 10 metres	N	Per Tree	Cost recovery	Cost recovery	\$ -	0.0%	N
Tree replacement	N	Per Tree	Cost recovery	Cost recovery	\$ -	0.0%	N

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Tree relocation	N	Per Tree	Cost recovery	Cost recovery	\$ -	0.0%	N
Administration fee - for processing of refunds and Bonds involved in booking cancellations	N	Per Booking	\$ 52.50	\$ 51.50	\$ 1.00	1.9%	N
Priority processing fee - provision for a dedicated resource to process a booking, event or access application that has been submitted with less than one week's lead time	N	Per Booking	\$ 78.50	\$ 77.00	\$ 1.50	1.9%	Y
Sportsgrounds							
Sportsgrounds casual use (booking charges for functions, casual sports games, schools outside Boroondara municipality)	N	Per hour	\$ 62.00	\$ 60.00	\$ 2.00	3.3%	Y
Sportsgrounds casual use - Junior rate (Under 18) (booking charges for functions, casual sports games)	N	Per hour	\$ 31.00	\$ 30.00	\$ 1.00	3.3%	Y
Sportsgrounds casual use Monday to Friday: Within 8:30am to 3:30pm Schools within Boroondara municipality - (inside school hours)	N	Per hour	No charge	No charge	\$ -	0.0%	Y
Sportsgrounds casual use Monday to Friday: Before 8:30am and after 3:30pm Schools within Boroondara municipality - (outside school hours)	N	Per hour	\$ 31.00	\$ 30.00	\$ 1.00	3.3%	Y
Halls and pavilions (booking charges for casual hire of halls, pavilions and changerooms)	N	Per hour	\$ 62.00	\$ 60.00	\$ 2.00	3.3%	Y
Halls and pavilions - booking charges for seasonal hall tenants	N	Per booking	\$ 38.00	\$ 37.00	\$ 1.00	2.7%	Y
Sportsgrounds seasonal tenancy fees (formula based on quality and usage of the facility)	N	Per unit as allocated to facilities or pro rata appropriate to the booking request	\$ 11.20	\$ 11.00	\$ 0.20	1.8%	Y
Additional turf wicket ground preparation and hire	N	Per booking	\$ 940.00	\$ 917.00	\$ 23.00	2.5%	Y
Additional turf practice wicket	N	Additional turf practice wicket (above the two provided as part of club tenancy) per training session	Cost recovery	Cost recovery	\$ -	0.0%	Y
Curator - over time Saturdays	N	Per 3 hours	Cost recovery	Cost recovery	\$ -	0.0%	Y
Curator - over time Sundays	N	Per 3 hours	Cost recovery	Cost recovery	\$ -	0.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
Environment and Infrastructure - Traffic and Transport							
Road/ footpath occupation	N	Per day	\$ 273.00	\$ 267.00	\$ 6.00	2.2%	N
Use of Crane / Travel Tower on Council controlled land	N	Per permit per day	\$ 141.00	\$ 138.50	\$ 2.50	1.8%	N
Parking bay occupation	N	Per bay per day	\$ 51.00	\$ 50.00	\$ 1.00	2.0%	N
Residential street parties	N	Per application	\$ 100.00	\$ 100.00	\$ -	0.0%	N
Work zone signage	N	Per sign	\$ 226.00	\$ 221.00	\$ 5.00	2.3%	Y
Bicycle skills courses	N	Per booking	\$ 20.00	\$ -	\$ 20.00	0.0%	Y
Bicycle skills courses - Concessions (pensioners, youth and students)	N	Per booking	\$ 10.00	\$ -	\$ 10.00	0.0%	Y
Environment and Infrastructure - Asset Management							
Asset protection - standard application fee	N	Per application	\$ 335.00	\$ 330.00	\$ 5.00	1.5%	N
Asset protection - application fee for large developments, >\$10M or >10 unit developments	N	Per application	\$ 525.00	\$ 515.00	\$ 10.00	1.9%	N
Drainage contribution / levy from private developers (estimated value)	N	Per application	\$10.00/sqm + 10% administration fee	\$9.80/sqm + 10% administration fee	\$ 0.20	2.0%	N
Works within a road reserve permit	Y	Per application (based on 9.3 units)	\$ 132.20	\$ 132.20	\$ -	0.0%	N
Construction of stormwater drainage supervision fee - excluding subdivision works	N	Per application	\$378 or 2.5% of total cost of drainage works	\$370 or 2.5% of total cost of drainage works	\$ 8.00	2.2%	N
Compliance - stormwater inspection	N	Per Inspection	\$ 135.00	\$ 132.00	\$ 3.00	2.3%	N
Legal points of discharge	Y	Per application	\$ 141.20	\$ 64.10	\$ 77.10	120.3%	N
Building over easement - application fee	N	Per application	\$ 365.00	\$ 355.00	\$ 10.00	2.8%	N
Compliance - vehicle crossing permit fee	N	Per application	\$ 210.00	\$ 205.00	\$ 5.00	2.4%	N
Drainage plan assessment fees							
On site detention system assessment fee excluding sub-division works	N	Per application	\$ 130.00	\$ 128.00	\$ 2.00	1.6%	N
Flood level assessment fee	N	Per application	\$ 235.00	\$ 230.00	\$ 5.00	2.2%	N
Environment and Infrastructure - Commercial and Property Services							
Maintenance or rectification of damage to Council assets occurring as a result of casual or fixed term hire, tenancy agreement or other type of use or occupancy	N	Full Cost Recovery	Cost recovery	Cost recovery	\$ -	0.0%	Y
Sale of tender documents Minimum charge \$79 for hard copy tender documents. For larger more detailed documents with more complex drawings a fee of \$100 may apply.	N	Per tender document	\$ 79.00	\$ 77.50	\$ 1.50	1.9%	N
Land information certificate	Y	Per certificate issued	\$ 26.30	\$ 25.90	\$ 0.40	1.5%	N
Right of way discontinuance and sales	N	Per right of way	As per Council's Discontinuance Policy	As per Council's Discontinuance Policy	\$ -	0.0%	Y

City of Boroondara

Fees and charges 2018-19

Type of fees and charges	Statutory Fee *	UNIT	GST inclusive 2018-19 fee \$	GST inclusive 2017-18 fee \$	Fee increase \$	Fee increase %	GST applied at 10%
CEO's Office - Governance							
Fines for failure to vote in Council elections Applicable during Council election year	Y	Per infringement	\$ 78.00	\$ 78.00	\$ -	0.0%	N
Freedom of information and inspection of prescribed documents under section 222 of the Local Government Act.							
Freedom of information application fee	Y	Per application	\$ 28.90	\$ 28.40	\$ 0.50	1.8%	N
Freedom of information charge for search time	Y	Per hour or part thereof	\$ 21.33	\$ 21.33	\$ -	0.0%	N
Freedom of information charge for supervised inspection	Y	Per hour (to be calculated per quarter hour or part of a quarter hour)	\$ 21.33	\$ 21.33	\$ -	0.0%	N
Photocopy - A4 black and white	Y	Per copy	\$ 0.20	\$ 0.20	\$ -	0.0%	N
Photocopy - A3 black and white	N	Per copy	\$ 2.70	\$ 2.65	\$ 0.05	1.7%	N
Photocopy - A2 black and white	N	Per copy	\$ 4.10	\$ 4.05	\$ 0.05	1.2%	N
Photocopy - A1 black and white	N	Per copy	\$ 5.80	\$ 5.70	\$ 0.10	1.8%	N
Photocopy - A0 black and white	N	Per copy	\$ 6.70	\$ 6.60	\$ 0.10	1.5%	N
Parkview room hire							
Parkview Room - Standard Rate Mon-Thu	N	Per hour Minimum 3 Hours	\$ 158.00	\$ 154.00	\$ 4.00	2.6%	Y
Parkview Room - Standard Rate Fri-Sun	N	Per hour Minimum 3 Hours	\$ 285.00	\$ 279.00	\$ 6.00	2.2%	Y
Parkview Room - Subsidised Rate Mon-Thu	N	Per hour Minimum 3 Hours	\$ 79.00	\$ 77.00	\$ 2.00	2.6%	Y
Parkview Room - Subsidised Rate Fri-Sun	N	Per hour Minimum 3 Hours	\$ 142.50	\$ 139.50	\$ 3.00	2.2%	Y
STAFFING COSTS							
Standard rate*							
<i>* Staffing costs will be met by hirer - Minimum of four hours.</i>							
Supervising Technician	N	Per hour	\$ 62.00	\$ 60.00	\$ 2.00	3.3%	Y
Technician	N	Per hour	\$ 57.00	\$ 55.00	\$ 2.00	3.6%	Y
Security Guard	N	Per hour per guard	Up to a maximum of \$60.00	\$ -	\$ -	0.0%	Y
Public Holiday surcharge for staffing costs	N	Per hour	50% of staff cost rate	50% of staff cost rate	\$ -	0.0%	Y
Staff charge out costs - Subsidised rate*							
<i>* Council will provide a 50% subsidy of staffing costs for bonafide community groups. Minimum of four hours.</i>							
Supervising Technician	N	Per hour	\$ 31.00	\$ 30.00	\$ 1.00	3.3%	Y
Technician	N	Per hour	\$ 28.50	\$ 27.50	\$ 1.00	3.6%	Y
Catering Charges							
Tea / Coffee Package 1 (Tea and instant coffee, disposable cups)	N	Per person	\$ 2.15	\$ 2.10	\$ 0.05	2.4%	Y
Tea / Coffee Package 2 (Tea and instant coffee, china cups)	N	Per person	\$ 4.80	\$ 4.70	\$ 0.10	2.1%	Y
Tea / Coffee Package 3 (Tea and brewed coffee, china cups)	N	Per person	\$ 6.30	\$ 6.20	\$ 0.10	1.6%	Y

* Statutory fees will be amended in line with any increases determined by State Government over the course of the 2017-18 and 2018-19 year.

City of Boroondara

Fees and Charges 2018-19

Community group	Free bin/s supplied	Additional bin charges
Aged Care	1 general 240 litre waste bin	Charge for subsequent general waste bins. 80 litre at \$220 120 litre at \$401 240 litre at \$977
Boat Shed	2 general 240 litre waste bin	
Child Care Centre	3 general 240 litre waste bins	
Community Centre	2 general 240 litre waste bins	
Disability Service	1 general 240 litre waste bin	
Family Centre	2 general 240 litre waste bins	
Hockey Clubs	2 general 240 litre waste bin	
Kindergartens	2 general 240 litre waste bins	
Bowling Clubs	2 general 240 litre waste bins	
School	Nil	
Scouts and Guides	1 general 240 litre waste bin	
Senior Citizens Centre	2 general 240 litre waste bins	
Sportsgrounds	Nil	
Tennis Club	2 general 240 litre waste bins	
Toy Library	1 general 240 litre waste bin	
Weight Lifting Centre	Nil	
Youth Club	Nil	

Appendix B

Budget processes

Appendix B - Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the *Local Government Act 1989* (the Act) and *Local Government (Planning and Reporting) Regulations 2014* (the Regulations).

Under the Act, Council is required to prepare and adopt an Annual Budget for each financial year. The Budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2018-19 Budget, which is included in this report, is for the year 1 July 2018 to 30 June 2019. The Budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Cash Flows, Statement of Changes in Equity and Statement of Capital Works. These statements have been prepared in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Accounting Standards. The Budget also includes detailed information about the rates and charges to be levied, the Capital Works Program, the human resources and other financial information Council requires in order to make an informed decision about the adoption of the Budget.

It is the first budget that will deliver on the recently adopted Boroondara Community Plan 2017-27. It will ensure Council delivers on those facilities and services identified through the extensive community consultation that was undertaken to develop the community plan.

Hence the Budget and Long Term Financial Strategy are a result of the consultation and engagement with our community prior to the development of the Budget. The purpose of the Budget public notice is to inform our community on the services and projects to be funded in the coming year, and to seek feedback on those decisions.

In advance of preparing the Budget, officers firstly review and update Council's long term financial projections. The preparation of the Budget, within this longer term context, begins with officers preparing the operating and capital components of the annual Budget from December through to March. A draft consolidated Budget is then prepared and various iterations are considered by Councillors at informal briefings. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the Budget. It must give 28 days notice of its intention to adopt the proposed Budget and make the Budget available for inspection at its offices and on its website. A person has a right to make a submission on any proposal contained in the Budget and any submission must be considered before adoption of the Budget by Council.

With the introduction of the State Government's Rate Capping legislation in 2015, councils are now unable to determine the level of rate increase and must not exceed the rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

If a council wishes to seek a rate increase above the maximum allowable it must submit a rate variation submission to the Essential Services Commission (ESC). The ESC will determine whether the rate increase variation submission has been successful by 31 May. In many cases this will require councils to undertake 'public notice' on two separate proposed budgets simultaneously, i.e. the Ministers maximum rate increase and the Council's required rate increase.

The final step is for Council to adopt the Budget after receiving and considering any submissions from interested parties. The Budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption.

The key dates for the Budget process are summarised below:

Budget process	Timing
1. Minister of Local Government announces maximum rate increase	December
2. Officers prepare operating and capital budgets	December - March
3. Council to advise ESC if it intends to make a rate variation submission	January - February
4. Councillors consider draft budgets at informal briefings	February - March
5. Proposed Budget submitted to Council for approval	23 April
6. Public notice advising the intention to adopt Budget	25 April
7. Budget available for public inspection and submissions	26 April – 23 May
8. Submissions period closes (28 days)	23 May
9. Submissions considered by Council/Committee	12 June
10. Budget and submissions presented to Council for adoption	25 June
11. Copy of adopted Budget submitted to the Minister	July

Appendix C

Priority Projects Program

(including proposed forward commitments to 2018-19)

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Administration				
Boroondara Customer First administration and project support	\$3,067,406	\$3,053,470	\$0	\$6,120,876
Conduct of 2020 General Election and Councillor induction	\$0	\$0	\$728,000	\$728,000
<i>Conduct of 2020 General Election and Councillor induction</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$360,000</i>	<i>-\$360,000</i>
Total Administration	\$3,067,406	\$3,053,470	\$368,000	\$6,488,876
Communications				
Communications channel evaluation	\$30,000	\$30,600	\$31,200	\$91,800
Faces of volunteering in Boroondara communication	\$0	\$17,200	\$0	\$17,200
Greythorn Shopping Centre noticeboard	\$20,000	\$0	\$0	\$20,000
Mobile community information	\$150,000	\$0	\$0	\$150,000
Pop Up Council	\$12,500	\$12,750	\$13,000	\$38,250
Total Communications	\$212,500	\$60,550	\$44,200	\$317,250
Digital Transformation				
Active Ageing Hub	\$123,000	\$54,000	\$40,800	\$217,800
Improving community information access to services	\$1,149,044	\$287,305	\$0	\$1,436,349
Online access to parking infringement photos	\$77,000	\$0	\$0	\$77,000
Program Management Office	\$341,418	\$348,588	\$0	\$690,006

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Service design and research	\$0	\$164,240	\$0	\$164,240
Statutory Planning Paperless Office Project	\$192,000	\$0	\$0	\$192,000
Total Digital Transformation	\$1,882,462	\$854,133	\$40,800	\$2,777,395
Environment				
Biodiversity Strategy (Vegetation) implementation and Agency Revegetation Grants	\$199,968	\$206,000	\$0	\$405,968
<i>Grants and contribution for Biodiversity Strategy (Vegetation) implementation</i>	<i>-\$30,000</i>	<i>-\$30,000</i>	<i>\$0</i>	<i>-\$60,000</i>
Sustainable Living Festival	\$0	\$36,400	\$0	\$36,400
Sustainable schools - Young Leaders Summit	\$0	\$0	\$12,700	\$12,700
Urban Biodiversity Strategy (UBS) implementation - priority actions	\$50,000	\$51,005	\$52,030	\$153,035
Total Environment	\$219,968	\$263,405	\$64,730	\$548,103
Information Technology				
Additional Objective licences	\$150,000	\$0	\$0	\$150,000
Business System Integration Project	\$1,528,926	\$1,327,026	\$0	\$2,855,952
Council Telephony System upgrade	\$190,000	\$0	\$0	\$190,000
Data Governance (Information Management Project)	\$822,175	\$502,511	\$0	\$1,324,686
Data Mobility Project	\$240,000	\$0	\$0	\$240,000

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Electronic Document Management System improvements	\$884,230	\$839,018	\$0	\$1,723,248
Enterprise systems mapping	\$587,040	\$0	\$0	\$587,040
Project Portfolio Planning tool	\$150,000	\$0	\$0	\$150,000
Introduction of a Special Building Overlay	\$157,000	\$0	\$0	\$157,000
Library systems support	\$225,000	\$120,000	\$0	\$345,000
Parks and Infrastructure asset data capture	\$70,000	\$71,400	\$72,800	\$214,200
Records Management System upgrade and enhancements	\$271,000	\$35,500	\$36,000	\$342,500
Transactional services implementation	\$174,000	\$120,000	\$0	\$294,000
Total Information Technology	\$5,449,371	\$3,015,455	\$108,800	\$8,573,626
Organisation Development and Change				
Business Process Optimisation	\$1,064,414	\$1,019,546	\$0	\$2,083,960
Change Management	\$254,165	\$259,503	\$0	\$513,668
Customer Service Functional Review	\$0	\$120,000	\$0	\$120,000
Implementation of Corporate Induction (HRIS)	\$84,658	\$0	\$0	\$84,658
Parks and Infrastructure - One Way of Working Project	\$115,155	\$117,470	\$0	\$232,625

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
People Culture and Development - Programs and resources	\$575,764	\$453,749	\$367,966	\$1,397,479
Total Organisation Development and Change	\$2,094,156	\$1,970,268	\$367,966	\$4,432,390
Programs and services				
Access and Inclusion Plan Project implementation - Disability Programming	\$20,000	\$20,000	\$0	\$40,000
Annual grants small - innovation grant	\$42,514	\$0	\$0	\$42,514
Armistice Day community grants	\$22,000	\$0	\$0	\$22,000
Arterial road on-street parking review	\$0	\$40,000	\$0	\$40,000
Boroondara Bicycle Strategy review	\$80,000	\$0	\$0	\$80,000
Boroondara Community Plan revision	\$0	\$0	\$200,000	\$200,000
Boroondara Leisure and Aquatic Facilities (BLAF) contract tender process	\$60,000	\$0	\$0	\$60,000
CCTV drainage data analysis	\$78,500	\$0	\$0	\$78,500
Christmas in Boroondara Program	\$106,000	\$109,000	\$111,000	\$326,000
Commemoration of World War I Armistice Centenary Project	\$80,000	\$0	\$0	\$80,000
<i>Grants and contributions for Commemoration of World War I Armistice Centenary</i>	<i>-\$30,000</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$30,000</i>
Community grants review	\$40,000	\$0	\$0	\$40,000
Community Pet Expo	\$25,000	\$0	\$0	\$25,000

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Community service partnership	\$100,000	\$0	\$0	\$100,000
Consultancy for impact of National Aged Care and Disability Reforms on Council	\$50,000	\$51,000	\$0	\$101,000
Council's strategic response on public safety and security	\$120,000	\$0	\$0	\$120,000
Depot master plan	\$30,000	\$0	\$0	\$30,000
Develop and implement a revised Strategic Business Planning process	\$107,667	\$109,831	\$0	\$217,498
Develop Boroondara Library Services Plan 2020-24	\$0	\$20,000	\$0	\$20,000
Document Boroondara's history	\$0	\$0	\$50,000	\$50,000
Economic Development and Tourism Strategy 2016-21 - implementation	\$40,000	\$50,000	\$0	\$90,000
Environmentally Sustainable Design Policy	\$0	\$0	\$80,000	\$80,000
Freeway Golf Course Future Planning	\$0	\$80,000	\$0	\$80,000
Identify topics/issues for collaboration and advocacy with members of the Boroondara Community Safety Advisory Committee	\$40,000	\$40,800	\$41,600	\$122,400
Implementation of a new Creating an Age-friendly Boroondara Strategy for 2019-24	\$0	\$50,000	\$51,000	\$101,000
Implementation of Asset Management Plan actions	\$114,931	\$110,359	\$112,842	\$338,132
Improving tennis court access and building community connections	\$87,000	\$0	\$0	\$87,000

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Increase in the allocation for the competitive Triennial Operational Grants	\$0	\$0	\$40,000	\$40,000
Integrated Transport Strategy implementation	\$52,500	\$54,000	\$55,100	\$161,600
Multipurpose facility demand analysis	\$75,552	\$0	\$0	\$75,552
Municipal wide heritage assessment	\$262,500	\$275,000	\$280,528	\$818,028
North East Link resourcing	\$330,000	\$336,900	\$344,000	\$1,010,900
<i>Grants and contributions for North East Link resourcing</i>	<i>-\$200,000</i>	<i>-\$200,000</i>	<i>-\$200,000</i>	<i>-\$600,000</i>
Park events management	\$115,155	\$117,746	\$120,395	\$353,296
Pilot project to explore ways to increase social inclusion	\$0	\$0	\$68,412	\$68,412
Public Transport Strategy	\$0	\$80,000	\$0	\$80,000
Resilient Melbourne Strategy contribution	\$15,000	\$15,300	\$15,600	\$45,900
Review and develop new Graffiti Management Strategy	\$0	\$30,000	\$0	\$30,000
Review of Boroondara Arts strategic marketing plan	\$0	\$0	\$15,000	\$15,000
Review of the Significant Tree Register	\$30,000	\$0	\$0	\$30,000
Review the Cultural Diversity Plan	\$40,000	\$0	\$0	\$40,000
Tree Strategy Action Plan implementation	\$203,599	\$430,930	\$433,313	\$1,067,842

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Waste Minimisation and Recycling Strategy implementation	\$107,931	\$110,359	\$0	\$218,290
Year 5 actions of the Creating an Age-friendly Boroondara Strategy	\$20,000	\$0	\$0	\$20,000
Total Programs and services	\$2,265,849	\$1,931,225	\$1,818,790	\$6,015,864
Recreation, leisure and community facilities				
Community access - Balwyn Community Centre and Greythorn Community Hub	\$15,000	\$10,000	\$0	\$25,000
Field Sports Strategy implementation and related policy reviews	\$115,155	\$117,745	\$120,395	\$353,295
Kew Recreation Centre minor repairs	\$100,000	\$0	\$0	\$100,000
Sport and Recreation - policy and plan development	\$60,000	\$0	\$0	\$60,000
Total Recreation, leisure and community facilities	\$290,155	\$127,745	\$120,395	\$538,295
Shopping centre development				
Neighbourhood Shopping Centre Improvements Pilot	\$50,000	\$51,000	\$0	\$101,000
Total Shopping centre development	\$50,000	\$51,000	\$0	\$101,000
Forward commitments from 2017-18 (net)				
Balwyn heritage study - Peer review	\$50,000	\$0	\$0	\$50,000
Be Connected Program	\$3,000	\$0	\$0	\$3,000
eModule for Committee Member training (Kindergarten)	\$30,000	\$0	\$0	\$30,000

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Library Systems Support	\$213,750	\$0	\$0	\$213,750
Online OHS contractor management induction training	\$30,000	\$0	\$0	\$30,000
Property and Rating system business requirements review	\$100,000	\$0	\$0	\$100,000
Statutory Planning Paperless Office Resources	\$109,233	\$0	\$0	\$109,233
Total Forward commitments from 2017-18 (net)	\$535,983	\$0	\$0	\$535,983

* Subject to Council review and funding

Note: Italic lines are revenue offset

Priority Projects

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Total 3 year expenditure
Total Priority Projects gross expenditure	\$16,327,850	\$11,557,251	\$3,493,681	\$31,378,782
Total unallocated expenditure	\$0	\$19,000	\$12,827,000	\$12,846,000
Total Priority Projects Program	\$16,327,850	\$11,576,251	\$16,320,681	\$44,224,782
Total Priority Projects grants, contributions and other	\$260,000	\$230,000	\$560,000	\$1,050,000
Total Priority Projects net expenditure	\$16,067,850	\$11,346,251	\$15,760,681	\$43,174,782

* Subject to Council review and funding

Note: Italic lines are revenue offset

Appendix D

Capital Works Program

This appendix presents a listing of capital works projects that will be undertaken for the 2018-19 year.

The capital works projects are grouped by class and include the following:

- Capital Works Program
(including proposed forward commitments to 2018-19)
- Major Projects foreshadowed 2018-22

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
PROPERTY					
Buildings					
Major Projects					
Ashburton Senior Centre	\$1,133,081	\$993,590	\$0	\$0	\$2,126,671
Balwyn Community Centre	\$3,678,300	\$0	\$0	\$0	\$3,678,300
Canterbury Hub	\$520,000	\$3,761,982	\$1,044,484	\$0	\$5,326,466
Food Organics/Waste and Recycling Centre Master plan	\$15,000	\$70,518	\$2,193,416	\$640,478	\$2,919,412
Kew Recreation Centre	\$75,000	\$1,124,200	\$13,736,009	\$14,116,126	\$29,051,335
Tuck Stand	\$0	\$16,352	\$158,762	\$3,342,348	\$3,517,462
Major Projects - total		\$5,966,642	\$17,132,671	\$18,098,952	\$46,619,646
Buildings - refurbishment					
Weightlifting Centre Glenferrie Oval	\$40,000	\$360,000	\$0	\$0	\$400,000
West Hawthorn Preschool - Brook Street	\$50,000	\$500,000	\$0	\$0	\$550,000
Glen Iris MCHC - Trent Street	\$45,000	\$450,000	\$0	\$0	\$495,000
Hawthorn Arts Centre	\$1,660,000	\$0	\$0	\$0	\$1,660,000
Former Balwyn Park Bowls Club pavilion (proposed Balwyn Tennis and Community Facility)	\$2,251,412	\$0	\$0	\$0	\$2,251,412
Ashburton Pool and Recreation Centre - resurfacing of basketball courts	\$110,000	\$0	\$0	\$0	\$110,000
Riversdale Depot - upgrade CCTV	\$45,000	\$0	\$0	\$0	\$45,000
Ashburton Pool and Recreation Centre - refurbishment of moveable floor in the hydrotherapy pool	\$500,000	\$0	\$0	\$0	\$500,000
Riversdale Depot signage area	\$150,000	\$0	\$0	\$0	\$150,000
Former Kew Occasional Care Centre	\$475,000	\$0	\$0	\$0	\$475,000
Balwyn East Kindergarten	\$700,000	\$0	\$0	\$0	\$700,000
Surrey Hills Preschool - Guildford Road	\$610,000	\$0	\$0	\$0	\$610,000
North Kew MCHC and Kindergarten	\$500,000	\$0	\$0	\$0	\$500,000
St James Park Bowls - residence - demolition	\$80,000	\$0	\$0	\$0	\$80,000
Yarra Bank Reserve - Buildings rationalisation	\$180,000	\$0	\$0	\$0	\$180,000
360 Youth Services	\$400,000	\$0	\$0	\$0	\$400,000
Alamein Community Centre	\$15,000	\$30,000	\$400,000	\$0	\$445,000
605-609 Glenferrie Road Community Facility	\$0	\$400,000	\$0	\$0	\$400,000
Camberwell Building 2 lift replacement	\$0	\$190,000	\$0	\$0	\$190,000
Camberwell Officers - replacement of Building 1 chiller	\$210,000	\$0	\$0	\$0	\$210,000
Former Bowen Street MCHC	\$0	\$0	\$454,030	\$0	\$454,030
Maranoa Gardens Groundskeeper building	\$0	\$0	\$250,000	\$0	\$250,000
Fordham Avenue Kindergarten	\$0	\$0	\$50,000	\$450,000	\$500,000
Estrella Preschool	\$0	\$0	\$0	\$40,000	\$40,000

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Summerhill Park Kindergarten	\$0	\$0	\$0	\$40,000	\$40,000
Through Road Childcare Centre	\$0	\$0	\$0	\$50,000	\$50,000
North Balwyn Senior Citizens Centre - Marwal Avenue	\$0	\$0	\$0	\$50,000	\$50,000
J J McMahon Kindergarten	\$0	\$0	\$0	\$40,000	\$40,000
Auburn South Preschool (Anderson Park)	\$0	\$0	\$0	\$65,000	\$65,000
Rowen Street Kindergarten	\$0	\$0	\$0	\$40,000	\$40,000
Anderson Road Family Centre	\$0	\$0	\$0	\$50,000	\$50,000
Ashburton Camcare Centre main building (Y Street)	\$0	\$0	\$0	\$380,000	\$380,000
Hamer Court	\$0	\$0	\$0	\$1,600,000	\$1,600,000
Future building expenditure	\$0	\$560,000	\$1,350,000	\$4,235,750	\$6,145,750
Future building renewal design	\$120,000	\$120,000	\$120,000	\$120,000	\$480,000
Unscheduled minor building works	\$650,000	\$650,000	\$650,000	\$650,000	\$2,600,000
Unscheduled minor renewal works	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
Kew Traffic School Office building	\$0	\$0	\$0	\$0	\$0
Freeway Golf Club - residence	\$0	\$0	\$0	\$0	\$0
Buildings - refurbishment total	\$9,041,412	\$3,510,000	\$3,524,030	\$8,060,750	\$24,136,192
Pavilions					
Markham Reserve pavilion	\$870,000	\$0	\$0	\$0	\$870,000
Canterbury Tennis pavilion	\$700,000	\$0	\$0	\$0	\$700,000
Greythorn Park pavilion	\$85,000	\$850,000	\$0	\$0	\$935,000
Victoria Road Reserve	\$85,000	\$850,000	\$0	\$0	\$935,000
Camberwell Sports Ground - major pavilion	\$100,000	\$700,000	\$700,000	\$0	\$1,500,000
Willsmere Park pavilion	\$120,000	\$750,000	\$750,000	\$0	\$1,620,000
Rathmines Reserve	\$0	\$85,000	\$850,000	\$0	\$935,000
Hartwell South Reserve	\$0	\$100,000	\$750,000	\$750,000	\$1,600,000
Burke Road South Reserve - Pavilion	\$0	\$100,000	\$1,500,000	\$0	\$1,600,000
Glenferrie Oval Ferguson Stand	\$0	\$0	\$0	\$440,000	\$440,000
Kew Croquet Club pavilion	\$0	\$0	\$30,000	\$270,000	\$300,000
Deepdene Park Tennis pavilion	\$0	\$0	\$25,000	\$300,000	\$325,000
Frog Hollow Reserve	\$0	\$0	\$60,000	\$800,000	\$860,000
Lynden Park	\$0	\$0	\$0	\$50,000	\$50,000

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Myrtle Park Pavilion	\$0	\$0	\$0	\$85,000	\$85,000
Macleay Park pavilion	\$0	\$0	\$0	\$40,000	\$40,000
Pavilions total	\$1,960,000	\$3,435,000	\$4,665,000	\$2,735,000	\$12,795,000
Public toilet					
Junction Skate Park toilet	\$25,000	\$0	\$0	\$0	\$25,000
Marquis Street automatic toilet	\$0	\$35,000	\$0	\$0	\$35,000
Bryson Street car park automatic toilet	\$0	\$45,000	\$0	\$0	\$45,000
St James Park pavilion - Fowler pavilion public toilet	\$0	\$0	\$0	\$200,000	\$200,000
Future public toilet works	\$0	\$250,000	\$250,000	\$250,000	\$750,000
Public toilet total	\$25,000	\$330,000	\$250,000	\$450,000	\$1,055,000
Safety and statutory					
Fire service replacement - Camberwell Market	\$185,000	\$0	\$0	\$0	\$185,000
Camberwell Offices carpark - replace CCTV	\$40,000	\$0	\$0	\$0	\$40,000
Lock replacement program - electronic locks	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
Roof access works	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Roof replacement	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
Fire service replacement	\$55,000	\$55,000	\$55,000	\$55,000	\$220,000
Small scale compliance projects (switchboards, glazing etc)	\$66,000	\$66,000	\$66,000	\$66,000	\$264,000
Compliance audit projects	\$100,000	\$200,000	\$60,000	\$60,000	\$420,000
Safety and statutory total	\$946,000	\$821,000	\$681,000	\$681,000	\$3,129,000
Buildings total	\$17,393,793	\$14,062,642	\$26,252,701	\$30,025,702	\$87,734,838
PROPERTY total	\$17,393,793	\$14,062,642	\$26,252,701	\$30,025,702	\$87,734,838
INFRASTRUCTURE					
Bridges					
Minor bridge rehabilitation	\$60,000	\$62,000	\$63,000	\$64,575	\$249,575
Bridges total	\$60,000	\$62,000	\$63,000	\$64,575	\$249,575

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Drainage					
Brick drain					
Fordham Avenue, Camberwell	\$150,000	\$0	\$0	\$0	\$150,000
Kingston Road, Surrey Hills	\$80,000	\$0	\$0	\$0	\$80,000
Iramoo Street, Balwyn	\$120,000	\$0	\$0	\$0	\$120,000
Mont Albert Road, Canterbury	\$140,000	\$0	\$0	\$0	\$140,000
Whitehorse Rd, Deepdene - linear park	\$80,000	\$0	\$0	\$0	\$80,000
Willsmere Road, Kew	\$55,000	\$0	\$0	\$0	\$55,000
The Boulevard, Balwyn North	\$55,000	\$0	\$0	\$0	\$55,000
George Street, Hawthorn	\$80,000	\$0	\$0	\$0	\$80,000
Canterbury Road, Canterbury	\$125,000	\$0	\$0	\$0	\$125,000
Shepreth Street, Surrey Hills (to Ross St)	\$450,000	\$0	\$0	\$0	\$450,000
Henry Street, Hawthorn - Central Gardens	\$110,000	\$0	\$0	\$0	\$110,000
Future brick drain replacement	\$0	\$1,600,000	\$1,600,000	\$0	\$3,200,000
Brick drain total	\$1,445,000	\$1,600,000	\$1,600,000	\$0	\$4,645,000
Concrete drain					
Concrete drain relining	\$0	\$0	\$0	\$1,600,000	\$1,600,000
Concrete drain total	\$0	\$0	\$0	\$1,600,000	\$1,600,000
Drainage replacement					
Fairfield Avenue No.12, Camberwell	\$120,000	\$0	\$0	\$0	\$120,000
Langham Place No.17, Hawthorn East	\$80,000	\$0	\$0	\$0	\$80,000
Auburn Grove No's. 44-46, Hawthorn East	\$30,000	\$0	\$0	\$0	\$30,000
Foley street No.2, Kew stage 2	\$240,000	\$0	\$0	\$0	\$240,000
Tannock Street No.37, Balwyn North	\$30,000	\$0	\$0	\$0	\$30,000
Hansen Street No.6, Kew	\$35,000	\$0	\$0	\$0	\$35,000
Alpha and Grieve Streets, Balwyn	\$150,000	\$0	\$0	\$0	\$150,000
Grovedale Road, Surrey Hills	\$50,000	\$0	\$0	\$0	\$50,000
Harold Street, Hawthorn East	\$100,000	\$0	\$0	\$0	\$100,000
Wattle Road, Hawthorn	\$160,000	\$0	\$0	\$0	\$160,000
Rochester Road No.50, Canterbury	\$80,000	\$0	\$0	\$0	\$80,000
Aquilla Street No's. 2-28, Balwyn North floodway	\$65,000	\$235,000	\$0	\$0	\$300,000
Beckett and Winmalee Streets, Balwyn	\$250,000	\$0	\$0	\$0	\$250,000
Peppin and Christowel Streets, Camberwell	\$220,000	\$0	\$0	\$0	\$220,000
Rowland Street No.54, Kew	\$110,000	\$0	\$0	\$0	\$110,000
Kirerep Street, Balwyn	\$110,000	\$0	\$0	\$0	\$110,000

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Fairview Joffe and Oxford Streets, Camberwell	\$385,000	\$0	\$0	\$0	\$385,000
Sutton Street No.5, Balwyn North	\$40,000	\$0	\$0	\$0	\$40,000
Medlow reserve, Surrey Hills	\$190,000	\$0	\$0	\$0	\$190,000
Rowen Street, Glen Iris	\$60,000	\$0	\$0	\$0	\$60,000
Deepdene Primary School, Dale Street, Deepdene	\$21,000	\$0	\$0	\$0	\$21,000
WSUD/Wetlands renewal program	\$160,000	\$160,000	\$160,000	\$160,000	\$640,000
Minor Drainage Works	\$200,000	\$200,000	\$200,000	\$0	\$600,000
Unscheduled/ emergency drainage works	\$300,000	\$370,000	\$375,000	\$380,000	\$1,425,000
Future drainage renewal planning	\$250,000	\$260,000	\$270,000	\$280,000	\$1,060,000
Future drainage renewal expenditure	\$0	\$2,479,000	\$2,594,000	\$2,709,800	\$7,782,800
Sportsground drainage program	\$120,000	\$68,000	\$73,000	\$75,000	\$336,000
Drainage replacement total	\$3,556,000	\$3,772,000	\$3,672,000	\$3,604,800	\$14,604,800
Drainage total	\$5,001,000	\$5,372,000	\$5,272,000	\$5,204,800	\$20,849,800
Footpaths and cycleways					
Bicycle and pedestrian					
Bicycle and pedestrian trails - (implementation of Safety Audit Action Plan)	\$420,000	\$430,000	\$440,000	\$445,000	\$1,735,000
Bicycle and pedestrian total	\$420,000	\$430,000	\$440,000	\$445,000	\$1,735,000
Footpaths					
Park gravel path renewal program	\$121,000	\$122,000	\$123,000	\$124,000	\$490,000
Shopping centre footpath works	\$105,000	\$110,000	\$115,000	\$118,000	\$448,000
Unscheduled footpath works	\$240,000	\$250,000	\$260,000	\$270,000	\$1,020,000
Condition 4 footpaths	\$541,000	\$560,000	\$571,000	\$585,100	\$2,257,100
Minor footpath works	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Footpaths total	\$1,107,000	\$1,142,000	\$1,169,000	\$1,197,100	\$4,615,100
Footpaths and cycleways total	\$1,527,000	\$1,572,000	\$1,609,000	\$1,642,100	\$6,350,100
Off street car parks					
Resurfacing of condition 4 car parks	\$471,000	\$486,000	\$498,000	\$510,450	\$1,965,450
Off street car parks total	\$471,000	\$486,000	\$498,000	\$510,450	\$1,965,450
Parks, open space and streetscapes					
Utilities					
Park lighting - unscheduled works	\$15,000	\$15,000	\$15,000	\$16,000	\$61,000
Boroondara Sports Complex - replace 12 light poles that are structurally unstable	\$100,000	\$0	\$0	\$0	\$100,000

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Park lighting renewal program	\$62,000	\$75,000	\$78,000	\$80,000	\$295,000
Utilities total	\$177,000	\$90,000	\$93,000	\$96,000	\$456,000
Irrigation/fencing/signs					
Park signage renewal program	\$55,000	\$51,000	\$52,000	\$53,000	\$211,000
Oval fences renewal program	\$87,000	\$89,000	\$91,000	\$93,000	\$360,000
Park fences renewal program	\$157,000	\$158,000	\$164,000	\$170,000	\$649,000
Parks and gardens irrigation upgrades	\$140,000	\$200,000	\$200,000	\$200,000	\$740,000
Irrigation/fencing/signs total	\$439,000	\$498,000	\$507,000	\$516,000	\$1,960,000
Park furniture and streetscape					
Garden bed edging renewal program	\$20,000	\$20,000	\$21,000	\$22,000	\$83,000
Drinking fountains - renewal program	\$60,000	\$60,000	\$60,000	\$60,000	\$240,000
Barbeque renewal Program	\$30,000	\$35,000	\$32,000	\$30,000	\$127,000
Park furniture renewal	\$152,000	\$157,000	\$160,000	\$165,000	\$634,000
Council properties landscape renewal program	\$30,000	\$31,000	\$31,000	\$32,000	\$124,000
Future street / park / playground furniture expenditure	\$0	\$308,000	\$316,000	\$322,000	\$946,000
Fritsch Holzer Reserve audit works	\$90,000	\$0	\$0	\$0	\$90,000
Fritsch Holzer Park landscape renewal	\$100,000	\$0	\$0	\$0	\$100,000
Hard surface play area renewal program	\$20,000	\$55,000	\$21,000	\$35,000	\$131,000
Park furniture and streetscape total	\$502,000	\$666,000	\$641,000	\$666,000	\$2,475,000
Playgrounds					
Playground renewal program - Council properties (childcare)	\$25,000	\$20,000	\$20,000	\$77,000	\$142,000
Park playground replacement program	\$965,000	\$980,000	\$995,000	\$975,000	\$3,915,000
Minor playground works	\$71,000	\$72,000	\$73,000	\$74,000	\$290,000
Playgrounds total	\$1,061,000	\$1,072,000	\$1,088,000	\$1,126,000	\$4,347,000
Retaining walls					
Park feature wall renewal program	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000
Canterbury gardens retaining structure	\$670,000	\$0	\$0	\$0	\$670,000
Retaining walls - unscheduled works	\$114,000	\$118,000	\$125,000	\$130,000	\$487,000
Retaining walls total	\$809,000	\$143,000	\$150,000	\$155,000	\$1,257,000
Safety and statutory					
Compliance works on play equipment and infrastructure	\$15,000	\$16,000	\$17,000	\$20,000	\$68,000
Safety and statutory total	\$15,000	\$16,000	\$17,000	\$20,000	\$68,000

*Subject to Council review and funding
Appendix D - Capital Works

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Parks, open space and streetscapes total	\$3,003,000	\$2,485,000	\$2,496,000	\$2,579,000	\$10,563,000
Recreational, leisure and community facilities					
Sportsground Reconstruction Program	\$552,000	\$0	\$0	\$0	\$552,000
Victoria Park South Oval training lights renewal	\$190,000	\$0	\$0	\$0	\$190,000
<i>Victoria Park South Oval training lights renewal - income</i>	<i>-\$95,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$95,000</i>
Boroondara Tennis Centre Courts	\$0	\$0	\$35,000	\$0	\$35,000
Sportsground irrigation program	\$167,000	\$135,000	\$138,000	\$141,000	\$581,000
Sportsground training lights renewal program	\$260,000	\$185,000	\$190,000	\$195,000	\$830,000
Golf course green, tee and bunker renewal program	\$152,000	\$160,000	\$163,000	\$165,000	\$640,000
Minor sportsground improvements	\$178,000	\$185,000	\$190,000	\$195,000	\$748,000
Sports synthetic surface renewal program	\$62,000	\$64,000	\$66,000	\$68,000	\$260,000
Cricket practice nets renewal program	\$153,000	\$156,000	\$159,000	\$162,000	\$630,000
Sports goal post renewal program	\$16,000	\$17,000	\$18,000	\$19,000	\$70,000
Future sports and recreation facility projects	\$0	\$309,000	\$518,000	\$552,000	\$1,379,000
Recreational, leisure and community facilities total	\$1,635,000	\$1,211,000	\$1,477,000	\$1,497,000	\$3,727,000
Roads					
Road reconstructions and kerb replacements					
Road Reconstruction and kerb replacement	\$6,615,020	\$6,815,910	\$6,994,379	\$7,137,934	\$27,563,243
Disability Access	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
Road reconstructions and kerb replacements total	\$6,665,020	\$6,865,910	\$7,044,379	\$7,187,934	\$27,763,243
Road resheeting					
Resheeting	\$3,561,932	\$3,670,105	\$3,766,204	\$3,843,503	\$14,841,744
Road resheeting total	\$3,561,932	\$3,670,105	\$3,766,204	\$3,843,503	\$14,841,744
Roads to recovery funding					
<i>Roads to recovery funding</i>	<i>-\$395,013</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$395,013</i>
Roads to recovery funding total	-\$395,013	\$0	\$0	\$0	-\$395,013
Traffic management					
Condition 4 safety treatments	\$154,000	\$159,000	\$161,000	\$163,000	\$637,000
Traffic treatment - lighting replacement	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
Traffic management total	\$164,000	\$169,000	\$171,000	\$173,000	\$677,000

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
Roads total	\$9,995,939	\$10,705,015	\$10,981,583	\$11,204,437	\$42,886,974
INFRASTRUCTURE total	\$21,692,939	\$21,893,015	\$22,396,583	\$22,702,362	\$88,684,899
PLANT AND EQUIPMENT					
Computers and telecommunications					
Information technology expenditure	\$750,000	\$750,000	\$750,000	\$750,000	\$3,000,000
Computers and telecommunications total	\$750,000	\$750,000	\$750,000	\$750,000	\$3,000,000
Fixtures, fittings and furniture					
Library and office furniture	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
Boroondara Arts	\$55,000	\$245,000	\$45,000	\$45,000	\$390,000
Office furniture renewal	\$80,000	\$83,000	\$86,000	\$88,000	\$337,000
Library IT Hardware renewal	\$380,000	\$385,000	\$390,000	\$400,000	\$1,555,000
Library Shelving	\$50,000	\$50,000	\$100,000	\$100,000	\$300,000
Fixtures, Fittings and Furniture total	\$640,000	\$838,000	\$696,000	\$708,000	\$2,882,000
Library books					
Library resources	\$985,000	\$985,000	\$985,000	\$985,000	\$3,940,000
Library books total	\$985,000	\$985,000	\$985,000	\$985,000	\$3,940,000
Plant, machinery and equipment					
Fixed plant and equipment					
Sportsgrounds - replacement of existing turf wicket rollers	\$31,000	\$31,000	\$32,000	\$32,000	\$126,000
Transfer Station - Miscellaneous equipment renewal	\$180,000	\$180,000	\$180,000	\$180,000	\$720,000
Bin renewal program	\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000
Fixed plant and equipment total	\$511,000	\$511,000	\$512,000	\$512,000	\$2,046,000
Leisure centre equipment and pool plant replacement					
Leisure and aquatic centre mechanical equipment replacement	\$77,000	\$80,000	\$83,000	\$85,000	\$325,000
Leisure centres – equipment and pool plant replacement program	\$282,000	\$290,000	\$295,000	\$300,000	\$1,167,000
Leisure centre equipment and pool plant replacement total	\$359,000	\$370,000	\$378,000	\$385,000	\$1,492,000
Plant, machinery and equipment total	\$870,000	\$881,000	\$890,000	\$897,000	\$3,538,000
PLANT AND EQUIPMENT total	\$3,245,000	\$3,454,000	\$3,321,000	\$3,340,000	\$13,360,000

Capital Works - Renewal

Project	Budget expenditure 2018-19*	Foreshadowed expenditure 2019-20*	Foreshadowed expenditure 2020-21*	Foreshadowed expenditure 2021-22*	Foreshadowed Total 4 year expenditure
FORWARD COMMITMENTS FROM 2017-18 (NET)					
PROPERTY					
Buildings					
Balwyn Community Centre (Renewal)	\$51,050	\$0	\$0	\$0	\$51,050
Buildings - total	\$51,050	\$0	\$0	\$0	\$51,050
PROPERTY total	\$51,050	\$0	\$0	\$0	\$51,050
PLANT AND EQUIPMENT					
Plant, machinery and equipment					
Library RFID replacement	\$30,000	\$0	\$0	\$0	\$30,000
Plant, machinery and equipment - total	\$30,000	\$0	\$0	\$0	\$30,000
Library books					
Library book retagging	\$303,750	\$0	\$0	\$0	\$303,750
Library books - total	\$303,750	\$0	\$0	\$0	\$303,750
Fixtures, fittings and furniture					
Library IT Hardware renewal	\$430,000	\$0	\$0	\$0	\$430,000
Fixtures, Fittings and Furniture total	\$430,000	\$0	\$0	\$0	\$430,000
PLANT AND EQUIPMENT total	\$763,750	\$0	\$0	\$0	\$763,750
Total forward commitments from 2017-18	\$814,800	\$0	\$0	\$0	\$814,800
Total renewal capital works gross expenditure	\$43,636,545	\$39,409,657	\$51,970,284	\$56,068,064	\$191,084,550
Total renewal capital works grants	-\$490,013	\$0	\$0	\$0	-\$490,013
Total renewal capital works program net expenditure	\$43,146,532	\$39,409,657	\$51,970,284	\$56,068,064	\$190,594,537

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Bridges					
Walmer Street bridge	\$1,850,000	\$0	\$0	\$0	\$1,850,000
Bridges	\$1,850,000	\$0	\$0	\$0	\$1,850,000
Building improvements					
Community support facility upgrade	\$0	\$0	\$0	\$70,000	\$70,000
Customer Service areas reconfiguration	\$0	\$0	\$0	\$528,000	\$528,000
Hawthorn Arts Centre (HAC) - upgrade	\$164,000	\$0	\$0	\$0	\$164,000
Integrated Water Management Strategy implementation - Facility Retrofit Program	\$52,500	\$53,800	\$55,000	\$56,700	\$218,000
Our Low Carbon Future Strategy implementation - Energy Performance Contract (EPC)	\$1,540,000	\$250,000	\$255,000	\$260,000	\$2,305,000
Pavilion works catering for increased participation in women's sport	\$300,000	\$3,000,000	\$3,000,000	\$3,000,000	\$9,300,000
Upgrade Council's Building Access Security System	\$233,500	\$0	\$0	\$0	\$233,500
Building improvements	\$2,290,000	\$3,303,800	\$3,310,000	\$3,914,700	\$12,818,500

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Buildings					
4 Y Street Ashburton	\$0	\$0	\$0	\$190,000	\$190,000
Balwyn Tennis and former Bowls Pavilion redevelopment (Balwyn Tennis and Community Facility)	\$2,027,025	\$0	\$0	\$0	\$2,027,025
<i>Contributions for Balwyn Tennis and former Bowls Pavilion redevelopment</i>	<i>-\$130,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$130,000</i>
New public toilets	\$250,000	\$25,000	\$260,000	\$26,000	\$561,000
Surrey Hills Shopping Centre public toilet	\$209,000	\$0	\$0	\$0	\$209,000
Buildings	\$2,356,025	\$25,000	\$260,000	\$216,000	\$2,857,025

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Computers and telecommunications					
Applications Renewal and Upgrade Program	\$120,000	\$60,000	\$1,000,000	\$1,020,000	\$2,200,000
Boroondara Volunteer Resource Centre (BVRC) system	\$100,000	\$0	\$0	\$0	\$100,000
Corporate Induction module (HRIS)	\$64,500	\$0	\$0	\$0	\$64,500
Information Security Roadmap	\$224,000	\$0	\$0	\$0	\$224,000
Intranet upgrade	\$0	\$314,000	\$500,000	\$0	\$814,000
Payroll system upgrade	\$109,000	\$460,000	\$0	\$0	\$569,000
PC - Laptop refresh project	\$172,000	\$0	\$0	\$0	\$172,000
Youth Services Case Management System	\$128,000	\$0	\$0	\$0	\$128,000
Computers and telecommunications	\$917,500	\$834,000	\$1,500,000	\$1,020,000	\$4,271,500
Fixture, fitting and furniture					
Implementation of the public safety security measures	\$0	\$250,000	\$0	\$0	\$250,000
Fixture, fitting and furniture	\$0	\$250,000	\$0	\$0	\$250,000

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Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Footpaths and cycleways					
Anniversary trail missing link through Riversdale Park	\$0	\$500,000	\$0	\$0	\$500,000
<i>Grants and contributions for Anniversary trail missing link through Riversdale Park</i>	<i>\$0</i>	<i>-\$500,000</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$500,000</i>
Balwyn Shopping Centre streetscape improvements along Whitehorse Road	\$470,000	\$600,000	\$0	\$0	\$1,070,000
Bicycle Strategy implementation	\$163,000	\$167,000	\$171,000	\$176,000	\$677,000
Boroondara Laneway Strategy - Laneway improvements	\$275,000	\$275,000	\$289,000	\$298,000	\$1,137,000
Cookson Street, Camberwell Precinct rejuvenation	\$562,000	\$0	\$0	\$0	\$562,000
Footpaths and cycleways	\$1,470,000	\$1,042,000	\$460,000	\$474,000	\$3,446,000

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Major Projects					
Ashburton Senior Centre	\$2,921,664	\$2,921,664	\$0	\$0	\$5,843,328
Balwyn Community Centre	\$3,678,300	\$0	\$0	\$0	\$3,678,300
Camberwell Community Centre	\$2,013,892	\$5,000,000	\$0	\$0	\$7,013,892
Tuck Stand	\$0	\$24,528	\$238,142	\$5,013,523	\$5,276,193
Canterbury Hub	\$520,000	\$3,761,982	\$1,044,484	\$0	\$5,326,466
Food Organics/Recycling and Waste Centre Masterplan	\$35,000	\$164,542	\$940,036	\$1,494,448	\$2,634,026
Kew Recreation Centre	\$75,000	\$1,124,200	\$13,736,009	\$14,116,126	\$29,051,335
Major Projects	\$9,243,856	\$12,996,916	\$15,958,671	\$20,624,097	\$58,823,540
Off street car parks					
Access Plans and Parking Study implementation	\$158,000	\$162,000	\$166,000	\$171,000	\$657,000
Off street car parks	\$158,000	\$162,000	\$166,000	\$171,000	\$657,000

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Parks, open space and streetscapes					
Balwyn Park Concept Master Plan (BPCMP) - implementation of open space improvements	\$1,000,000	\$1,253,878	\$990,715	\$0	\$3,244,593
Camberwell Sportsground - Master plan implementation	\$350,000	\$350,000	\$0	\$0	\$700,000
Chandler Park Wetlands implementation	\$500,000	\$682,528	\$0	\$0	\$1,182,528
<i>Grants and contributions for Chandler Park Wetlands implementation</i>	<i>-\$200,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$200,000</i>
Community garden in Earl Street (Outer Circle Linear Park), Kew	\$300,000	\$0	\$0	\$0	\$300,000
Dog Off Leash Park	\$195,000	\$0	\$21,000	\$186,000	\$402,000
Integrated Water Management Strategy (IWMS)	\$0	\$100,000	\$1,300,000	\$100,000	\$1,500,000
Shared path and park lighting	\$200,000	\$204,000	\$208,000	\$212,000	\$824,000
Shopping Centre Improvement Plan - design and implementation	\$1,770,000	\$1,806,000	\$1,842,000	\$1,879,000	\$7,297,000
Surrey Gardens rotunda	\$380,000	\$0	\$0	\$0	\$380,000
Victoria Park regional playground	\$0	\$250,000	\$2,220,000	\$0	\$2,470,000
Parks, open space and streetscapes	\$4,495,000	\$4,646,406	\$6,581,715	\$2,377,000	\$18,100,121

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Plant, machinery and equipment					
Audio visual equipment upgrades	\$62,500	\$63,800	\$65,000	\$66,300	\$257,600
Dynamic parking guidance systems	\$0	\$80,000	\$782,000	\$120,000	\$982,000
Install CCTV at Ashburton Library	\$23,500	\$0	\$0	\$0	\$23,500
Town Hall Gallery collection acquisitions	\$75,000	\$77,000	\$79,000	\$81,000	\$312,000
Plant, machinery and equipment	\$161,000	\$220,800	\$926,000	\$267,300	\$1,575,100
Recreation, leisure and community facilities					
Field Sports Strategy implementation and related policy reviews	\$250,000	\$500,000	\$510,050	\$520,300	\$1,780,350
Hawthorn Rowing Ramp	\$800,000	\$0	\$0	\$0	\$800,000
<i>Contribution for Hawthorn Rowing Ramp</i>	<i>-\$400,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>-\$400,000</i>
Shade Policy implementation	\$279,400	\$367,400	\$369,600	\$104,500	\$1,120,900
Sportsground lighting	\$180,000	\$0	\$0	\$0	\$180,000
Sportsground synthetic surface	\$2,000,000	\$2,500,000	\$0	\$0	\$4,500,000
Town Hall Gallery public art installation	\$0	\$100,000	\$0	\$0	\$100,000
Recreation, leisure and community facilities	\$3,109,400	\$3,467,400	\$879,650	\$624,800	\$8,081,250

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Roads					
Crossing facilities	\$105,000	\$108,000	\$110,000	\$113,000	\$436,000
Road Safety Strategy implementation	\$24,000	\$24,500	\$24,900	\$25,500	\$98,900
Traffic management devices	\$158,000	\$162,000	\$166,000	\$171,000	\$657,000
Roads	\$287,000	\$294,500	\$300,900	\$309,500	\$1,191,900

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - New, Upgrade and Expansion

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Forward commitments from 2017-18 (net)					
Balwyn Park Concept Master Plan (BPCMP) - implementation of open space improvements	\$80,000	\$0	\$0	\$0	\$80,000
Corporate Induction module (HRIS)	\$65,878	\$0	\$0	\$0	\$65,878
Evergreen Reserve - Expansion and Enhancement	\$148,767	\$0	\$0	\$0	\$148,767
Field workforce enablement & data collection hardware & licence	\$333,407	\$0	\$0	\$0	\$333,407
Greythorn Community Hub	\$100,000	\$0	\$0	\$0	\$100,000
HACC - Minor Capital Grant	\$198,958	\$0	\$0	\$0	\$198,958
Honour Avenue shared zone works	\$460,000	\$0	\$0	\$0	\$460,000
Kew Junction parking guidance system	\$250,000	\$0	\$0	\$0	\$250,000
Library Redevelopment Balwyn	\$370,000	\$0	\$0	\$0	\$370,000
Miscellaneous general equipment and licensing	\$70,000	\$0	\$0	\$0	\$70,000
Project Management System	\$65,000	\$0	\$0	\$0	\$65,000
Yerrin Street improvements	\$723,770	\$0	\$0	\$0	\$723,770
Forward commitments from 2017-18 (net)	\$2,865,780	\$0	\$0	\$0	\$2,865,780

* Subject to Council review and funding
Note: Italics lines are revenue offset

Capital Works - Total

Project	Budget expenditure 2018-19	Foreshadowed expenditure * 2019-20	Foreshadowed expenditure * 2020-21	Foreshadowed expenditure * 2021-22	Total 4 year expenditure
Total New, Upgrade and Expansion Capital Works gross expenditure	\$29,933,561	\$27,742,822	\$30,342,936	\$29,998,397	\$118,017,716
Total New, Upgrade and Expansion Capital Works unallocated expenditure	\$0	\$5,110,000	\$5,222,420	\$5,337,313	\$15,669,733
Total New, Upgrade and Expansion Capital Works Program expenditure	\$29,933,561	\$32,852,822	\$35,565,356	\$35,335,710	\$133,687,449
Total New, Upgrade and Expansion Capital Works grants and contributions	\$730,000	\$500,000	\$0	\$0	\$1,230,000
Total New, Upgrade and Expansion Capital Works net expenditure	\$29,203,561	\$32,352,822	\$35,565,356	\$35,335,710	\$132,457,449
Total Capital Works Program					
Total Renewal Capital Works Program expenditure	\$43,636,545	\$39,409,657	\$51,970,284	\$56,068,064	\$191,084,550
Total New, Upgrade and Expansion Capital Works Program expenditure	\$29,933,561	\$32,852,822	\$35,565,356	\$35,335,710	\$133,687,449
Total Capital Works Program expenditure	\$73,570,106	\$72,262,479	\$87,535,640	\$91,403,774	\$324,771,999
Funding statement					
Funding from asset sales	\$0	\$0	\$2,100,000	\$0	\$2,100,000
Funding from grants and contributions	\$2,500,013	\$500,000	\$0	\$0	\$3,000,013
Funding from loan borrowings	\$0	\$0	\$0	\$30,000,000	\$30,000,000
Funding from Council cash	\$71,070,093	\$71,762,479	\$85,435,640	\$61,403,774	\$289,671,986
Total Funding	\$73,570,106	\$72,262,479	\$87,535,640	\$91,403,774	\$324,771,999

* Subject to Council review and funding
Note: Italics lines are revenue offset

Major Projects - combined renewal, new, upgrade and expansion

Net expenditure 2018-19 to 2021-22

Major project	Budget expenditure 2018-19	Foreshadowed expenditure 2019-20**	Foreshadowed expenditure 2020-21**	Foreshadowed expenditure 2021-22**	Total expenditure 2018-19 to 2021-22
Ashburton Senior Centre (Fully redevelop the Ashburton Seniors Centre, including provision of underground parking)	\$4,054,745	\$3,915,254	\$0	\$0	\$7,969,999
Balwyn Community Centre (Expansion and upgrade of facilities at the Balwyn Community Centre site, incorporating a relocated Maternal Child and Health centre)	\$7,407,650	\$0	\$0	\$0	\$7,407,650
Camberwell Community Centre (Fully redevelop the Camberwell Community Centre at the 33-35 Fairholme Grove, incorporating a relocated Maternal Child and Health centre and including provision of underground car parking)	\$2,013,892	\$5,000,000	\$0	\$0	\$7,013,892
Canterbury Hub (Redevelopment of the site, incorporating a relocated kindergarten and neighbourhood centre)	\$1,040,000	\$7,523,964	\$2,088,968	\$0	\$10,652,932
Food Organics/ Recycling and Waste Centre Masterplan (Prepare and implement Master Plan for the Boroondara Recycling and Waste Centre, including provision of a food organics handling facility)	\$50,000	\$235,060	\$3,133,452	\$2,134,926	\$5,553,438
Kew Recreation Centre (Fully redevelop the Kew Recreation Centre site)	\$150,000	\$2,248,400	\$27,472,018	\$28,232,252	\$58,102,670
Library Redevelopment Balwyn	\$370,000	\$0	\$0	\$0	\$370,000
Tuck Stand (Refurbish Tuck Stand making it available for sporting and community use)	\$0	\$40,880	\$396,904	\$8,355,871	\$8,793,655
Greythorn Community Hub	\$100,000	\$0	\$0	\$0	\$100,000
Greythorn Community Hub	-\$1,280,000	\$0	\$0	\$0	-\$1,280,000
Grand total major projects (net)	\$13,906,287	\$18,963,558	\$33,091,342	\$38,723,049	\$104,684,236

* Proposed expenditure 2018-19 includes forward commitments from 2017-18

** Subject to Council review and funding. Foreshadowed expenditure includes project escalation.

Appendix E

Glossary of terms

Appendix E – Glossary of terms

Term	Definition
Act	<i>Local Government Act 1989</i>
Accounting Standards	Australian accounting standards are set by the Australian Accounting Standards Board (AASB) and have the force of law for Corporations law entities under s 296 of the <i>Corporations Act 2001</i> . They must also be applied to all other general purpose financial reports of reporting entities in the public and private sectors.
Adjusted underlying revenue	<p>The adjusted underlying revenue means total income other than non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure from sources other than grants and non-monetary contributions.</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 - Schedule 3.</i></p>
Adjusted underlying surplus (or deficit)	<p>The adjusted underlying surplus (or deficit) means adjusted underlying revenue less total expenditure. It is a measure of financial sustainability of the Council which can be masked in the net surplus (or deficit) by capital-related items.</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 - Schedule 3.</i></p>
Annual budget	Plan under Section 127 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required.
Annual report	The annual report prepared by Council under sections 131, 132 and 133 of the Act. The annual report to the community contains a report of operations and audited financial and performance statements.
Annual reporting requirements	Annual reporting requirements include the financial reporting requirements of the Act, Accounting Standards and other mandatory professional reporting requirements.
Asset expansion expenditure	<p>Expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries.</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 – Section 5.</i></p>
Asset renewal expenditure	<p>Expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability.</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 – Section 5.</i></p>
Asset upgrade expenditure	<p>Expenditure that:</p> <ul style="list-style-type: none"> (a) enhances an existing asset to provide a higher level of service; or (b) increases the life of the asset beyond its original life. <p><i>Local Government (Planning and Reporting) Regulations 2014 – Section 5.</i></p>

Term	Definition
Borrowing strategy	A borrowing strategy is the process by which the Council's current external funding requirements can be identified, existing funding arrangements managed and future requirements monitored.
Budgeted balance sheet	<p>The budgeted balance sheet shows the expected net current asset, net non-current asset and net asset positions in the forthcoming year compared to the forecast actual in the current year.</p> <p>The budgeted balance sheet should be prepared in accordance with the requirements of AASB 101 - Presentation of Financial Statements and the Local Government Model Financial Report.</p>
Budgeted comprehensive income statement	<p>The budgeted comprehensive income statement shows the expected operating result in the forthcoming year compared to the forecast actual result in the current year. The budgeted income statement should be prepared in accordance with the requirements of AASB101 Presentation of Financial Statements and the Local Government Model Financial Report.</p>
Budgeted Financial Statements	<p>Prepared under Section(s) 126(2)(a), 127(2)(a) and / or 131(1)(b) of the Act, budgeted financial statements are required in the:</p> <ul style="list-style-type: none"> • Strategic resource plan • Budget • Annual report <p>The budgeted financial statements are the:</p> <ul style="list-style-type: none"> • Budgeted Comprehensive Income Statement • Budgeted Balance Sheet • Budgeted Statement of Changes in Equity • Budgeted Statement of Cash Flows • Budgeted Statement of Capital Works <p>The budgeted financial statements must be in the form set out in the Local Government Model Financial Report.</p>
Budgeted statement of capital works	<p>The budgeted statement of capital works shows the expected internal and external funding for capital works expenditure and the total proposed capital works expenditure for the forthcoming year with a comparison with forecast actual for the current year. The budgeted statement of capital works should be prepared in accordance with Regulation 9.</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 – Section 9.</i></p>
Budgeted statement of cash flows	<p>The budgeted statement of cash flows shows the expected net cash inflows and outflows in the forthcoming year in the form of reconciliation between opening and closing balances of total cash and investments for the year. Comparison is made to the current year's expected inflows and outflows. The budgeted cash flow statement should be prepared in accordance with the requirements of AASB 107 Statement of Cash Flows and the Local Government Model Financial Report.</p>

Term	Definition
Budgeted statement of changes in equity	The budgeted statement of changes in equity shows the expected movement in Accumulated Surplus and reserves for the year. The budgeted statement of changes in equity should be prepared in accordance with the requirements of AASB 101 - Presentation of Financial Statements and the Local Government Model Financial Report.
Budget preparation requirement	Under the Act, a Council is required to prepare and adopt an annual budget by 30 June each year. The Local Government Amendment (Performance Reporting and Accountability) Bill 2013 amends the date the budget must be adopted to 30 June each year – refer section 11(1) of the Bill. This amends section 130 (3) of the Act.
Capital expenditure	Capital expenditure is relatively large (material) expenditure that produces economic benefits expected to last for more than 12 months. A pre-determined 'threshold' may be used which indicates the level of expenditure deemed to be material in accordance with Council's policy. Capital expenditure includes renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and upgrade expenditures, the total project cost needs to be allocated accordingly.
Capital works program	A detailed list of capital works expenditure that will be undertaken during the 2018-19 financial year. Regulation 10 requires that the budget contains a detailed list of capital works expenditure and sets out how that information is to be disclosed by reference to asset categories, asset expenditure type and funding sources.
Carry forward capital works (forward commitments)	Carry forward capital works are those that are incomplete in the current budget year and will be completed in the following budget year.
Council plan	Means a Council Plan prepared by the Council under Section 125 of the <i>Local Government Act 1989</i> . This document sets out the strategic objectives of the Council and strategies for achieving the objectives as part of the overall strategic planning framework required by the Act.
Department of Environment, Land, Water and Planning (DELWP)	Local Government Victoria is part of the Department of Environment, Land, Water and Planning (DELWP). It was previously part of the former: <ul style="list-style-type: none"> • Department of Transport, Planning and Local Infrastructure (DTPLI). • Department of Planning and Community Development (DPCD). • Department of Victorian Communities (DVC).
Discretionary reserves	Discretionary reserves are funds earmarked by Council for various purposes. Councils can by resolution change the purpose of these reserves.
External influences in the preparation of a budget.	Matters arising from third party actions over which Council has little or no control e.g. change in legislation.

Term	Definition
Financial sustainability	A key outcome of the strategic resource plan. Longer term planning is essential in ensuring that a Council remains financially sustainable in the long term.
Financing activities	Financing activities means those activities which relate to changing the size and composition of the financial structure of the entity, including equity, and borrowings not falling within the definition of cash.
Four way budgeting methodology (Strategic resource plan)	The linking of the income statement, balance sheet, cash flow statement and capital works statement to produce forecast financial statements based on assumptions about future movements in key revenues, expenses, assets and liabilities.
Infrastructure	A category of non-current fixed assets comprising a number of asset classes including roads, drains, footpaths and cycleways, bridges, off-street car parks, recreational, leisure and community facilities and parks, open space and streetscapes.
Infrastructure strategy	An infrastructure strategy is the process by which current infrastructure and ongoing maintenance requirements can be identified, budgeted capital works implemented and future developments monitored. The key objective of an infrastructure strategy is to maintain or preserve Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset preservation then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.
Internal influences in the preparation of a budget	Matters arising from Council actions over which there is some element of control (e.g. approval of unbudgeted capital expenditure).
Investing activities	Investing activities means those activities which relate to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets, and investments not falling within the definition of cash.
Key assumptions	When preparing a budgeted balance sheet of financial position, key assumptions upon which the statement has been based should be disclosed in the budget to assist the reader when comparing movements in assets, liabilities and equity between budget years.
Legislative framework	The Act, Regulations and other laws and statutes which set a Council's governance, planning and reporting requirements.
Local Government Model Financial Report	Local Government Model Financial Report published by the Department from time to time including on the Department's Internet website.
<i>Local Government (Planning and Reporting) Regulations 2014</i>	<p>Regulations, made under Section 243 of the <i>Local Government Act 1989</i> prescribe:</p> <ul style="list-style-type: none"> a) The content and preparation of the financial statements of a Council b) The performance indicators and measures to be included in a budget, revised budget and annual report of a Council c) The information to be included in a Council Plan, Strategic Resource Plan, budget, revised budget and annual report d) (d) Other matters required to be prescribed under Parts 6 and 7 of the Act.

Term	Definition
Long Term Financial Strategy	<p>A Long Term Financial Strategy is a key component of the Strategic Resource Plan and is a separate document to the annual budget, setting the future financial direction of the Council. Longer term planning is essential in ensuring that an organisation remains financially sustainable in the long term. The annual budget should be consistent with the first projected year of a Long Term Financial Strategy.</p> <p>An extract of the Long Term Financial Strategy is included in the budget report to provide information about the long term financial sustainability of the Council and how the budget for the forthcoming year fits with in that framework.</p> <p>It also demonstrates the linkage with the Council plan objectives, goals and desired outcomes by including a summary of these short and long term objectives. Reference to the Long Term Financial Strategy in an annual budget should include as a minimum, plan development and key outcomes.</p>
New asset expenditure	<p>Expenditure that creates a new asset that provides a service that does not currently exist.</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 – Section 5.</i></p>
Non-financial resources	<p>Resources of a non-financial nature (such as human resources, information systems and processes, asset management systems) which are consumed by a Council in the achievement of its strategic resource plan goals.</p>
Non-recurrent grant	<p>A grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a Council's Strategic Resource Plan.</p>
Operating activities	<p>Operating activities means those activities that relate to the provision of goods and services.</p>
Operating expenditure	<p>Operating expenditure is defined as consumptions or losses of future economic benefits, in the form of reductions in assets or increases in liabilities; and that result in a decrease in equity during the reporting period.</p>
Operating performance (Impact of current year on 2018-19 budget)	<p>This statement shows the expected operating result as compared to the budget result in the current year separating operating and capital components of revenue and expenditure.</p>
Operating revenue	<p>Operating revenue is defined as inflows or other enhancements or savings in outflows of future economic benefits in the form of increases in assets or reductions in liabilities and that result in an increase in equity during the reporting period.</p>
Own-source revenue	<p>Adjusted underlying revenue other than revenue that is not under the control of Council (including government grants).</p> <p><i>Local Government (Planning and Reporting) Regulations 2014 – Section 5.</i></p>

Term	Definition
Performance statement	Performance statement prepared by a Council under Section 131 of the Act. A performance statement must be included in the annual report of a Council and include the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year.
Rate structure (Rating information)	Site value (SV), capital improved value (CIV) or net annual value (NAV) are the main bases upon which rates will be levied. These should be detailed in the budget statement.
Rating strategy	A rating strategy is the process by which the Council's rate structure is established and how the total income generated through rates and charges is allocated across properties in the municipality. Decisions regarding the quantum of rate levels and increases from year to year are made as part of Council's long term financial planning processes and with consideration of Council's other sources of income and the planned expenditure on services and works to be undertaken for its community.
Recurrent grant	A grant other than a non-recurrent grant.
Regulations	<i>Local Government (Planning and Reporting) Regulations 2014.</i>
Restricted cash	Cash and cash equivalents, within the meaning of the Australian Accounting Standards (AAS), that are not available for use other than a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year.
Revised budget	The revised budget prepared by a Council under Section 128 of the Act. Section 128 of the Act permits a Council to prepare a revised budget if circumstances arise which cause a material change in the budget and which affects the financial operations and position of the Council.
Road Management Act	The purpose of this Act which operates from 1 July 2004 is to reform the law relating to road management in Victoria and to make relating amendments to certain Acts, including the <i>Local Government Act 1989</i> .
Service delivery (in strategic resource plan)	A key outcome of a strategic resource plan, service delivery must be linked with performance strategies in order to assess the adequacy of service delivery and the impact on long term budget preparation.
Services, initiatives, major initiatives and commitments	<p>Section 127 of the Act requires a budget to contain a description of the services and initiatives to be funded by the budget, along with a statement as to how they will contribute to the achievement of the Council's strategic objectives as specified in the Council Plan.</p> <p>The budget must also include major initiatives, being initiatives identified by the Council as priorities to be undertaken during the financial year.</p> <p>The services delivered by Council means assistance, support, advice and other actions undertaken by a council for the benefit of the local community.</p> <p>Initiatives mean actions that are once-off in nature and/or lead to improvements in service.</p>

Term	Definition
	Major initiatives means significant initiatives that will directly contribute to the achievement of the council plan during the current year and have a major focus in the budget.
Statement of Capital Works	Means a statement of capital works prepared in accordance with the Local Government Model Financial Report. Refer also Financial Statements Section 3.
Statement of Human Resources	Means a statement which shows all Council staff expenditure and the number of full time equivalent Council staff. Refer also Financial Statements Section 3.
Strategic planning framework	A “community owned” document or process which identifies the long term needs and aspirations of the Council, and the medium and short term goals and objectives which are framed within the long term plan.
Strategic resource plan (SRP)	<p>Section 125(2)(d) of the Act requires that a Council must prepare and approve a Council Plan that must include a strategic resource plan containing the matters specified in Section 126.</p> <p>Section 126 of the Act states that:</p> <ul style="list-style-type: none"> the strategic resource plan is a plan of the resources required to achieve the council plan strategic objectives the strategic resource plan must include the financial statements describing the financial resources in respect of at least the next four financial years the strategic resource plan must include statements describing the non-financial resources including human resources in respect of at least the next four financial years the strategic resource plan must take into account services and initiatives contained in any plan adopted by council and if the council proposes to adopt a plan to provide services or take initiatives, the resources required must be consistent with the strategic resource plan council must review their strategic resource plan during the preparation of the council plan council must adopt the strategic resource plan not later than 30 June each year and a copy must be available for public inspection at the council office and internet website. <p>In preparing the strategic resource plan, councils should comply with the principles of sound financial management (Section 136) as prescribed in the Act being to:</p> <ul style="list-style-type: none"> prudently manage financial risks relating to debt, assets and liabilities provide reasonable stability in the level of rate burden consider the financial effects of council decisions on future generations provide full, accurate and timely disclosure of financial information. <p>In addition to Section 126 of the Act, parts 2 and 3 of the Regulations also prescribe further details in relation to the preparation of a strategic resource plan.</p>

Term	Definition
Statutory reserves	Statutory reserves are funds set aside for specified statutory purposes in accordance with various legislative requirements. These reserves are not available for other purposes.
Unrestricted cash	Unrestricted cash represents all cash and cash equivalents other than restricted cash.
<i>Valuations of Land Act 1960</i>	<p><i>The Valuations of Land Act 1960</i> requires a Council to revalue all rateable properties every two years.</p> <p><i>Valuations of Land Act 1960 – Section 11.</i></p>